



**Town of James Island
Public Works Department
Stormwater Program**

NEW FORMS AND REQUIREMENTS

(Effective October 1, 2018)

Stormwater Notice of Intent (NOI)

- Required for any land disturbing activity, regardless of size and scope
- Must be returned with other applicable forms
- If there is to be no land disturbance, fill out and state: "No land disturbing activity planned or anticipated."

Clear and Grubb Application

- Clearing and Grubbing Application
- A Stormwater Notice of Intent (NOI)
- Site Plan to scale showing existing stormwater flow patterns and proposed flow patterns
- For use where no structures or development is to occur

Single Family Residential

- Site Plan by a design professional showing pre and post-construction stormwater flow patterns, structures, delineated wetlands/ critical area.
- Any SFR that is part of a Subdivision (Larger Common Plan) must be stamped and signed by a professional engineer or landscape architect actively licensed in the state of South Carolina. This is to ensure that proposed drainage patterns within the subdivision are upheld followed according to the Larger Common Plan.

Utility and Linear Applications

- Linear projects with any land disturbance, and are not part of any other development or redevelopment, will return the surface cover to original.
- Roads that disturb greater than 1 acre will be required to submit a Type II and III Application.

Type I Application

- Development or redevelopment projects that disturb ½ acre or more but less than 1 acre of land and not located within ½ mile of a receiving water body.

Type II and II Application (SCDHEC NOI application #2617)

- Development or redevelopment projects that disturb greater than 1 acre of land.

Encroachment Permits

- An application is required when ANY type of work is proposed within a Town of James Island or SCDOT right-of-way or easement. This is to be filled out and submitted with the Stormwater Application.



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Public Works Department Letter of Intent

Applicant Information: Please Print

First Name: _____ Last Name: _____

Name of Business: _____

Mailing Address: _____

Phone #: _____ Cell #: _____

Email Address: _____

Property Information

Address: _____

TMS #/Property ID #: _____

Will drainage patterns be changed on site? Yes ___ No ___

*NOTE: If **YES** to above, then a site plan must be prepared by a design professional as allowed by the State of South Carolina LLR showing pre-development drainage patterns and post development drainage patterns.*

Please provide a detailed explanation of your proposed activity:

Signature: _____

Date: _____



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Clearing and Grubbing Application Erosion Protection & Sediment Control Certification (5000 sf – ½ acres with no proposed development)

Application Date: _____

Applicant Information

Owner: _____ Contact Person: _____

Address: _____

City: _____ State: ____ Zip Code: _____

Phone: _____ Cell Phone: _____

Email: _____

Property Information

Parcel/TMS #: _____

Development Address: _____

Total Acres: _____ Disturbed Acres: _____

Describe Work:

Owner/Operator must sign the certification below:

I certify under penalty of law that I understand and will comply with the Town's Construction Activity Management Requirements for Single Family Residential Structures Disturbing less Than 1 Acre in the attached document. I will ensure that the control measures are maintained. I further authorize and consent that Town of James Island or Charleston County Stormwater inspectors may enter upon the premises as necessary to ensure compliance with all related requirements of the Ordinance or Manual. I further ensure that I have all rights, easements, or permission to be conducting work on the properties for which I have applied.

Print Name: _____

Signature: _____ **Date:** _____