

**Town of James Island
Tree Advisory Committee**

Meeting Minutes

Tuesday, November 10th, 2020, 4:30 PM

Virtual Meeting

Members Present: Garrett Milliken (Environment & Beautification Committee Chair), David Tomblin (Appointed by Dan Boles), Amy Fabri (Appointed by Troy Mullinax), Paul Cantrell & Jenny Welch (Appointed by Cynthia Mignano), Kathy Woolsey (Appointed by Mayor Woolsey), Robin Hardin. Absent Member: Tony Zerega

Meeting commenced at 4:35 pm

I. Approval of Meeting November Minutes

Motion to approve by Ms. Hardin. Second by Mr. Tomblin.

Motion carried

II. Purchase of equipment for tree survey

Purchase of equipment for a total of \$170.48

III. Tree Canopy Signs

Chairman Milliken working with Island Signs. There are issues with the idea of round signs.

IV. Update on Tree Survey

College of Charleston Sustainability Department to offer course credit for working on tree survey. Chairman Milliken asked if hourly wage should be \$10 or \$12 or a lump sum payment.

Mrs. Woolsey made a motion to pay the students hourly at \$12.00 per hour. Mr. Tomblin was a second. The motion carried.

Chairman Milliken stated the Town arborist would conduct a brief orientation for the students to make it educational. Participants would work in pairs as early as spring semester of 2021.

Chair Milliken will work with staff to create a job description to include transport requirements and minimum number of hours per week required. Ms. Crane stated she would work with Ms. Kellahan to clarify the requirements for interns being paid versus non-paid.

V. Update on recommended tree

No update.

VI. Arbor Day Celebration

The town purchased a tree to be planted at town hall at the Arbor Day celebration. The Tree City USA signs will also be unveiled at the event. Event to be held at Town Hall on the 4th of December at 4 pm. The Boy Scouts will likely conduct a flag ceremony and they will help in planting the tree.

VI. For The Good of the Order

Mrs. Woolsey suggested skipping the December meeting. There will be no meeting held in December. The committee will meet again in January 2021. If any issues arise with hiring students for the tree survey then Chairman Milliken will contact everyone via email.

Meeting Adjourned @ 4:56 pm

Next Meeting is January 12th, 2021 at 4:30 pm.