

The Planning Commission met via Zoom Video Call on Thursday, December 10, 2020 at 6:35 p.m. Commissioners present: Bill Lyon, Ed Steers, Zennie Quinn and new Commissioner Deborah Bidwell Also, Ashley Kellahan, Town Administrator, Kristen Crane, Planning Director, and Flannery Wood, Planner I, standing in for Frances Simmons, Town Clerk and Secretary to the Planning Commission.

Call to Order: Chairman Lyon called the meeting to order at 6:35 p.m. A quorum was present to conduct business.

Compliance with the Freedom of Information Act. Acting Chairman Lyon announced that this meeting was noticed in compliance with the South Carolina Freedom of Information Act.

Approval of October 8, 2020 Minutes: Commissioner Quinn moved for approval of the October 8<sup>th</sup>, 2020 meeting minutes, Commissioner Steers seconded, and the motion passed unanimously.

Public Comments: None.

Staff Comments: Mrs. Crane stated that the planning commission would be voting on this draft of the comprehensive plan to send to council. She noted that if PC did vote to recommend the plan to council, she would go through the page numbers and do some formatting work, so the result would be more polished. Mrs. Crane reminded the Planning Commission that the most recent edits were in light grey.

Mrs. Crane reviewed the most recent edits. She noted that the contributors had been changed to reflect current commissioners and the final adoption date would be added later. All former commissioners who helped with the plan were noted. Commissioner Steers asked if there had been any mention of the 2020 pandemic effecting the functioning of the Town of James Island and wondered if the plan should have a statement of the overall affect. Mrs. Crane reminded commissioners that the Emergency Response Plan was being updated, specifically the section on pandemics. She stated that adding that into the Comprehensive plan would be a large edit for the final draft. Commissioner Steers agreed. Mrs. Crane resumed review of the most recent edits and asked commissioners to stop her if they had any questions. Commissioner Bidwell asked to discuss Camp Road Middle School when the section was reached. Commissioner Quinn mentioned that a notation on the front of the plan by the introduction could be made about the effects of COVID-19. Mrs. Crane said that she could add a sentence where the Commissioners were mentioned. Mrs. Crane touched on changes made to the Cultural Resources section of the plan and mentioned that not all the sites mentioned in the plan were on the Historical Survey but were in the Historic Sites of James Island Booklet. She stated that changes to census data would be made after new information was received. Commissioner Quinn asked if this update would come after the plan was recommended to Council. Mrs. Crane stated that yes, it would be updated after that time. Mrs. Crane then discussed updates regarding goals for transportation and expanding CARTA services. Commissioner Bidwell asked if Harbor View Road was specifically mentioned. Mrs. Crane explained that Harbor View Road was implied in the statement "on & off Folly Road". Information about the new Fire station was updated with a statement from their website. Mrs. Crane mentioned that the intergovernmental agreement was updated to reflect services the Town has taken over. She also said a section for the new James Island Arts & Cultural Center was updated to include information about the lease, stakeholders, etc. Other updates included the location of all other blessing boxes, and the Town Committees and signage reimbursement program. Commissioner Bidwell asked that a sentence be added regarding outdoor recreation at the old Camp Road Middle School. She suggested this include basketball, a skate park, volleyball, and possibly disc golf. Mrs. Crane suggested adding this as a goal to the recreation section. Town Administrator Ashley Kellahan suggested the verbiage to include "exploring more "active" recreational activities. Crane asked the commissioners if there were any other last-minute edits or suggestions. Commissioner Bidwell moved to approve the draft with the appropriate

amendments and recommend the draft to Council at their January meeting. Commissioner Steers seconded. The motion passed unanimously.

Next Meeting Date: The next meeting of the Planning Commission will be held on January 14, 2021 at 6:35 PM.

Chairman Lyon thanked Mrs. Crane for all her hard work on the Comprehensive Plan and wished the Commissioners a Merry Christmas.

Adjourn: There being no further business to come before the body, the meeting adjourned at 7:05 p.m.

Respectfully submitted:  
Flannery Wood, Planner I