

**Town of James Island**  
**Tree Advisory Committee**  
**Meeting Minutes**

**Tuesday, March 10, 2020**

**5:30 pm, James Island Town Hall**

**Members Present:** Garrett Milliken (Environment & Beautification Committee Chair), David Tomblin (Appointed by Dan Boles), Jenny Welch (appointed by Cynthia Mignano), Kathy Woolsey (appointed by Mayor Woolsey) and Ashley Kellahan (Town Administrator).

- I. Meeting was called to order at 5:45 with arrival of Kathy Woolsey and quorum.
- II. Approval of minutes from the February meeting.
- III. Review of current Arboreal Management Program.  
Will continue when new draft is received from Mark Johnson (Public Works Director)
- IV. Tree Census/ Summer Youth Program
  - a. Much discussion of the current Town program for tree survey & the committee's proposed tree census.
  - b. Milliken will contact Bob Polomski for software and will develop a spreadsheet for taking data.
  - c. Potential for College of Charleston Environmental Studies student intern to work with an arborist to make the survey.
- V. Review of Arborist Proposals submitted to Town
  - a. Motion to recommend all 3 proposals to Town Council was made and approved.
  - b. Ashley Kellahan will include Natural Directions, Schneider Tree Service and Chris Gerards as a request for approval by Council.
- VI. Discussion of Mission Statement
  - a. Motion to accept Dave Tomblin's version of the mission statement was approved:
    - i. *"The mission of the James Island Tree Advisory Council is to plant, preserve, protect and promote healthy trees throughout James Island and the surrounding Lowcountry. We pledge to educate the community about the ecology, biodiversity and sustainability of trees. We will provide guidance on the safe interaction between people and trees within our public spaces. The council will advocate for citizens and organizations that show exceptional tree stewardship."*

- b. Motion to use Kathy Woolsey's version as the motto was approved:  
***"A resource for Tree Stewardship for all of James Island"***
- VII. Tree City USA & Trees SC
- a. Tree City USA application was submitted March 9th.
  - b. Discussion of re-joining Trees SC. Town will provide funding and renew membership in Trees SC.
  - c. Additional discussion regarding setting up a Grants calendar to track deadlines for applications. This could be part of the Google Docs platform Milliken will set up for the Tree Council Members.
- VIII. Tree Committee Budget
- Request of \$20,000 from Town Council for Tree Survey was approved at February Council Meeting.
- An additional \$10,000 is in the budget for the next FY.
- IX. Next meeting April 14<sup>th</sup>, 2020 at 5:30 pm.

Adjourned 6:15 pm.

Submitted by Garrett Milliken and Jenny Welch, Acting Secretaries