

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1122 Dills Bluff Road, James Island, SC Thursday, January 16, 2020. The following members of Council were present: Daniel C. Boles, Dr. Cynthia Mignano, Garrett Milliken, Darren "Troy" Mullinax, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Director, Mark Johnson, Public Works Director, Sgt. Shawn James, Island Sheriff's Patrol, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order leading Council in prayer. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Comments: Mayor Woolsey asked those who spoke about the speed humps on Schooner Road at the December meeting to please make brief comments.

Schooner Road:

The following persons addressed Council:

Favor

Meredith Kolaski, 614 Schooner Rd.
Harlen Woods, 558 Lynn Ave.
Chris Moore, 669 Schooner Rd.
G. Feuerbach, 648 Schooner Rd.
Joan "D", 633 Schooner Rd.
Ryan Gerth, 688 Schooner Rd.
Michelle Durante, Schooner Rd.
Mauricette Perron, 6342 Schooner Rd.
Mike O'Keefe, 642 Schooner Rd.
Bill Lyon, 669 Port Circle
Brook Lyon, 669 Port Circle (Provided Information to Council)

Oppose

Joel Lista, 523 Schooner Rd. (Provided Information to Council)
Ray Patterson, 667 Cedar Point Dr.
Melissa Dority, 753 Grimsley Dr., thanked Island Sheriff's Patrol for their service
Linde Mills, 565 Schooner Rd.
Helen Felder, 617 Seaward Dr.

Other Comments

John Peters, 1301 Hampshire, wants help for speeding in his neighborhood. Complimented Island Sheriff's Patrol and PSD for their service on Christmas.

Holland Steenhuisen, 1445 Battery Brown Ct. promoted the JI Charter HS Art Intern Program and invited Council to attend an upcoming event on April 2.

Mayor Woolsey recognized City Councilwoman Carol Jackson in attendance.

Consent Agenda

- a. Minutes of December 16, 2019 Regular Town Council Meeting: Motion to approve the Consent Agenda made by Councilman Milliken, seconded by Councilman Mullinax. Passed unanimously.

Information Reports:

- a. **Finance Report:** Merrell Roe, Finance Director, summarized December's Report. Councilwoman Mignano asked about the Oceanview/Stone Post Drainage expenditure and Mrs. Kellahan replied it is Phase II and completed.
- b. **Administrator's Report:** Ashley Kellahan, Town Administrator, summarized the Administrator's Report. Planning Workshop will be scheduled in February for businesses about plastics inspections and compliance. Annual Budget Workshop scheduled for March 5 @ 6 p.m.
- c. **Public Works Report:** Mark Johnson, Public Works Director, summarized the Public Works Report and responded to Councilwoman Mignano's question about the drainage/flooding issue on Kingswood.
- d. **Island Sheriff's Patrol Report:** Sergeant James reported that crime over the Christmas holidays in the Town was low. Monthly Crime Report and Island Patrol statistics presented.

Requests for Approval:

Schooner Drive Traffic Calming Plan: Mayor Woolsey referred to last month's meeting that a motion and second was made to defer discussion and Council would now resume discussion. Councilman Boles referred to the policy of having 2/3 approval for traffic calming devices. He said since our last meeting some people still had not received a survey, and those that received them were less than 2/3 were in favor. Mrs. Kellahan explained the surveys received were owners that actually travel over the speed humps. Councilman Boles noted the request on the agenda to revise the policy and asked if this vote would be on the policy as it is now, and it was confirmed as it is now. Motion passed 4:1; Councilman Boles voted "No".

Scope and Fee for Regatta Rd. Sidewalk Design: Mrs. Kellahan presented a request for the approval of Conceptual Fees for Design to Johnson Laschober & Associates (JLA) for \$13,300. She said the Construction Documents and Bidding are not included because if this is matched with CTC or TST funds, the project could be taken over by Charleston County Transportation Department. Motion in favor by Councilman Mullinax, seconded by Councilman Milliken.

Councilwoman Mignano moved to defer the request to obtain additional competitive bids, Councilman Boles seconded. Councilwoman Mignano said \$1500 for a presentation is high. Councilman Milliken asked if that fee is common for these kinds of projects and Mrs. Kellahan said yes for drawings and background work. Mrs. Kellahan further explained that JLA is one of the firms prequalified for competitive bids. Councilwoman Mignano spoke about the budget allocated for the project of \$17,000 and Mrs. Kellahan said the Town has been very successful in receiving 50% matches on these types of projects. She said once designs are submitted the project scores higher. Councilwoman Mignano stated for the record that sidewalks are needed, however that amount is high. Mayor Woolsey also explained that once the project is completed the cost could be around \$250,000. He said what we are doing now is a small start and after application is made for TST funds we would have a better idea of the total cost. Motion to defer failed. Main Motion passed unanimously.

Pinckney Park Phase II Site Furnishings: Mrs. Kellahan presented a request to purchase six (6) picnic tables and four (4) trashcans from Play World for the Pinckney Park Shelter. Mrs. Kellahan said she applied for a grant of \$6,000 to defer some of the costs. Motion in favor by Councilman Mullinax, seconded by Mayor Woolsey. Councilwoman Mignano said the furnishings are beautiful and she understands having continuity but requested that additional pricing on similar type furnishings. She said \$10,000 is high and she has found similar that is reasonable and would last a long time. Councilman Milliken said the cost of the trashcans seemed steep. He likes the picnic tables but not the trashcans. He asked if the idea moving forward is to use these types of furnishings at our parks making it brand. Mrs. Kellahan said she had not given thought to that. Councilman Milliken asked if the items could be voted on separately and Mayor Woolsey said a motion could be made to separate them without objection. Councilman Milliken moved to approve cost of the

picnic tables only. Councilwoman Mignano stated for the record that the cost of the picnic tables is high. Motion on picnic table passed 4-1; Councilwoman Mignano voted "No".

Mayor Woolsey spoke in favor of having matching trashcans. Councilwoman Mignano talked about the type of trashcans that were purchased for Stiles Point. She said they were less expensive with easy upkeep. She expressed wanting the park to look nice, but we need to look at costs. Motion to approve the trashcans failed 4-1; Mayor Woolsey voted in favor.

Pinckney Park Phase II Change Order for Storage Building: Mayor Woolsey requested without objection to withdraw the request in order to receive additional pricing and it was granted.

Scope and Fee for Conceptual Multi-Use Path along Folly, Wilton to Ft. Johnson: Mrs. Kellahan reported that the Folly Road, Phase I currently ends at Wilton and crosses the road to the other side at George Griffiths and Wal-Mart. The Phase of Re-Think Folly would continue towards Folly Beach. She said the Town is looking into a multi-use path on the side from Wilton to Ft. Johnson Rd. because it is a stretch where no redevelopment would occur. Cost for the scope and fee to David & Floyd is \$3,490. Motion in favor by Councilman Boles, seconded by Councilwoman Mignano. Councilman Milliken asked the width of the multi-use path. Mrs. Kellahan explained that under the Folly Road Overlay, Phase I, it is 12 ft. Mayor Woolsey further explained that we would begin with the requirements as the Folly Road Corridor of 12 ft. off of the road and the contractor would be tasked to do that. There was some discussion about funding and Mayor Woolsey said we would look into matching funds. Councilman Milliken asked if the surface could be pervious for drainage issues and Mayor Woolsey said he thought that request could be made to the contractor. There was also some discussion about asking the City to contribute to the cost. Motion passed unanimously.

Executive Session:

Lobbying Services: Mayor Woolsey asked for a motion to enter into an executive session for the purpose of discussing contractual and legal issues. Motion made by Councilman Milliken, seconded by Councilman Boles. Council entered the executive session at 8:20 p.m.

Return to Regular Session: Council returned to regular session at 9:39 p.m. Mayor Woolsey announced that no votes were taken during the executive session.

Mayor Woolsey moved to approve the contract of Anne Peterson to June 30, 2020, upon condition that monthly reports are provided beginning January 2020. A report is due by the February Council meeting. Councilwoman Mignano seconded. Motion passed 4-1; Councilman Boles voted "No".

Brantley Park Phase I Preliminary Design and Cost Estimate: Mrs. Kellahan presented approval for preliminary design and cost estimates by Davis & Floyd for Brantley Park \$185,650. She said the property is in the City of Charleston so the Town would need to take it to the City's TRC and obtain permitting. Davis & Floyd will design minimal improvements, so the park is open to the public soon. Motion in favor by Mayor Woolsey, seconded by Councilman Mullinax. Councilman Boles asked and Mayor Woolsey explained the ownership/agreement between the City and the Town. He also answered questions about responsibility for liability and will look into that further. Councilwoman Mignano asked about the possibility of the park changing to development property and Mayor Woolsey explained that the restrictions under Greenbelt prohibits the property for any use other than a park. He said the Town is responsible for managing and determining how the park would be utilized. Clarifications were given that the preliminary design and cost estimates does not mean approval for construction.

Mrs. Kellahan answered Councilman Milliken's question regarding the lease on the old library building on Camp Rd. She said County staff had previously thought the lease was one year, it is five-years with option

the option to renew for five years. This information will be amended and presented to County Council at its January 30 meeting. Councilman Milliken asked if the County would contribute to the repairs of the HVAC system and Mrs. Kellahan said no. Councilwoman Mignano discussed the possibility of leaving Brantley a passive park rather than spending \$185,650 on conceptual design. Mrs. Kellahan commented that \$185, seems to be a lot of money but a large portion of that is drainage improvements and parking. Motion passed 3-2; Councilman Boles and Councilwoman Mignano voted "No".

Traffic Calming Policy Proposed Revision: Councilman Boles motioned in favor; seconded by Councilwoman Mignano. Councilman Boles commented on the reaction of the people that spoke during the public comments at the last meeting, and some tonight. He said the way the policy is currently worded invites multiple interpretation because there are people with a greater interest by proximity than others. He would like the word "neighborhood" stricken on Page 5 of the Traffic Calming Policy so the language would read: 2/3 or 66.6% of *the properties on the street on which the proposed devices would be installed*. He said this would not have people a couple roads over involved in something that may affect them less than people that are on it. He said clarity and predictability is extremely important and when people come here "fired" up its nice to refer them to a policy that is clear. Mayor Woolsey said the staff is working on a more severe revision of the policy coming to Council soon. Councilwoman Mignano spoke in agreement with Councilman Boles. Motion passed unanimously.

Committee Reports:

Land Use Committee:

- Nomination to Board of Zoning Appeals: Mayor Woolsey announced the passing of Commissioner Jim Fralix. The Town will recognize his service at a later date. Mayor Woolsey moved for the appointment of David Savage to serve the unexpired term of Mr. Fralix, seconded by Councilman Mullinax and passed unanimously.

Councilwoman Mignano reported that she has been meeting with Planning Director, Kristen Crane about the Comp Plan and options for affordable housing. She also met with Planning Commission Chair, David Bevon about planning and development concerns and changing the time of the Planning Commission meetings.

- Environment and Beautification Committee: Councilman Milliken reported that the Greenbelt Study Committee consists of himself, Mayor Woolsey, and Ashley Kellahan. The committee met on January 7 and discussed rolling over Greenbelt funds so we could accumulate a better amount to work with. Adopt-a-Highway Litter pickup to be held Saturday, Feb. 8, 9-11 a.m. chili will be served on the porch; followed by the founding of James Island Pride by PSD Commissioner Inez Brown-Crouch. Community Heroes will be recognized at the February Town Council meeting. Volunteers are needed for Helping Hands.
- Children's Committee: No report
- Public Safety Committee: Councilman Mullinax announced the next meeting on January 23 @ 7:00 p.m.
- History Committee: Mayor Woolsey announced that the History Commission is working on a study of Camp Rd. Middle School.
- Rethink Folly Road Committee: Mayor Woolsey announced the next meeting on January 22, @ 3:30 p.m.
- Drainage Committee: Councilman Mullinax announced the next meeting on Wednesday, Feb. 12 @ 3:00 p.m.

- Business Development Committee: Councilman Boles announced meeting on January 23 @ 6 p.m. Mayor Woolsey will make his nomination at the February Council meeting.
- Trees Advisory Committee: Councilman Milliken announced that the Trees Advisory Committee met on January and is working on a mission statement. The next meeting will be held on Tuesday, February 11 @ 5:30 p.m.
Nomination to Trees Advisory Committee: Mayor Woolsey moved for the nomination of Kathy Woolsey, seconded by Councilman Mullinax and passed unanimously.
- James Island Intergovernmental Council: Mayor Woolsey announced the next meeting on Wednesday, January 29 @ 7:00 p.m. Agenda items deadline is January 22.

Proclamations and Resolutions: None

Ordinances up for Second/Final Reading:

- a. Ordinance #2019-13: Amend Ordinance #2017-06 Establishing Purchasing Procedures for the Town of James Island: Motion in favor of Ordinance #2019-13 was made by Councilman Milliken, seconded by Councilman Mullinax. Mayor Woolsey said a statement was made last fall regarding this campaign on a claim that in 2017 he changed the Purchasing Policy for Council approval to \$10,000. He hopes that Council know that those statements were false. He said in 2017 no changes were made to the level of expenditures and it has been \$10,000 since 2012. He said the former Town Administrator, Hal Mason, in 2012 proposed a purchase policy that had a minimum level of Council approval of \$25,000. This was amended by Council at that time to \$10,000 which remains unchanged to this day and expenditures over \$10,000 has to come before Council.

Mayor Woolsey moved for consideration of proposed amendments; Councilman Mullinax seconded and discussion followed.

Section 32.03 (B) (2) (3): Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.04 (B) (2): Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.08 (E) (4) 1:A-E: Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.08 (E) (2): add back "or land surveying services" where it was stricken: Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.03 (F): Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.03 (B) (2) & (3): Mayor Woolsey, Aye; Councilman Mullinax, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Failed

Section 32.04 (B) (10) & (H): Mayor Woolsey, Aye; Councilman Mullinax, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Failed

All Proposed Amendments Failed: Main Motion: Councilman Boles, Aye; Councilwoman Mignano, Aye; Councilman Milliken, Aye; Councilman Mullinax, Aye; Mayor Woolsey, Nay. Main Motion Passed

Ordinances up for First Reading: None

Announcements/Closing Comments: Councilman Boles complemented Sgt. James, Island Sheriff's Patrol for his hard work.

Councilman Milliken thanked Town Administrator and Town Clerk for their work on the Purchasing Ordinance.

Adjournment: There being no further business to come before the body, the meeting adjourned at 10:22 p.m.

Respectfully submitted:



Frances Simmons
Town Clerk