

Town of James Island

% FY Complete 100%

Monthly Budget Report

Fiscal Year 2020-21

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE														
Accommodations Tax				12075				7,486		10,521			30,082	25,000
Brokers & Insurance Tax			3,879			173				5,088	556,654		565,795	720,000
Building Permit Fees		1,137	1,662	541		1,337	3,441		2,339	1,364		3,712	15,533	10,000
Business Licenses	1,594	24,761	29,279	10,649	20,071	1,260	25,767	116,506	105,897	16,919	19,663	15,958	388,324	312,000
Grant Reimbursement													-	
Franchise Fees	133,428			3,554	55,431		3,384	45,010	2,902	7,618	36,791		288,118	315,000
Interest Income	28	72	48	41	34	44	37	27	35	24	42		430	550
Alcohol Licenses -LOP					9,000								9,000	10,000
Local Assessment Fees					428			556					984	1,000
Local Option Sales Tax (PTCF)			194,281	92,316	93,483	89,104	98,343	109,488	85,563	87,493	113,118	114,131	1,077,320	953,640
Local Option Sales Tax (rev)			78,761	37,894	38,166	36,863	39,700	45,573	33,971	35,302	46,873	46,353	439,455	385,050
Miscellaneous		2,149	29		330,425				26				332,629	500
Planning & Zoning Fees	1,146	701	1,442	1,121	2,113	819	1,448	765	1,308	1,023	1,174	1,362	14,422	12,000
Stormwater Fees		200	500	1,204	500	600	402	500	900	902	500	900	7,108	
State Aid to Subdivisions		-		68,307			68,307			68,307			204,921	273,228
Telecommunications									16,983			113	17,096	20,000
Tree Mitigation													-	1,000
Facility Rental Fees				152	454	152	456	302	760	608	304	302	3,490	8,000
Homestead Exemption													-	48,000
	136,195	29,020	309,882	227,854	550,104	130,353	241,285	326,212	250,683	230,080	223,553	Total	3,394,706	3,094,968
												% of Budget		110%

ADMINISTRATION

Salaries	30,418	20,114	20,158	20,059	20,489	34,768	20,263	20,527	20,640	20,496	20,421	20,685	269,037	282,040
Benefits, Taxes & Fees	11,379	7,546	7,557	7,533	7,643	11,699	7,802	7,866	7,828	7,687	7,650	8,117	100,306	106,800
Copier	325	586	330	330		568	779	330	525		863	330	4,968	5,500
Supplies	102	288	194	673	438	167	85	263	559	580	636	502	4,488	7,000
Postage	214	17	1,756	1,644	214		502	415		100	214		5,076	6,000
Information Services	4,337	3,899	2,672	3,289	5,605	2,569	3,908	3,819	5,152	418	6,297	5,404	47,369	53,700
MASC Membership								5,341					5,341	5,500
Insurance	16,533			1,337	10,925		15,216		2,290				46,301	46,500
Legal & Professional Services		930	4,288					350	15,205	4,675	3,757	5,636	34,840	40,000
Town Codification		110		132				527	847		450		2,065	2,000
Advertising				1,020		49	457			10	20	1,300	2,856	5,000
Audit						12,500							12,500	16,000
Mileage Reimbursement		29	29	29	56	29	28	28	28	28	28	28	339	800
Bond Cost										605			605	700
Employee Screening				60				55					115	
Employee Training & Wellness		270	405	270		405		540	405	270		540	3,105	3,800
Dues and Subscriptions											60	100	160	1,500
Training & Travel				50								1,177	1,227	2,000
Grant Writing Services					450	450	3,000	1,507	52				5,459	13,000
Employee Appreciation	52				140	96	94		50	87		61	579	800
Mobile Devices	55	212	305	216	118	163	255	(37)	474	181	182	216	2,341	2,300
Credit card (Square)	78	113	82	104	141	75	165	241	227	133	134	118	1,612	
Bank Charges (Payroll Expenses)	250	900	(404)	236	287	286	296	296	315	315	315	318	3,411	2,000
	63,743	35,014	37,371	36,981	59,006	51,324	52,849	42,070	54,596	35,587	41,025	Total	554,100	602,940
												% of Budget		92%

ELECTED OFFICIALS

Salaries	5,654	3,769	3,769	3,769	3,769	5,654	3,769	3,769	3,769	3,769	3,769	3,769	48,999	50,000
Benefits, Taxes & Fees	5,186	3,457	3,457	3,457	3,457	5,167	3,457	3,457	3,457	3,457	4,310	4,310	46,630	46,960
Mayor Expense						120	60			160	76		416	1,000
Council Expense									109	138			247	2,000
Mobile Devices		10	59	38	38	38	38		76	38	38	38	411	2,100
	10,840	7,237	7,285	7,264	7,264	10,979	7,325	7,227	7,411	7,562	8,193	Total	96,703	102,060
												% of Budget		95%

GENERAL OPERATIONS

Salaries	38,158	25,439	25,439	25,439	25,439	42,703	25,439	25,439	25,554	25,554	25,554	25,554	335,712	360,022
Benefits, Taxes & Fees	13,655	9,103	9,104	9,103	9,103	14,005	9,393	9,393	9,411	9,230	9,153	9,125	119,779	137,350
													455,491	497,372
													% of Budget	92%

PLANNING

Supplies		93			53	43								190	600
Advertising					19		147				55			222	1,500
Mileage Reimbursement														-	200
Dues and Subscriptions														-	1,040
Training & Travel		20							70					90	1,000
Mobile Devices	27	31	31	31	31	22	31	(18)	81	540	(69)	(69)	671	660	
Equipment/Software												365	365	2,800	
Uniform / PPE													-	500	
Planning Commission	250		276	200		200			200			236	1,362	4,000	
Board of Zoning Appeals	200	200	1,715	200	134	200					(250)	236	2,635	4,000	
	477	344	2,023	431	238	465	178	52	281	540	(319)	Total	5,535	16,300	
												% of Budget		34%	

BUILDING INSPECTION

Mileage Reimbursement						69								69	500
Community Outreach														-	250
Mobile Devices	65	66	60	60	60	50	50		100	50	50	50	659	780	
Supplies								63					63	600	
Equipment / Software													-	300	
Uniform / PPE													-	250	
Dues & Subscriptions			90		100			25			248		463	800	
Travel & Training		605									50		655	1,400	
	65	671	150	60	160	119	113	25	100	50	348	Total	1,909	4,880	
												% of Budget		39%	

PUBLIC WORKS

Mileage Reimbursement														-	300
Training & Travel				245					10		40			295	1,925
Public Outreach															500
Projects	3,555	8,219	39	1,051	13,228	6,450	18,269	4,356		106	935	15,792	72,000	145,000	
Mobile Devices	86	94	81	81	81	54	99	(18)	181	81	81	81	982	1,345	
Uniform / PPE				117							108		225	700	
Supplies	643	201	565	1,113	1,072	139	162	6,679	200	73	93	172	11,112	12,200	
Emergency Management	351	1,021	302	1,676	1,014	508	1,610	1,045	502	1,202	10	502	9,743	25,000	
Dues and Subscriptions		218						218					436	425	
Asset Management		26,235		16,068		(5,000)	583		778	5,294	1,424	39	45,420	50,000	
Tree Maintenance and Care											4,950		4,950	20,000	
Groundskeeping	4,222	5,357	418	5,871	7,691	5,096	9,086	5,618	8,615	6,290	5,825	9,848	73,937	61,000	
	8,857	41,345	1,406	26,222	23,086	7,248	30,027	17,679	10,285	13,047	13,465	Total	219,101	318,395	
												% of Budget		69%	

CODES & SAFETY

Mileage Reimbursement														-	100
Equipment														-	900
Radio Contract	342					342		342			342			1,368	1,400
Training														-	500
Supplies	828			29										857	250
Uniform / PPE														-	250
ISP Dedicated Officer Annual Expense								28,328						28,328	59,840
ISP Programs & Supplies	40	795	56	54	1,954	2,924	2,939	3,472	56	56	1,136			13,483	14,220
ISP Salaries	20,805	17,145	17,588	16,125	17,520	25,583	20,488	22,943	21,199	18,090	21,420	25,191		244,096	204,880
Deputy Benefits, Taxes & Fees	5,616	4,615	4,738	4,336	4,703	6,845	5,543	6,215	5,604	4,902	5,807	6,785		65,709	59,660
Unsafe Buildings Demolition														-	20,000
Overgrown Lot Clearing														-	8,000
Animal Control														-	500
Crime Watch Materials														-	250
Mobile Devices	56	59	64	29	29	29	29		59	30	30	30		414	
Membership/Dues															250
	26,421	23,027	23,179	20,581	22,335	34,753	28,984	60,767	30,334	23,077	27,655	Total	354,255		371,000
												% of Budget			95%

PARKS & RECREATION

JIRC Contribution			300									350			650	4,750
Pinckney Park																
Park Maintenance	870	522	1,749	570	832	114	736	622	464	464	501			7,445	14,500	
Special Events				323	134	29						1,004		1,490	5,000	
Youth Sports Program			300					300		12,625				13,225	14,725	
	870	822	2,049	893	966	143	1,036	622	13,089	814	Total	22,810		38,975		
											% of Budget			59%		

FACILITIES & EQUIPMENT

Utilities		2,806	2,572	2,453	3,117	2,432	2,578	2,928	2,646	2,005	2,593	2,961		29,091	34,000
Security Monitoring	76	226		152		76	76	152		76	76	1,202		2,112	1,000
Janitorial		1,275	848	550	584	617	578		751	550	816	550		7,119	9,420
Equipment / Furniture	296	583	592	335	335	504	460	66	66	487				3,659	5,700
Facilities Maintenance	421	379	351		332	75	75		75	75	2,149	2,264		6,197	6,500
Vehicle Maintenance Expense	242	562	215	2,739	263	199	220	268	405	378	417	496		6,404	6,500
Generator Maintenance														-	1,000
Street Lights		10,472	10,598	10,612	10,609	10,614	10,620	10,620	10,678	11,150	12,862	12,983		121,819	149,000
	1,035	16,303	15,176	16,506	15,240	14,348	14,652	14,429	14,621	14,721	18,913	Total	176,400		213,120
												% of Budget			83%

COMMUNITY SERVICES

Repair Care Program					10,434	14,115				13,250		37,799	35,000	
Teen Cert Program												-	500	
Drainage Council												-	500	
History Council				1,564		2,280		500				4,344	3,780	
Neighborhood Council	350		114							71	275	810	3,750	
Children's Council												-	500	
Business Development Council				31								31	3,500	
Tree Council	200		195	175	15		465	1,401	222	618		3,290	5,000	
Community Service Contributions				23,750								23,750	30,000	
	200	350	-	309	25,519	10,449	16,395	465	1,901	293	13,868	Total	70,024	82,530
												% of Budget	85%	

CAPITAL PROJECTS

INFRASTRUCTURE														
Dills Bluff Sidewalk, Phase III & IV		2628	4528	3557	2845					8210	2130	23,897	179,720	
Lighthouse Point & Ft. Johnson Intersection												-	38,000	
Lighthouse Point Blvd Sidewalk and Drainage Phase I												-	55,000	
Regatta Road Sidewalk		1100			8700	3600				8611	6381	2276	30,668	26,500
Town Hall Sidewalks to Hillman and to Camp								32855					32,855	93,000
Capital Improvement Projects													-	25,000
Traffic Calming Projects		104975		962									105,937	135,000
Capital Equipment														
ISP - Dedicated Deputy Initial Expense								5160					5,160	75,741
Public Works Equipment						28	45000						45,028	48,625
PARK IMPROVEMENTS														
Pinckney Park	1210	23624	8599	401	44	13815	201	1995	992				50,880	64,910
Brantley Park													-	
DRAINAGE PROJECTS														
Greenhill/Honey Hill Drainage Phase I						11324	3958	2225	3500	24972	10856	981	57,817	128,410
Lighthouse Pt. Sdwalk & Drainage Phase 1													-	55,000
Oceanview Stonepost Drainage Basin -I-II		13180	6670		5043	11715	2078	2191	10796	5388	6440		63,500	73,900
Hazard Mitigation Project	420752	3356	72	-309089	2090	3518	412	734	2152	66915	7022		197,933	150,000
Drainage Outflow Valve Devices														48,000
Drainage Improvement Projects	22938							32985		5310	3300	2640	67,173	67,938
James Island Creek Basin Drainage Improvements														32,000
Island Wide Drainage Study				3678									3,678	3,700
Highwood Circle Drainage Improvements									6000	4100			10,100	35,000
Highland Ave Drainage Improvements		13300	14475										27,775	118,750
	444,900	141,899	28,862	27,107	-301,810	43,818	23,019	122,708	13,416	64,152	92,840	21,489	722,399	1,454,194
													% of Budget	50%

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	900,000	900,000
Admin Expense															9,000
Auditor Expense							5,000							5,000	5,000
	75,000	75,000	75,000	75,000	75,000	75,000	80,000	75,000	75,000	75,000	75,000	75,000	75,000	905,000	914,000

HOSPITALITY TAX

Hospitality Tax Revenue			47,565	42,998	53,625	40,750	37,444	37,810	61,313	42,086	57,226		420,817	375,000
Hospitality Tax Transfer In													-	330,610
TOTAL														705,610
GENERAL														
The Town Market												300	300	2,975
Guide to Historic James Island													-	10,000
Rethink Folly Phase I-III, Staff Cost-Sharing				1,775		1,160		(1,785)	4,172	6,560	1,075		12,957	20,000
Santee Street Public Parking Lot	13,800							14,400			1,177		29,377	32,000
James Island Arts & Cultural Center OPS		322	331	299	303	285	331	507	252	491	388	386	3,896	51,320
Promotional Grants					1,750			2,500					4,250	20,000
Folly Road Public Safety													-	6,650
Camp and Folly Landscaping Maintenance						400	200					850	1,850	9,600
Brantley Park OPS		400											-	-
Community Events					2,000			7,900		1,600		136	11,636	5,000
Total Non-Capital Expense													-	157,545
PROJECTS														
Camp/Folly Landscaping													-	30,000
Folly Road Beautification											950		950	10,000
Pinckney Park Pavilion	403		15										418	-
Brantley Park			855										855	185,692
James Island Arts & Cultural Center		4,850	22,745	2,571	8,531	24,784	7,773	51,142	18,836	32,328	29,130	34,155	236,845	232,068
Undergrounding Power Lines													-	142,000
Ft. Johnson													-	100,000
Folly Road Multi Use Path Wilton-Ft. Johnson													-	42,000
Other Tourism-Related Projects													-	50,000
	14,203	6,427	23,091	4,645	12,984	26,429	22,504	60,264	23,259	40,978	32,721	% of Budget	303,333	1,106,850
														27%

TREE MITIGATION FUND

Tree Mitigation revenue													797	500
Tree Mitigation expense					460								(460)	500
	-	-	-	-	460	-	-	-	-	-	-	-	Total	337

JAMES ISLAND PRIDE

James Island Pride revenue/donations											10		436	3,500
Jsmes Island Pride expense	-					52	150	54	1,074		214	113	(1,650)	-
Helping Hands Donations											40		463	-
Helping Hands Expense						339							(339)	-
													Total	164