

# Community Assistance Grant Program 2025-2026

## **APPLICATION GUIDELINES**

Community Assistance Grants are awarded to non-profit organizations that provide beneficial services for the Town of James Island community. In recent years, the Town has added additional funding more specific to non-profit organizations for the purpose of promoting and bringing tourism to our hospitality industry. The two categories of Community Assistance Grants are as follows:

- <u>Community Services Grants</u>: Non-profit organizations that provide services to the Town of James Island community generally cover the areas of education, health and human needs, community development, the environment or public safety. The Town has budgeted \$40,000 this fiscal year for this category of grant applications.
- <u>Promotional Grants</u>: The Town is also accepting applications for community organizations that assists the Town of James Island by bringing and promoting tourism to our hospitality industry. The Town has budgeted \$5,000 this fiscal year for this category

Applications must be received by Friday, November 7, 2025. Applicants are invited to attend the Thursday, November 20, 2025 Town Council meeting at 7:00 p.m. and present their requests to Council if they would like to do so. Awards will be announced at the same meeting unless the number of qualifying applications exceeds the budgeted amount for the fiscal year. In that case, the awards will be announced at the following Town Council meeting on December 18, 2025 at 7:00 p.m.

For questions contact: Frances Simmons, Town Clerk, (843) 795-4141 or fsimmons@jamesislandsc.us



### Town of James Island

#### **Community Assistance Grant Application**

\*Applications due by Friday, November 7, 2025 @ 5:00 p.m.

Completed applications may be mailed, emailed, or hand-delivered to Town Hall

Mail applications to: Town of James Island

Hand-Deliver to: Town Hall, 1122 Dills Bluff Road; or

Re: Community Assistance Grant Program

P.O. Box 12240

James Island, SC 29412

Email to fsimmons@jamesislandsc.us

Amount requested: \$\_\_\_\_\_
\*Typical awards are in the \$500 - \$5,000 range. Be mindful of limited funds when making your request.

#### ORGANIZATION INFORMATION

Name of Organization:				
Contact Name and Title:				
Mailing Address:				
Street Address (if different)				
Phone Number:				
Fax Number:				
Email Address:				
How long has your organization been in existence?				

Federal Employer Identification Number:				
FOCUS AREA: (check one)				
□Arts	□Community Development			
□Education	□Environment			
□Health and Wellness □Human Needs	□Public Safety □Youth Development			
Truman Needs	□ Local Tourism/Promotion			
PROGRAM SERVICES (check one)  □Children □Families □Youth □Visitors to James Island □Other (Specify)	□ Senior Citizens			
Geographic area served:	James Island, Folly Beach, and the greater Charleston area			
Percentage of service provided to the Citize	ens of the Town of James Island			
Percentage of services provided to visitors	to the Town of James Island			
Applicant overall operating budget: Fise Please list the history of funding to your ager	cal Year			
Fiscal Year	Amount			
2022/2023	\$			
2023/2024	\$			
2024/2025	•			

Please check the best description of your organization:

YE A STATEMENT ABOUT YOUR ORGANIZATION AND YOUR SPECIFIC NEED FOR NOTING: (additional pages may be attached to this application):						

I hereby certify that all funds that may be received by applicant organization from the Town of James Island will be solely used for the purposes set forth in this application and will comply with all laws and statutes.

Signature of Chief Executive Officer or Executive Director	Date	
Name and Title (please print)		
Signature of Chief Financial Officer or Board Chairperson	Date	
Name and Title (please print)		

Make sure your application includes the following:

- Your IRS Letter (if applicable)
- List of officers, staff, and board members
- Completed application with all required signatures

This page can be used for additional information: