

# Town of James Island

% FY Complete 33%

## Monthly Budget Report

Fiscal Year 2019-2020

1st Quarter 2nd Quarter 4th Quarter

| July | August | September | October | TOTAL | BUDGET |
|------|--------|-----------|---------|-------|--------|
|------|--------|-----------|---------|-------|--------|

### GENERAL FUND REVENUE

|                               |         |        |         |             |               |           |
|-------------------------------|---------|--------|---------|-------------|---------------|-----------|
| Accommodations Tax            |         |        |         |             | -             | 15,000    |
| Brokers & Insurance Tax       |         | 1,673  | 54      |             | 1,727         | 620,000   |
| Building Permit Fees          |         | 791    | 2,835   | 649         | 4,275         | 15,000    |
| Business Licenses             | 1,919   | 3,291  | 26,589  | 9,890       | 41,689        | 365,000   |
| Contributions/Donations-Park  |         |        |         |             |               |           |
| Grant Reimbursement           |         |        |         |             |               | 5,187     |
| Franchise Fees                | 149,860 |        |         | 3,798       | 153,658       | 341,000   |
| Interest Income               | 220     | 218    | 170     |             | 608           | 3,000     |
| Alcohol Licenses -LOP         |         |        |         |             |               | 15,550    |
| Local Assessment Fees         |         |        |         | 910         | 910           | 3,000     |
| Local Option Sales Tax (PTCF) |         |        | 99,785  | 98,191      | 197,976       | 1,025,000 |
| Local Option Sales Tax (rev)  |         |        | 39,916  | 39,188      | 79,104        | 400,000   |
| Miscellaneous                 |         | 11,540 | 400     | 103         | 12,043        | 500       |
| Planning & Zoning Fees        | 1,326   | 953    | 504     | 579         | 3,362         | 12,500    |
| State Aid to Subdivisions     |         |        |         |             | -             | 260,200   |
| Telecommunications            |         |        |         |             | -             | 30,000    |
|                               | 153,325 | 18,466 | 170,254 | 153,309     | Total 495,354 | 3,110,937 |
|                               |         |        |         | % of Budget |               | 16%       |

## ADMINISTRATION

|                               |        |               |               |               |                    |                |
|-------------------------------|--------|---------------|---------------|---------------|--------------------|----------------|
| Salaries                      | 20,248 | 29,644        | 19,954        | 20,412        | 90,258             | 273,130        |
| Fringe Benefits               | 7,617  | 11,259        | 7,578         | 7,649         | 34,103             | 103,500        |
| Copier                        | 319    | 495           | 325           | 325           | 1,463              | 5,000          |
| Supplies                      | 338    | 232           | 740           | 1,187         | 2,497              | 6,600          |
| Postage                       | 296    |               | 3,678         | 469           | 4,443              | 6,000          |
| Information Services          | 22,688 | 5,017         | 566           | 5,930         | 34,202             | 65,000         |
| MASC Membership               |        |               |               |               | -                  | 5,500          |
| Insurance                     |        | 32,262        | 1,388         |               | 33,650             | 35,000         |
| Legal Services                |        | 4,308         | 7,551         | 3,838         | 15,697             | 50,000         |
| Town Codification             |        |               |               |               | -                  | 2,500          |
| Advertising                   |        | 51            | 103           | 20            | 174                | 5,000          |
| Audit                         |        |               |               |               | -                  | 16,000         |
| Elections                     |        |               |               |               | -                  |                |
| Mileage Reimbursement         |        |               | 28            | 58            | 86                 | 800            |
| Bonding                       |        |               | 350           |               | 350                | 2,150          |
| Employee Training / Screening | 90     |               |               |               | 90                 | 850            |
| Dues and Subscriptions        |        |               |               |               | -                  | 1,500          |
| Training & Travel             |        |               |               |               | -                  | 3,000          |
| Employee Appreciation         | 53     | 1,172         | 55            | 540           | 1,820              | 3,900          |
| Mobile Devices                | 73     | 182           | 74            | 244           | 573                | 2,300          |
| Bank Charges                  | 201    | 126           | 135           | 138           | 600                | 2,000          |
|                               |        | <b>84,748</b> | <b>42,523</b> | <b>40,811</b> | <b>Total</b>       | <b>220,006</b> |
|                               |        |               |               |               | <b>% of Budget</b> | <b>37%</b>     |

## ELECTED OFFICIALS

|                 |       |              |              |              |                    |               |
|-----------------|-------|--------------|--------------|--------------|--------------------|---------------|
| Salaries        | 3,769 | 5,465        | 3,769        | 3,769        | 16,773             | 50,000        |
| Fringe Benefits | 2,409 | 3,557        | 2,409        | 2,410        | 10,785             | 34,000        |
| Mayor Expense   | 444   | 14           |              | 60           | 518                | 2,000         |
| Council Expense |       |              |              |              | -                  | 4,000         |
| Mobile Devices  |       | 178          |              | 134          | 312                | 2,100         |
|                 |       | <b>9,214</b> | <b>6,179</b> | <b>6,373</b> | <b>Total</b>       | <b>28,388</b> |
|                 |       |              |              |              | <b>% of Budget</b> | <b>31%</b>    |

**GENERAL OPERATIONS**

|                 |        |               |               |               |                    |                |                |
|-----------------|--------|---------------|---------------|---------------|--------------------|----------------|----------------|
| Salaries        | 25,778 | 36,199        | 25,538        | 25,417        |                    | <b>112,933</b> | <b>351,765</b> |
| Fringe Benefits | 8,996  | 13,120        | 8,975         | 8,985         |                    | <b>40,076</b>  | <b>128,360</b> |
|                 |        | <b>49,319</b> | <b>34,513</b> | <b>34,403</b> | <b>Total</b>       | <b>153,009</b> | <b>480,125</b> |
|                 |        |               |               |               | <b>% of Budget</b> |                | <b>32%</b>     |

## PLANNING

|                         |     |            |           |            |                    |              |               |
|-------------------------|-----|------------|-----------|------------|--------------------|--------------|---------------|
| Supplies                | 26  | 174        | 37        | 25         |                    | 262          | 600           |
| Advertising             |     | 170        |           |            |                    | 170          | 1,500         |
| Mileage Reimbursement   |     |            |           |            |                    | -            | 200           |
| Dues and Subscriptions  | 267 |            |           |            |                    | 267          | 1,040         |
| Training & Travel       |     |            |           | 300        |                    | 300          | 1,800         |
| Mobile Devices          | 55  | 28         | 37        | 38         |                    | 158          | 660           |
| Uniform / PPE           |     |            |           |            |                    | -            | 500           |
| Planning Commission     | 250 |            |           | 300        |                    | 550          | 4,000         |
| Board of Zoning Appeals |     | 150        |           |            |                    | 150          | 4,000         |
|                         |     | <b>522</b> | <b>74</b> | <b>663</b> | <b>Total</b>       | <b>1,856</b> | <b>14,300</b> |
|                         |     |            |           |            | <b>% of Budget</b> |              | <b>13%</b>    |

## BUILDING INSPECTION

|                       |    |            |            |           |                    |            |              |
|-----------------------|----|------------|------------|-----------|--------------------|------------|--------------|
| Mileage Reimbursement |    |            |            |           |                    | -          | 500          |
| Community Outreach    |    |            |            |           |                    | -          | 500          |
| Mobile Devices        | 55 | 55         | 55         | 76        |                    | 240        | 660          |
| Supplies              |    |            |            |           |                    | -          | 500          |
| Equipment / Software  |    |            |            |           |                    | -          | 500          |
| Uniform / PPE         |    |            |            |           |                    | -          | 250          |
| Dues & Subscriptions  |    |            |            | 10        |                    | 10         | 800          |
| Travel & Training     |    | 50         | 90         |           |                    | 140        | 1,800        |
|                       |    | <b>105</b> | <b>145</b> | <b>86</b> | <b>Total</b>       | <b>390</b> | <b>5,510</b> |
|                       |    |            |            |           | <b>% of Budget</b> |            | <b>7%</b>    |

## PUBLIC WORKS

|                       |     |       |        |       |  |        |         |
|-----------------------|-----|-------|--------|-------|--|--------|---------|
| Mileage Reimbursement |     |       |        |       |  | -      | 300     |
| Training & Travel     |     |       |        | 212   |  | 212    | 1,925   |
| Public Outreach       |     |       |        |       |  |        | 500     |
| Projects              | 330 | 5,824 | 39,340 | 8,743 |  | 54,237 | 135,800 |
| Mobile Devices        | 91  | 83    | 93     | 43    |  | 310    | 1,200   |
| Uniform / PPE         |     | 97    |        |       |  | 97     | 700     |
| Supplies              | 930 | 931   | 48     | 1,015 |  | 2,924  | 5,500   |
| Emergency Management  |     | 4,223 | 7,363  | 975   |  | 12,561 | 15,000  |

|                        |       |               |               |               |                    |               |                |
|------------------------|-------|---------------|---------------|---------------|--------------------|---------------|----------------|
| Dues and Subscriptions |       |               |               |               |                    |               | 425            |
| Groundskeeping         | 3,555 | 7,304         | 541           | 9,333         |                    | 20,733        | 50,000         |
|                        |       | <b>18,463</b> | <b>47,384</b> | <b>20,320</b> | <b>Total</b>       | <b>91,074</b> | <b>211,350</b> |
|                        |       |               |               |               | <b>% of Budget</b> |               | <b>43%</b>     |

## CODES & SAFETY

|                             |               |               |               |               |                      |                |
|-----------------------------|---------------|---------------|---------------|---------------|----------------------|----------------|
| Mileage Reimbursement       |               |               |               |               | -                    | 100            |
| Equipment                   |               |               |               |               | -                    | 900            |
| Radio Contract              |               |               |               |               | -                    | 1,400          |
| Training                    |               |               |               |               | -                    | 1,000          |
| Supplies                    | 21            | 76            |               | 26            | 123                  | 250            |
| Uniform / PPE               |               |               |               |               | -                    | 250            |
| Other Security              | 53            | 3,875         | 3,345         | 1,325         | 8,599                | 4,320          |
| Sheriff's Office Contract   | 25,168        | 14,975        | 15,815        | 16,355        | 72,313               | 265,460        |
| Deputy Fringes              | 7,012         | 4,187         | 4,403         | 4,528         | 20,130               | 73,950         |
| Unsafe Buildings Demolition |               |               |               |               | -                    | 20,000         |
| Overgrown Lot Clearing      |               |               |               |               | -                    | 4,000          |
| Animal Control              |               |               |               | 750           |                      | 500            |
| Crime Watch Materials       |               |               |               |               | -                    | 250            |
| Membership/Dues             |               |               |               |               |                      | 250            |
|                             | <b>32,254</b> | <b>23,113</b> | <b>23,564</b> | <b>22,984</b> | <b>Total 101,165</b> | <b>372,630</b> |
|                             |               |               |               |               | <b>% of Budget</b>   | <b>27%</b>     |

## PARKS & RECREATION

|                      |  |   |   |               |                     |               |
|----------------------|--|---|---|---------------|---------------------|---------------|
| JIRC Contribution    |  |   |   |               | -                   | 4,750         |
| Pinckney Park        |  |   |   | 9,776         | 9,776               | 2,500         |
| Special Events       |  |   |   |               | -                   | 10,000        |
| Dock Street Park     |  |   |   |               |                     | 1,500         |
| Youth Sports Program |  |   |   | 1,100         | 1,100               | 14,725        |
|                      |  | - | - | <b>10,876</b> | <b>Total 10,876</b> | <b>33,475</b> |
|                      |  |   |   |               | <b>% of Budget</b>  | <b>32%</b>    |

## FACILITIES & EQUIPMENT

|                             |       |       |       |       |        |        |
|-----------------------------|-------|-------|-------|-------|--------|--------|
| Utilities                   | 1,862 | 4,168 | 1,736 | 2,549 | 10,315 | 28,200 |
| Security Monitoring         |       | 152   |       | 152   | 304    | 1,200  |
| Janitorial                  | 617   | 566   | 617   | 605   | 2,406  | 7,000  |
| Equipment / Furniture       | 1,451 | 809   | 52    | 592   | 2,904  | 7,500  |
| Facilities Maintenance      | 471   | 75    | 952   | 600   | 2,098  | 6,500  |
| Vehicle Maintenance Expense | 304   | (746) | 327   | 273   | 157    | 6,000  |

|                       |               |               |               |               |                    |               |                |
|-----------------------|---------------|---------------|---------------|---------------|--------------------|---------------|----------------|
| Generator Maintenance |               |               |               |               |                    | -             | 3,500          |
| Street Lights         | 10,346        | 10,348        | 10,348        | 10,359        |                    | 41,401        | 154,000        |
|                       | <b>15,050</b> | <b>15,372</b> | <b>14,032</b> | <b>15,130</b> | <b>Total</b>       | <b>59,584</b> | <b>213,900</b> |
|                       |               |               |               |               | <b>% of Budget</b> |               | <b>28%</b>     |

## COMMUNITY SERVICES

|                                 |     |    |        |  |                    |               |
|---------------------------------|-----|----|--------|--|--------------------|---------------|
| Repair Care Program             |     |    |        |  | -                  | 35,000        |
| Teen Cert Program               |     |    |        |  |                    | 500           |
| Drainage Committee              |     |    |        |  |                    | 500           |
| History Commission              |     |    |        |  | -                  | 4,880         |
| Neighborhood Council            | 568 | 39 |        |  | 606                | 1,500         |
| Children's Commission           |     |    | 875    |  | 875                | 4,000         |
| Community Service Contributions |     |    | 30,000 |  | 30,000             | 30,000        |
|                                 |     |    |        |  | <b>Total</b>       | <b>31,481</b> |
|                                 |     |    |        |  | <b>% of Budget</b> | <b>41%</b>    |

## CAPITAL PROJECTS

|   |               |               |               |               |              |                  |
|---|---------------|---------------|---------------|---------------|--------------|------------------|
| <u>INFRASTRUCTURE</u>                               |               |               |               |               |              |                  |
| Quail Drive Sidewalk                                | 61200         |               |               |               | 61200        | 61200            |
| Dills Bluff Sidewalk Phase II                       |               |               | 28340         | 20236         | 48576        | 69270            |
| Dills Bluff Sidewalk, Phase III & IV                |               |               |               |               | 0            | 26500            |
| Lighthouse Point Blvd Sidewalk and Drainage Phase I |               |               |               |               | 0            | 55000            |
| Regatta Road Sidewalk                               |               |               |               |               | 0            | 17000            |
| Town Hall - Second Floor                            |               |               |               |               | 0            | 45000            |
| Town Hall Sidewalks to Hillman and to Camp          |               |               |               |               | 0            | 211500           |
| Capital Improvement Projects                        | 3985          |               | 3985          |               | 7970         | 100000           |
| Traffic Calming Projects                            |               |               | 3830          | 6085          | 9915         | 30000            |
|   |               |               |               |               | 0            |                  |
| <u>PARK IMPROVEMENTS</u>                            |               |               |               |               |              |                  |
| Pinckney Park                                       | 2576          | 150           | -4858         | 5300          | 3168         | 347775           |
| Greenbelt Park Project                              | 2250          | 26025         | -2250         |               | 26025        | 63750            |
| <u>DRAINAGE PROJECTS</u>                            |               |               |               |               |              |                  |
| Greenhill/Honey Hill Drainage Phase i               |               | 8000          | 8000          | 18163         | 34163        | 49657            |
| Lighthouse Pt. Sdwalk & Drainage Phase 1            |               |               |               |               |              | 55000            |
| Oceanview Stonepost Drainage Basin                  |               |               |               |               |              | 20000            |
| Hazard Mitigation Project                           |               |               |               |               |              | 150000           |
| Drainage Improvement Projects                       |               |               |               | 4000          |              | 50000            |
| Santee St. Drainage Improvements                    |               | 6400          |               | 3200          | 9600         | 75600            |
|   | <b>70,011</b> | <b>40,575</b> | <b>37,047</b> | <b>56,984</b> | <b>Total</b> | <b>204,616</b>   |
|   |               |               |               |               |              | <b>1,427,252</b> |



|  |             |     |
|--|-------------|-----|
|  | % of Budget | 14% |
|--|-------------|-----|

**JIPSD FIRE & SOLID WASTE SERVICES**

|                  |                |               |              |                |                  |
|------------------|----------------|---------------|--------------|----------------|------------------|
| JIPSD Tax Relief | 250,000        | 83,334        |              | <b>333,334</b> | 1,000,000        |
| Admin Expense    | 10,000         |               |              | <b>10,000</b>  | 10,000           |
| Auditor Expense  |                |               |              |                | 10,000           |
|                  | <b>260,000</b> | <b>83,334</b> | <b>Total</b> | <b>343,334</b> | <b>1,020,000</b> |

## HOSPITALITY TAX

| <u>GENERAL</u>                                |        |       |        |         |             |         |         |
|---|--------|-------|--------|---------|-------------|---------|---------|
| Hospitality Tax Revenue                       |        |       | 52,322 | 56,068  |             | 108,390 | 510,000 |
| The Town Market                               | 866    | 338   | 194    | 409     |             | 1,807   | 10,000  |
| Guide to Historic James Island                |        |       |        |         |             | -       | 15,000  |
| Rethink Folly Phase I-III, Staff Cost-Sharing |        | 6,229 |        | (2,951) |             | 3,279   | 20,000  |
| Santee Street Public Parking Lot              | 13,200 |       |        |         |             | 13,200  | 27,000  |
| Community Events                              |        | 2,000 | 25     | 12,300  |             | 14,325  | 5,000   |
| <u>PROJECTS</u>                               |        |       |        |         |             |         |         |
| Camp/Folly Landscaping                        |        |       |        |         |             |         | 30,000  |
| Camp/Folly Bus Shelter                        |        |       |        |         |             |         | 41,843  |
| Wayfinding Signage                            |        |       |        |         |             | -       | 12,000  |
| Rethink Folly Road-Phase I-III                |        |       |        |         |             | -       |         |
| Lighting Camp/Dills Bluff                     |        |       |        |         |             |         | 54,683  |
| Folly Road Beautification                     |        |       |        |         |             |         | 25,000  |
| Pinckney Park Pavilion                        | 859    | 51    |        | 1,766   |             | 2,676   | 110,925 |
| Greenbelt Park Project                        | 750    | 8,675 | (750)  |         |             | 8,675   | 21,250  |
| 1248 Camp Road Building                       | 103    | 40    | 13     | 2,896   |             | 3,052   | 50,000  |
| Decorative Banners                            |        |       |        |         |             |         | 8,400   |
| Other Tourism-Related Projects                |        |       |        |         |             | -       | 108,900 |
|   |        |       |        |         | % of Budget | 155,403 | 540,001 |
|   |        |       |        |         |             |         | 29%     |

## TREE MITIGATION FUND

|                         |   |   |   |   |       |       |     |
|-------------------------|---|---|---|---|-------|-------|-----|
| Tree Mitigation revenue |   |   |   |   |       | 1,392 | 500 |
| Tree Mitigation expense |   |   |   |   |       | -     | 500 |
|                         | - | - | - | - | Total | 1,392 |     |

## JAMES ISLAND PRIDE

|                                      |   |    |     |    |  |       |       |
|--------------------------------------|---|----|-----|----|--|-------|-------|
| James Island Pride revenue/donations |   |    |     |    |  | 391   | 3,100 |
| Jsmes Island Pride expense           | - | 58 | 175 | 31 |  | (264) |       |
| Helping Hands Donations              |   |    |     |    |  | 423   | 400   |

|                       |     |     |       |     |   |
|-----------------------|-----|-----|-------|-----|---|
| Helping Hands Expense | 150 | 260 | 63    | 473 |   |
|                       |     |     | Total |     | - |