



**Town of James Island
Public Works Department
Stormwater Program**

NEW FORMS AND REQUIREMENTS

(Effective October 1, 2018)

Stormwater Notice of Intent (NOI)

- Required for any land disturbing activity, regardless of size and scope
- Must be returned with other applicable forms
- If there is to be no land disturbance, fill out and state: "No land disturbing activity planned or anticipated."

Clear and Grubb Application

- Clearing and Grubbing Application
- A Stormwater Notice of Intent (NOI)
- Site Plan to scale showing existing stormwater flow patterns and proposed flow patterns
- For use where no structures or development is to occur

Single Family Residential

- Site Plan by a design professional showing pre and post-construction stormwater flow patterns, structures, delineated wetlands/ critical area.
- Any SFR that is part of a Subdivision (Larger Common Plan) must be stamped and signed by a professional engineer or landscape architect actively licensed in the state of South Carolina. This is to ensure that proposed drainage patterns within the subdivision are upheld followed according to the Larger Common Plan.

Utility and Linear Applications

- Linear projects with any land disturbance, and are not part of any other development or redevelopment, will return the surface cover to original.
- Roads that disturb greater than 1 acre will be required to submit a Type II and III Application.

Type I Application

- Development or redevelopment projects that disturb ½ acre or more but less than 1 acre of land and not located within ½ mile of a receiving water body.

Type II and II Application (SCDHEC NOI application #2617)

- Development or redevelopment projects that disturb greater than 1 acre of land.

Encroachment Permits

- An application is required when ANY type of work is proposed within a Town of James Island or SCDOT right-of-way or easement. This is to be filled out and submitted with the Stormwater Application.



Town of James Island
Public Works Department
1122 Dills Bluff Road
James Island, SC 29412
843-795-4141

APPLICATION FOR ENCROACHMENT PERMIT

Date of Application: _____

Street or Road: _____ Subdivision: _____

Address of encroachment: _____

Owner (print): _____ Phone: _____

Owner email: _____

Contractor (print): _____

Contractor Address: _____

Contractor Phone: _____ Email: _____

Type of Encroachment:

Drainage ___ Driveway ___ Utility ___ Fence ___ Shed ___ Other: _____

Right of Way Encroachment: ___ Easement Encroachment: ___ Other: _____

In addition to this application, the following must be submitted:

___ A professional site plan showing the proposed work. For ditch piping include on the plan proposed pipe size, total length in linear feet, pipe type, inverts, direction of water flow, upstream pipes with size, type and invert elevations, downstream pipes with size, type and invert elevations, and joint details.

___ You may be required to install catch basins, drop inlet or other type of collect structure.

___ A drainage study by a registered SC Professional engineer showing pre and post-construction conditions may need to be submitted. The study must confirm no increase in runoff will occur in the right of way or on the easement, no flooding will occur to adjacent properties and no standing water will be on the roadway or easement as a result of the new encroachment.

___ A traffic control plan if near a roadway.

___ Soil stabilization plan to prevent erosion.

I, the undersigned Owner/Applicant, hereby apply to the Town of James Island for a permit for an encroachment in a public right-of-way or easement and certify under penalty of law that I understand and shall comply with the Town's requirements for encroachments and standards for Town roads and drainage systems. I further authorize and consent that Town or Charleston County inspectors may enter upon the premises as necessary to ensure compliance with all related requirements.

Owner/Applicant Signature

Date