

Town Staff – Contact Info

For any immediate threat to life and safety including fire and law enforcement call 911. For non-emergency issues, call consolidated dispatch at (843) 743-7200.

Town Hall - (843) 795-4141. info@jamesislandsc.us

Many forms for Town permits are available on our website @ <http://www.jamesislandsc.us/forms-and-documents> and can be emailed to the staff.

Email and Town Cell Phone Numbers:

Administration: for general information, email info@jamesislandsc.us or Jackie Mays, Receptionist; jmays@jamesislandsc.us

Planning & Zoning: for information including zoning permits, tree issues, home occupations, etc.

1. Kristen Crane, Planning Director kcrane@jamesislandsc.us (843) 952-8610
2. Flannery Wood, Planner I, fwood@jamesislandsc.us

Public Works: for information including drainage and road maintenance, Mark Johnson, Public Works Director, mjohnson@jamesislands.us (843) 952-8612

Code Enforcement: for information including livability, health/safety issues, James Hackett, Code Enforcement Officer, jhackett@jamesislandsc.us (843) 277-4805

Building Services: for information including building services and inspections, John Porcelli, Building Inspector, jporcelli@jamesislandsc.us (843) 452-5749

Revenue Collections: for information including businesses licenses and hospitality receipts, email revenuecoll@jamesislandsc.us (843) 795-4141

1. Robin Flood, Revenue Collections Specialist, rflood@jamesislandsc.us
2. Merrell Roe, Finance Officer, mroe@jamesislandsc.us

Facilities: for information regarding Town facilities, contact Douglas Sparling, Facilities Coordinator at dsparling@jamesislandsc.us (843) 998-4545

Additional Contacts:

Mayor Bill Woolsey, bwoolsey@jamesislandsc.us, (843) 697-7020

Administrator Ashley Kellahan, akellahan@jamesislandsc.us, (843) 860-3055

Town Clerk Frances Simmons, fsimmons@jamesislandsc.us (843) 327-1648