

# Town of James Island

% FY Complete 83%

## Monthly Budget Report

Fiscal Year 2019-2020

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		TOTAL	BUDGET	
	July	August	September	October	November	December	January	February	March	April	May			
<b>GENERAL FUND REVENUE</b>														
Accommodations Tax					8,645			1,805	3,812			14,262	15,000	
Brokers & Insurance Tax		1,673	54			97						1,824	620,000	
Building Permit Fees		791	2,835	649		1,716	518	1,017	654	903		9,083	15,000	
Business Licenses	1,919	3,291	26,677	9,890	5,430	16,808	9,033	170,136	72,891	20,383		336,459	365,000	
Contributions/Donations-Park														
Grant Reimbursement													5,187	
Franchise Fees	149,860			3,798	9,694	37,850	3,722	47,593		3,717		256,234	341,000	
Interest Income	222	218	168		203	76	67	65	64			1,083	3,000	
Alcohol Licenses -LOP													15,550	
Local Assessment Fees				910		7		1,112				2,029	3,000	
Local Option Sales Tax (PTCF)			99,785	98,191	95,467	85,061	182,461		186,679			747,644	1,025,000	
Local Option Sales Tax (rev)			39,916	39,188	38,728	34,426	74,688		76,065			303,011	400,000	
Miscellaneous		11,540	400	103		50,000						62,043	500	
Planning & Zoning Fees	1,326	953	504	579	895	1,029	658	824	1,371	622		8,761	12,500	
State Aid to Subdivisions					68,307		68,307					136,614	260,200	
Telecommunications						14			18,423			18,437	30,000	
	153,327	18,466	170,340	153,309	227,369	227,084	339,454	222,552	359,959	25,625	-	Total	1,897,485	3,110,937
											% of Budget			61%

**ADMINISTRATION**

Salaries	20,248	29,644	19,954	20,412	20,501	25,119	30,320	20,710	20,414	20,312		227,632	273,130	
Fringe Benefits	7,617	11,259	7,578	7,649	7,704	8,260	11,737	7,882	7,758	7,724		85,169	103,500	
Copier	319	495	325	325	274	605	533	677	325	325		4,202	5,000	
Supplies	338	232	740	1,187	1,952	670	495	417	935	177		7,143	6,600	
Postage	296		3,678	469	300		514	8	300	8		5,573	6,000	
Information Services	22,688	5,017	566	5,930	1,968	708	3,106	2,599	3,155	2,863		48,600	65,000	
MASC Membership									5,341			5,341	5,500	
Insurance		32,262	1,388		6,470	14,203	4,754	(21,717)				37,360	35,000	
Legal Services		4,308	7,551	3,838	11,525	900	240	8,390	5,155	9,940		51,847	50,000	
Town Codification						1,632	143		285	176		2,235	2,500	
Advertising		51	103	20		71	22	2	4,742			5,011	5,000	
Audit						16,000						16,000	16,000	
Elections												-	-	
Mileage Reimbursement			28	58	29	31	28	29	333	29		564	800	
Bonding			350							(487)		(137)	2,150	
Employee Training / Screening	90											90	850	
Dues and Subscriptions									200			200	1,500	
Training & Travel							250		613			863	3,000	
Employee Appreciation	53	1,172	55	540	29	21	540	50	90			2,549	3,900	
Mobile Devices	73	182	74	244	74	176	158	190	74	122		1,367	2,300	
Credit card (Square)							74	142	56	74		346		
Bank Charges (Payroll Expenses)	201	126	135	138	147	209	240	163	251	251		1,861	2,000	
	<b>51,924</b>	<b>84,748</b>	<b>42,523</b>	<b>40,811</b>	<b>50,972</b>	<b>68,604</b>	<b>53,154</b>	<b>19,540</b>	<b>50,027</b>		-	<b>Total</b>	<b>503,817</b>	<b>589,730</b>
												<b>% of Budget</b>		<b>85%</b>

**ELECTED OFFICIALS**

Salaries	3,769	5,465	3,769	3,769	3,769	3,769	5,654	3,769	3,769	3,769		41,273	50,000	
Fringe Benefits	2,409	3,557	2,409	2,410	2,410	3,465	5,186	3,457	3,457	3,457		32,217	34,000	
Mayor Expense	444	14		60			160					678	2,000	
Council Expense						142	100		76			318	4,000	
Mobile Devices		178		134		50	50	188		40		641	2,100	
	<b>6,622</b>	<b>9,214</b>	<b>6,179</b>	<b>6,373</b>	<b>6,179</b>	<b>7,426</b>	<b>11,150</b>	<b>7,414</b>	<b>7,303</b>	<b>7,267</b>	-	<b>Total</b>	<b>75,126</b>	<b>92,100</b>
												<b>% of Budget</b>		<b>82%</b>

**GENERAL OPERATIONS**

Salaries	25,778	36,199	25,538	25,417	24,917	28,995	37,798	24,651	24,831	24,831		278,957	351,765	
Fringe Benefits	8,996	13,120	8,975	8,985	8,915	9,387	13,841	9,207	9,172	9,039		99,637	128,360	
	<b>34,774</b>	<b>49,319</b>	<b>34,513</b>	<b>34,403</b>	<b>33,832</b>	<b>38,382</b>	<b>51,640</b>	<b>33,858</b>	<b>34,003</b>	<b>33,870</b>	-	<b>Total</b>	<b>378,594</b>	<b>480,125</b>
												<b>% of Budget</b>		<b>79%</b>

**PLANNING**

Supplies	26	174	37	25									262	600
Advertising		170							64				234	1,500
Mileage Reimbursement													-	200
Dues and Subscriptions	267												267	1,040
Training & Travel					300								300	1,800
Mobile Devices	55	28	37	38	37	37	28	37	37	37			370	660
Uniform / PPE													-	500
Planning Commission	250			300		250							1,114	4,000
Board of Zoning Appeals		150				200				133			483	4,000
	<b>598</b>	<b>522</b>	<b>74</b>	<b>663</b>	<b>237</b>	<b>287</b>	<b>28</b>	<b>170</b>	<b>351</b>	<b>101</b>	<b>-</b>	<b>Total</b>	<b>3,030</b>	<b>14,300</b>
												<b>% of Budget</b>		<b>21%</b>

**BUILDING INSPECTION**

Mileage Reimbursement													-	500
Community Outreach													-	500
Mobile Devices	55	55	55	76	66	66	66	65	65	65			633	660
Supplies								735					735	500
Equipment / Software													-	500
Uniform / PPE													-	250
Dues & Subscriptions				10			190			218			418	800
Travel & Training		50	90						125				265	1,800
	<b>55</b>	<b>105</b>	<b>145</b>	<b>86</b>	<b>66</b>	<b>66</b>	<b>256</b>	<b>925</b>	<b>283</b>	<b>65</b>	<b>-</b>	<b>Total</b>	<b>2,050</b>	<b>5,510</b>
												<b>% of Budget</b>		<b>37%</b>

**PUBLIC WORKS**

Mileage Reimbursement					(261)								(261)	300
Training & Travel				212									212	1,925
Public Outreach														500
Projects	330	5,824	39,340	8,743	1,951	4,197	4,589	10,341	2,095	3,507			80,917	135,800
Mobile Devices	91	83	93	43	537	(7)	(67)	(3)	92	92			955	1,200
Uniform / PPE		97											97	700
Supplies	930	931	48	1,015	95		279	483	1,669	295			5,745	5,500
Emergency Management		4,223	7,363	2,725	300		10,729		37	362			25,740	15,000
Dues and Subscriptions														425
Groundskeeping	3,555	7,319	541	17,359	336	3,991	4,436	11,672	10,373	10,778			70,359	50,000
	<b>4,907</b>	<b>18,478</b>	<b>47,384</b>	<b>30,096</b>	<b>2,957</b>	<b>8,180</b>	<b>19,967</b>	<b>22,493</b>	<b>14,267</b>	<b>15,035</b>	<b>-</b>	<b>Total</b>	<b>183,764</b>	<b>211,350</b>
												<b>% of Budget</b>		<b>87%</b>

**CODES & SAFETY**

Mileage Reimbursement					(37)								(37)	100
Equipment													-	900
Radio Contract						342		342					684	1,400
Training													-	1,000
Supplies	21	76		26						36			159	250
Uniform / PPE													-	250
Other Security	53	3,875	3,345	1,325	2,715	1,315	9,670	3,410	2,522	2,140			30,372	4,320
Sheriff's Office Contract	25,168	14,975	15,815	16,355	22,670	20,298	38,127	25,842	21,078	22,327			222,653	265,460
Deputy Fringes	7,012	4,187	4,403	4,528	6,270	5,592	10,063	6,631	5,381	5,713			59,780	73,950
Unsafe Buildings Demolition													-	20,000
Overgrown Lot Clearing										900			900	4,000
Animal Control				750									750	500
Crime Watch Materials													-	250
Membership/Dues													-	250
	32,254	23,113	23,564	22,984	31,618	27,547	57,860	36,225	29,916	30,180	-	Total	315,261	372,630
												% of Budget		85%

**PARKS & RECREATION**

JIRC Contribution										2,468			2,468	4,750
Pinckney Park													-	2,500
Special Events					912	1,981	(538)	1,908					4,262	10,000
Dock Street Park								986					986	1,500
Youth Sports Program				1,100	3,510	300		500	460				5,870	14,725
		-	-	1,100	4,422	2,281	(538)	3,394	2,928	-	-	Total	13,586	33,475
												% of Budget		41%

**FACILITIES & EQUIPMENT**

Utilities	1,862	4,168	1,736	2,549	2,356	2,534	2,612	2,526	2,163	1,885			24,391	28,200
Security Monitoring		152		152		76	152	76		152			760	1,200
Janitorial	617	566	617	605	617	587	580	643	617	725			6,174	7,000
Equipment / Furniture	1,451	809	52	592	40	296	296	498	296				4,330	7,500
Facilities Maintenance	471	75	952	600	396	75	75	275	145				3,064	6,500
Vehicle Maintenance Expense	304	(746)	327	273	2,235	368	311	680	320	558			4,629	6,000
Fees and Taxes						284							284	
Generator Maintenance													-	3,500
Street Lights	10,346	10,348	10,348	10,359	10,358	10,359	10,358	13,467	10,359	10,359			106,660	154,000
	15,050	15,372	14,032	15,130	16,002	14,580	14,383	18,165	13,900	13,679	-	Total	150,293	213,900
												% of Budget		70%

**COMMUNITY SERVICES**

Repair Care Program				6,800	2,050		6,699					15,549	20,000	
Teen Cert Program													500	
Drainage Committee													500	
History Commission						1,782						1,782	1,800	
Neighborhood Council	568	39					63					669	1,500	
Children's Commission					875				758			1,633	2,000	
Community Service Contributions					30,000					20,000		50,000	50,000	
	<b>568</b>	<b>39</b>		<b>30,875</b>	<b>6,800</b>	<b>3,832</b>	<b>63</b>	<b>6,699</b>	<b>758</b>	<b>20,000</b>		<b>Total</b>	<b>69,633</b>	<b>76,300</b>
												<b>% of Budget</b>	<b>91%</b>	

**CAPITAL PROJECTS**

<b>INFRASTRUCTURE</b>														
Quail Drive Sidewalk	61200											61200	61200	
Dills Bluff Sidewalk Phase II		28340	20236	300		38227						87103	87270	
Dills Bluff Sidewalk, Phase III & IV				9500		6050						15550	26500	
Lighthouse Point Blvd Sidewalk and Drainge Phase I												0	55000	
Regatta Road Sidewalk												0	17000	
Town Hall - Second Floor												0	27000	
Town Hall Sidewalks to Hillman and to Camp						2800						2800	211500	
Capital Improvement Projects	3985	3985										7970	100000	
Seaside Lane Sidewalk								2800				2800		
Traffic Calming Projects		3830	6085	9141	8010	8436			276	2433		38210	30000	
												0		
<b>PARK IMPROVEMENTS</b>														
Pinckney Park	2576	150	-4858	5300	158	147759	3686	101166	65508	1989		323434	347775	
Greenbelt Park Project	2250	26025	-2250			2743	7008		10785			46561	63750	
<b>DRAINAGE PROJECTS</b>														
Greenhill/Honey Hill Drainage Phase i	8000	8000	18163	3900	30538	9640			6000	20210		104450	104657	
Lighthouse Pt. Sdwalk & Drainage Phase 1														
Oceanview Stonepost Drainage Basin				9772	11047	6235						27053	30000	
Hazard Mitigation Project													150000	
Drainage Improvement Projects			4000	2000					900			6900	40000	
Santee St. Drainage Improvements	6400		3200						65635			75235	75600	
	<b>70,011</b>	<b>40,575</b>	<b>37,047</b>	<b>56,984</b>	<b>34,770</b>	<b>202,896</b>	<b>79,281</b>	<b>103,966</b>	<b>149,105</b>	<b>24,632</b>	<b>0</b>	<b>Total</b>	<b>799,266</b>	<b>1,427,252</b>
												<b>% of Budget</b>	<b>56%</b>	

**JIPSD FIRE & SOLID WASTE SERVICES**

JIPSD Tax Relief	250,000	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,334		833,338	1,000,000
Admin Expense	10,000											10,000	10,000
Auditor Expense													10,000
	<b>260,000</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>83,334</b>	<b>Total</b>	<b>843,338</b>	<b>1,020,000</b>

**HOSPITALITY TAX**

<u>GENERAL</u>													
Hospitality Tax Revenue			52,322	56,068		99,904	50,918	47,909	47,358	29,969		384,449	510,000
The Town Market	866	338	194	409		649	200					2,656	10,000
Guide to Historic James Island						17,293						17,293	27,000
Rethink Folly Phase I-III, Staff Cost-Sharing		6,229		(2,951)	7,760	4,754	8,048	(9,832)		23,669		37,677	20,000
Santee Street Public Parking Lot	13,200						13,800					27,000	27,000
Community Events		2,000	25	12,300								14,325	15,000
<u>PROJECTS</u>													
Camp/Folly Landscaping													30,000
Camp/Folly Bus Shelter													41,843
Wayfinding Signage												-	12,000
Rethink Folly Road-Phase I-III												-	
Lighting Camp/Dills Bluff					55,242							55,242	54,683
Folly Road Beautification													11,900
Pinckney Park Pavilion	859	51		1,766	52	49,253	1,229	33,722	21,836	663		109,431	110,925
Greenbelt Park Project	750	8,675	(750)			914	2,336		3,595			15,520	21,250
1248 Camp Road Building	103	40	13	2,896	2,805	13,912	5,355	1,874		4,217		31,215	50,000
Decorative Banners													8,400
Folly Road Multi Use Path Wilton-Ft. Johnson									3,490			3,490	
Other Tourism-Related Projects												-	100,000
	15,777	17,334	(518)	14,421	65,859	86,776	30,967	25,763	28,921	28,549	% of Budget	313,849	540,001
													58%

**TREE MITIGATION FUND**

Tree Mitigation revenue				3,000								4,392	500
Tree Mitigation expense					3,595							(3,595)	500
	-	-	-	3,000	3,595	-	-	-	-	-	-	797	
											<b>Total</b>		

**JAMES ISLAND PRIDE**

James Island Pride revenue/donations							35					426	3,100
Jsmes Island Pride expense	-	58	175	31	112	256	261	191				(1,086)	
Helping Hands Donations												423	400
Helping Hands Expense		150	260	63								473	
											<b>Total</b>		-