

# Town of James Island

% FY Complete 83%

## Monthly Budget Report

Fiscal Year 2017/2018

|                                | 1st Quarter |        |           | 2nd Quarter |          |          | 3rd Quarter |          |         | 4th Quarter |     |             | TOTAL     | BUDGET    |
|--------------------------------|-------------|--------|-----------|-------------|----------|----------|-------------|----------|---------|-------------|-----|-------------|-----------|-----------|
|                                | July        | August | September | October     | November | December | January     | February | March   | April       | May | June        |           |           |
| <b>GENERAL FUND REVENUE</b>    |             |        |           |             |          |          |             |          |         |             |     |             |           |           |
| Accommodations Tax             |             |        |           | 4195        |          |          |             | 3602     |         |             |     |             | 7,797     | 2,500     |
| Brokers & Insurance Tax        |             |        |           |             |          | 8        |             |          |         | 6,968       |     |             | 6,976     | 580,000   |
| Building Permit Fees           |             | 2,411  | 1,640     | 1,118       |          | 1,787    | 1,629       | 2,516    | 1,679   | 847         |     |             | 13,628    | 11,000    |
| Business Licenses              | 2,335       | 26,090 | 15,457    | 13,931      | 1,324    | 12,670   | 40,601      | 109,860  | 84,840  | 20,313      |     |             | 327,420   | 281,200   |
| Contributions/Donations-Park   |             | 100    |           | 350         |          |          | 400         |          |         |             |     |             | 3,000     |           |
| Franchise Fees                 | 161,405     |        |           | 5,614       | 49,262   |          |             | 54,022   |         | 4,672       |     |             | 274,975   | 440,000   |
| Interest Income                |             |        |           |             |          |          |             |          |         |             |     |             | -         |           |
| Alcohol Licenses -LOP          |             |        |           |             |          |          |             |          |         |             |     |             | -         | 10,000    |
| Local Assessment Fees          |             |        |           |             |          | 776      |             | 747      |         |             |     |             | 1,523     | 1,850     |
| Local Option Sales Tax (rev)   |             | 32,563 |           | 62,727      |          | 63,760   | 30,557      |          | 64,610  |             |     |             | 254,217   | 370,000   |
| Miscellaneous                  |             |        |           |             |          |          |             |          |         |             |     |             | -         | 1,000     |
| Planning & Zoning Fees         | 1,180       | 1,048  | 1,020     | 868         | 1,071    | 1,374    | 1,308       | 754      | 1,598   | 868         |     |             | 11,090    | 12,000    |
| State Aid to Subdivisions      |             |        |           | 65,074      |          |          |             | 65,074   |         |             |     |             | 130,147   | 252,256   |
| Telecommunications             |             |        |           |             |          | 364      |             |          | 22,605  |             |     |             | 22,969    | 43,000    |
| Transfer In from Funds Balance |             |        |           |             |          |          |             |          |         |             |     |             | 0         | 326,439   |
|                                |             | 62,213 | 18,117    | 153,877     | 51,657   | 80,739   | 74,495      | 236,575  | 277,833 | 33,667      | -   | Total       | 1,156,242 | 2,331,245 |
|                                |             |        |           |             |          |          |             |          |         |             |     | % of Budget |           | 50%       |

|                               |        |        |        |        |        |        |        |        |        |        |   |             |         |         |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---|-------------|---------|---------|
| <b>ADMINISTRATION</b>         |        |        |        |        |        |        |        |        |        |        |   |             |         |         |
| Salaries                      | 17,798 | 26,882 | 17,804 | 18,024 | 18,082 | 23,635 | 18,055 | 18,201 | 27,488 | 18,617 |   |             | 204,586 | 237,700 |
| Fringe Benefits               | 6,191  | 9,300  | 6,191  | 6,208  | 6,244  | 6,627  | 6,752  | 6,764  | 10,004 | 6,468  |   |             | 70,748  | 83,800  |
| Copier                        | 74     | 396    |        | 629    |        | 342    |        | 642    | 338    | 631    |   |             | 3,052   | 5,300   |
| Supplies                      | 156    | 675    | 3,793  | 427    | 711    | 414    | 380    | 311    | 726    | 1,188  |   |             | 8,781   | 10,000  |
| Postage                       | 350    |        | 2,017  | 246    | 300    |        | 576    |        | 300    | 469    |   |             | 4,259   | 6,700   |
| Information Services          | 2,986  | 3,139  | 4,099  | 6,010  | 132    | 223    | 6,160  | 5,027  | 407    | 7,288  |   |             | 35,472  | 56,520  |
| MASC Membership               |        |        |        |        |        |        | 5,341  |        |        |        |   |             | 5,341   | 5,500   |
| Insurance                     |        | 13,151 |        |        | 3,947  |        | 700    | 82     | 350    |        |   |             | 18,230  | 29,950  |
| Legal Services                | 425    | 300    |        | 2,097  |        |        | 6,740  | 300    |        | 10,315 |   |             | 20,177  | 70,000  |
| Town Codification             |        | 179    |        | 297    | 114    |        |        |        | 464    | 450    |   |             | 1,504   | 3,000   |
| Advertising                   | 675    |        | 404    |        | 704    |        |        | 74     | 466    | 10     |   |             | 2,333   | 5,000   |
| Audit                         |        |        |        |        | 13,000 |        |        |        |        |        |   |             | 13,000  | 13,000  |
| Elections                     |        |        |        |        |        |        |        |        |        |        |   |             | -       |         |
| Mileage Reimbursement         | 117    | 158    | 26     | 25     | 26     | 26     | 27     | 27     | 77     | 163    |   |             | 671     | 800     |
| Bonding                       |        |        | 350    |        |        |        |        |        |        |        |   |             | 350     | 2,150   |
| Employee Training / Screening |        |        |        |        |        |        | 374    |        |        | 101    |   |             | 475     | 850     |
| Dues and Subscriptions        |        |        |        |        |        |        | 805    | 5      | 651    | 155    |   |             | 1,616   | 1,100   |
| Training & Travel             | 710    |        |        |        |        |        |        |        |        |        |   |             | 710     | 2,500   |
| Employee Appreciation         | 128    | 76     |        |        |        | 46     |        |        | 64     | 63     |   |             | 377     | 500     |
| Mobile Devices                | 73     | 122    | 144    | 167    | 123    | 123    | 163    | 159    | 50     | 73     |   |             | 1,197   | 2,230   |
| Bank Charges                  | 120    | 145    | 93     | 93     | 109    | 110    | 142    | 98     | 93     | 93     |   |             | 1,095   | 1,000   |
|                               |        | 54,525 | 34,921 | 34,224 | 43,490 | 31,546 | 46,215 | 31,690 | 41,478 | 46,084 | - | Total       | 393,974 | 537,600 |
|                               |        |        |        |        |        |        |        |        |        |        |   | % of Budget |         | 73%     |

### ELECTED OFFICIALS

|                 |       |              |              |              |              |              |              |              |              |              |   |                    |               |               |
|-----------------|-------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---|--------------------|---------------|---------------|
| Salaries        | 3,769 | 5,654        | 3,769        | 3,769        | 3,769        | 3,769        | 3,769        | 3,769        | 5,654        | 3,769        |   | 41,461             | 50,000        |               |
| Fringe Benefits | 2,122 | 3,123        | 2,122        | 2,072        | 2,122        | 2,122        | 2,268        | 2,684        | 3,423        | 2,282        |   | 24,341             | 32,000        |               |
| Mayor Expense   | 278   | 256          |              |              | 60           |              | 326          |              |              |              |   | 920                | 2,000         |               |
| Council Expense | 608   |              |              |              | 216          | 235          |              |              |              |              |   | 1,059              | 4,000         |               |
| Mobile Devices  |       | 114          | 114          | 104          | 104          | 104          | 208          | 104          | 104          |              |   | 958                | 2,100         |               |
|                 |       | <b>9,146</b> | <b>6,006</b> | <b>5,946</b> | <b>6,272</b> | <b>6,231</b> | <b>6,571</b> | <b>6,558</b> | <b>9,181</b> | <b>6,051</b> | - | <b>Total</b>       | <b>68,739</b> | <b>90,100</b> |
|                 |       |              |              |              |              |              |              |              |              |              |   | <b>% of Budget</b> | <b>76%</b>    |               |

### GENERAL OPERATIONS

|                 |        |               |               |               |               |               |               |               |               |               |   |                    |                |                |
|-----------------|--------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---|--------------------|----------------|----------------|
| Salaries        | 20,861 | 30,638        | 19,649        | 19,649        | 19,056        | 21,815        | 21,447        | 21,210        | 32,288        | 21,430        |   | 228,043            | 310,900        |                |
| Fringe Benefits | 7,191  | 10,763        | 7,125         | 7,125         | 6,999         | 7,332         | 8,268         | 7,500         | 11,859        | 7,549         |   | 81,711             | 126,150        |                |
|                 |        | <b>41,401</b> | <b>26,774</b> | <b>26,774</b> | <b>26,055</b> | <b>29,147</b> | <b>29,716</b> | <b>28,710</b> | <b>44,148</b> | <b>28,979</b> | - | <b>Total</b>       | <b>309,754</b> | <b>437,050</b> |
|                 |        |               |               |               |               |               |               |               |               |               |   | <b>% of Budget</b> | <b>71%</b>     |                |

### PLANNING

|                         |    |            |            |            |            |            |            |            |            |            |   |                    |              |               |
|-------------------------|----|------------|------------|------------|------------|------------|------------|------------|------------|------------|---|--------------------|--------------|---------------|
| Supplies                |    |            |            |            | 124        |            |            |            |            | 45         |   | 169                | 600          |               |
| Advertising             |    | 94         | 76         | 53         |            |            | 336        | 369        | 116        |            |   | 1,044              | 1,500        |               |
| Mileage Reimbursement   |    |            |            |            |            |            |            |            |            |            |   | -                  | 200          |               |
| Dues and Subscriptions  |    |            |            |            |            |            |            |            |            |            |   | -                  | 325          |               |
| Training & Travel       |    |            |            | 25         |            |            |            |            |            |            |   | 25                 | 1,800        |               |
| Mobile Devices          | 36 | 27         | 37         | 37         | 37         | 37         | 37         | 55         | 9          | (13)       |   | 297                | 660          |               |
| Uniform / PPE           |    |            |            |            | 148        | 102        |            |            |            |            |   | 250                | 250          |               |
| Planning Commission     |    | 200        | 250        |            | 250        |            |            |            | 250        | 250        |   | 1,200              | 4,000        |               |
| Board of Zoning Appeals |    | 394        | 450        |            | 150        | 200        | 200        |            | 250        | 250        |   | 1,894              | 4,000        |               |
|                         |    | <b>716</b> | <b>813</b> | <b>114</b> | <b>708</b> | <b>338</b> | <b>572</b> | <b>424</b> | <b>625</b> | <b>532</b> | - | <b>Total</b>       | <b>4,879</b> | <b>13,335</b> |
|                         |    |            |            |            |            |            |            |            |            |            |   | <b>% of Budget</b> | <b>37%</b>   |               |

### BUILDING INSPECTION

|                       |     |            |           |           |            |           |            |            |           |           |   |                    |              |              |
|-----------------------|-----|------------|-----------|-----------|------------|-----------|------------|------------|-----------|-----------|---|--------------------|--------------|--------------|
| Mileage Reimbursement |     | 257        |           |           |            |           |            |            |           |           |   | 257                | 200          |              |
| Mobile Devices        | 55  | 55         | 55        | 55        | 55         | 55        | 55         | 55         | 55        | 55        |   | 550                | 660          |              |
| Supplies              |     |            |           |           | 37         |           |            |            |           |           |   | 37                 | 1,000        |              |
| Equipment / Software  |     | 307        |           |           |            |           |            |            |           |           |   | 307                | 1,500        |              |
| Uniform / PPE         |     |            |           |           | 84         |           |            |            |           |           |   | 84                 | 250          |              |
| Dues & Subscriptions  |     |            |           |           |            |           | 185        | 50         |           |           |   | 235                | 1,000        |              |
| Travel & Training     | 761 |            |           |           |            |           |            |            |           |           |   | 761                | 1,500        |              |
|                       |     | <b>618</b> | <b>55</b> | <b>55</b> | <b>177</b> | <b>55</b> | <b>240</b> | <b>105</b> | <b>55</b> | <b>55</b> | - | <b>Total</b>       | <b>2,231</b> | <b>6,110</b> |
|                       |     |            |           |           |            |           |            |            |           |           |   | <b>% of Budget</b> | <b>37%</b>   |              |

### PUBLIC WORKS

|                         |    |    |       |     |     |       |        |        |       |        |  |         |         |
|-------------------------|----|----|-------|-----|-----|-------|--------|--------|-------|--------|--|---------|---------|
| Mileage Reimbursement   |    |    |       |     |     |       |        |        |       |        |  | -       | 150     |
| Training & Travel       |    |    |       |     |     |       |        | 320    |       |        |  | 320     | 1,000   |
| Projects                |    |    | 2,842 |     | 500 | 2,050 | 18,408 | 21,318 | 159   | 74,749 |  | 120,026 | 200,000 |
| Mobile Devices          | 55 | 55 | 55    | 55  | 55  | 55    | 55     | 75     | 139   |        |  | 599     | 660     |
| Traffic Control Devices |    |    |       |     | 568 |       |        |        |       |        |  | 568     | 30,000  |
| Uniform / PPE           |    |    |       |     | 106 | 164   |        | 374    |       |        |  | 645     | 500     |
| Supplies                | 35 |    |       | 11  | 234 | 202   | 141    | 1,613  | (430) | 1,303  |  | 3,109   | 2,000   |
| Emergency Management    |    |    | 5,383 | 313 | 15  | 2,000 | 76     |        | 879   | 2,860  |  | 11,526  | 15,000  |





|                         |   |   |   |   |   |   |   |   |   |       |       |   |       |       |       |
|-------------------------|---|---|---|---|---|---|---|---|---|-------|-------|---|-------|-------|-------|
| Tree Mitigation expense |   |   |   |   |   |   |   |   |   | 3,500 | 1,500 |   |       | 5,000 | 2,500 |
|                         | - | - | - | - | - | - | - | - | - | 3,500 | 1,500 | - | Total | 1,907 |       |

**JAMES ISLAND PRIDE**

|   |       |              |              |       |            |     |    |              |           |              |   |   |       |          |       |
|---|-------|--------------|--------------|-------|------------|-----|----|--------------|-----------|--------------|---|---|-------|----------|-------|
| James Island Pride revenue/donations    |       |              |              |       |            |     |    |              |           |              |   |   |       | 500      | -     |
| Jsmes Island Pride expense              | -     | -            | 45           | -     | 419        | 106 | 32 | 60           | 350       | -            | - | - | Total | (1,012)  | 3,500 |
| <b>Arts Committee revenue/donations</b> |       | <b>1,293</b> | <b>2,500</b> |       | <b>535</b> |     |    | <b>3,397</b> | <b>90</b> | <b>3,135</b> |   |   | Total | 11,937   |       |
| Arts Committee expense                  |       | 275          |              | 1,750 | 590        |     |    | 600          | 820       | 6,349        |   |   | Total | (10,314) |       |
| Helping Hands Donations                 | 1,500 |              |              |       |            |     |    |              |           |              |   |   | Total | 1,760    |       |
| Helping Hands Expense                   |       |              |              |       | 130        |     |    | 200          | 55        |              |   |   | Total | (385)    |       |
|   |       |              |              |       |            |     |    |              |           |              |   |   | Total |          | -     |