

**TOWN OF JAMES ISLAND  
SOUTH CAROLINA**



**DRAFT BUDGET**

**FISCAL YEAR 2018-2019**

**TOWN OF JAMES ISLAND  
SOUTH CAROLINA**



**FISCAL YEAR 2018-2019  
DRAFT BUDGET**

**MAYOR**

**W. BILL WOOLSEY**

**MAYOR PRO-TEM**

**LEONARD A. BLANK**

**TOWN COUNCIL**

**GARRETT MILLIKEN**

**DARREN "TROY" MULLINAX**

**JOSHUA STOKES**

## **BUDGET SUMMARY**

**BUDGET SUMMARY**

	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
<b>Revenues</b>			
Operating Revenues	3,182,856	3,214,696	3,261,676
Transfer In from Funds Balance	326,439	435,129	608,286
<b>Total Revenues</b>	\$ 3,509,295	\$ 3,649,825	\$ 3,869,962

Expenditures	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
ADMIN	537,600	496,856	565,130
ELECTED OFFICIALS	90,100	87,274	90,100
GENERAL OPERATIONS	437,050	365,995	458,250
PLANNING	13,335	7,775	13,585
BLDG. INSP	6,110	4,016	4,710
PUBLIC WORKS	289,510	254,460	291,420
CODE AND SAFETY	231,250	231,250	232,250
PARKS AND RECREATION	49,500	41,600	50,750
FACILITIES & EQUIPMENT	283,690	265,179	179,437
LEASE PURCHASE	973,000	990,745	975,000
COMMUNITY SERVICES	61,620	51,194	66,240
TRANSFER OUT TO RESERVE FUND	199,550	181,805	250,930
TRANSFER OUT TO CAPITAL PROJECTS	336,980	671,676	692,160
<b>Total Expenditures</b>	\$ 3,509,295	\$ 3,649,825	\$ 3,869,962

Town Funds	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
PROPERTY TAX CREDIT FUND	1,776,323	1,810,203	1,559,273
RESERVE	690,550	690,550	890,550
TREE FUND	2,500	2,500	7,000
NONREFUNDABLE PROPERTY TAX CREDIT	1,175,550	1,175,550	1,228,930
HOSPITALITY TAX FUND	448,800	880,129	704,958
STORMWATER FUNDS	-	312,581	435,369
UNEMCUMBERED FUND BALANCE AVAILABLE	1,471,454	1,693,344	1,085,058

## **REVENUES**

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Revenues</b>				
Accomodations Tax	2,500	7,797	15,000	10,000
Brokers and Insurance Tax	580,000	8	545,000	545,000
Building Permit Fees	11,000	11,102	22,000	15,000
Business Licenses	281,200	112,408	375,000	375,000
Franchise Fees	440,000	216,281	376,400	390,000
Grant Reimbursement	-	-	4,800	-
Liquor Licenses	10,000	-	10,000	10,000
Local Assessment Fees	1,850	776	2,800	2,800
LOST Revenue Fund	370,000	189,608	379,500	375,000
Miscellaneous	1,000	5	1,000	1,000
Planning and Zoning Fees	12,000	7,995	13,700	12,500
State Aid to Subdivisions	252,256	130,147	263,946	263,946
Telecommunications	43,000	364	27,500	30,000
Tree Mitigation	2,500	-	2,500	2,500
Property Taxes*	1,175,550	-	1,175,550	1,228,930
LOST Rollback Fund	973,000	495,372	990,745	975,000
LOST Rollback Fund - Interest Income	3,000	-	3,000.00	3,000
Transfer In from Property Tax Credit Fund	199,550	-	181,805	250,930
Net Property Taxes	(1,175,550)	-	(1,175,550)	(1,228,930)
<b>TOTAL</b>	<b>3,182,856</b>	<b>1,171,863</b>	<b>3,214,696</b>	<b>3,261,676</b>

\* 20 mils - \$20 per \$1,000 of assessed property value

## **EXPENDITURES**

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Administration</b>				
Salaries	237,700	158,546	242,500	267,930
Fringe Benefits	83,800	57,247	85,000	89,000
Advertising	5,000	1,857	4,000	5,000
Audit	13,000	12,900	12,900	14,000
Bank charges	1,000	734	1,600	2,000
Bonding	2,150	350	2,150	2,150
Copier	5,300	2,044	5,100	5,200
Dues and Subscriptions	1,100	810	1,500	1,500
Employee Appreciation	500	201	500	500
Employee Training / Screening	850	373	850	850
Information Services	56,520	27,646	40,815	60,000
Insurance	29,950	17,880	30,000	33,900
Legal Services	70,000	9,562	40,000	50,000
MASC Membership	5,500	5,341	5,341	5,500
Mileage Reimbursement	800	431	800	800
Mobile Devices	2,230	1,246	2,300	2,300
Postage	6,700	3,489	6,000	6,000
Supplies	10,000	6,790	10,000	12,000
Town Codification	3,000	590	3,000	3,500
Training and Travel	2,500	710	2,500	3,000
TOTAL	<b>537,600</b>	<b>308,747</b>	<b>496,856</b>	<b>565,130</b>



	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Elected Officials</b>				
Salaries	50,000	32,038	50,000	50,000
Fringes	32,000	17,879	32,000	32,000
Mayor Expense	2,000	919	2,000	2,000
Council Expenses	4,000	1,058	2,000	4,000
Mobile Devices	2,100	749	1,274	2,100
TOTAL	<b>90,100</b>	<b>52,643</b>	<b>87,274</b>	<b>90,100</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>General Operations</b>				
Salaries	310,900	174,325	273,325	341,100
Fringe Benefits	126,150	60,592	92,670	117,150
TOTAL	<b>437,050</b>	<b>234,917</b>	<b>365,995</b>	<b>458,250</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Planning &amp; Zoning</b>				
Advertising	1,500	928	1,500	1,500
Mobile Devices	660	302	450	660
Dues and Subscriptions	325	-	325	325
Mileage Reimbursement	200	-	150	200
Supplies	600	124	500	600
Training and Travel	1,800	25	600	1,800
Uniform / PPE	250	250	250	500
Planning Commission	4,000	700	2,000	4,000
Board of Zoning Appeals	4,000	1,394	2,000	4,000
<b>TOTAL</b>	<b>13,335</b>	<b>3,723</b>	<b>7,775</b>	<b>13,585</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Building Inspection</b>				
Mobile Devices	660	440	660	660
Dues and Subscriptions	1,000	235	800	800
Equipment/Software	1,500	306	306	500
Mileage Reimbursement	200	256	500	500
Supplies	1,000	37	200	500
Travel and Training	1,500	761	1,300	1,500
Uniform / PPE	250	84	250	250
TOTAL	<b>6,110</b>	<b>2,119</b>	<b>4,016</b>	<b>4,710</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Public Works</b>				
Dues and Subscriptions	200	200	200	425
Mobile Devices	660	460	660	1,320
Emergency Management	15,000	7,787	11,000	15,000
Groundskeeping	40,000	13,508	30,000	40,000
Mileage Reimbursement	150		-	150
Projects	200,000	43,379	180,000	200,000
Supplies	2,000	651	1,000	2,000
Traffic Control Devices	30,000	568	30,000	30,000
Training and Travel	1,000		1,000	1,925
Uniform / PPE	500	479	600	600
TOTAL	<b>289,510</b>	<b>67,032</b>	<b>254,460</b>	<b>291,420</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Codes &amp; Safety</b>				
Memberships/Dues	250		250	250
Crime Watch Materials	250		250	250
Equipment	500		100	250
Mileage Reimbursement	300		100	100
Animal Control	-		-	500
Overgrown Lot Clearing	1,800	-	500	1,500
Radio Contract	1,400	1,368	1,400	1,400
ISP Salary	165,000	85,077	140,000	165,000
ISP Fringes	40,000	20,443	39,000	41,500
Supplies	500	73	200	250
Training	1,000	-	-	1,000
Uniform / PPE	250	112	250	250
Unsafe Buildings Demolition	20,000	-	-	20,000
TOTAL	<b>231,250</b>	<b>107,073</b>	<b>182,050</b>	<b>232,250</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Parks &amp; Recreation</b>				
JIRC Contribution	15,000	2,563	5,500	7,500
Parks	8,000	-	8,000	15,000
Special Events	15,000	4,312	15,000	15,000
Youth Sports Program	11,500	5,425	13,100	13,250
TOTAL	<b>49,500</b>	<b>12,300</b>	<b>41,600</b>	<b>50,750</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Facilities &amp; Equipment</b>				
Equipment/Furniture	2,500	2,060	2,060	2,000
Facilities Maintenance	5,620	1,718	2,800	6,500
Generator Maint.	500	225	225	500
Janitorial	6,000	2,777	6,000	7,500
Rent	86,640	57,511	86,640	-
Security Monitoring	430		430	1,000
Street Lights	130,000	71,857	123,182	135,937
Utilities	17,500	10,290	16,900	20,000
Vehicle Maint.Expense	5,000	2,330	5,000	6,000
Vehicle Purchase	28,000	21,942	21,942	-
TOTAL	<b>282,190</b>	<b>170,710</b>	<b>265,179</b>	<b>179,437</b>



	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Community Services</b>				
Community Service Contributions	20,000	22,000	22,000	20,000
Repair Care Program	30,000	2,135	18,000	30,000
Teen CERT Program	500	-	500	500
Business Development Council	500	-	-	500
Children's Commission	2,500	792	1,000	2,500
History Commission	4,620	2,566	4,694	4,240
James Island Pride	3,500	3,406	3,500	3,500
Neighborhood Council	1,500	587	1,500	1,500
Arts Committee	-	-	-	3,500
<b>TOTAL</b>	<b>63,120</b>	<b>31,486</b>	<b>51,194</b>	<b>66,240</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>2016 Lease Purchase Bond - \$3.19 M</b>				
Town Hall Lease Purchase Payments	973,000	495,372	990,745	975,000
TOTAL	<b>973,000</b>	<b>495,372</b>	<b>990,745</b>	<b>975,000</b>

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Hospitality Tax Fund</b>				
Hospitality Tax Revenue	448,000	296,209	508,000	500,000
Hospitality Tax Expense	448,000	51,888	128,270	500,000
TOTAL	<b>448,000</b>	<b>244,321</b>	<b>379,730</b>	-

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
<b>Tree Fund</b>				
Tree Mitigation Revenue	2,500	-	-	7,000
Tree Mitigation Expense	2,500	-	-	7,000
TOTAL	-	-	-	-

**FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2018/2019 - FY2023/2024**

	<b>FY 2018/2019</b>	<b>FY 2019/2020</b>	<b>FY 2020/2021</b>	<b>FY 2022/2023</b>	<b>FY 2023/2024</b>	<b>5 Year Total</b>
<b>Infrastructure</b>						
Quail Drive Sidewalk	64,260					64,260
Ft. Johnson Sidewalk Connetor						125,000
Dills Bluff Sidewalk, PHASE I						525,825
Dills Bluff Sidewalk, PHASE II - Boardwalk	12,575	126,000				176,372
Dills Bluff Sidewalk, Phase III - Seaside to Winborn	11,300					
Dills Bluff Sidewalk, Phase IV - Winborn to HBVR						
Regatta Road Sidewalk	5,000	12,000				
Lighthouse Point Blvd Sidewalk and Drainage, Phase I	110,000					110,938
Greenhill / Honey Hill Drainage	115,000					205,890
Tallwood Drainage Improvements	61,800					72,956
Oceanview-Stonepost Drainage Basin	45,600					92,700
Rembert Road Paving	45,000					45,000
Seaside Lane Sidewalk	210,000					231,373
Sterling Drive Improvements						
Quail Run Drainage Improvements	90,469					
Island-Wide Drainage Study	12,500	12,500				

**Total**                      783,504                      150,500                      -                      -                      -                      1,650,314

	<b>FY 2018/2019</b>	<b>FY 2019/2020</b>	<b>FY 2020/2021</b>	<b>FY 2022/2023</b>	<b>FY 2023/2024</b>	<b>5 Year Total</b>
<b>Pinckney Park</b>						
Park Improvements Phase I						15,210
Park Improvements Phase II	344,025					391,597
Park Improvements Phase III						-
Park Improvements Phase IV						-

**Total**                      344,025

	<b>FY 2018/2019</b>	<b>FY 2019/2020</b>	<b>FY 2020/2021</b>	<b>FY 2022/2023</b>	<b>FY 2023/2024</b>	<b>5 Year Total</b>
<b>Hospitality Tax-Funded Projects</b>						
Camp / Folly Bus Shelter	39,850					39,850
Camp / Folly Crosswalks						-
Camp / Folly Gateway Pocket Park	228,442	268,197	268,197			764,836
Camp / Folly Landscaping	40,000					40,000
Guide to Historic James Island	25,000					25,000
Santee Street Public Parking Lot	40,800	126,400	27,000	27,600	28,200	250,000
Streetscape Lighting at Camp / Dills Bluff Intersection	83,504	28,524	28,524	28,524	28,524	197,600
Rethink Folly Road - Phase I		200,000	200,000			400,000
Rethink Folly Road - Phase II-III						-
Rethink Folly Road - Staff Cost-Sharing	20,000	20,000	20,000	20,000	20,000	100,000
Economic Development	30,000					30,000
Folly Road Beautification	25,000					
The Town Market	27,900	12,900	12,900	12,900	12,900	79,500
Pinckney Park Pavilion	114,675					

**Total**                      675,171                      656,021                      556,621                      89,024                      89,624                      1,926,786

**Stormwater Funds**

Stormwater Funds	435,369		
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**Transfers In:**

General Fund	692,160
Hospitality Tax Fund	675,171