

Town of James Island

% FY Complete 100%

Monthly Budget Report

Fiscal Year 2019-2020

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE														
Accommodations Tax					8,645			1,805	3,812		11,266		25,528	15,000
Brokers & Insurance Tax		1,673	54			97					35,920	669,100	706,845	620,000
Building Permit Fees		791	2,835	649		1,716	518	1,017	654	903	1,227	1,095	11,406	15,000
Business Licenses	1,919	3,291	26,677	9,890	5,430	16,808	9,033	170,136	72,891	20,475	17,540	15,183	369,274	365,000
Contributions/Donations-Park														
Grant Reimbursement														5,187
Franchise Fees	149,860			3,798	9,694	37,850	3,722	47,593		3,617	47,942		304,076	341,000
Interest Income	222	218	168		203	76	67	65	64	59	61		1,202	3,000
Alcohol Licenses -LOP											3,750		3,750	15,550
Local Assessment Fees				910		7		1,112					2,029	3,000
Local Option Sales Tax (PTCF)			99,785	98,191	95,467	85,061	182,461		186,679		79,275	66,619	893,538	1,025,000
Local Option Sales Tax (rev)			39,916	39,188	38,728	34,426	74,688		76,065		31,427	27,066	361,504	400,000
Miscellaneous		11,540	400	103		50,000	95	22			76	3,454	65,690	500
Planning & Zoning Fees	1,326	953	504	579	895	1,029	658	824	1,371	622	1,075	1,386	11,222	12,500
State Aid to Subdivisions					68,307		68,307				68,307		204,921	260,200
Telecommunications						14			18,423				18,437	30,000
	153,327	18,466	170,340	153,309	227,369	227,084	339,549	222,574	359,959	25,675	297,866	Total	2,979,422	3,110,937
												% of Budget		96%

ADMINISTRATION

Salaries	20,248	29,644	19,954	20,412	20,501	25,119	30,320	20,710	20,414	20,312	20,339	19,934	267,905	273,130
Fringe Benefits	7,617	11,259	7,578	7,649	7,704	8,260	11,737	7,882	7,758	7,724	7,628	7,467	100,264	103,500
Copier	319	495	325	325	274	605	533	677	325	325	544	193	4,939	5,000
Supplies	338	232	740	1,187	1,952	670	495	417	731	177	65	276	7,280	6,600
Postage	296		3,678	469	300		514	8	300	8	246		5,819	6,000
Information Services	22,688	5,017	566	5,930	1,968	708	3,106	2,599	2,890	2,676	2,449	2,656	53,253	56,500
MASC Membership									5,341				5,341	5,500
Insurance		32,262	1,388		6,470	14,203	4,754	(21,717)					37,360	35,000
Legal Services		4,308	7,551	3,838	11,525	900	240	8,390	5,155	9,940		6,593	58,439	58,500
Town Codification						1,632	143		285	176	450		2,685	2,500
Advertising		51	103	20		71	22	2	4,742			53	5,065	5,000
Audit						16,000							16,000	16,000
Elections													-	-
Mileage Reimbursement			28	58	29	31	28	29	333	29		57	622	800
Bonding			350							(487)	(54)		(190)	2,150
Employee Training / Screening	90												90	850
Dues and Subscriptions									200			580	780	1,500
Training & Travel							250		613				863	3,000
Employee Appreciation	53	1,172	55	540	29	21	540	50	90		33		2,582	3,900
Mobile Devices	73	182	74	244	74	176	158	190	74	122	206	175	1,748	2,300
Credit card (Square)							74	142	56	78	128	137	614	
Bank Charges (Payroll Expenses)	201	126	135	138	147	209	240	163	251	251	250	209	2,321	2,000
	51,924	84,748	42,523	40,811	50,972	68,604	53,154	19,540	49,558	41,331	32,285	Total	573,780	589,730
												% of Budget		97%

ELECTED OFFICIALS

Salaries	3,769	5,465	3,769	3,769	3,769	3,769	5,654	3,769	3,769	3,769	3,769	3,769	48,811	50,000
Fringe Benefits	2,409	3,557	2,409	2,410	2,410	3,465	5,186	3,457	3,457	3,457	3,457	3,457	39,131	34,000
Mayor Expense	444	14		60			160					60	738	2,000
Council Expense						142	100		76		76	10	405	4,000
Mobile Devices		178		134		50	50	188		40	64		705	2,100
	6,622	9,214	6,179	6,373	6,179	7,426	11,150	7,414	7,303	7,267	7,366	Total	89,789	92,100
												% of Budget		97%

GENERAL OPERATIONS

Salaries	25,778	36,199	25,538	25,417	24,917	28,995	37,798	24,651	24,831	24,831	24,831	25,979	329,767	351,765
Fringe Benefits	8,996	13,120	8,975	8,985	8,915	9,387	13,841	9,207	9,172	9,039	8,970	9,229	117,837	128,360
	34,774	49,319	34,513	34,403	33,832	38,382	51,640	33,858	34,003	33,870	33,801	Total	447,604	480,125
												% of Budget		93%

PLANNING

Supplies	26	174	37	25										262	600
Advertising		170							64					234	1,500
Mileage Reimbursement														-	200
Dues and Subscriptions	267													267	1,040
Training & Travel					300									300	1,800
Mobile Devices	55	28	37	38	37	37	28	37	37	37	37	37		444	660
Uniform / PPE														-	500
Planning Commission	250			300		250				314			250	1,364	4,000
Board of Zoning Appeals		150			200				133					483	4,000
	598	522	74	663	237	287	28	170	351	101	37	Total	3,353	14,300	
												% of Budget			23%

BUILDING INSPECTION

Mileage Reimbursement														-	500
Community Outreach														-	500
Mobile Devices	55	55	55	76	66	66	66	65	65	65	65	65		763	660
Supplies								735						735	500
Equipment / Software														-	500
Uniform / PPE														-	250
Dues & Subscriptions				10			190			218		(21)		397	800
Travel & Training		50	90						125					265	1,800
	55	105	145	86	66	66	256	925	283	65	65	Total	2,160	5,510	
												% of Budget			39%

PUBLIC WORKS

Mileage Reimbursement					(261)									(261)	300
Training & Travel				212								10		222	1,925
Public Outreach															500
Projects	330	5,824	39,340	8,743	1,951	4,197	4,589	10,341	2,095	3,532	4,247	3,774		88,964	95,800
Mobile Devices	91	83	93	43	537	(7)	(67)	(3)	92	92	92	92		1,138	1,200
Uniform / PPE		97												97	700
Supplies	930	931	48	1,015	95		279	483	1,669	295	1,207	194		7,146	5,500
Emergency Management		4,223	7,363	2,725	300		10,729		506	744	504	788		27,883	15,000
Dues and Subscriptions															425
Groundskeeping	3,555	7,319	541	17,359	336	3,991	4,436	11,672	10,390	10,778	2,141	9,092		81,609	90,000
	4,907	18,478	47,384	30,096	2,957	8,180	19,967	22,493	14,752	15,441	8,191	Total	206,798	211,350	
												% of Budget			98%

CODES & SAFETY

Mileage Reimbursement					(37)									(37)	100
Equipment														-	900
Radio Contract						342		342			342			1,026	1,400
Training														-	1,000
Supplies	21	76		26						36				159	250
Uniform / PPE														-	250
Other Security	53	3,875	3,345	1,325	2,715	1,315	9,670	3,410	2,522	2,140	5,220	580		36,172	4,320
Sheriff's Office Contract	25,168	14,975	15,815	16,355	22,670	20,298	37,912	25,552	20,820	22,065	21,450	20,670		263,749	265,460
Deputy Fringes	7,012	4,187	4,403	4,528	6,270	5,592	10,277	6,920	5,638	5,976	5,810	5,606		72,219	73,950
Unsafe Buildings Demolition														-	20,000
Overgrown Lot Clearing									900					900	4,000
Animal Control				750										750	500
Crime Watch Materials														-	250
Mobile Devices											99	56		155	
Membership/Dues															250
	32,254	23,113	23,564	22,984	31,618	27,547	57,859	36,225	29,916	30,181	32,921	Total	375,093	372,630	
												% of Budget		101%	

PARKS & RECREATION

JIRC Contribution														2,468	4,750
Pinckney Park												1,664		1,664	2,500
Special Events					912	1,981	(538)	1,908						4,262	10,000
Dock Street Park								986						986	1,500
Youth Sports Program				1,100	3,510	300		500	460					5,870	14,725
		-	-	1,100	4,422	2,281	(538)	3,394	2,928	-	-	Total	15,250	33,475	
												% of Budget		46%	

FACILITIES & EQUIPMENT

Utilities	1,862	4,168	1,736	2,549	2,356	2,534	2,612	2,526	2,163	1,885	1,947	2,320		28,659	28,200
Security Monitoring		152		152		76	152	76		152	76			836	1,200
Janitorial	617	566	617	605	617	587	580	642	617	550	617	550		7,166	7,000
Equipment / Furniture	1,451	809	52	592	40	296	296	498	296	296	296	296		5,218	7,500
Facilities Maintenance	471	75	952	600	396	75	75	275	145	164	403	504		4,136	6,500
Vehicle Maintenance Expense	304	(746)	327	273	2,235	368	311	680	320	558	200	219		5,048	6,000
New Town Hall-Construction												11,884		11,884	
Fees and Taxes						284								284	
Generator Maintenance														-	3,500
Street Lights	10,346	10,348	10,348	10,359	10,358	10,359	10,358	13,467	10,359	10,359	10,359	10,359		127,378	154,000
	15,050	15,372	14,032	15,130	16,002	14,580	14,383	18,165	13,900	13,964	25,783	Total	190,609	213,900	
												% of Budget		89%	

COMMUNITY SERVICES

Repair Care Program				6,800	2,050		6,699			2,554		18,103	18,500
Teen Cert Program													500
Drainage Committee												1,782	1,800
History Commission						1,782						669	1,500
Neighborhood Council	568	39					63					1,633	2,000
Children's Commission				875					758			52,000	52,000
Community Service Contributions				30,000						20,000	2,000		
	568	39	30,875	6,800	3,832	63	6,699	758	20,000			Total	74,187
												% of Budget	97%

CAPITAL PROJECTS

INFRASTRUCTURE														
Quail Drive Sidewalk	61200											61200	61200	
Dills Bluff Sidewalk Phase II		28340	20236	300		38227				972		88075	87270	
Dills Bluff Sidewalk, Phase III & IV				9500		6050	2800					18350	26500	
Lighthouse Point Blvd Sidewalk and Drainge Phase I												0	55000	
Regatta Road Sidewalk										7610		7610	17000	
Town Hall - Second Floor												0		
Town Hall Sidewalks to Hillman and to Camp						2800						2800	211500	
Capital Improvement Projects	3985	3985										7970	100000	
Seaside Lane Sidewalk												0		
Traffic Calming Projects		3830	6085	9141	8010	8436		276	2433	4025	474	42709	30000	
												0		
PARK IMPROVEMENTS														
Pinckney Park	2576	150	-4858	5300	158	147759	3686	101166	65508	1989	49451	1333	374218	374775
Greenbelt Park Project	2250	26025	-2250			2743	7008		10785		1174	832	48567	63750
DRAINAGE PROJECTS														
Greenhill/Honey Hill Drainage Phase i	8000	8000	18163	3900	30538	9640		6000	20210		7800	112250	104657	
Lighthouse Pt. Sdwalk & Drainage Phase 1														
Oceanview Stonepost Drainage Basin				9772	11047	6235							27053	30000
Hazard Mitigation Project														150000
Drainage Improvement Projects			4000	2000				900			3375	10275	40000	
Santee St. Drainage Improvements	6400		3200					65635				75235	75600	
	70,011	40,575	37,047	56,984	34,770	202,896	79,281	103,966	149,105	24,632	63,232	Total	862,498	1,427,252
												% of Budget	60%	

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	250,000	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,328	1,000,000	1,000,000
Admin Expense	10,000											10,000	10,000
Auditor Expense													10,000
	260,000	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,334	83,328	1,010,000	1,020,000

HOSPITALITY TAX

<u>GENERAL</u>														
Hospitality Tax Revenue			52,322	56,068		99,904	50,918	47,909	47,358	29,969	34,532	33,281	452,262	510,000
The Town Market	866	338	194	409		649	200						2,656	10,000
Guide to Historic James Island						17,293							17,293	27,000
Rethink Folly Phase I-III, Staff Cost-Sharing		6,229		(2,951)	7,760	4,754	8,048	(9,832)		23,669	11,567		49,244	20,000
Santee Street Public Parking Lot	13,200						13,800						27,000	27,000
Community Events		2,000	25	12,300									14,325	15,000
<u>PROJECTS</u>														
Camp/Folly Landscaping														30,000
Camp/Folly Bus Shelter														26,843
Wayfinding Signage													-	12,000
Rethink Folly Road-Phase I-III													-	
Lighting Camp/Dills Bluff					55,242								55,242	54,683
Folly Road Beautification														11,900
Pinckney Park Pavilion	859	51		1,766	52	49,253	1,229	33,722	21,836	663	16,485	444	126,360	125,925
Greenbelt Park Project	750	8,675	(750)			914	2,336		3,595		391	235	16,146	21,250
1248 Camp Road Building	103	40	13	2,896	2,805	13,912	5,355	1,874		4,238	705	2,227	34,168	50,000
Decorative Banners														8,400
Folly Road Multi Use Path Wilton-Ft. Johnson									3,490				3,490	
Other Tourism-Related Projects												100,000	100,000	100,000
	15,777	17,334	(518)	14,421	65,859	86,776	30,967	25,763	28,921	28,570	29,149	% of Budget	445,924	540,001
														83%

TREE MITIGATION FUND

Tree Mitigation revenue				3,000									4,392	500
Tree Mitigation expense					3,595								(3,595)	500
	-	-	-	3,000	3,595	-	-	-	-	-	-	-	Total	797

JAMES ISLAND PRIDE

James Island Pride revenue/donations							35						426	1,400
Jsmes Island Pride expense	-	58	175	31	112	256	261	191				(21)	(1,000)	
Helping Hands Donations													423	1,700
Helping Hands Expense		150	260	63									1,224	1,697
													Total	-