

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



**DRAFT BUDGET
FISCAL YEAR 2017-2018**

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



**FISCAL YEAR 2017-2018
DRAFT BUDGET**

MAYOR

W. BILL WOOLSEY

MAYOR PRO-TEM

LEONARD A. BLANK

TOWN COUNCIL

GARRETT MILLIKEN

DARREN "TROY" MULLINAX

JOSHUA STOKES

BUDGET SUMMARY

BUDGET SUMMARY

	2016/2017 ADOPTED BUDGET	2017/2018 DRAFT BUDGET
Revenues		
Operating Revenues	2,984,000	3,182,856
Transfer In from Funds Balance	477,632	326,439
Total Revenues	\$ 3,461,632	\$ 3,509,295

Expenditures	2016/2017 ADOPTED BUDGET	2017/2018 DRAFT BUDGET
ADMIN	481,135	537,600
ELECTED OFFICIALS	87,600	90,100
GENERAL OPERATIONS	334,682	437,050
PLANNING	12,935	13,335
BLDG.INSP	5,410	6,110
PUBLIC WORKS	256,310	289,510
CODE AND SAFETY	236,160	231,250
PARKS AND RECREATION	26,500	49,500
FACILITIES & EQUIPMENT	256,200	283,690
LEASE PURCHASE	870,000	973,000
COMMUNITY SERVICES	40,000	61,620
TRANSFER OUT TO RESERVE FUND	291,000	199,550
TRANSFER OUT TO CAPITAL PROJECTS	563,700	336,980
Total Expenditures	\$ 3,461,632	\$ 3,509,295

Town Funds	2016/2017 ADOPTED BUDGET	2017/2018 DRAFT BUDGET
PROPERTY TAX CREDIT FUND	1,617,058	1,776,323
RESERVE	491,000	690,550
TREE FUND	5,000	2,500
NONREFUNDABLE PROPERTY TAX CREDIT	1,162,000	1,175,550
HOSPITALITY TAX FUND	435,000	448,800
UNEMCUMBERED FUND BALANCE AVAILABLE	1,066,701	1,471,455

REVENUES

	2016/2017 DRAFT BUDGET	YTD 2/7/17	2016/2017 ESTIMATE	2017/2018 DRAFT
Revenues				
LOST Revenue Fund	353,000	154,013	369,631.20	370,000
State Aid to Subdivisions	260,000	74,544	252,256	252,256
Franchise Fees*	465,500	228,250	440,000	440,000
Telecommunications	45,000	-	45,000	43,000
Brokers and Insurance Tax	430,500	478	580,000	580,000
Business Licenses	230,000	70,489	273,000	281,200
Building Permit Fees	10,000	4,655	11,000	11,000
Planning and Zoning Fees	12,000	5,300	12,000	12,000
Liquor Licenses	10,000	4,950	10,000	10,000
Tree Mitigation	5,000	-	2,500	2,500
Miscellaneous	1,000	1,200	1,200	1,000
Property Taxes*	1,162,000	-	1,162,000	1,175,550
LOST Rollback Fund	870,000	397,422	953,812.80	973,000
LOST Rollback Fund - Interest Income	1,000	1,702	2,917.71	3,000
Transfer In from Property Tax Credit Fund Balance	291,000	-	205,269	199,550
Net Property Taxes	(1,162,000)		(1,162,000)	(1,175,550)
State of SC Grant		205,000	205,000	-
Local Assessment Fees		506	1,856	1,850
Accomodations Tax		2,073	2,500	2,500
TOTAL	2,984,000	1,150,582	3,367,943	3,182,856

* 20 mils - \$20 per \$1,000 of assessed property value

EXPENDITURES

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/13/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Administration				
Salaries	221,300	137,339	224,686	237,700
Fringe Benefits	73,405	46,742	74,495	83,800
Advertising	5,000	1,490	2,554	5,000
Audit	12,500	12,900	12,900	13,000
Bank charges	1,000	448	768	1,000
Bonding	1,870	1,050	2,150	2,150
Business Development Council	500	-	-	-
Children's Commission	1,000	542	1,000	-
History Commission	2,500	2,120	2,120	-
Copier	5,300	2,109	4,218	5,300
Dues and Subscriptions	1,060	345	1,100	1,100
Employee Appreciation	500	140	500	500
Employee Training / Screening	850	372	650	850
Information Services	40,000	22,157	40,000	56,520
Insurance	22,000	19,580	27,380	29,950
Legal Services	60,000	34,948	70,000	70,000
MASC Membership	5,500	5,341	5,341	5,500
Mileage Reimbursement	800	235	635	800
Mobile Devices	1,350	1,066	1,830	2,230
Postage	6,700	1,612	6,263	6,700
Supplies	13,000	4,647	10,000	10,000
Town Codification	2,500	1,493	3,000	3,000
Training and Travel	2,500	331	1,500	2,500
TOTAL	481,135	297,007	493,091	537,600

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/13/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Elected Officials				
Salaries	50,000	32,038	48,999	50,000
Fringes	30,000	18,077	28,618	32,000
Mayor Expense	2,000	78	1,000	2,000
Council Expenses	4,000	510	2,000	4,000
Mobile Devices	1,600	751	1,487.81	2,100
TOTAL	87,600	51,454	82,105	90,100

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/13/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
General Operations				
Salaries	241,500	148,965	227,458	310,900
Fringe Benefits	93,182	47,589	75,032	126,150
TOTAL	334,682	196,554	302,490	437,050

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Planning & Zoning				
Advertising	2,000	201	1,000	1,500
Mobile Devices	660	185	400	660
Dues and Subscriptions	325	280	325	325
Mileage Reimbursement	100	167	200	200
Supplies	600	301	400	600
Training and Travel	1,000	593	800	1,800
Uniform / PPE	250		100	250
Planning Commission	4,000	1,325	2,325	4,000
Board of Zoning Appeals	4,000	650	1,650	4,000
TOTAL	12,935	3,702	7,200	13,335

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Building Inspection				
Mobile Devices	660	432	660	660
Dues and Subscriptions	800	275	800	1,000
Equipment/Software	1,500	1,422	1,500	1,500
Mileage Reimbursement	200	30	100	200
Supplies	1,000	1,410	1,410	1,000
Travel and Training	1,000	600	1,000	1,500
Uniform / PPE	250		250	250
TOTAL	5,410	4,169	5,720	6,110

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Public Works				
Dues and Subscriptions	-		200	200
Mobile Devices	660	377	660	660
Emergency Management	7,000	15,945	25,000	15,000
Groundskeeping	30,000	22,786	30,000	40,000
Mileage Reimbursement	150			150
Projects	200,000	58,894	125,000	200,000
Supplies	2,000	678	1,000	2,000
Traffic Control Devices	15,000	-	50,000	30,000
Training and Travel	1,000	1,012	1,012	1,000
Tree Fund Expense	-	7,400	7,400	
Uniform / PPE	500	65	100	500
TOTAL	256,310	107,157	240,372	289,510

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Codes & Safety				
Memberships/Dues			250	250
Crime Watch Materials	250	-	250	250
Equipment	500	-	250	500
Mileage Reimbursement	300	-	100	300
Mobile Devices	660	-	-	-
Neighborhood Council	1,500	645	1,000	-
Overgrown Lot Clearing	1,800	-	500	1,800
Radio Contract	1,400	342	1,368	1,400
ISP Salary	167,500	85,532	134,232	165,000
ISP Fringes	40,000	18,614	27,704	40,000
Supplies	500	94	200	500
Teen CERT Program	500	400	400	-
Training	1,000		200	1,000
Uniform / PPE	250		100	250
Unsafe Buildings Demolition	20,000	6,320	6,320	20,000
TOTAL	236,160	111,947	172,874	231,250

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Parks & Recreation				
James Island Pride	3,500	1,452	3,500	-
JIRC Contribution	-	-	7,500	15,000
Parks	5,000	2,653	5,000	8,000
Special Events	8,000	4,853	8,000	15,000
Youth Sports Program	10,000	4,750	10,000	11,500
TOTAL	26,500	13,708	34,000	49,500

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Facilities & Equipment				
Equipment/Furniture	3,000	1,194	2,500	2,500
Facilities Maintenance	8,000	2,658	4,556.57	6,500
Generator Maint.	50	225	425	500
Janitorial	6,620	3,323	5,696.57	6,620
Rent	82,000	54,320	81,840	86,640
Security Monitoring	430	430		430
Street Lights	127,000	80,691	121,036.50	130,000
Utilities	21,600	10,026	16,391	17,500
Vehicle Maint.Expense	5,000	1,196	3,000	5,000
Vehicle Purchase	2,500			28,000
TOTAL	256,200	154,063	235,446	283,690

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
Community Services				
Community Service Contributions	20,000	20,000	20,000	20,000
Repair Care Program	20,000	18,026	20,039	30,000
Teen CERT Program	-	-	-	500
Business Development Council	-	-	-	500
Children's Commission	-	-	-	1,000
History Commission	-	-	-	4,620
James Island Pride	-	-	-	3,500
Neighborhood Council	-	-	-	1,500
TOTAL	40,000	38,026	40,039	61,620

	2016/2017 DRAFT BUDGET	YTD EXPENDITURES 2/21/17	ESTIMATED EXPENDITURES	2017/2018 DRAFT BUDGET
2016 Lease Purchase Bond - \$3.19 M				
Town Hall Lease Purchase Payments	840,000	397,421	840,000	973,000
TOTAL	840,000	397,421	840,000	973,000

	2016/2017 DRAFT BUDGET	YTD 1/31/17	2016/2017 ESTIMATES	2017/2018 DRAFT BUDGET
Hospitality Tax Fund				
Hospitality Tax Revenue	435,000	183,507	440,000	448,000
Hospitality Tax Expense	435,000	6,734	11,700	448,000
TOTAL	-	176,773	428,300	-

	2016/2017 DRAFT BUDGET	YTD 2/21/17	ESTIMATES	2017/2018 DRAFT BUDGET
Tree Fund				
Tree Mitigation Revenue	5,000	-	2,500	2,500
Tree Mitigation Expense	5,000	-	2,500	2,500
TOTAL	-	-	-	-

FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2017/2018 - FY2020/2021

	FY 2016/2017 ES	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	5 Year Total
Infrastructure							
Quail Drive Sidewalk		61,200					61,200
Camp Rd to Dills Bluff Sidewalk	125,000						125,000
Dills Bluff Sidewalk, Design through Phase III	35,625	93,830	156,000	232,375	30,000	157,080	704,910
Camp Rd Sidewalk Phase III (Folly Rd to Riverland Dr)			82,500				82,500
Lighthouse Point Blvd Sidewalk and Drainage, Phase I	20,460	130,000					150,460
Seaside to Honey Hill Drainage		125,000					125,000
Tallwood Drainage Easements			85,000				85,000
Oceanview-Stonepost Drainage Basin	15,000	15,000					30,000
Rembert Road Paving		47,500					47,500
Seaside Lane Sidewalk	39,500		204,128				243,628
Folly Road Improvements, Phase I	11,700	40,000	196,000				247,700
Folly Road Improvements, Phase II and III		80,000					80,000
Folly and Camp Landscaping, Bus Shelter		95,000					95,000
Total	247,285	687,530	723,628	232,375	30,000	157,080	2,077,897

	FY 2016/2017 ES	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	5 Year Total
Pinckney Park							
Park Improvements Phase I	346,750						346,750
Park Improvements Phase II		335,000					335,000
Park Improvements Phase III							-
Park Improvements Phase IV							-
Total	346,750	335,000					

Anticipated Funding:

Stormwater Funds		140,000					
Charleston County Transportation Committee (CTC) Funds		54,350	126,000	232,375			
Charleston County Transportation Sales Tax (TST) Funds	210,584	291,200	204,128				
Anticipated SC Trails Grant		100,000					
Enhancement Funds			784,000				
Awarded PARD Grant	10,000						
State Grant		100,000					
Total	220,584	685,550	1,114,128	232,375			

Transfers In:

General Fund	572,335	336,980
Hospitality Tax Fund	11,700	244,700