

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1122 Dills Bluff Road, James Island, SC on Thursday, April 25, 2019. The following members of Council were present: Leonard Blank, Mayor Pro-Tem, Garrett Milliken, Joshua P. Stokes, Darren "Troy" Mullinax, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Director, Mark Johnson, Public Works Director, Kristen Crane, Planning Director, Deputy Daniel Wilcox, Island Sheriff's Patrol (for Sgt. James), and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order and led Council in prayer, followed by the Pledge of Allegiance. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Hearing: Ordinance#2019-01 on Proposed Changes to the Zoning and Land Development Regulations; Change to the Use Table creating a separate category for "Nonalcoholic Beverage Bars", including Coffee Shops and Smoothie Bars; Definition of "Nonalcoholic Beverage Bars"; Amend Standards for Bed & Breakfasts (from 5 to 3 rooms); and add requirement to only allow one (1) car per guest room for Bed and Breakfasts. Mayor Woolsey opened the Public Hearing for comments. No one signed in to speak.

Public Hearing: Ordinance #2019-02: Proposed Fiscal Year 2019-2020 Annual Budget. Mayor Woolsey opened the Public Hearing for comments. No one signed in to speak.

Public Comment:

Hal Hanvey with James Island Outreach asked for permission speak after the reading of the Proclamation recognizing James Island Outreach Day and it was granted by Council.

Consent Agenda:

- a. Minutes of March 21, 2019 Regular Town Council Meeting: Motion to approve was made by Councilman Stokes, seconded by Councilman Mullinax and passed unanimously.

Information Reports:

- a. Finance Report: Finance Director, Merrell Roe, gave an overview of the written report on the Local Option Sales Tax, Repair Care, and Capital Projects.
- b. Administrator Report: Town Administrator, Ashley Kellahan, gave an overview of the written report. She announced that twenty-eight meetings were held at Town Hall in March; ten were Town meetings. Received 18 Requests for Qualifications from engineering firms and a recommendation will come before Council in May. Rakes Construction received a notice to proceed on the Boardwalk project. Town will host a ribbon cutting for Martin's BBQ on May 14 at 9:30 a.m. Councilman Stokes asked the start date for the Boardwalk Project and Mrs. Kellahan said staking and utility would begin on Monday.
- c. Public Works Report: Public Works Director, Mark Johnson, gave an overview of the written report informing Council of completed projects on the Rembert Road paving and Tallwood Drainage. Councilman Stokes asked if the concrete box at Fort Johnson & Folly had been cleaned. Mr. Johnson said yes it was. Councilman Stokes asked if the "too high" drainage line had been fixed and Mr. Johnson said he was uncertain that it was.

Councilman Milliken asked the timeframe for the completion of the R-O-W acquisitions. Mrs. Kellahan said we are moving forward and doing some appraisals now. She said we are working

through easements with SCE&G. There are about 30 parcels where easement acquisitions has to be looked at; however, progress is being made.

- d. Island Sheriffs' Patrol Report: Deputy Daniel Wilcox presented the Island Sheriff's Patrol and monthly crime reports for Sgt. James.

Requests for Approval:

IGA between Town, City, Charleston County, and Folly Beach for ReThink Folly Road Project Manager: Mrs. Kellahan presented the recommendation from the Steering Committee to hire a Project Manager to implement the key aspects of the ReThink Folly Road Plan. The Town of James Island, City of Charleston, and Charleston County would each pay 30% of the cost and the City of Folly Beach 10%. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. There was no discussion and the motion passed unanimously.

Scope and Fee from Toole Design Group for ReThink Folly Road Project Manager: Mrs. Kellahan presented the scope and fee services for Toole Design Group. She said this firm was recommended by the Steering Committee for Management Services and implementation of the ReThink Folly Road Study. Mrs. Kellahan said Toole is well versed in the Complete Streets Design Concept. The Town will take the lead in securing the firm. Charleston County, City of Charleston, and the City of Folly Beach would share the costs. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax.

Councilman Milliken said the ReThink Folly Road Study has a major component of drainage in it and he did not notice in the contract whether there is any specific mention of drainage. He asked if Toole would consider our island-wide drainage study and try to coordinate that implementation. Mrs. Kellahan said during discussions at the special meeting and the scope of what the Project Manager would do, the committee felt that this was outside of the scope because of the fees. The jurisdictions thought that drainage would be handled best by engineers or outside planning firms. Councilman Milliken said his concern is there is no mechanism for this group to interface with that group. He said the plan has various approaches to drainage depending upon how close it is to the marsh vs. the commercial core. Because of that, he said it seems that you would have to have somebody with oversight of everything to coordinate the plan. He is unsure what the solution is, but would like to see that as a component.

Mayor Woolsey spoke about the construction and design aspect and that we intend to continue to lean heavily on Charleston County. He said in hiring the firm, the committee that developed this proposal was not interested in engineering firms with that focus; rather the primary focus is to help organize meetings, seek out businesses on Folly Road, and look toward finding new redevelopment prospects, rather than building sidewalks, multi-use paths and drainage. He said while having a firm to provide oversight on everything would be a first best solution, it was not affordable. Mrs. Kellahan added that the firm's main job would be to coordinate with the stakeholders and she believes the conversation about drainage would be had. Councilman Milliken noted that drainage is a part of complete streets and transportation and, that we need to push for drainage.

Councilman Stokes asked if the jurisdictions would be splitting the cost (noted in Agreement #3) and Mrs. Kellahan said yes. Motion passed unanimously.

Remaining Design/Construction Admin. Fees for Pinckney Park Pavilion: Mrs. Kellahan presented the fee proposal from Rosenblum Coe (RCA) of 22K, for the remaining design, construction, and admin costs for the Pinckney Park Pavilion. The current timeline for bidding the project is July 1. Mrs. Kellahan brought forth a question that Councilman Milliken asked before this meeting about asbestos. She said that we had S&ME do an asbestos and lead paint survey on the brick house that is to be demolished. We have the

demolition specifications that will be included in the contract documents. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax.

Councilman Milliken asked if the surrounding community had been notified about all of the changes. He said his recollection was that the house demolition was going to be at a later phase of the project and wonders what major impact this would have on the community. Mrs. Kellahan said when Rosenblum Coe presented this to Council a year-and-a-half ago this was discussed. She recalled that the neighbor met with RCA and it was discussed that there would not be a dumpster during the demo. After discussion, the motion passed unanimously.

Committee Reports:

Land Use Committee: No Report.

Environment and Beautification Committee: Councilman Milliken reported on the James Island Pride litter pickup on Saturday, April 13. He thanked the 20 volunteers that collected 19 bags of litter. Many were students from the high school. The Adopt-a-Highway litter pickup will be held on Saturday, May 4 from 9-11 a.m. lunch provided. Helping Hands Service Day is Saturday, May 4 to provide service to 14 members of the community. Those interested in volunteering should contact, Chair; Stan Kozokowski (860) 847-0544. Councilman Milliken thanked everyone for their thoughts and kindnesses during his hospital stay.

Children's Commission: Councilman Stokes announced a fantastic third annual Easter Egg Roll on Saturday April 20. Special thanks to all who participated, particularly, Town Staff Robin Sanders and Douglas Sparling.

Public Safety Committee: Councilman Mullinax announced the next Public Safety Committee meeting on Thursday, May 23 at 7 p.m.

History Commission: Mayor Woolsey reported that the History Committee met on April 2 and reviewed the layout for the history booklet. More information as it becomes available.

Rethink Folly Road: Mayor Woolsey reported that the Steering Committee met and recommended Toole Design as Program Manager for the ReThink Folly Road Plan. He gave a brief overview of the Committee's discussion about a change in the Folly Road Bike/Ped Project. The Committee also recommended that the City of Charleston and Charleston County adopt the Town's amended Folly Road Corridor (FRC) Overlay/Multi-Use Paths.

Drainage Committee: Councilman Stokes announced that the Drainage Committee would meet on Wednesday, May 8 at 3 p.m. after the Stormwater Managers' meeting.

Proclamations and Resolutions:

Proclamation in Recognition of James Island Outreach Day (April 27): Proclamation read into the record by Mayor Woolsey. Motion in favor was made by Councilman Milliken, seconded by Councilman Mullinax.

Hal Hanvey, James Island Outreach, spoke on behalf of the staff and its Director, Scott Graule. He thanked the Town for continuing to support James Island Outreach as well as the churches and businesses on the island. Mr. Hanvey encouraged everyone to come out to the Taste of James Island on Saturday, April 27 at First Baptist School. Motion passed unanimously.

Proclamation for National Beach Safety Week: Motion to approve was made by Councilman Stokes, seconded by Councilman Mullinax and passed unanimously.

Proclamation for 2019 Yom HaShoa with Lighting of Remembrance Candles: Proclamation read into the record by Mayor Woolsey. Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken.

Sandra Brett, daughter of Diny Adkins, a Holocaust survivor thanked Mayor Woolsey for reading the Proclamation. She shared her mother's story who was taken as a child during the Holocaust. Ms. Adkins is an author, educator, the winner of the 2017 Charleston Hero Award, and a recipient of the Post and Courier Jefferson Award.

Phillis Kalisky Mair, spoke on behalf of Joe Engel, a Holocaust survivor who was taken as a child during the Holocaust and shared his story. Mr. Engel is an author, businessman, and is active in the community speaking regularly to schools about his experiences during the Holocaust.

Council participated in the lighting of the Remembrance Candles. The Yom HaShoa Holocaust Remembrance Program will be held on Sunday, May 5, 2:30 p.m. at the Charleston Gaillard Center.

Proclamation 2019 Fair Housing Month: Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken and passed unanimously.

Resolution #2019-08: Adoption of Revised Charleston Regional Hazard Mitigation Plan: Public Works Director, Mark Johnson gave an overview of the Regional Hazard Mitigation Plan. The Town is required to adopt the amended version of this plan on a five-year cycle in order to remain eligible for Federal programs that Charleston County participates. Councilman Blank thanked Mr. Johnson for doing a good job. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax and passed unanimously.

Ordinances up for Second/Final Reading: None

Ordinances up for First Reading:

Ordinance #2019-01: Proposed Changes to Zoning and Land Development Regulations: Change to the Use Table Creating a Separate Category for "Nonalcoholic Beverage Bars, including Coffee Shops and Smoothie Bars; Definition of "Nonalcoholic Bars" Amend Standards for Bed & Breakfasts (from 5 to 3 rooms); add requirement to only allow one (1) car per guest room for Bed & Breakfasts: Motion in favor was made by Councilman Blank, seconded by Councilman Stokes. Councilman Milliken referenced an editorial correction to be made on P-6, item F "agricultural zoning districts" because we do not have any parcels in that zoning district. Councilman Blank said that has been noted. Motion passed unanimously.

Ordinance #2019-02: Proposed Fiscal Year 2019-2020 Annual Budget: Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. Motion passed.

Mayor Woolsey moved to amend the Ordinance to add language under Section 2: after the word reference, to read: **and sets the property tax operating millage rate at 0.02 (20 mills)**. Councilman Blank seconded and the amended language passed.

During discussion, Councilman Milliken asked about funding for traffic control devices, that there is nothing in the budget for speed humps. Councilman Milliken discussed the effectiveness that signage has in slowing people down and he would like to see money in the budget for that. Mrs. Kellahan said there is \$30,000 in the Capital Improvements Budget as well as the possibility to secure grants. After discussion, the motion for the approval of the FY 2019-2020 Annual Budget passed 4-1; Councilman Milliken voted 'no'.

New Business: None

Executive Session: Not Needed.

Adjournment: There being no further business to come before the body, the meeting adjourned at 7:48 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Frances W. Simmons". The signature is written in black ink and is positioned above the printed name and title.

Frances Simmons  
Town Clerk