

# Town of James Island

% FY Complete 92%

## Monthly Budget Report

Fiscal Year 2016/2017

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>GENERAL FUND REVENUE</b>														
Accommodations Tax					2,073			2,069			2,717		6,859	
Brokers & Insurance Tax		33				445				3,972	14,924		19,375	430,500
Building Permit Fees		986	947	98	1,133		998	2,057		1,061	1,863		9,141	10,000
Business Licenses	1,688	18,094	8,266	4,092	8,661	28,434	8,020	117,054	93,648	1,746	43,062		332,765	230,000
Contributions/Donations-Park				507							821		1,828	
Franchise Fees	163,859			7,027	50,929		6,434	50,176		6,131	51,563		336,121	465,500
Grants					205,000								205,000	
Interest Income													-	
Alcohol Licenses -LOP					4,950			900					5,850	10,000
Local Assessment Fees		421			506				511				1,438	
Local Option Sales Tax (rev)			33,399	26,700	33,665	60,250		29,861	32,878	26,319	27,972		271,043	353,000
Miscellaneous	200	200	200	200	200	200				3,000			4,200	1,000
Planning & Zoning Fees	526	553	927	592	1,249	703	623	1,279	1,555	752	1,407		10,165	12,000
State Aid to Subdivisions		26			74,544			62,151			62,151		198,872	260,000
Telecommunications									23,653				23,653	45,000
Transfer In from Funds Balance													-	477,632
		20,313	43,738	39,216	382,911	90,031	16,075	265,545	152,245	42,982	206,479	Total	1,426,308	2,294,632
												% of Budget		62%
<b>ADMINISTRATION</b>														
Salaries	16,827	16,875	25,301	16,762	16,853	19,456	16,807	17,170	26,916	17,474	17,513		207,954	221,300
Fringe Benefits	5,653	5,664	8,522	5,646	5,657	5,875	5,656	5,722	8,731	5,784	5,804		68,714	73,405
Copier	345	75	634	78	73	831	73	757	340	757	340		3,206	5,300
Supplies	1,155	1,175	283	856	220	430	280	638	789	470	575		6,871	13,000
Postage	595			545			473	300	86	246	70		2,313	6,700
Information Services	2,313	2,404	5,064	3,043	289	6,089	2,808	3,212	2,988	158	5,832		34,199	40,000
MASC Membership							5,341						5,341	5,500
Insurance		11,922			7,659								19,581	22,000
Legal Services		2,625	223	7,072	650	20,174	2,204	2,000	4,425	1,532	2,225		43,130	60,000
Town Codification		203	1,088	68		135			158	1,351	450		3,452	2,500
Advertising	60	297	187		200	25	648	109	117	119	1,847		3,609	5,000
Audit					12,900								12,900	12,500
Elections													-	
Mileage Reimbursement	29	54	28	27		71		53		54	68		385	800
Bonding			350				700		350		750		2,150	1,870
Employee Training / Screening			40				92	240					371	850
Dues and Subscriptions	75			75		25	110	883	99	160			1,427	1,060
Training & Travel							92				35		127	2,500
Mobile Devices	338	108	111	(37)	219	71	110	111	95	109	112		1,346	1,350
Children's Commission	146	56		330		9			448	608	50		1,648	1,000
Business Development Council													-	500
History Commission			2,120										2,120	2,500
Employee Appreciation			21	60	60						62		203	500
Bank Charges	49	79	74	56	56	75	59	53	79	53			632	1,000
	27,586	41,535	44,047	34,579	44,835	53,265	35,454	30,492	46,036	28,458	Total	421,678	481,135	
												% of Budget		88%
<b>ELECTED OFFICIALS</b>														
Salaries	3,769	3,769	5,654	3,769	3,769	3,769	3,769	3,769	5,654	3,769	3,769		45,230	50,000
Fringe Benefits	2,196	2,196	3,294	2,196	2,196	2,152	2,060	2,060	3,090	2,060	2,060		25,559	30,000
Mayor Expense	28				50				200	64	4		346	2,000
Council Expense					375		135		35	60			605	4,000
Mobile Devices	166		273		104		104	104	209		104		1,065	1,600
	6,159	5,965	9,220	5,965	6,494	5,921	6,068	5,934	9,188	5,953	5,938	Total	72,805	87,600

% of Budget 83%

**GENERAL OPERATIONS**

Salaries	14,133	15,057	27,372	18,331	18,409	20,647	17,512	17,504	25,627	17,065	17,035		208,693	241,500
Fringe Benefits	4,603	5,140	9,077	6,111	6,037	6,229	5,859	5,820	8,603	5,739	5,720		68,938	93,182
	<b>18,736</b>	<b>20,197</b>	<b>36,449</b>	<b>24,442</b>	<b>24,446</b>	<b>26,876</b>	<b>23,371</b>	<b>23,325</b>	<b>34,230</b>	<b>22,804</b>	<b>22,755</b>	<b>Total</b>	<b>277,631</b>	<b>334,682</b>
												<b>% of Budget</b>	<b>83%</b>	

**PLANNING**

Supplies		53	100		138			11					301	600
Advertising		127						74		248			448	2,000
Mileage Reimbursement			167										167	100
Dues and Subscriptions			280										280	325
Training & Travel			569		23								592	1,000
Mobile Devices	(18)	35	26	(18)	89	35	35	54	8	54	18		319	660
Uniform / PPE													-	250
Planning Commission		500	200	150		250	25	200			250		1,575	4,000
Board of Zoning Appeals	250	250		150				150	250	250	250		1,550	4,000
	<b>232</b>	<b>965</b>	<b>1,343</b>	<b>282</b>	<b>250</b>	<b>285</b>	<b>60</b>	<b>489</b>	<b>258</b>	<b>552</b>	<b>518</b>	<b>Total</b>	<b>5,233</b>	<b>12,935</b>
												<b>% of Budget</b>	<b>40%</b>	

**BUILDING INSPECTION**

Mileage Reimbursement						30							30	200
Mobile Devices		54	54		108	54	54	54	54	54	55		540	660
Supplies		914	249		170		77						1,410	1,000
Equipment / Software				1,422									1,422	1,500
Uniform / PPE													-	250
Dues & Subscriptions				250				25		50	230		555	800
Travel & Training			595						750	(300)	242		1,287	1,000
	-	<b>968</b>	<b>303</b>	<b>2,267</b>	<b>277</b>	<b>84</b>	<b>131</b>	<b>79</b>	<b>804</b>	<b>(196)</b>	<b>527</b>	<b>Total</b>	<b>5,245</b>	<b>5,410</b>
												<b>% of Budget</b>	<b>97%</b>	

**PUBLIC WORKS**

Mileage Reimbursement													-	150
Training & Travel	295	717									275		1,287	1,000
Projects		86,680	13,120	29,580	1,440	33,255	27,444	480			47,517		239,516	325,000
Mobile Devices		54	54		108	54	54	54	54	54	55		541	660
Traffic Control Devices										91			91	15,000
Uniform / PPE													65	500
Supplies		227	45	29	115	75	391		91		146		1,119	2,000
Emergency Management			678	9,198	3,000		3,070						15,945	7,000
Groundskeeping	375	7,724	264	1,005	968		12,325	556	513	377	770		24,878	30,000
	<b>670</b>	<b>95,401</b>	<b>14,160</b>	<b>39,812</b>	<b>5,631</b>	<b>33,384</b>	<b>43,349</b>	<b>1,091</b>	<b>658</b>	<b>522</b>	<b>48,763</b>	<b>Total</b>	<b>283,440</b>	<b>381,310</b>
												<b>% of Budget</b>	<b>74%</b>	

**CODES & SAFETY**

Mobile Devices													-	660
Mileage Reimbursement											500		500	500
Equipment													342	1,400
Radio Contract			342										-	1,000
Training													94	500
Supplies					94								-	250
Uniform / PPE													-	250
Sheriff's Office Contract	9,112	21,399	14,400	10,440	10,748	14,324	10,912	12,826	23,133	12,014	10,624		149,932	207,500
Unsafe Buildings Demolition				6,320									6,320	20,000
Overgrown Lot Clearing													-	1,800
Crime Watch Materials													-	250
Neighborhood Council	237	348				60							645	1,500
Teen CERT Program					400								400	500
	<b>9,349</b>	<b>21,746</b>	<b>14,742</b>	<b>16,760</b>	<b>11,242</b>	<b>14,384</b>	<b>10,912</b>	<b>12,826</b>	<b>23,133</b>	<b>12,014</b>	<b>11,124</b>	<b>Total</b>	<b>158,233</b>	<b>236,160</b>
												<b>% of Budget</b>	<b>67%</b>	

**PARKS & RECREATION**

Recreation	1,130	1,415	54			54	165							2,818	5,000
JIRC Contribution										380				380	
Special Events					4,311	515				294	206	1,264		6,590	8,000
Youth Sports Program					4,750				6,925					11,675	10,000
	-	1,130	1,415	54	9,061	515	54	7,384	-	585	1,264		Total	21,463	23,000
													% of Budget		93%

**FACILITIES & EQUIPMENT**

Utilities	1,290	1,362	1,516	1,710	1,106	1,058	1,021	1,020	1,289	1,177	1,285			13,834	21,600
Rent	6,553	6,554	6,849	6,850	6,870	6,885	6,880	6,879	6,878	6,879	6,892			74,970	82,000
Security Monitoring												154		154	430
Janitorial	440	515	477	440	477	477	496		880	440	477			5,120	6,620
Equipment / Furniture	326	116	116	127	127	127	127	127	127	403	374			2,098	3,000
Facilities Maintenance	466	354	95	515	599	65	140	425	925	65	250			3,899	8,000
Vehicle Purchase														-	2,500
Vehicle Maintenance Expense	149	169	163	205	178	99	232	119	261	165	880			2,622	5,000
Generator Maintenance				225										225	50
Street Lights	10,075	10,075	10,089	10,087	10,087	10,088	10,088	10,102	10,101	10,141	10,225			111,158	127,000
	19,300	19,144	19,307	20,160	19,446	18,799	18,984	18,672	20,615	19,270	20,384		Total	214,080	256,200
													% of Budget		84%

**COMMUNITY SERVICES**

Repair Care Program	-	-	-			3,527	14,500		2,013					20,040	20,000
Community Service Contributions	-	-	-		18,000				2,000					20,000	20,000
	-	-	-	-	18,000	3,527	14,500	2,000	2,013	-	-		Total	40,040	40,000
													% of Budget		100%

**EXPENDITURES**

General Fund Department Total	82,031	207,052	140,985	144,321	139,681	157,041	152,883	102,292	136,937	89,963	111,271	-	Total	1,464,456	1,858,432
													% of Budget		79%

**CAPITAL PROJECTS**

Quail Drive Sidewalk													\$	-	\$ 61,200
Camp Rd to Dills Bluff Sidewalk														-	125,000
Camp Rd Sidewalk, Phase III (Folly to Riverland)										800				800	
Dills Bluff Sidewalk, Design Phase I				8,280	3,340	6,050	2,420				8,470			28,560	30,000
Lighthouse Point Blvd Sidewalk & Drainage Phase I			10,460											10,460	110,000
Seaside to Honey Hill Drainage														-	75,000
Tallwood Drainage														-	
Oceanview-Stonepost Drainage										13,650				13,650	
Rembert Road Paving														-	47,500
Seaside Lane Sidewalk Design				7,539	1,000				15,837					24,376	30,000
Pinckney Park	23,985	11,090	10,335	7,850	990	38,443		7,360	35,845	110,545				246,443	85,000
Commercial / Park Improvements			6,735					894						7,628	435,000
	23,985	28,285	26,154	12,190	7,040	40,863	-	24,091	50,295			Total	331,918	998,700	
Transfer In from General Fund														-	563,700
Transfer In from Hospitality Tax Fund														-	435,000
													% of Budget		33%

**LOCAL OPTION SALES TAX ROLLBACK REVENUE**

LOST Rollback			85,092	68,736	90,852	152,742		78,570	86,986	68,878	73,815			705,670	870,000
LOST Rollback - Interest Income	248	216	241	277	234	246	242	219	242	235				2,399	1,000
													Total	708,069	871,000

**RESERVE FUND**

Transfer In from Rollbank Fund	4,946	85,690												90,636	
Transfer In from Property Tax Credit Fund Balance		109,364												109,364	291000
													Total	200000	291000

**LEASE PURCHASE REVENUE BOND - TOWN HALL**

Lease Purchase Principal Payments						397,421				234,432		631,853	796,570
Lease Purchase Interest Payments	28,814											28,814	73,430
Lease Purchase Expense Total											<b>Total</b>		870,000
Lease Purchase Draws													-
Town Hall Expenditures	6,854	15,281	37,092	18,369	16,980	27,996	37,781	35,873	23,915	31,588		251,729	372,000
												660,667	-

**HOSPITALITY TAX**

Hospitality Tax Revenue		34,468	34,588	36,246	43,564	34,640	41,169	41,324		89,708		355,708	435,000
Hospitality Tax Expense		6,735						894				(7,629)	(435,000)
											<b>Total</b>		

**TREE MITIGATION FUND**

Transfer In from Funds Balance												-	14,197
Tree Mitigation Income									2,116			2,116	
Tree Mitigation expense	7,400							2,006				9,406	
Net Balance												-	6,907

**ART AUCTION**

Art Auction donations						100	200			250		550	-
Art Auction revenue							1,636	2,006	455			4,096	450
Arts Committee Grant (Poetry Reading)			(500)	250	250			(117)				(117)	
Transfer In from Funds Balance												-	1,061
Total											<b>Total</b>	-	1,511
Art Auction expense	-	-	-	-	-	10	248	482	3,300	-		4,040	

**JAMES ISLAND PRIDE**

James Island Pride donations						530				260		790	-
Helping Hands donations												-	400
Grant-JIP												-	
Transfer In from Funds Balance													1,275
											<b>Total</b>	790	1,675
James Island Pride expense			48	27	424	26	334	104		34		997	1,850
Helping Hands expense		45										45	-
Grant-JIP-Expense													
											<b>Total</b>	1,831	1,850