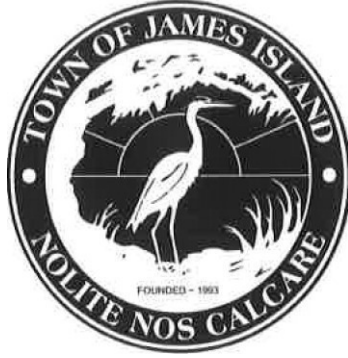




Community Assistance Grant Program

2025-2026

APPLICATION GUIDELINES

Community Assistance Grants are awarded to non-profit organizations that provide beneficial services for the Town of James Island community. In recent years, the Town has added additional funding more specific to non-profit organizations for the purpose of promoting and bringing tourism to our hospitality industry. The two categories of Community Assistance Grants are as follows:

- Community Services Grants: Non-profit organizations that provide services to the Town of James Island community generally cover the areas of education, health and human needs, community development, the environment or public safety. The Town has budgeted \$40,000 this fiscal year for this category of grant applications.
- Promotional Grants: The Town is also accepting applications for community organizations that assists the Town of James Island by bringing and promoting tourism to our hospitality industry. The Town has budgeted \$5,000 this fiscal year for this category

Applications must be received by Friday, November 7, 2025. Applicants are invited to attend the Thursday, November 20, 2025 Town Council meeting at 7:00 p.m. and present their requests to Council if they would like to do so. Awards will be announced at the same meeting unless the number of qualifying applications exceeds the budgeted amount for the fiscal year. In that case, the awards will be announced at the following Town Council meeting on December 18, 2025 at 7:00 p.m.

For questions contact: Frances Simmons, Town Clerk, (843) 795-4141 or fsimmons@jamesislandsc.us



FY 2025/2026

Town of James Island

Community Assistance Grant Application

***Applications due by Friday, November 7, 2025 @ 5:00 p.m.**

Completed applications may be mailed, emailed, or hand-delivered to Town Hall

Mail applications to: Town of James Island
 Re: Community Assistance Grant Program
 P.O. Box 12240
 James Island, SC 29412

Hand-Deliver to: Town Hall, 1122 Dills Bluff Road; or
Email to fsimmons@jamesislandsc.us

Amount requested: \$ _____

*Typical awards are in the \$500 - \$5,000 range. Be mindful of limited funds when making your request.

ORGANIZATION INFORMATION

Name of Organization:		
Contact Name and Title:		
Mailing Address:		
Street Address (if different)		
Phone Number:		
Fax Number:		
Email Address:		
How long has your organization been in existence?		

✓

- ✓

✓

✓

✓

- ✓

✓

- ✓

✓

✓

✓

✓

GIVE A STATEMENT ABOUT YOUR ORGANIZATION AND YOUR SPECIFIC NEED FOR FUNDING: (additional pages may be attached to this application):

I hereby certify that all funds that may be received by applicant organization from the Town of James Island will be solely used for the purposes set forth in this application and will comply with all laws and statutes.

Signature of Chief Executive Officer or Executive Director

Date

Name and Title (please print)

Signature of Chief Financial Officer or Board Chairperson

Date

Name and Title (please print)

Make sure your application includes the following:

- Your IRS Letter (if applicable)
- List of officers, staff, and board members
- Completed application with all required signatures

This page can be used for additional information: