# Town of James Island

% FY Complete 50%

## Monthly Budget Report

Fiscal Year 2017/2018

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | July | August | September | October | November | December | January | February | March | April | May | June | TOTAL | BUDGET |
| **GENERAL FUND REVENUE** | | | | | | | | | | | | | | |
| Accommodations Tax | | | | 4195 | | | | | | | | | 4,195 | 2,500 |
| Brokers & Insurance Tax | | | | | | 8 | | | | | | | 8 | 580,000 |
| Building Permit Fees | | 2,411 | 1,640 | 1,118 | | 1,787 | | | | | | | 6,957 | 11,000 |
| Business Licenses | 2,335 | 26,090 | 15,457 | 13,931 | 1,324 | 12,670 | | | | | | | 71,806 | 281,200 |
| Grant | | | | | | | | | | | | | 205,000 | |
| Contributions/Donations-Park | | 100 | | 350 | | | | | | | | | 2,600 | |
| Franchise Fees | 161,405 | | | 5,614 | 49,262 | | | | | | | | 216,281 | 440,000 |
| Interest Income | | | | | | | | | | | | | - | |
| Alcohol Licenses -LOP | | | | | | | | | | | | | - | 10,000 |
| Local Assessment Fees | | | | | | 776 | | | | | | | 776 | 1,850 |
| Local Option Sales Tax (rev) | | 32,563 | | 62,727 | | 63,760 | | | | | | | 159,051 | 370,000 |
| Miscellaneous | | | | | | | | | | | | | - | 1,000 |
| Planning & Zoning Fees | 1,180 | 1,048 | 1,020 | 868 | 1,021 | 1,374 | | | | | | | 6,511 | 12,000 |
| State Aid to Subdivisions | | | | 65,074 | | | | | | | | | 65,074 | 252,256 |
| Telecommunications | | | | | | 364 | | | | | | | 364 | 43,000 |
| Transfer In from Funds Balance | | | | | | | | | | | | | 0 | 326439 |
| | | **62,213** | **18,117** | **153,877** | **51,607** | **80,739** | - | - | - | - | - | **Total** | **738,623** | **2,331,245** |
| | | | | | | | | | | | | **% of Budget** | | **32%** |
| **ADMINISTRATION** | | | | | | | | | | | | | | |
| Salaries | 17,798 | 26,882 | 17,804 | 18,024 | 18,082 | 21,363 | | | | | | | 119,953 | 237,700 |
| Fringe Benefits | 6,191 | 9,300 | 6,191 | 6,208 | 6,244 | 6,453 | | | | | | | 40,587 | 83,800 |
| Copier | 74 | 396 | | 629 | | 342 | | | | | | | 1,441 | 5,300 |
| Supplies | 156 | 675 | 3,793 | 427 | 711 | 414 | | | | | | | 6,176 | 10,000 |
| Postage | 350 | | 2,017 | 246 | 300 | | | | | | | | 2,913 | 6,700 |
| Information Services | 2,986 | 3,139 | 4,099 | 6,010 | 132 | 223 | | | | | | | 16,589 | 56,520 |
| MASC Membership | | | | | | | | | | | | | - | 5,500 |
| Insurance | | 13,151 | | | 3,947 | | | | | | | | 17,098 | 29,950 |
| Legal Services | 425 | 300 | | 2,097 | | | | | | | | | 2,822 | 70,000 |
| Town Codification | | 179 | | 297 | 114 | | | | | | | | 591 | 3,000 |
| Advertising | 675 | | 404 | | 704 | | | | | | | | 1,783 | 5,000 |
| Audit | | | | | 13,000 | | | | | | | | 13,000 | 13,000 |
| Elections | | | | | | | | | | | | | - | |
| Mileage Reimbursement | 117 | 158 | 26 | 25 | 26 | 26 | | | | | | | 377 | 800 |
| Bonding | | | 350 | | | | | | | | | | 350 | 2,150 |
| Employee Training / Screening | | | | | | | | | | | | | - | 850 |
| Dues and Subcriptions | | | | | | | | | | | | | - | 1,100 |
| Training & Travel | 710 | | | | | | | | | | | | 710 | 2,500 |
| Employee Appreciation | 128 | 76 | | | | 46 | | | | | | | 250 | 500 |
| Mobile Devices | 73 | 122 | 144 | 167 | 123 | 123 | | | | | | | 752 | 2,230 |
| Bank Charges | 120 | 145 | 93 | 93 | 109 | 110 | | | | | | | 669 | 1,000 |
| | | **54,525** | **34,921** | **34,224** | **43,490** | **29,101** | - | - | - | - | - | **Total** | **226,062** | **537,600** |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | % of Budget | 42% |

## ELECTED OFFICIALS

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | 3,769 | 5,654 | 3,769 | 3,769 | 3,769 | 3,769 | | | | | | | 24,500 | 50,000 |
| Fringe Benefits | 2,122 | 3,123 | 2,122 | 2,072 | 2,122 | 2,122 | | | | | | | 13,685 | 32,000 |
| Mayor Expense | 278 | 256 | | | 60 | | | | | | | | 594 | 2,000 |
| Council Expense | 608 | | | | 216 | 235 | | | | | | | 1,059 | 4,000 |
| Mobile Devices | | 114 | 114 | 104 | 104 | 104 | | | | | | | 541 | 2,100 |
| | | **9,146** | **6,006** | **5,946** | **6,272** | **6,231** | - | - | - | - | - | **Total** | **40,379** | **90,100** |
| | | | | | | | | | | | | **% of Budget** | | **45%** |

## GENERAL OPERATIONS

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | 20,861 | 30,638 | 19,649 | 19,649 | 19,056 | 21,815 | | | | | | | 131,668 | 310,900 |
| Fringe Benefits | 7,191 | 10,763 | 7,125 | 7,125 | 6,999 | 7,332 | | | | | | | 46,534 | 126,150 |
| | | **41,401** | **26,774** | **26,774** | **26,055** | **29,147** | - | - | - | - | - | **Total** | **178,202** | **437,050** |
| | | | | | | | | | | | | **% of Budget** | | **41%** |

## PLANNING

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Supplies | | | | | 124 | | | | | | | | 124 | 600 |
| Advertising | | 94 | 76 | 53 | | | | | | | | | 223 | 1,500 |
| Mileage Reimbursement | | | | | | | | | | | | | - | 200 |
| Dues and Subcriptions | | | | | | | | | | | | | - | 325 |
| Training & Travel | | | | 25 | | | | | | | | | 25 | 1,800 |
| Mobile Devices | 36 | 27 | 37 | 37 | 37 | 37 | | | | | | | 210 | 660 |
| Uniform / PPE | | | | | 148 | 102 | | | | | | | 250 | 250 |
| Planning Commission | | 200 | 250 | | 250 | | | | | | | | 700 | 4,000 |
| Board of Zoning Appeals | | 394 | 450 | | 150 | 200 | | | | | | | 1,194 | 4,000 |
| | | **716** | **813** | **114** | **708** | **338** | - | - | - | - | - | **Total** | **2,726** | **13,335** |
| | | | | | | | | | | | | **% of Budget** | | **20%** |

## BUILDING INSPECTION

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Mileage Reimbursement | | 257 | | | | | | | | | | | 257 | 200 |
| Mobile Devices | 55 | 55 | 55 | 55 | 55 | 55 | | | | | | | 330 | 660 |
| Supplies | | | | | 37 | | | | | | | | 37 | 1,000 |
| Equipment / Software | | 307 | | | | | | | | | | | 307 | 1,500 |
| Uniform / PPE | | | | | 84 | | | | | | | | 84 | 250 |
| Dues & Subcriptions | | | | | | | | | | | | | - | 1,000 |
| Travel & Training | 761 | | | | | | | | | | | | 761 | 1,500 |
| | | **618** | **55** | **55** | **177** | **55** | - | - | - | - | - | **Total** | **1,776** | **6,110** |
| | | | | | | | | | | | | **% of Budget** | | **29%** |

## PUBLIC WORKS

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Mileage Reimbursement | | | | | | | | | | | | | - | 150 |
| Training & Travel | | | | | | | | | | | | | - | 1,000 |
| Projects | | | 2,842 | | 500 | 2,050 | | | | | | | 5,392 | 200,000 |
| Mobile Devices | 55 | 55 | 55 | 55 | 55 | 55 | | | | | | | 330 | 660 |
| Traffic Control Devices | | | | | 568 | | | | | | | | 568 | 30,000 |
| Uniform / PPE | | | | | 106 | 164 | | | | | | | 270 | 500 |
| Supplies | 35 | | | 11 | 219 | 202 | | | | | | | 467 | 2,000 |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Emergency Management | | | 5,383 | 313 | 15 | 2,000 | | | | | | 7,711 | 15,000 |
| Dues and Subscriptions | | 200 | | | | | | | | | | 200 | 200 |
| Groundskeeping | 1,491 | 1,341 | 1,445 | 3,385 | 1,672 | 1,414 | | | | | | 10,748 | 40,000 |
| | | **1,596** | **9,724** | **3,764** | **3,135** | **5,885** | **-** | **-** | **-** | **-** | **- Total** | **25,686** | **289,510** |
| | | | | | | | | | | | **% of Budget** | | **9%** |

## CODES & SAFETY

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Mileage Reimbursement | | | | | | | | | | | | 0 | 300 |
| Equipment | | | | | | | | | | | | 0 | 500 |
| Radio Contract | | | 1368 | | | | | | | | | 1368 | 1400 |
| Training | | | | | | | | | | | | 0 | 1000 |
| Supplies | | | 41 | | 32 | | | | | | | 73 | 500 |
| Uniform / PPE | | | | | 83 | 28.47 | | | | | | 112 | 250 |
| Sheriff's Office Contract | 9066 | 12275 | 8916 | 11975 | 10747 | 11380.94 | | | | | | 64360 | 165000 |
| Deputy Fringes | 2162 | 2981 | 2126 | 2987 | 2550 | 2705.58 | | | | | | 15512 | 40000 |
| Unsafe Buildings Demolition | | | | | | | | | | | | 0 | 20000 |
| Overgrown Lot Clearing | | | | | | | | | | | | 0 | 1800 |
| Crime Watch Materials | | | | | | | | | | | | 0 | 250 |
| Membership/Dues | | | | | | | | | | | | | 250 |
| | | 15256 | 12452 | 14961.85 | 13412.51 | | | | | | Total | 81425 | 231250 |
| | | | | | | | | | | | % of Budget | | 35% |

## PARKS & RECREATION

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| JIRC Contribution | | | | | | 2,563 | | | | | | **2,563** | **15,000** |
| Parks | | | | | | | | | | | | | **8,000** |
| Special Events | 185 | | 674 | 1,083 | 1,813 | 473 | | | | | | **4,227** | **15,000** |
| Youth Sports Program | | | | | 250 | | | | | | | **250** | **11,500** |
| | | **-** | **674** | **1,083** | **2,063** | **3,036** | **-** | **-** | **-** | **-** | **- Total** | **7,041** | **49,500** |
| | | | | | | | | | | | **% of Budget** | | **14%** |

## FACILITIES & EQUIPMENT

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Utilities | 1,213 | 2,159 | 1,457 | 1,481 | 1,318 | 1,067 | | | | | | **8,696** | **17,500** |
| Rent | 6,976 | 6,974 | 7,284 | 7,284 | 7,262 | 7,245 | | | | | | **43,025** | **86,640** |
| Security Monitoring | | | | | | | | | | | | **-** | **430** |
| Janitorial | | 440 | 478 | 465 | 477 | 440 | | | | | | **2,300** | **6,000** |
| Equipment / Furniture | 127 | 127 | 138 | 268 | 268 | 268 | | | | | | **1,195** | **2,500** |
| Facilities Maintenance | 441 | | | 65 | | 360 | | | | | | **867** | **5,620** |
| Vehicle Purchase | | | | | | 1,000 | | | | | | **1,000** | **28,000** |
| Vehicle Maintenance Expense | 141 | 424 | 472 | 118 | 478 | 119 | | | | | | **1,752** | **5,000** |
| Generator Maintenance | | 129 | 1,774 | | | | | | | | | **1,903** | **500** |
| Street Lights | 10,246 | 10,206 | 10,299 | 10,265 | 10,261 | 10,269 | | | | | | **61,545** | **130,000** |
| | **19,144** | **20,460** | **21,902** | **19,945** | **20,064** | **20,768** | **-** | **-** | **-** | **-** | **- Total** | **122,282** | **282,190** |
| | | | | | | | | | | | **% of Budget** | | **43%** |

## COMMUNITY SERVICES

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Repair Care Program | - | - | 2,136 | | | | | | | | | **2,136** | **30,000** |
| Teen Cert Program | | | | | | | | | | | | | **500** |
| Business Development Council | | | | | | | | | | | | | **500** |
| History Commission | | | | | 1,577 | 520 | | | | | | **2,097** | **4,620** |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Neighborhood Council | | 587 | | | | | | | | | 587 | 1,500 |
| Children's Commission | | | | | 734 | 59 | | | | | 793 | 2,500 |
| Community Service Contributions | - | | - | 22,000 | | | | | | | 22,000 | 20,000 |
| | | | | | **2,311** | **579** | **-** | **-** | **-** | **Total** | **27,613** | **59,620** |
| | | | | | | | | | | **% of Budget** | | **46%** |

## CAPITAL PROJECTS

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Quail Drive Sidewalk | | | | | | | | | | | $ - | $ 61,200 |
| Camp Rd Sidewalk, Phase III (Folly to Riverland) | | | | | | | | | | | - | |
| Dills Bluff Sidewalk, Design through Phase III | 16,336 | | | | 40,368 | 2,822 | | | | | 59,526 | 93,830 |
| Lighthouse Point Blvd Sidewalk and Drainge Phase I | | | | | 938 | | | | | | 938 | 130,000 |
| Seaside to Honey Hill Drainage | | | | | 33,375 | | | | | | 33,375 | 125,000 |
| Tallwood Drainage | | | | | | | | | | | - | |
| Oceanview-Stonepost Drainage | | | | | | | | | | | - | 15,000 |
| Rembert Road Paving | | | | | | | | | | | - | 47,500 |
| Seaside Lane Sidewalk Design | 125 | 4,764 | 1,030 | 6,780 | | 4,800 | | | | | 17,499 | |
| Pinckney Park | 8,800 | | 4,133 | 9,921 | 367 | | | | | | 23,221 | 335,000 |
| Folly Road Improvements, Phase 1 | | | | | 1,732 | | | | | | | 40,000 |
| Folly Road Improvements, Phase II and III | | | | | | | | | | | | 80,000 |
| Folly and Camp Landscaping, Bus Shelter | | | | | | | | | | | | 95,000 |
| | | | | | **-** | **4,800** | **-** | **-** | **-** | **Total** | **17,499** | **1,022,530** |
| **Transer In from Hospitality Tax** | | | | | | | | | | | | 224,700 |
| Transfer In from General Fund | | | | | | | | | | | - | 336,980 |
| | | | | | | | | | | **% of Budget** | | **2%** |

## LOCAL OPTION SALES TAX ROLLBACK FUND

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| LOST Rollback | | 86,346 | | 166,365 | | 165,250 | | | | | 417,961 | 973,000 |
| LOST Rollback - Interest Income | 241 | 254 | 228 | 244 | 209 | | | | | | 1,176 | 3,000 |
| | | | | | | | | | | **Total** | **419,137** | **976,000** |

## LEASE PURCHASE REVENUE BOND - TOWN HALL

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Lease Purchase Bond Revenue | | | | 252,711 | | | | | | | 252,711 | 973,000 |
| | | | | | | | | | | **Total** | - | - |
| Town Hall Expenses | **3,173** | **2,188** | **92,320** | **195,859** | **11,195** | **353,327** | | | | | **658,063** | |

## HOSPITALITY TAX

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Hospitality Tax Revenue | | 96,204 | | 44,853 | | 45,459 | | | | | 186,516 | 448,000 |
| The Town Market | 2,260 | 407 | 2,348 | 1,772 | 941 | 490 | | | | | 8,218 | |
| Comm/Park Improvements | | | | 1,412 | | | | | | | 1,412 | |
| Folly Road Improvements | | | | | 1,732 | | | | | | 1,732 | |
| Santee Str. Public Parking Lot | | 10,000 | | | 300 | 1,614 | | | | | 11,914 | |
| Total Hospitality Tax Expense | 2,260 | 10,407 | 2,348 | 3,184 | 2,973 | 2,104 | | | | | (23,276) | (448,000) |
| | | | | | | | | | | **Total** | | |

## TREE MITIGATION FUND

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Tree Mitigation revenue | | | | | | | | | | | 6,907 | 2,500 |
| Tree Mitigation expense | | | | | | | | | | | - | 2,500 |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | - | - | - | - | - | - | - | - | - | - | - | **Total** | **6,907** | |

## JAMES ISLAND PRIDE

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| James Island Pride revenue/donations | | | | | | | | | | | | | **500** | **-** |
| Jsmes Island Pride expense | - | - | 45 | - | 419 | 106 | - | - | - | - | - | - | **(570)** | **3,500** |
| | | | | | | | | | | | | Total | | |
| **Arts Committee revenue/donations** | | **1,293** | **2,500** | | **535** | | | | | | | | **5,315** | |
| Arts Committee expense | | 275 | | 1,750 | 590 | | | | | | | | **(2,615)** | |
| | | | | | | | | | | | | **Total** | **-** | |
| Helping Hands Donations | **1,500** | | | | | | | | | | | | **1,760** | |
| Helping Hands Expense | | | | | **130** | | | | | | | | **(130)** | |
| | | | | | | | | | | | | **Total** | | **-** |