



Town of James Island, Regular Town Council Meeting
November 17, 2022; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

IN-PERSON MEETING

(This Meeting will also be live-streamed on the Town's You-Tube Channel, see link at end of agenda)

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town encourages the public to provide comments prior to its Town Council meeting. Residents wishing to address Council will be limited to three (3) minutes and must sign in to speak. Comments may also be sent ahead of the meeting by emailing to: info@jamesislandsc.us, mail to P.O. Box 12240, Charleston, SC 29422, or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

- 1) Opening Exercises
- 2) Public Comment:
- 3) Consent Agenda:

Minutes: October 20, 2022, Regular Town Council Meeting

- 4) Election of Mayor Pro Tem
- 5) Information Reports:
 - a) Finance Report
 - b) Town Administrator's Report
 - c) Public Works Report
 - d) Island Sheriff's Patrol Report
- 6) Requests for Approval by Staff:
 - a) 2022-2023 Community Assistance Grant Requests
 - b) Traffic Engineering Study Scope & Fee: Pauline Avenue
 - c) Safety Upgrades at Town Hall (ArmorCore panels and shatterproof window film)
 - d) GOGov Software
 - e) Swagit Livestreaming and Agenda Management Solutions
- 7) Committee Reports:
 - a) Land Use Committee

- b) Environment and Beautification Committee
- c) Children's Committee
- d) Public Safety Committee
- e) History Committee
- f) Rethink Folly Road
- g) Drainage Committee
- h) Business Development Committee
- i) Trees Advisory Committee
- j) James Island Intergovernmental Council

8) Proclamations and Resolutions:

- a)

Proclamation Honoring James Island Community Heroes, 2022

- b)

Resolution #2022-19: Recognition of Arbor Day

9) Ordinances up for First Reading:

10) Ordinances up for Second/Final Reading:

11) Old Business:

12) New Business:

13) Executive Session: The Town Council may enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina. Upon returning to Open Session Council may act on matters discussed in Executive Session.

14) Return to Regular Session:

15) Announcements/Closing Comments:

16) Adjournment:

This meeting will also be live-streamed and available for public view via the Town's YouTube channel:
<https://www.youtube.com/channel/UCm9sFR-ivmaAT3wvHdAYZqw/>

The Town of James Island held its regularly scheduled meeting on Thursday, October 20, 2022 at 7:00 p.m. in person at the Town Hall, 1122 Dills Bluff Rd., James Island, SC. This meeting was also live streamed on the Town's YouTube Channel.

The following members of Council were present: Boles, Mignano (via Zoom), Milliken, Mullinax, and Mayor Woolsey presided. Also, Niki Grimball, Town Administrator, Merrell Roe, Finance Director, Mark Johnson, PW Director, Bonum S. Wilson, Town Attorney, Lt. Shawn James, Island Sheriff's Patrol, and Frances Simmons, Town Clerk. A quorum was present to conduct business. This meeting was held in accordance with the Freedom of Information Act and the requirements of the Town of James Island with notification provided to the public.

Opening Exercises: Mayor Woolsey called the meeting to order at 7:00 p.m. Councilman Milliken offered the prayer and led the Pledge of Allegiance.

Public Comment: Jim Boyd, 719 Tennent Street: Mr. Boyd addressed Council about traffic calming in Clearview and the immediate effects it has to his family. He looked at the \$50,000 the Town has budgeted for traffic calming and that tells him the project on Tennent Street would eat up half of the budget this year and Council is not going about this the right way. He (noted that Clearview is a State-maintained road which makes it difficult for the Town to get things passed through the State). He said the intersection of Clearview and Tennent Street is a bus stop for elementary aged kids. He and his wife sit every morning and watch people pass the bus when the red lights are on at least twice a week. He guaranteed Council that he has talked to parents all over James Island and they have the same issue. It is extremely upsetting what was budgeted and how we look at things. He said honestly, he doesn't get it. He is appreciative that Council is voting on radar signs tonight and asked them to please do so. He and his wife represents the residents that could not be at the meeting tonight.

Consent Agenda:

Minutes of September 15, 2022, Regular Town Council Meeting: Councilman Boles moved for approval, seconded by Councilman Milliken. Councilman Milliken made a correction under Committee Reports: Trees Advisory Committee: the date for Arbor Day is the first Friday in December. Minutes passed unanimously with the correction.

Information Reports:

Finance Report: Merrell Roe, Finance Director, gave a summary of September's Budget Report: Local Option Sales Tax Revenue (LOST) for July and August; Local Assessment Fees: \$1,032; Flood Insurance \$1,800; Johnson, Laschober Associates for small cell wireless facilities regulations of \$4,200; Sandbag replacement \$3,200; vehicle maintenance to the Silverado \$979; Acquisition of Hillman Street Property \$226,998.

Town Administrator's Report: Town Administrator, Niki Grimball reported that she had a great trial run of our emergency management procedures during Hurricane Ian and thanked staff for their hard and tireless efforts during the hurricane.

Ms. Grimball expects to receive a final quote for consideration for audio-visual and livestreaming upgrades to the Council Chambers, and she hopes to present a recommendation at the November Council meeting.

The installation of solar panels at both the Town Hall and the JI Arts & Cultural Center is expected in January so that the Town can take advantage of a new Federal program, the Inflation Reduction Act, whereby the Town would get a 30% reduction in cost between the two solar panel installation projects, equating to about \$50,000.

The Town completed its annual Community Rating System recertification. This program provides standards for establishing sound floodplain management practices and provides discounts on residents' flood insurance based on compliance with those standards.

The Town closed on the Hillman property and is in the process of having general maintenance done until it is determined what its use will be.

The James Island Arts and Cultural Center is sponsoring a Fall Fest, Saturday, October 29, from 1-4 p.m.

2022-2023 Community Assistance Grant Requests: Ms. Grimball reported the Town received several submittals for the Town's 2022-2023 Community Assistance Grants Program. The requests totaled \$44,000 and is within the \$50,000 budget. This request will come before Council in November for approval.

Public Works: Public Works Director, Mark Johnson provided an overview of the PW report: eight new requests for service were completed in September; four of which were drainage related. A certification class for Master Rain Gardener has begun. Staff is in discussion with Clemson Extension regarding their Coastal Adopt a Stream Program of which the Town has interest. Mr. Johnson gave a recap of the sandbag operations for Hurricane Ian. The Town distributed 900 sandbags in a cooperative effort with the City of Charleston. The Town in conjunction with Pet Helpers will host a "Howl-o-ween" Rabies Clinic on Saturday, October 29 from 11-2 p.m.

Island Sheriff's Patrol Report: Lt. James reported a successful Trunk-or-Treat at the Town Hall on October 10 and thanked everyone who participated. An estimate of 250 people were in attendance and all had a great time. Lt. James gave an overview and update of the crime report. Overall, situations were relatively quiet last month.

Requests for Approval by Staff:

Riser Board Replacement at North Stiles Outfall: Ms. Grimball reported that the riser board system in the outfall at North Stiles has deteriorated causing a low water levels. It was especially noticeable during the recent dry spell. The cost of the repair work is \$2,650. Motion to approve by Councilman Milliken, seconded by Councilman Mullinax. Councilman Boles asked the anticipated life span of the system after installation and Mr. Johnson replied that it was installed in 2013, which was nine years ago. Motion passed unanimously.

Quote for two (2) Temporary Radar Signs: Ms. Grimball made request for the purchase of two temporary radar signs @ \$6,730. Motion to approve by Councilman Mullinax, seconded by Councilman Milliken. Councilman Mullinax spoke in favor, that it is a good idea and a conservative approach and these could be used in other areas in Town. He went on to note that if the Town decides to get permanent signs down the road they can placed on other roads; i.e., such as Ocean View and a few others. Councilman Boles received clarification that the signs will be purchased not leased and Councilman Milliken made reference to its ability to capture data and track speed. Motion passed unanimously.

Purchase of Public Works Truck: Ms. Grimball requested approval for the purchase of a truck for additional staff use. This is a budgeted item and staff were able to find a vehicle under the \$50,000 budgeted at \$49,742 and will be purchased through state contract. Motion to approve by Councilman Mullinax, seconded by Councilwoman Mignano. Councilman Milliken asked if the vehicle has a towing package that includes a trailer and Ms. Grimball said it does. It is a GMC, 4-wheel drive, V-8 engine with lights and bed liners. Motion passed unanimously.

Dock Street Park ADA Improvements: Professional Design Services: Ms. Grimball requested approval for ADA Improvements at Dock Street Park. Staff has worked with Stantec on the design to see what the park

would look like with the improvements. The first step towards this improvement project would be the professional design services. \$50,000 is budgeted and the estimated cost is \$58,000 for a design, plans to be drawn, and permitting. Motion to approve by Councilman Boles, seconded by Councilman Milliken. Motion passed unanimously.

World War I Exhibit at JIACC Framing Project: Ms. Grimball reported that a resident reached out to the staff at the JIACC who has a collection of post cards that a relative sent to her from WWI; the relative was an artist. The resident offered the post cards for display. Caroline Self (JIACC Development Coordinator) looked at having them appropriately framed as this would be a unique exhibit to bring to the Center. The quote for archival-quality framing is \$3,300. The vendor brought the cost down from \$5,087 and she had gotten a comparable quote of \$5,400. Ms. Grimball said the display could be used as a travel exhibit or rented out to go to other museums or art centers to help compensate the cost of the framing over time. Motion to approve by Councilman Milliken, seconded by Councilman Mullinax

Councilman Boles asked if the owner is donating the cards to the Town and Ms. Grimball said no, they are not willing to give up the ownership and rights to the artwork at this point. Councilman Boles asked how long can we have the display and Ms. Grimball said there is no time limit and we could host it as a travel exhibit that can help alleviate the cost for the display. There was discussion about the framing and Mayor Woolsey explained that we would pay \$3,300 to have the cards properly displayed and the agreement is that if they are sent to other museums and pay a sum of money, the Town and the owner would each keep half of it. Councilman Boles asked the size of the cards are and Ms. Grimball said there are 26 cards and they would be individually framed. Councilman Milliken asked if the family is ok with it being a travel exhibit and Ms. Grimball said yes they are.

Councilwoman Mignano asked if we are getting 26 individual frames or one large frame that holds them all and Ms. Grimball confirmed they will be 26 cards individually framed. Councilwoman Mignano asked if there is a possibility to use this for something else or do the cards have to stay with the envelopes. Ms. Grimball said that was not proposed as an option. Councilwoman Mignano asked if we are paying the \$3300 for the time we have the exhibit. Ms. Grimball said yes and essentially to earn some of the framing cost back with it being on a travel rotation. Councilman Boles said this is a cool idea but it seems to be a lot of money unless it was given to us. Mayor Woolsey called for the vote: in favor: Councilmembers: Milliken, Mullinax, and Mayor Woolsey; opposed: Councilmembers Boles and Mignano. Motion passed.

Committee Reports:

Land Use: No Report

Environment and Beautification Committee: Councilman Milliken announced that James Island Pride met today and identified the following activities: Saturday, October 22, Stan Kozikowski is coordinating a Helping Hands event. Helping Hands is a group of individuals that helps citizens who are unable to care for their yards by raking and mowing. He encouraged others who wish to volunteer to pick up a flyer or show up on Saturday at Pinckney Park. Saturday, October 15, James Island Pride hosted an Adopt-a-Highway litter pickup and picked up 32 bags of litter. The group focused on the James Island Connector and the access roads in conjunction with the Connector Run. Special thanks were extended to the James Island Exchange Club, the Surfriders, Mayor Woolsey, James Island Pride committee. The next litter pickup is Saturday, January 21. James Island Pride is accepting nominations for the Annual Community Hero Award. The deadline for nominations is extended to the third Wednesday in November. The next James Island Pride meeting is Thursday, November 17 at 6:00 p.m. James Island Pride is a great group of individuals and he hopes others will get involved and like them on Facebook to see the activities that are planned.

Children's Committee: No Report

Public Safety Committee: Councilman Mullinax moved for the appointment of Paul Geier to represent Lawton Bluff on the Neighborhood Council, seconded by Councilman Milliken. Motion passed unanimously.

The Neighborhood Council will meet on Thursday, October 27 at 7:00 p.m.

History Committee: Mayor Woolsey announced that the Revolutionary War Commemoration event will be held on Sunday, November 6, @ 2-4 p.m. to focus on the Battle of Dills Bluff and the Stamp Act Rebellion at Ft. Johnson. Mayor Woolsey invited everyone to attend. The day's events may include some reenactors and perhaps a cannon.

Rethink Folly Road Committee: Ms. Grimball announced the Steering Committee meeting on Wednesday, October 26 at 3:30 p.m. on Zoom and live streamed on the Town's YouTube Channel. One item of discussion will be design of Phase II sidewalk.

Drainage Committee: Councilman Mullinax announced that the date for the next meeting will be determined.

Business Development Committee: No Report

Trees Advisory Committee: Councilman Milliken announced the committee met on October 11 and discussed plans for the upcoming SC Arbor Day on the first Friday in December. Trees have been ordered for planting at Town Hall and Pinckney Park and in some locations around the island's rights-of-way. They were able to attend the Public Works Expo and gave away 20 trees to citizens. Yesterday the group met at Pinckney Park to help Scouts from Pack #50 and planted live oak trees in pots and learned about the importance of trees. Next meeting is November 8 @ 4:30 p.m.

James Island Intergovernmental Council: Mayor Woolsey announced the committee met the Wednesday before hurricane Ian and the next meeting is January 25. Quarterly schedule for 2023: April 26, July 26, and October 25.

Proclamations and Resolutions:

Small Business Saturday Proclamation: Motion to approve was made by Councilman Milliken, seconded by Councilman Mullinax. Motion passed unanimously.

Resolution #2022-17: Recognition of World Pancreatic Cancer Awareness: Motion to approve was made by Councilman Boles, seconded by Councilwoman Mignano. Motion passed unanimously.

Resolution #2022-18: Exercise of Eminent Domain to Acquire Title to or Interest in Real Estate Property for the Purpose of the Stone Post/Oceanview Drainage Improvements Project: Ms. Grimball reported that these are the final two parcels needed for the project. She mentioned that the Town had been in negotiations and hoped to reach an agreement but if it doesn't work out we would exercise the eminent domain to obtain the final two easements for the project. Motion to approve by Councilman Boles, seconded by Councilman Milliken. Motion passed unanimously.

Ordinances up for First Reading: None.

Ordinances up for Second/Final Reading:

Ordinance #2022-03: Amending the Town of James Island Zoning and Land Development Regulations Ordinance, Number 2013-07: Off Street Parking Schedule A, Section 153.332 (Exhibit A); Off Site Parking, Section 153.332 D2 (Exhibit B); Use Table 153.110 (Exhibit C): Motion to approve was made by Councilman Boles, seconded by Councilman Mullinax. Councilman Boles commented that this will help with the parking at the JI Arts & Cultural Center and Ms. Grimball agreed that it would.

Old Business: None

New Business: Hurricane Ian Debris Removal: Mayor Woolsey reported that the Town is working with the James Island PSD in an effort to remove storm debris within areas in the Town from Hurricane Ian. He said the PSD has picked up most of the storm debris and continues to do so but some of the larger tree branches and trunks are beyond their equipment's ability. He further discussed that in past storms, this type of debris has been picked up by outside contractors as a part of the Town's intergovernmental agreement with Charleston County and was paid for primarily by FEMA. Charleston County did not activate the contract for Ian based upon their estimates of damages countywide. He said the Town anticipates a total cost of no more than \$10,000 to have the debris from the storm removed. Mayor Woolsey moved that Council approve \$10,000 for this expenditure; seconded by Councilman Mullinax.

Councilman Milliken asked if we could recoup some of the money from the federal government. Mayor Woolsey said yes; but it may not be guaranteed. He explained that FEMA visited James Island and if the threshold damage in Charleston County meets their threshold, the Town's expense could be reimbursed by the federal government, but if not we could use a portion of reserve funds to cover the cost. Mayor Woolsey noted that the Town could submit for its sandbag operations but removing this debris requires assistance. Councilman Milliken asked if the request is approved by Council to share this information with the residents. Councilman Boles asked and it was clarified that this would apply to Town residents; not island wide. Motion passed unanimously.

Executive Session: None

Announcements/Closing Comments:

Councilman Boles commented on the good news from Lt. James' report that things were quiet and he hopes that it continues.

Lt. James shared good news about a 10-year old that went missing and complemented the deputies that found him in a matter of 25 minutes.

Councilwoman Mignano thanked everyone and will see them in person next month.

Councilman Milliken thanked the staff for their work during Hurricane Ian before, during and after the storm.

Councilman Mullinax also thanked the staff for their hard work during Hurricane Ian and expressed "hats off" for all staff does and for their prompt response.

Adjournment: There being no further business to come before the body, the meeting adjourned at 7:46 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 33%

Monthly Budget Report

Fiscal Year 2022-23

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter		
	July	August	September	October	November	December	January	June	TOTAL	BUDGET
GENERAL FUND REVENUE										
Accommodations Tax				15102.66					15,103	50,000
Brokers & Insurance Tax									-	870,000
Building Permit Fees				4,133					4,133	15,000
Business Licenses	2,095	49,260	(793)	58,123					108,685	380,000
Contributions/Donations-Park									-	
Grant Reimbursement									-	25,000
Franchise Fees	137,406			2,431					139,838	332,500
Interest Income	127	157							283	500
Alcohol Licenses -LOP									-	10,000
Local Assessment Fees			1,032						1,032	2,500
Local Option Sales Tax (PTCF)			225,751	106,907					332,658	1,270,000
Local Option Sales Tax (rev)			95,157	45,718					140,875	530,000
Miscellaneous									-	500
Planning & Zoning Fees	1,000	1,241	1,506	1,005					4,752	15,000
State Aid to Subdivisions									-	272,350
Telecommunications									-	17,000
Homestead Exemption Tax Receipts									-	50,000
Facility Rentals	456	1,060	152	452					2,120	5,400
Stormwater Fees	400	600	1,000	700					2,700	
ARP Allocation				1,854,631					1,854,631	1,864,631
	141,484	51,718	322,804	2,089,203	-	-	-	Total	2,606,810	5,710,381
								% of Budget		46%

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter		
	July	August	September	October	November	December	January	June	TOTAL	BUDGET
ADMINISTRATION										
Salaries	23,277	23,162	23,200	23,193					92,832	320,000
Benefits, Taxes & Fees	9,424	9,508	9,615	9,605					38,153	130,000
Copier	12	337	745	454					1,548	5,500
Supplies	151	272	639	617					1,679	5,000
Postage		214	200	214					628	6,000
Information Services	472	3,635	4,365	4,858					13,330	72,000
MASC Membership									-	5,500
Insurance	17,801		1,805						19,606	50,569
Lobbying Services	2,000	2,000	2,000						6,000	
Legal & Professional Services									-	80,000
Town Codification									-	1,400
Advertising				524					524	3,500
Audit									-	12,500
Mileage Reimbursement		26	28	31					85	800
Employee Screening	175								175	
Employee Training & Wellness	270	99	540	2,269					3,178	3,800
Dues and Subscriptions		85		60					145	1,500
Training & Travel									-	2,000
Grant Writing Services				2,310					2,310	16,000
Employee Appreciation	47		8	180					235	800
Mobile Devices	34	114	85	76					309	2,100
Credit card (Square)	137	149	129	115					530	
Bank Charges (Payroll Expenses)	301	415	420	420					1,556	2,000
	54,100	40,016	43,780	44,926	-	-	-	Total	182,823	720,969
								% of Budget		25%

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter		
	July	August	September	October	November	December	January	June	TOTAL	BUDGET

ELECTED OFFICIALS

Salaries	3,769	3,769	3,769	3,769					15,077	50,000
Benefit, Taxes & Fees	4,384	4,403	4,422	4,422					17,630	60,000
Mayor Expense				60					60	1,000
Council Expense									-	2,000
Mobile Devices	38	38		38					114	500
	8,191	8,210	8,191	8,289	-	-	-	Total	32,880	113,500
								% of Budget		29%

GENERAL OPERATIONS

Salaries	23,152	23,062	23,062	23,062					92,336	366,766
Benefits, Taxes & Fees	8,688	8,810	8,925	8,913					35,336	134,593
									127,672	501,359
								% of Budget		25%

PLANNING

Supplies									-	600
Advertising	38		95						132	1,500
Mileage Reimbursement									-	200
Dues and Subscriptions									-	715
Training & Travel				360					360	1,000
Mobile Devices									-	660
Equipment/Software	324	199	199						723	2,160
Uniform / PPE									-	500
Planning Commission		150							150	4,000
Board of Zoning Appeals		1,560		200					1,760	4,000
	362	1,909	294	560	-	-	-	Total	3,126	15,335
								% of Budget		20%

CODES & SAFETY

ISLAND SHERIFF'S PATROL

PARKS & RECREATION

JIRC Contribution									-	4,750
Park Maintenance	525	398	627	998					2,548	12,000
Special Events									-	5,000
Youth Sports Program									-	14,725
		398	627	998	-	-	-	Total	2,548	36,475
							% of Budget			7%

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter		
	July	August	September	October	November	December	January	June	TOTAL	BUDGET
FACILITIES & EQUIPMENT										
Utilities		2,775	3,149	2,324					8,248	44,100
Santee Str. Public Parking Lot										
Security Monitoring		76		76					152	1,000
Janitorial	1,350		1,350	1,350					4,050	7,920
Equipment / Furniture			480						480	5,700
Facilities Maintenance	345	1,750	295	75					2,465	6,500
Vehicle Maintenance Expense		348	919	1,346					2,614	10,000
Fees and Taxes									-	
Generator Maintenance									-	2,410
Street Lights		12,214	12,214	12,214					36,643	161,700
	1,695	17,163	18,407	17,385	-	-	-	Total	54,651	239,330
								% of Budget		23%

COMMUNITY SERVICES										
Repair Care Program									-	35,000
Drainage Council									-	500
History Council				176					176	3,780
Neighborhood Council				250					250	3,750
James Island Arts Council									-	3,500
Business Development Council									-	3,500
James Island Pride			102	1,913					2,015	3,500
Helping Hands			80	60					140	500
Tree Council									-	3,500
Community Tutoring Programs										12,500
Community Service Contributions									-	50,000
		-	182	2,399	-	-	-	Total	2,581	120,030
								% of Budget		2%

[illegible]

HOSPITALITY TAX

1st Quarter			2nd Quarter			3rd Quarter	4th Quarter	TOTAL	BUDGET
July	August	September	October	November	December	January	June		

TREE MITIGATION FUND

Tree Mitigation revenue								9,488	500
Tree Mitigation expense								-	1,200
	-	-	-	-	-	-	-	9,488	
Total									

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	105,833	105,833	105,833	105,833			423,332	1,270,000
Auditor Expense							-	1,000
Total							423,332	1,271,000
% of Budget								33%

American Rescue Plan

	21/22 Actual							
Beginning Balance		1672408	1671508	1669094	1434033			
Revenue	1,854,631				1854631			
Expense	182,223.	900	2414	235061	16176			
	1,672,408	1671508	1669094	1434033	3272488			

ADMINISTRATOR'S REPORT

Oct-22

ADMIN NOTES

- 1) The History Council hosted another successful Remembrance Day event at Fort Johnson to commemorate James Island's significance in the Revolutionary War. This year's event focused on the Stamp Act Rebellion and the Battle at Dills Bluff.
- 2) Over the last month, we have received many thanks from our residents regarding the Town's assistance in removing storm debris that the JIPSD was not able to remove. Overall, Phillip Johnson removed 125 tons of debris, equating to 2,065 yards. Mr. Johnson's hard work and commitment to James Island is unmatched and very much appreciated!
- 3) Solar panels at both at Town Hall and at the JI Arts & Cultural Center will be installed before the end of the year!
- 4) The Town Christmas Tree Lighting will be done in coordination with the Holiday Town Market on December 2. The Market opens at 6:00 pm. Arts Center staff will work with children (of all ages) to build graham cracker houses decorated with candy on the porch at Town Hall during the event.
- 5) An Arbor Day celebration will also be held in the afternoon of December 2. Details are being finalized and announcements will be made very soon.

Code Enforcement Cases

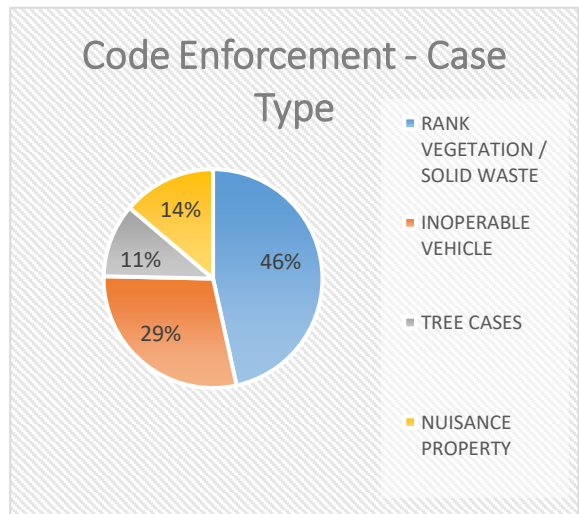
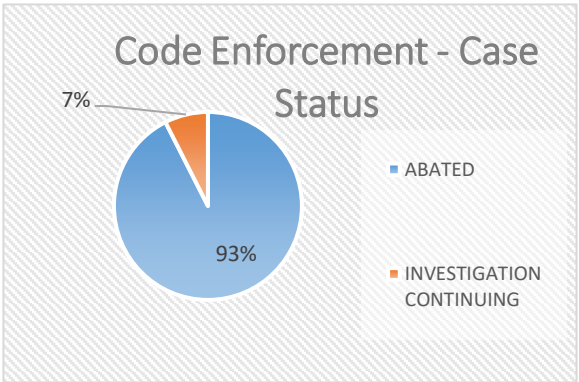
TOTAL CASES	870
ABATED	805
INVESTIGATION CONTINUING	65
RANK VEGETATION / SOLID WASTE	236
INOPERABLE VEHICLE	146
TREE CASES	55
NUISANCE PROPERTY	70

*7 new cases in October

James Island Arts and Cultural Center

Continuing classes : knitting group, watercolor group, area artist exhibits, children's art lessons, private art tutoring, princess parties, History Council, Palmetto Youth Choir practices, Lowcountry Local First Business Academy, and meetings of the Rose Society.

Upcoming November Events : New exhibit, "Letters to My Mother", an illustrated view of WWI through the eyes of Rudie L. Wakefield. The exhibit opening date is expected in November.



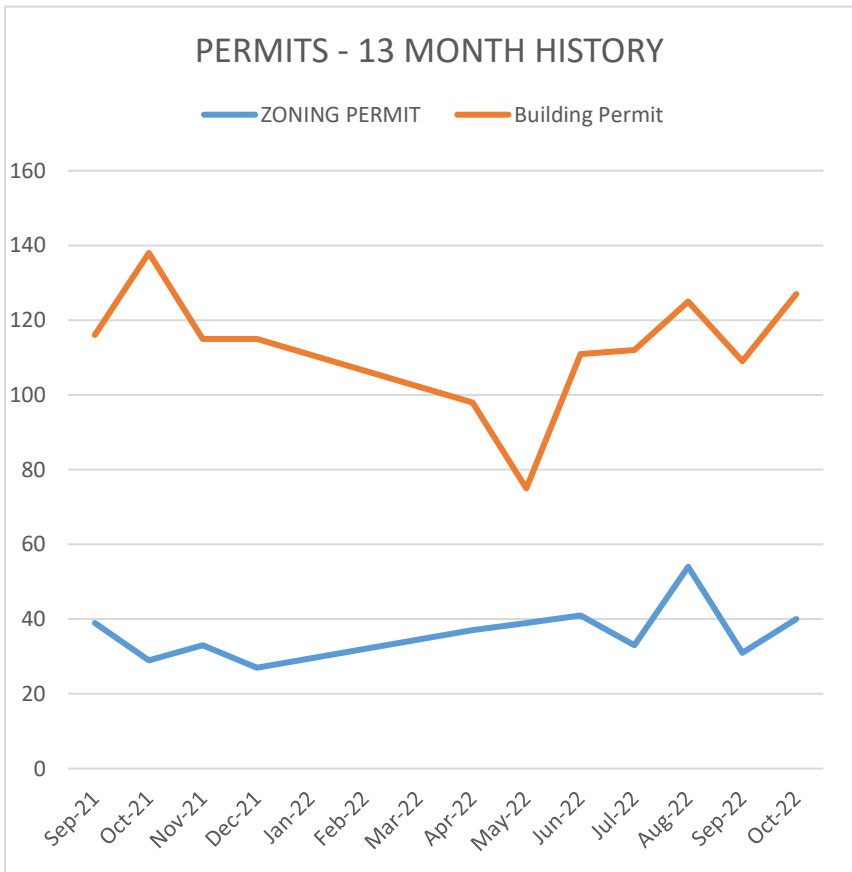
PERMIT TYPE	Oct-22
ACCESSORY STRUCTURE	-
CLEARING & GRUBBING	-
DEMOLITION PERMIT	2
EXEMPT PLATS	-
FIREWORK STAND	-
HOME OCCUPATION	1
LIMITED SITE PLAN REVIEW	1
NON-EXEMPT PLAT	-
PD AMENDMENT (REZONING)	-
RESIDENTIAL ZONING	17
REZONING	1
SPR	-
SIGN PERMIT	-
SITE PLAN REVIEW	-
SPECIAL EVENT	-
SPECIAL EXCEPTION	-
TEMPORARY ZONING	-
TREE REMOVAL	12
TREE TRIMMING	-
VARIANCE	-
ZONING PERMIT	6
TOTAL	40

PUBLIC WORKS NOTES

- 1) There were 10 new requests for service in September. 4 were drainage related. Staff has responded to all requests.
- 2) Staff held the monthly meeting of stormwater managers.
- 3) Staff held a hot wash for actions during Hurricane Ian.
- 4) Staff participated in the JIPSD's Fire Prevention Week event at Lowe's.
- 5) Staff completed certification class for Master Rain Gardener.
- 6) Staff continued planning with Clemson Extension for offering Coastal Adopt a Stream training classes for James Island residents and Low Impact Development practices for residents to help with clean water and issues with stormwater on residential properties.
- 7) Staff held the second annual Public Works Expo and Water Quality Event.
- 8) Staff participated in National Shake Out Earthquake Drill.
- 9) Staff participated in a meeting with JIPSD and FEMA for post Ian debris clean up.
- 10) Staff Hosted our fall rabies clinic in partnership with Pet Helpers and Dog Tired. 39 animals were vaccinated.

Staff did some vegetative maintenance, filled 6 potholes and repaired 4 signs in October.

BUILDING PERMITS ISSUED OCTOBER 2022: 127



Community Assistance Program 2022-2023 Applications

ORGANIZATION	CONTACT	PHONE	EMAIL	MISSION/REASON FOR REQUEST	PRIOR YR REC'D	22-23 REQUEST	STAFF REC:
James Island Exchange	Trey McMillian	843-790-8118	trey@dunesinsurance.com	Tourney Regis. to support JICHs	500	500	500
James Island Outreach	Traci Greer	843762-3653	jioutreach@yahoo.com	Local food pantry Operation	4,000	2,000	2,000
Barrier IslandFree Med Clinic	Brenda Falls	843-266-9800	brenda.falls@gmail.com	Local Med Clinic Operation	2,000	2,000	2,000
Pet Helpers	Melissa Susko	843-795-8090	msusko@pethelpers.org	Per services for Spay and Neuter	2,000	5,000	5,000
James Island Band Backers	Anne Gaillard	843-762-5216	anna1178@bellsouth.net	Band Expenses w/new COVID protocols	5,000	5,000	5,000
Concerned Citizens of Sol Legare	Bill Wilder	843 276-8705	wild7930@bellsouth.net	General Repairs to Sea Shore Farmers Lodge	2,500	2,000	2,000
Race for Achievement	Dominique Gray		dominiquegray@gmail.com	TyWanza Sanders Scholarship Program	1,500	2,000	2,000
Emmanuel Baptist	Rosalee Spehar	843-795-0939	emmanuealbap16266@bellsouth.net	Food Pantry	2,000	2,000	2,000
Lowcountry Comm. Crisis Chaplain	Rev. Rob Dewey	843-693-2718	dewey5@comcast.net	Service/Support to Chaplains	1,500	1,500	1,500
Opportunity Calls Everyone	Denise Ladson-Johnson	843-534-9376	deniseladson77@gmail.com	Mentoring Program for Youth	2,000	3,500	*0
Assn. of Blind/Visually Impaired, SC	Anne Smith Reid	843-212-3040	areid@abvis.org	Service to blind/visually impaired adults	1,000	2,000	2,000
Dee Norton Advocacy Center	Kathy Quinones	843-723-3600	kquinones@deenortoncenter.org	Child Advovacy Support	2,000	2,000	2,000
Our Lady of Mercy	Kristin Raymond	843-559-4109, ext. 112	kristin.raymond@olmoutreach.org	Support basic needs to Sea Islands	2,000	2,000	2,000
True Vine Tabernacle	William German, III, Pastor	843-276-5117	truevine08@yahoo.com	Food Pantry	2,000	2,000	2,000
Backpack Buddies	Allison Hubbard	843-452-1347	ahubbard@jamesislandpc.org	Food Serv. Children/families during Covid	2,000	2,000	2,000
Defined Empowerment	Yolanda Gibbs	843-608-8187	yolanda@definedempowerment.org	Youth Development	1,500	2,000	2,000
Alpha Tent #212 of James Island	Cynthia Smalls	843-324-8482	c.small1293@att.net	Fraternal Order of Christian Women	1,500	2,000	2,000
James Island Youth Soccer Club	Liam Watt	843-469-0661	coachliamwatt@gmail.com	Youth Soccer	2,000	2,000	2,000
Hurricane Boxing Foundation	Michael Golemis	843-906-9524	hurricaneboxingfoundation@gmail.com	Hurricane Boxing	0	2,000	2000
The Clothes Pantry	Tashana Remsburg	240-310-3445	t.rems87@yahoo.com	Clothing in partnership with orphan relief	0	500	500

	FY23 Budget:	Total Request:	Total Rec:
Community Assistance Funds	50,000	35,000	31,500
Hospitality - Promotional Grants	15,000	9,000	9,000
	65,000	44,000	40,500

*There is an approved budget line item allocated to this mentoring program for \$12,500.



ARCHITECTS ♦ ENGINEERS ♦ LANDSCAPE ARCHITECTS

FEE PROPOSAL

PROPOSAL #: 3082.1901 Task Order #11 **DATE:** November 8, 2022
To: Niki Grimball
Town Administrator
Town of James Island
SENT BY: ☐ PHONE [NUMBER]
☐ FAX [NUMBER]
☒ EMAIL
[NGRIMBALL@JAMESISLANDSC.US]
RE: Pauline Avenue Traffic Calming
BY: Laura S. Cabiness, P.E.

SCOPE OF SERVICES:

Johnson, Laschober & Associates, P.C. (JLA) is pleased to submit a proposal for the planning, design, and permitting for traffic calming devices along Pauline Avenue between Camp Road and Folly Road. We will evaluate all-way and three-way stops at key intersections and speed humps where they have the greatest impact. Our recommendation is to let us do the research of the crash data for the intersections. If it appears that there is enough data to initiate the warrant studies, we will charge that on a per intersection basis. We will prepare exhibits and participate in up to two public meetings for input and public comment on the plan. Once the scope of the traffic calming facilities is determined, we will prepare plans, coordinate permitting as well as bidding services for the work. Following is our associated fees with the scope.

The following is a list of tasks and deliverables with the associated fee.

Preliminary Research of Crash Data	1,500
Warrant Studies (\$5,500 per Intersection), if required.	5,500
Prepare Exhibits and attend public meetings (up to two).	4,300
Traffic Calming Plans and submittal to SCDOT	6,500
TOTAL	12,300

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project.

Sincerely,

JOHNSON, LASCHOBBER & ASSOCIATES, P.C.



Laura S. Cabiness, P.E.

Terms and Conditions

Johnson, Laschober & Associates P.C. (JLA) shall perform the services outlined in this agreement for the stated fee agreement.

Access to Site -- Unless otherwise stated, JLA will have access to the site for activities necessary for the performance of the services. JLA will take precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage.

Fee -- The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billings/Payments -- Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and JLA may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications -- The Client shall indemnify and hold harmless JLA and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except JLA) or anyone for whose acts any of them may be liable.

Hidden Conditions -- A hidden condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If JLA has reason to believe that such a condition may exist JLA shall notify the client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the client fails to authorize such investigation or correction after due notification, or (2) JLA has no reason to believe that such a condition exists, the client is responsible for all risks associated with this condition, JLA shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocation -- In recognition of the relative risks, rewards and benefits of the project to both the Client and JLA, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, JLA's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the total amount of JLA's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to JLA's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

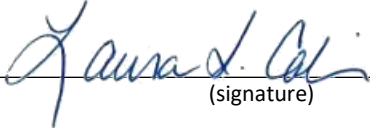
Jobsite Safety -- Neither the professional activities of JLA, nor the presence of JLA or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. JLA and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, JLA, and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

Termination of Services -- This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay JLA for all services, rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents -- All documents produced by JLA under this agreement shall remain the property of JLA and may not be used by this Client for any other endeavor without the written consent of JLA.

Applicable Law -- Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of JLA.

Johnson, Laschober & Associates P.C.



(signature)

Laura S. Cabiness, P.E., Civil Engineer

(printed name/title)

(executed agreement date)

Accepted by Client Name

(signature)

(printed name/title)

Billing Address: 1122 Dills Bluff Road

James Island, SC 29412

Town of James Island Traffic Study

Pauline Avenue (8/2 through 8/8, 2022)

The Town of James Island Public Works Department conducted a study on Pauline Avenue, a road under the ownership and maintenance of the South Carolina Department of Transportation (SCDOT), in order to determine if traffic calming measures are warranted and to possibly recommend which methods would be most effective. A tube counter (PicoCount 2500) was placed on Pauline Avenue for a period of 7 days, from August 2 through August 8, 2022. The volume, speed, and direction of traffic were recorded.

Pauline Avenue is a generally straight road running south to north and is 0.99 miles long. It is approximately 25' wide and is entirely residential. There are some drainage swales and ditches but generally flat shoulders for most of the roadway. The posted neighborhood speed limit is 30 MPH.

The location of the tube counter was approximately 1205' from the south end of Pauline Avenue at 1192 Pauline Avenue. The counter was secured to a power pole (#314158).

The 7 day count was 3449 vehicles with the average daily volume of 493 vehicles. The highest recorded speed was 55-59 MPH on Thursday, August 4, between 3 and 4 AM headed south. There was a total of 337 vehicle going in excess of 35 MPH, which is 5 MPH over the posted limit.

The total average speed was 27.9 MPH and the 85th percentile was 33.9 MPH. The volumes, average speed and 85th percentile were consistent through the study period. The 85th percentile is a statistical measure used by traffic engineers to determine what most prudent drivers find to be an appropriate and comfortable speed.

SCDOT Eligibility Criteria:

Pauline Avenue is not a local residential road with a speed limit of 25 MPH or less and only 2 lanes. Traffic volume is less than 4000AADT (Sec 57-7-230 *South Carolina Code of Laws*) and is located in an urban district as defined by the South Carolina Code of Laws, Sec. 56-5-1520. (See *SCDOT Traffic Calming Guidelines*, page 5)

Public Works Department
Town of James Island

Town of James Island Traffic Study

Pauline Avenue (8/23 through 9/6, 2022 – various days)

The Town of James Island Public Works Department conducted a study on Pauline Avenue, a road under the ownership and maintenance of the South Carolina Department of Transportation (SCDOT), in order to determine if traffic calming measures are warranted and to possibly recommend which methods would be most effective. A tube counter (PicoCount 2500) was placed on Pauline Avenue for a period of 14 days, from August 23 through September 6, 2022. Only 8 days worth of data was useable due to equipment issues. The volume, speed, and direction of traffic were recorded.

Pauline Avenue is a generally straight road running south to north and is 0.99 miles long. It is approximately 25' wide and is entirely residential. There are some drainage swales and ditches but generally flat shoulders for most of the roadway. The posted neighborhood speed limit is 30 MPH.

The location of the tube counter was approximately 3205' from the south end of Pauline Avenue at 1056 Pauline Avenue. The counter was secured to a power pole (#0315963).

The 8 day count, due to several days of bad data because of equipment issues, was 3423 vehicles with the average daily volume of 428 vehicles. The highest recorded speed was 55-59 MPH. There was a total of 687 vehicles going in excess of 35 MPH, which is 5 MPH over the posted limit.

The total average speed was 30.6 MPH and the 85th percentile was 36.5 MPH. The volumes, average speed and 85th percentile were consistent through the study period. The 85th percentile is a statistical measure used by traffic engineers to determine what most prudent drivers find to be an appropriate and comfortable speed.

SCDOT Eligibility Criteria:

Pauline Avenue is not a local residential road with a speed limit of 25 MPH or less and only 2 lanes. Traffic volume is less than 4000AADT (Sec 57-7-230 *South Carolina Code of Laws*) and is located in an urban district as defined by the South Carolina Code of Laws, Sec. 56-5-1520. (See *SCDOT Traffic Calming Guidelines*, page 5)

Public Works Department
Town of James Island

Town of James Island Traffic Study

Pauline Avenue (10/11 through 1-/24, 2022)

The Town of James Island Public Works Department conducted a study on Pauline Avenue, a road under the ownership and maintenance of the South Carolina Department of Transportation (SCDOT), in order to determine if traffic calming measures are warranted and to possibly recommend which methods would be most effective. A tube counter (PicoCount 2500) was placed on Pauline Avenue for a period of 14 days, from October 11 through October 24, 2022. The volume, speed, and direction of traffic were recorded.

Pauline Avenue is a generally straight road running south to north and is 0.99 miles long. It is approximately 25' wide and is entirely residential. There are some drainage swales and ditches but generally flat shoulders for most of the roadway. The posted neighborhood speed limit is 30 MPH.

The location of the tube counter was approximately 1950' from the north end of Pauline Avenue at 1030 Pauline Avenue. The counter was secured to a power pole (#532141).

The 14 day count was 5832 vehicles with the average daily volume of 416 vehicles. The highest recorded speed was 75-79 MPH. There was a total of 2651 vehicles going in excess of 35 MPH, which is 5 MPH over the posted limit.

The total average speed was 34.0 MPH and the 85th percentile was 45.2 MPH. The volumes, average speed and 85th percentile were consistent through the study period. The 85th percentile is a statistical measure used by traffic engineers to determine what most prudent drivers find to be an appropriate and comfortable speed.

SCDOT Eligibility Criteria:

Pauline Avenue is not a local residential road with a speed limit of 25 MPH or less and only 2 lanes. Traffic volume is less than 4000AADT (Sec 57-7-230 *South Carolina Code of Laws*) and is located in an urban district as defined by the South Carolina Code of Laws, Sec. 56-5-1520. (See *SCDOT Traffic Calming Guidelines, page 5*)

Public Works Department
Town of James Island

Niki Grimball

From: Judy Oswald <judybearwolf@gmail.com>
Sent: Wednesday, November 9, 2022 9:42 AM
To: Niki Grimball
Subject: Pauline Avenue Resident Letters
Attachments: 1060 Pauline Avenue.pdf; 1127 Pauline Avenue.pdf; 1108 Pauline Avenue.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside the Town of James Island. Maintain caution when opening external links/attachments

Hi Niki,

Thank you again for all of your help with this matter! My immediate neighbors and I greatly appreciate your efforts. Attached you will find three letters that can show the varied reasons for this heightened concern. In addition to those letters there are other individuals and families that would like to speak at the Town Hall Meeting next Thursday November 17, 7pm. Sign in time 6:45p. I am very hopeful now that you have received the quote from the engineer firm, the counter information, and Deputy King's recommendation along with our letters and in person accounts that we are moving forward in the right direction. As I stated on the phone, when my family went for our walk yesterday the Deputy out front pulled a car speeding by stopping us in our tracks as we were leaving our driveway. This was around 5pm and is a great example of the daily risk we take just doing everyday tasks like checking the mail, walking the dog etc..

I figured initially I would just send this small sample for easy reading to give an overall summary of our issues. This problem is not unique to my immediate neighbors, so if needed I do not think we will have any issue collecting further letters or in person accounts for the meeting.

As always, thank you!

Judy & Erich Murray (1111 Pauline Avenue)

&

1060 Pauline Avenue
1108 Pauline Avenue
1127 Pauline Avenue
1120 Pauline Avenue
1518 Shandon Avenue

Kenny Residence
1060 Pauline Avenue
James Island, SC 29412
November 6, 2022

Dear Council Members,

My family and I reside on Pauline Avenue and moved into our house in mid-February. With less than a year here, we have seen frequent speeding vehicles, including motorcycles and motorbikes in front of our home. We have seen drag racing, as well. With two small children that often play in the yard, it is a very concerning and personal worry for us. Our four year old was nearly hit by a speeding truck one day that, given my husband did not call out for him and to the driver, I am unsure of how that could have ended (and don't want to imagine). Our neighborhood is full of small children, and I think we need to think of their safety.

I am convinced that the people that drive at these high speeds are using the road as a cut through or are making deliveries. I've seen many utility and Amazon trucks that are non-street residents, clearly, that have a blatant disregard for the speed limit.

Aside from the documented speed concerns, there is no sidewalk on Pauline and the road is narrow. There is no shoulder for adults/kids walking, running or biking, or waiting for the school bus. As someone that works from home, I frequently see people on foot and bike on the road and it concerns me.... especially the young teenagers riding their bikes that might not be paying as careful attention as we all know they should. Similarly, our mailboxes line only one side of the road, meaning that every day we need to cross the street to retrieve mail; this should not feel like a scary task, but oddly it is.

I would ask that the town take this issue seriously as I can say with full confidence this is a true concern for so many Pauline residents that fear for the lack of concern for others that so many drivers have exhibited. Hearing the metrics of the report is jarring, but I hope that it lends to implementing a fix to keep all residents of Pauline safe. Thank you so much for your consideration and thoughtful approach to our neighborhood.

Regards,

Colleen Kenny
Ckenny12@gmail.com
908-461-0259

Kowaiski Residence
1108 Pauline Avenue
James Island, SC 29412
November 8, 2022

Dear Council Members,

I would like to address any committee. Just let me know when the meeting is. There are three four way intersections on Pauline Ave. If there are stop signs at those locations, drivers won't be able to gain momentum on Pauline.

** Resident of Pauline Avenue for over 20 years and have been keeping Senator Sandy Senn in the loop should we need her recommendation as well. **

Sincerely,

Casimer Kowaiski
1108 Pauline Avenue
casimerk@hotmail.com

Stober Residence
1127 Pauline Avenue
James Island, SC 29412
November 8, 2022

Dear Council Members,

We have lived on Pauline Ave. for over 20 years and speeding has always been an issue. We have 2 little girls and 2 dogs and enjoy going on bike rides and walks. It can be scary at times when cars don't even slow down to pass. We have had multiple heart-stopping close calls with cars not acknowledging the presence of pedestrians and continue at high speeds down the road. This is a neighborhood street not a cut through drag strip. There is a lot of families in the area just like ours that have the same concerns. Not just families but any resident who enjoys walking or running along Pauline are at risk. Over the years we have had a mailbox taken out by a speeding car. We have had multiple cars stuck in our ditch from overnight careless driving. Speed bumps, stop signs or even closing the road at Folly and Pauline will minimize the speeding. It is important to be proactive and not reactive. If no action is taken and a terrible accident occurs then that will be on the Town of James Island. Let's not wait for a tragedy to happen in order to make a change.

Sincerely,
Bradley and Kristin Stober
1127 Pauline Avenue
bradleystober@mac.com

Waco Composites

a division of Specialty Composites Group, LLC

ISO 9001:2015 Certified

302 S. 27th Street

P.O. Box 20008

Waco, TX 76702-0008

Sales Order

Date	S.O. No.
7/19/2022	071922-11

Name / Address
Town of James Island 1122 Dills Bluff Road Charleston, SC 29412

Ship To
Town of James Island Conor Stickney 843-795-4141 1122 Dills Bluff Road Charleston, SC 29412

		P.O. No.	Sales Rep	Other Information
		CC	Credit Card	WH
Qty.	Item ID	Description	Unit Price	Extension
2	AC8-3 8	ArmorCore Level 8 3x8	1,152.00	2,304.00
1	AC8-310	ArmorCore Level 8 3x10	1,440.00	1,440.00
1	Freight	Freight and Shipping Charge	420.00	420.00

Thank you for your business!

Subtotal	\$4,164.00
TX Sales Tax (8.25%)	\$0.00
Total	\$4,164.00



TF: 866-688-3088 P: 254-752-3622 F: 254-752-3634



ARMORCORE

BULLET RESISTANT FIBERGLASS PANELS

UL752 Level 8

PANEL SIZES: 3' x 8', 3' x 9', 3' x 10'
4' x 8', 4' x 9', 4' x 10'
5' x 8', 5' x 9', 5' x 10'
Custom sizes available

NOMINAL WEIGHT: 15.2 lbs per square foot

NOMINAL THICKNESS: 1-7/16"

PRODUCT APPLICATIONS:

ArmorCore Bullet Resistant Panels can be used in walls, furniture, doors, vehicles and as blast protection barriers. They can be covered with drywall or laminate so as not to impact aesthetics.

Commercial

- Banks and credit unions
- Convenience stores
- Check cashing facilities
- Data centers

Government

- Courthouses/courtrooms
- Prisons
- Administrative offices
- Public safety facilities

Healthcare

- Hospitals and clinics
- Pharmacies

Residential

- Safe rooms
- Storm shelters

Military

- Transport vehicles
- Housing
- Base entrances

OTHER PRODUCTS AVAILABLE:

ArmorCore® Bullet Resistant Fiberglass Panels are manufactured at all 8 Levels of UL752 Standards and NIJ0108.01 specifications.

SUBMITTALS:

Submittals and samples are available upon request.

PERFORMANCE LEVEL:

- UL752 Standard for Bullet Resisting Equipment – Level 8 Paragraph 4.10
- National Institute of Ballistic Standards NIJ0108.01 – Level III
- One Hour Fire Rating Per ASTM E119-98
- Class IV Forced Entry Protection Rating Per ASTM F1233-98
- Sound Insulation Rating Per ASTM E413-87

AMMUNITION TESTED:

7.62mm rifle lead core full metal copper jacket, military ball – 150 grain, 9.7 grams, minimum 2750 feet per second.

PRODUCT INFORMATION:

The panels are made of multiple layers of woven roving ballistic grade fiberglass cloth impregnated with a thermoset polyester resin and compressed into flat rigid sheets. The production technique and materials used provide the controlled internal delamination to permit the capture of a penetrating projectile.

PRODUCT BENEFITS:

- Easy to install
- Effective delay against forced entry
- Low wicking – preventing buildup of mold
- Nontoxic materials – no formaldehyde

UNIQUE TO WACO COMPOSITES:

- ISO 9001-2015 registered
- Superior customer service
- Continuous product testing to ensure ballistic integrity
- Factory CNC water jet cutting

PRODUCT INSTALLATION:

We suggest using a diamond-grit blade for cutting the material. A TSD180D 7" Tenryu circular blade is available for purchase through our office. Panels may be attached using self-tapping drywall screws or construction adhesive. Pre-drilling may be required for thicknesses 1.125" or greater. With proper pre-preparation, panels can be painted with oil or water based paints. Installation instructions are available upon request.

All joints need to be reinforced by a 4" batten strip.

WARRANTY POLICY:

All ArmorCore materials and workmanship shall be warranted against defects for a period of ten (10) years from the date of receipt at the project site. We will repair or replace ArmorCore Panels at our discretion, found upon our inspection, to be defective in material or our workmanship for up to ten (10) years from the date of receipt at the project site.

Build For Life.



Citizen Management Suite

Citizen Request
Management



Code Enforcement
Case Management



Citizen Notifications
& Alerts

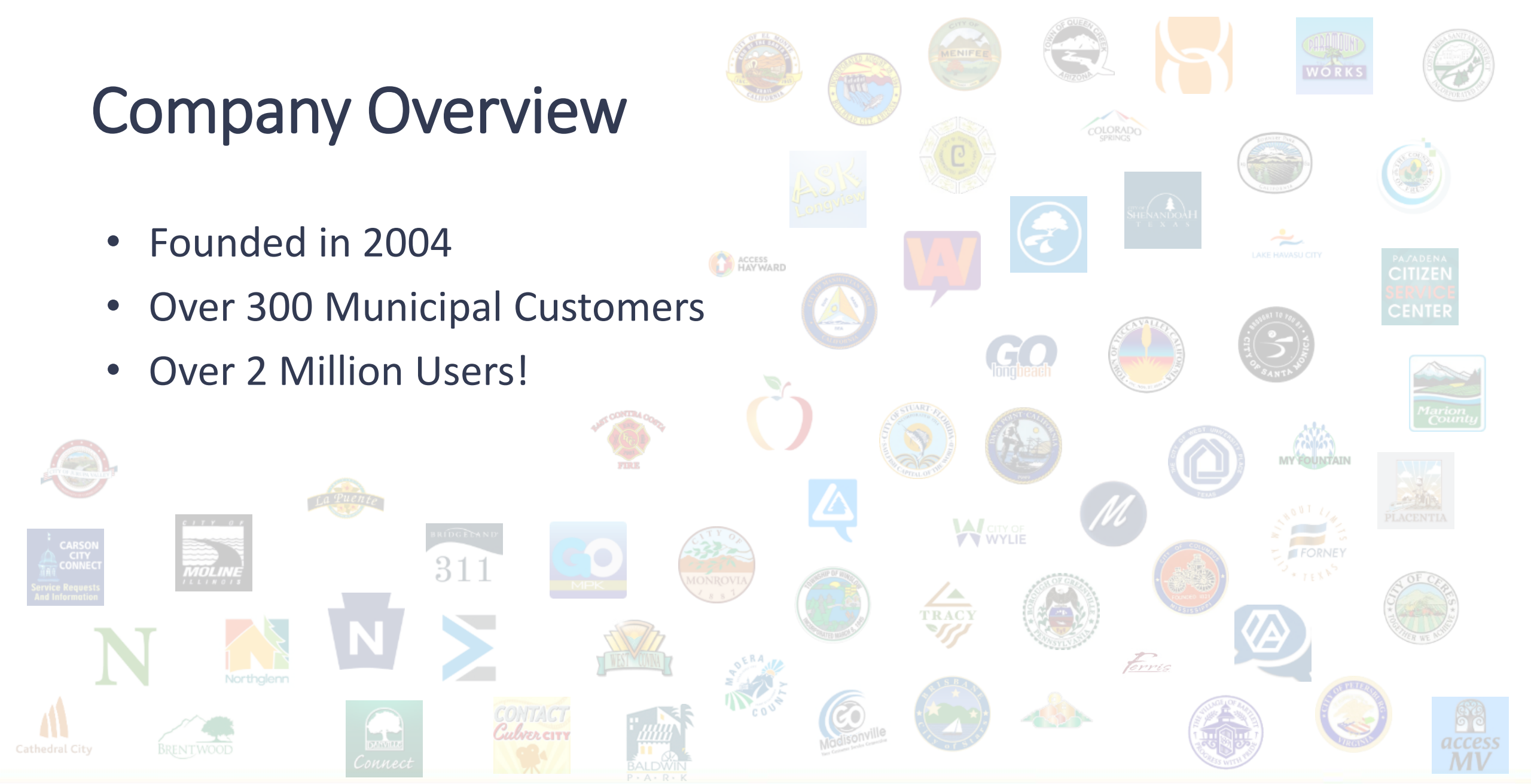


Permitting &
Licensing



Company Overview

- Founded in 2004
- Over 300 Municipal Customers
- Over 2 Million Users!



Products



Citizen Notifications

- Branded Mobile App
- Send to Multiple Channels
(Push, Email, Facebook, Twitter)
- Subscription Groups
- Applets
 - Elected Officials
 - Phone Lists
 - Social Media Integrated
 - Surveys
 - Local Places
 - Pages
 - Any Mobile Content



Citizen Request (CRM)

- Service Requests
- Knowledge Base
- Workflow
- Reporting & Mapping
- Satisfaction Surveys
- Work Order Lite
(Time & Materials)
- Integrations
 - ESRI ArcGIS
 - LDAP / Active Directory
 - Work Order Systems



Code Enforcement

- Case Management
- Violations & Actions
- Attach Pictures, Videos, Documents & more
- Letters & Citations
- Fees & Payments
- Special Features
 - Rental Inspections
 - Weed Abatement
 - Vehicle Abatement
 - Business License Enforcement
- Integrations
 - ESRI ArcGIS
 - Permitting Systems
 - Collection Services



Permitting & Licensing

- Apply & Pay Online
- Workflow Review
- Generate Documents
- Renewal Campaigns
- Financial Exports
- Mobile Friendly

Branded Mobile App for Citizens




- Branded specifically for your Agency
- Access Useful City Information
- Submit Service Requests
- Knowledge Base of FAQs for Citizen Self-Service
- Receive Notifications & Alerts

Web Portal

- Embedded into City's Website
- Submit Service Requests
- Browse Knowledge Base
- Promotes Downloads of App
- Sign up for Email Notifications & Alerts



 **Placentia** + New Issue Sign in

? Looking for Information?

This site is designed to provide our residents, businesses and visitors with a Virtual City Hall, giving you the opportunity to access City Hall, 24-hours a day, 7-days a week, from the comfort of your own home.

IMPORTANT NOTE: Requests are NOT monitored on a 24/7 basis and are addressed during business hours. If you have an emergency, please call 9-1-1.

We are here to serve you!

[Click here to search by key words](#)

Topic Areas

▶ Administration	▶ Homelessness Concerns
▶ Animals and Pest Control	▶ Landscaping
▶ Building and Facility Maintenance	▶ Parks & Recreation
▶ Business Licenses	▶ Permits and Licenses
▶ City Council	▶ Police and Public Safety
▶ City Government	▶ Procurement
▶ Code Enforcement	▶ Streets, Curbs and Gutters
▶ Elections	▶ Traffic Signs / Signals
▶ Employment Opportunities	▶ Trash and Recycling
▶ Finance	▶ Utilities
▶ Fire Prevention	▶ Website
▶ Graffiti	

Most Requested

City Job Openings

How do I find the current job openings for the City of Placentia?

Business License Renewal

When is Business License due for renewal?

Business License Application and Fees

Pothole Repair

To report potholes for repairs to be completed by Public Works maintenance staff

Building and Facility Maintenance

How do I report a maintenance issue at a City facility or building?

Contact Us

How can I contact the City?

Trash Pickup

Who do I call for a bulky item garbage collection?

Dangerous or Unsightly Property


How can I report dangerous or unsightly property?


Graffiti


How do I report graffiti and arrange for its removal?


Curb/Gutter Damage/Water Ponding


Repair and/or Replacement of Damaged Curb and Gutters

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Select Language 

Powered by 

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Staff Software



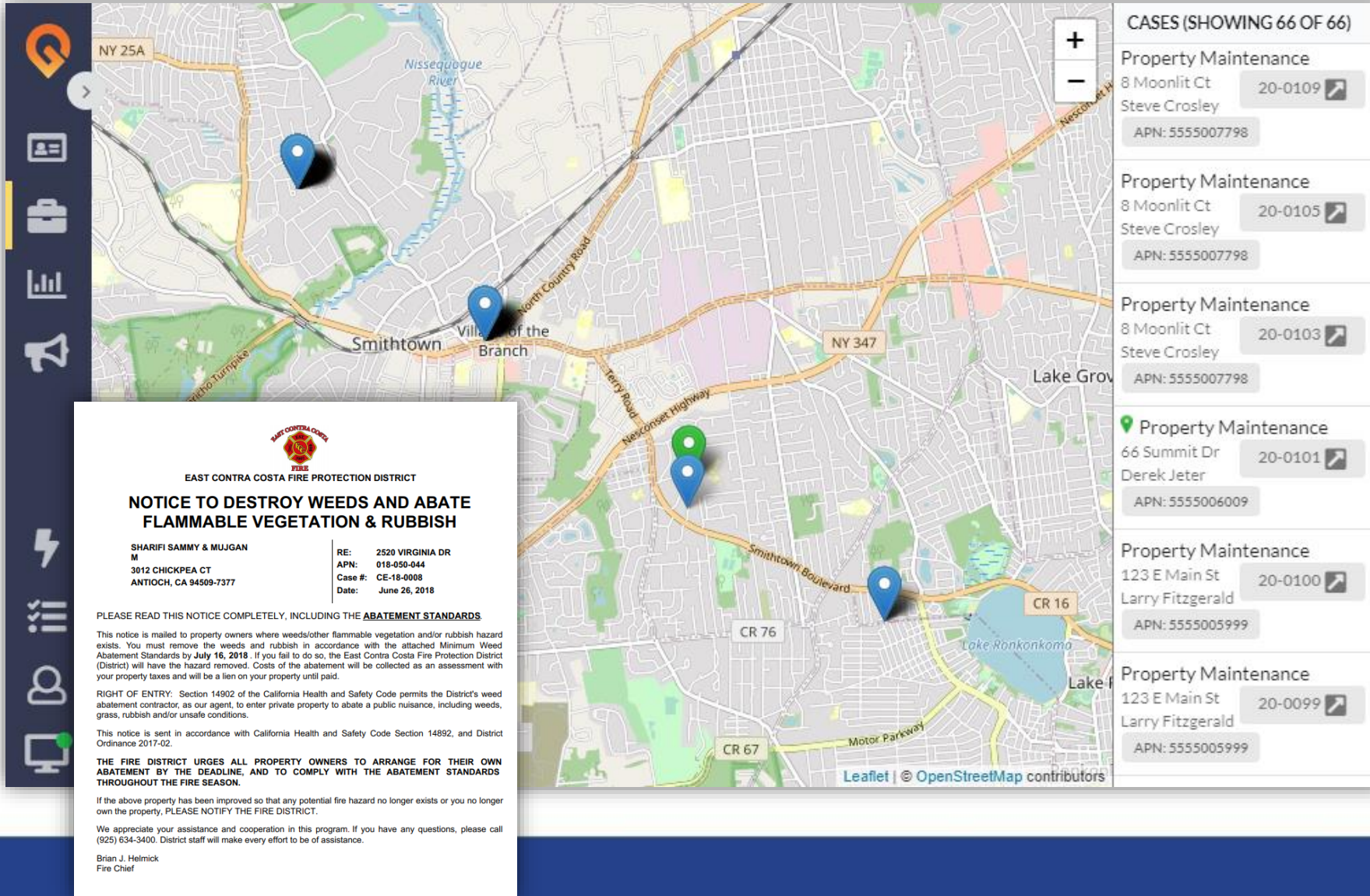
The screenshot shows the GOGov Staff Software interface. At the top, there's a navigation bar with a logo, a dropdown menu set to 'None', a 'Reset' button, a 'Return to Classic' link, and a 'Create' button. Below this is a filter bar showing 'Status Category: Open' and an 'Expand' button. The main content area displays a table of requests with the header 'Showing 53 requests out of 58 in 0.004 seconds'. The table has columns for a photo, status, due date, topic, people, updated date, and entered date. The requests listed are:

Photo	STATUS	DUE	TOPIC+	PEOPLE	UPDATED	ENTERED
	Scheduled	Mar 3, 2021 +7D	Trash and Debris Code Enforcement 6 Oak St, Nesconset Please have someone clean up this trash I am tired of looking at it!	Ryan Reporter Kevin Strauss	Feb 17, 2021 4:53 PM	Feb 17, 2021 4:46 PM
	Open	Feb 25, 2021 +1D	Tall Grass/Weeds Code Enforcement 8 Moonlit Ct, Smithtown please help get the grass cut!	Kevin Strauss Kevin Strauss	Feb 11, 2021 1:53 PM	Feb 11, 2021 1:53 PM
	Open	Feb 18, 2021 -6D	Sidewalk Repair Public Works W Main St Job is to fix all sidewalk damage caused by recent parade	Kevin Strauss Kevin Strauss	Feb 24, 2021 9:39 AM	Feb 11, 2021 1:43 PM
	Open	Feb 25, 2021 +1D	Snow on Sidewalks Code Enforcement W Main St Guys - Please remove all snow from sidewalks and put down salt...	Kevin Strauss Kevin Strauss	Feb 24, 2021 9:39 AM	Feb 11, 2021 10:37 AM
	Open	Feb 23, 2021 -1D	Tall Grass/Weeds Code Enforcement 8 Moonlit Ct This grass is really long!	Jack Greenstone Kevin Strauss	Feb 24, 2021 9:40 AM	Feb 9, 2021 4:53 PM
	Open	Feb 22, 2021 -2D	Barking Dog Information Code Enforcement 8 Moonlit Ct The dog doesnt	Jack Greenstone Kevin Strauss	Feb 24, 2021 9:40 AM	Feb 8, 2021 4:28 PM
	Scheduled	Mar 17, 2021 +21D	Pothole Public Works 6 Oak St, Nesconset please fix this!	Ryan Reporter Kevin Strauss	Feb 3, 2021 4:15 PM	Feb 3, 2021 4:14 PM

- Manage & Route Requests
- Assign & Track Work
- Collaborate with Citizens and Staff
- Integrations with Third-Party Software
- Browser Based



Code Enforcement



NOTICE TO DESTROY WEEDS AND ABATE FLAMMABLE VEGETATION & RUBBISH

SHARIFI SAMMY & MUJGAN M
3012 CHICKPEA CT
ANTIOCH, CA 94509-7377

RE: 2520 VIRGINIA DR
APN: 018-050-044
Case #: CE-18-0008
Date: June 26, 2018

PLEASE READ THIS NOTICE COMPLETELY, INCLUDING THE ABATEMENT STANDARDS

This notice is mailed to property owners where weeds/other flammable vegetation and/or rubbish hazard exists. You must remove the weeds and rubbish in accordance with the attached Minimum Weed Abatement Standards by **July 16, 2018**. If you fail to do so, the East Contra Costa Fire Protection District (District) will have the hazard removed. Costs of the abatement will be collected as an assessment with your property taxes and will be a lien on your property until paid.

RIGHT OF ENTRY: Section 14902 of the California Health and Safety Code permits the District's weed abatement contractor, as our agent, to enter private property to abate a public nuisance, including weeds, grass, rubbish and/or unsafe conditions.

This notice is sent in accordance with California Health and Safety Code Section 14892, and District Ordinance 2017-02.

THE FIRE DISTRICT URGES ALL PROPERTY OWNERS TO ARRANGE FOR THEIR OWN ABATEMENT BY THE DEADLINE, AND TO COMPLY WITH THE ABATEMENT STANDARDS THROUGHOUT THE FIRE SEASON.

If the above property has been improved so that any potential fire hazard no longer exists or you no longer own the property, PLEASE NOTIFY THE FIRE DISTRICT.

We appreciate your assistance and cooperation in this program. If you have any questions, please call (925) 634-3400. District staff will make every effort to be of assistance.

Brian J. Helmick
Fire Chief

CASES (SHOWING 66 OF 66)

Property Maintenance	8 Moonlit Ct	20-0109
Steve Crosley		
APN: 5555007798		
Property Maintenance	8 Moonlit Ct	20-0105
Steve Crosley		
APN: 5555007798		
Property Maintenance	8 Moonlit Ct	20-0103
Steve Crosley		
APN: 5555007798		
Property Maintenance	66 Summit Dr	20-0101
Derek Jeter		
APN: 5555006009		
Property Maintenance	123 E Main St	20-0100
Larry Fitzgerald		
APN: 5555005999		
Property Maintenance	123 E Main St	20-0099
Larry Fitzgerald		
APN: 5555005999		

- Complete Case Management
- Automatic Property & Owner Lookups
- One Click Letter Generation
- Inspection Notes & Photos
- Field Accessible
- Fees & Payments
- Annual Inspection Programs



Reports



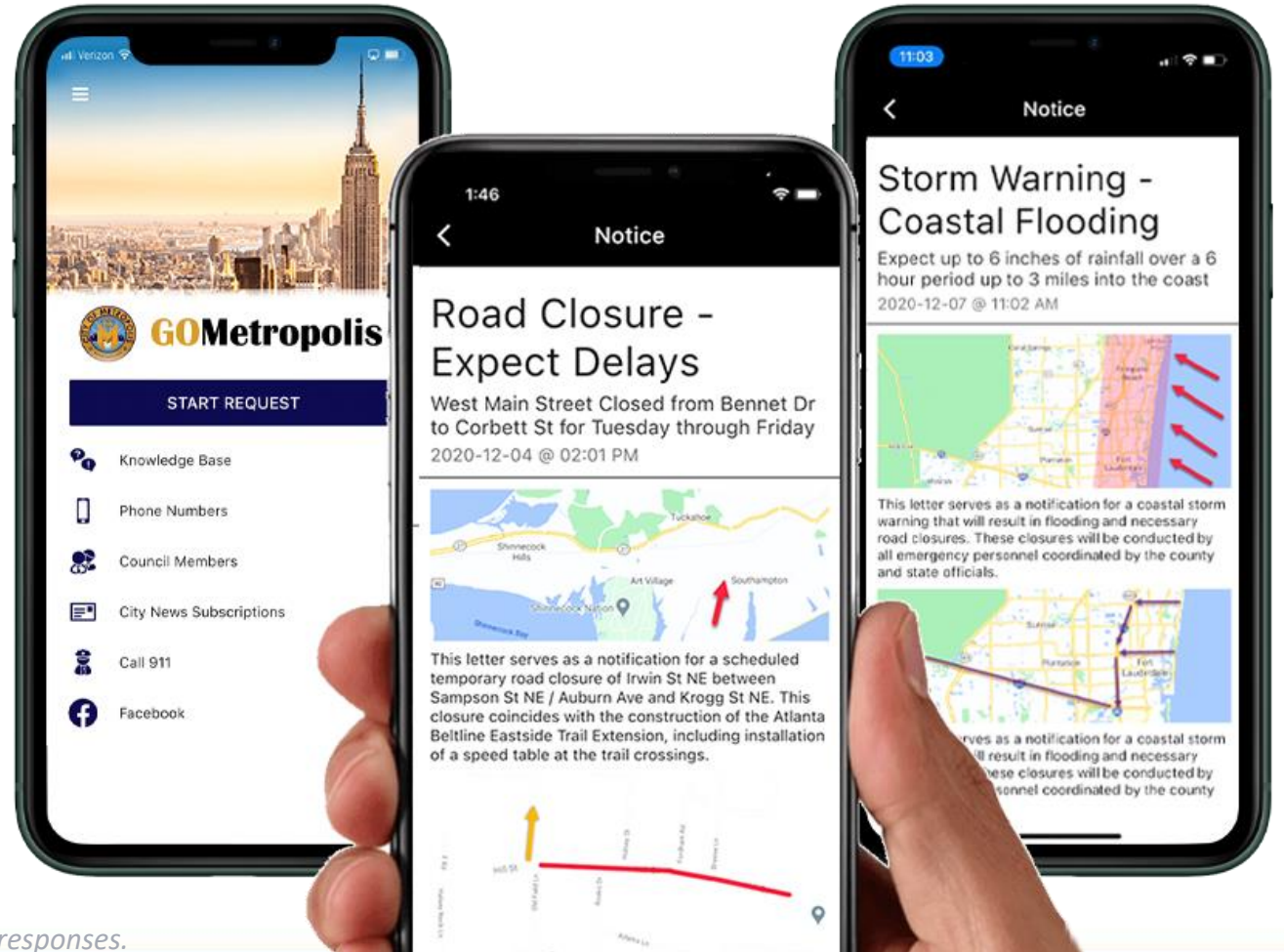
- Agency-wide Reports
- Departmental Reports
- Backlog by Department or Topic
- Response Times
- Citizen Satisfaction
- Custom Reports
- View Reports on a Map
- Save, Schedule & Export to Excel



Citizen Notifications



- Informational Messages
- Emergency Alerts
- Real Time Push Notifications
- Push to Social Media
- Send via Email
- Scheduled Sending
- Subscription Lists
- Manage Follow up Questions*

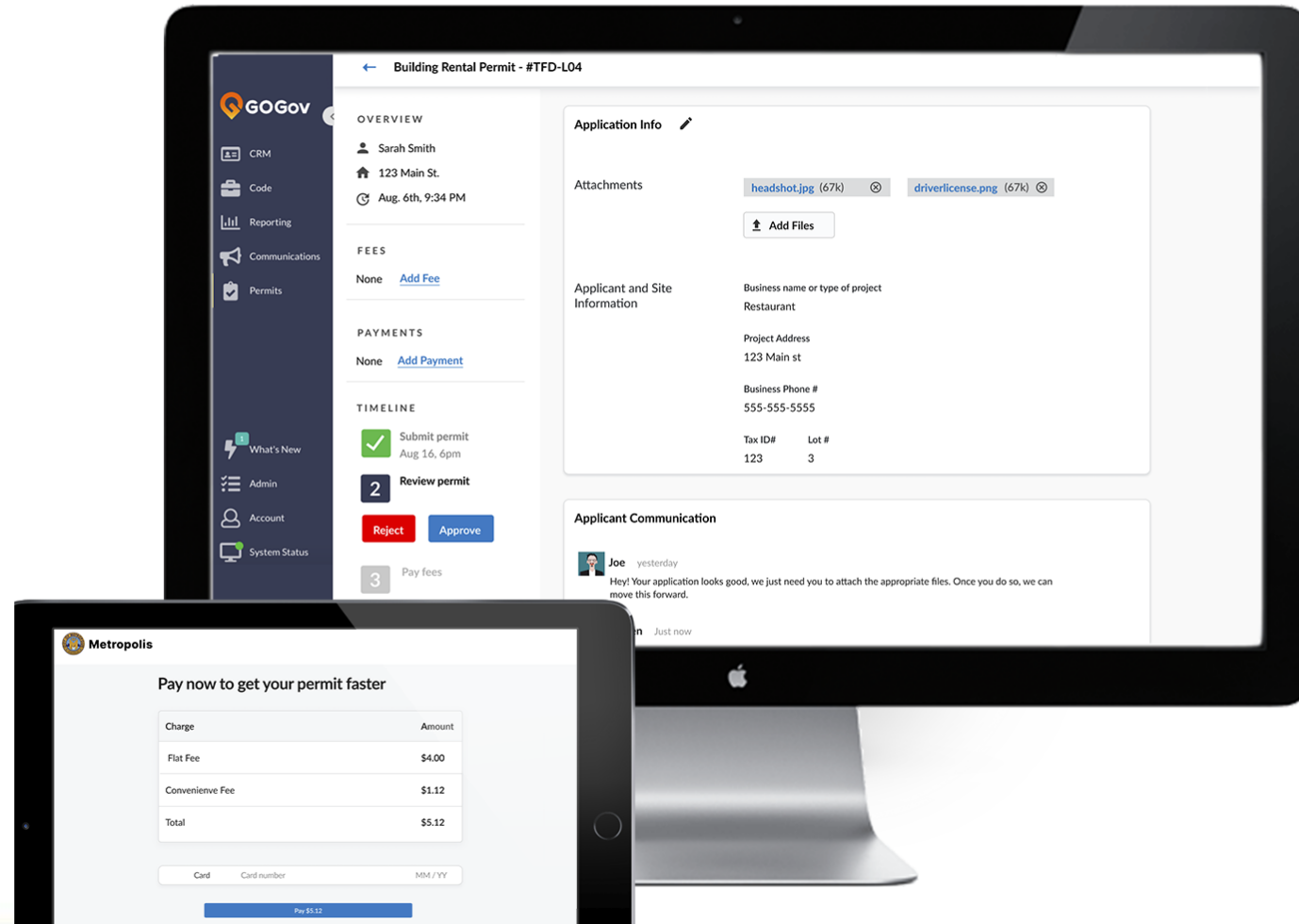


* Additional CRM module required to allow citizens to reply to notifications and manage responses.

Permitting & Licensing



- Online Portal to Apply & Pay
- Customize Forms & Fields
- Configurable Workflow
- Issue Permits & Licenses
- Generate Documents
- Automate Renewal Campaigns



Training & Implementation



- Average Implementation is only a Few Weeks Long
- Unlimited Training for the Life of Working Together
- Dedicated Project Manager
- All Training Performed Remotely, via GoToMeeting
- All Sessions Recorded & Provided to City as a Video Library
- Continued Support Available via Phone, Email & Online Ticketing System



Pricing Model

Purchase Features you can use, not Licenses!



Population Based
Pricing



No Up-Front Costs



Unlimited Users &
Departments



Unlimited Training
& Support



Fully Hosted



Software as a
Service Subscription



Town of James Island, SC

Citizen Request Management (CRM), Citizen Notifications & Alerts, Code Enforcement Case Management, Online Permitting & Licensing

November 4, 2022

Prepared By:

Kevin Strauss, Director of Sales

(631) 861-5812

Kevin@GoGovApps.com

Prepared For:

Mark Johnson

Public Works

mjohnson@jamesislandsc.us

Subscriptions & Services

Description	Amount
GOREquest Citizen Request Management (CRM) - Unlimited Subscription	\$7,500 /year
GONotify Citizen Notifications & Alerts (Notify) - Unlimited Subscription	\$3,000 /year
GOEnforce Code Enforcement Case Management (CE) - Unlimited Subscription	\$6,180 /year
GOPermit Online Permitting & Licensing (Permits) - Unlimited Subscription	\$9,780 /year
ArcGIS Integration with ESRI GIS System	\$3,000 /year
Bundle Discount	-\$5,892 /year
Services: \$0 Annually: \$23,568	

Order Details

Primary Contact			
Contact Name:		Phone:	
Title:		Email:	

Billing Information			
Contact Name:		Phone:	
Quote Month:		Email:	
PO #: (Optional)		Cycle:	Annual Billing

Billing Practices: GOGov will send renewal quotes for budgeting purposes at the beginning of the *Quote Month* specified. Invoices are sent 45 to 60 days prior to subscription renewal and are due prior to the start of the Subscription Period. To align billing with budget cycles, extend *Initial Subscription Period* to include extra months and we will send an initial invoice for the extra prorated months and then a second invoice for the remainder of the Initial Subscription Period.

Contract Information	
Initial Subscription Period:	12 months starting:
Replacing Contracts:	If replacing existing agreement provide contract # or description & date.
Contract #: (Internal)	

Terms & Conditions

The following terms are the latest version of the GOGov Master Terms & Conditions that is maintained and updated. No part of these terms may be modified other than the “Special Terms & Exceptions” section.

1. **IMPORTANT NOTICE TO USER:** GOGov, Inc. (dba “GOGov”) owns all intellectual property in the software products listed in the Products and Services section (collectively “Software” or “Subscription Services”) in the Order Form. Customer shall not modify, adapt, translate, rent, lease or otherwise attempt to discover the Software source code. The following terms and conditions (this “Agreement”) will be effective as of the date of last signature of the Order Form (“Effective Date”) and will be governed by the laws in force in the State of New York.
2. **Software License.** The Software subscription services and the accompanying files, software updates, lists and documentation are licensed, not sold, to you. You may use a copy of the Software on your compatible computer for the purpose of connecting to the hosted service provided by GOGov as long as you are a current subscriber and maintain your annual continued services for the applicable licenses. Except as expressly set forth herein, GOGov disclaims any and all express and implied warranties, including but not limited to warranties of merchantability and fitness for a particular purpose.
3. **Continued Services**
 - 3.1 *Hosting.* GOGov agrees to maintain Customer data in a secure datacenter and is committed to providing 99.5% uptime and availability. GOGov will perform nightly backups of your hosted data to an alternate physical location.
 - 3.2 *Ownership of Data.* All hosted data specific to Customer is owned by the Customer. Within thirty (30) calendar days following termination of this Agreement, the Customer can request and GOGov will provide a complete copy of Customer’s data without additional charge through a downloadable zip file provided the customer is current on payments.
4. **Payment Terms & Fees**
 - 4.1 *Subscription Term and Termination.* The initial Subscription Term of this Agreement begins on Effective Date (last signature) and will continue to the end of the Initial Subscription Period listed in the Order Form. At the end of the initial Subscription Term, Customer’s subscription and this Agreement will renew for an additional twelve (12) month term and for subsequent twelve (12) month periods thereafter. To stop the auto-renewal listed in the foregoing sentence, Customer must submit written notice to GOGov at Billing@GOGovApps.com not less than sixty (60) calendar days prior to the end of the then-current Term. GOGov reserves the right to increase the annual fees by 7% on the anniversary date of each annual term.
 - 4.2 *Payment Terms.* Initial payment is due at the beginning of the subscription term. Each subsequent annual billing will be due on the anniversary date of the initial term. Payment Terms are **NET 30 Days** from the invoice date.
 - 4.3 *Taxes & Obligations.* In exchange for its use of the Subscribed Services, Customer will pay to GOGov the amounts indicated in the Order. Said amounts are based on services purchased and not actual usage; payment obligations are non-cancelable and fees paid are non-refundable, except as otherwise specifically-provided herein. Unless otherwise stated, such fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (“Taxes”). Customer is responsible for paying all Taxes associated with its purchases hereunder. If GOGov has the legal obligation to pay or collect Taxes for which Customer is responsible, the appropriate amount will be invoiced to and paid by Customer, unless GOGov is provided with a valid tax exemption certificate authorized by the appropriate taxing authority. GOGov is solely responsible for taxes assessable against it based on its income, property and employees.
 - 4.4 *On-Site Services & Expenses.* Should on-site services requiring travel by GOGov staff be requested by Customer, GOGov will provide on-site service at GOGov’s then-current time-and-materials rates. In addition to these charges, Customer will compensate GOGov for associated airfare, lodging, rental transportation, meals and other incidental expenses as such expenses accrue and will be billed at cost and invoiced separately.
5. **Limitation of Liability.** GOGov will, at all times during the Agreement, maintain appropriate insurance coverage. In no event will GOGov’s cumulative liability for any general, incidental, special, compensatory, or punitive damages whatsoever suffered by Customer or any other person or entity exceed the fees paid to GOGov by Customer during the six (6) calendar months immediately preceding the circumstances which give rise to such claim(s) of liability, even if GOGov or its agents have been advised of the possibility of such damages.

6. **Updating of Terms.** Upon each renewal of this Agreement, the latest Master Terms & Conditions that GOGov has published within the software ninety (90) days prior to the renewal date shall replace these terms. Any Special Terms & Exceptions listed in the original document shall carryover to the renewal terms. We reserve the right to change our Master Terms & Conditions at any time. If the changes are material, GOGov will advise the Customer by email or posting a notice on the site before changes go into effect. If the Customer does not agree to the new terms, Customer may contact Support@GOGovApps.com to have objections considered.
7. **Other Provisions**
- 7.1 *Other Public Agency Orders.* Other public agencies may utilize the terms and conditions established by this Agreement if agreeable to all parties. Customer does not accept any responsibility or involvement in the purchase orders or contracts issues by other public agencies.
- 7.2 *Alternate Terms Disclaimed.* The parties expressly disclaim any alternate terms and conditions accompanying drafts and/or purchase orders issued by Customer.
8. **Special Terms & Exceptions.** None.

This Order Form is entered into between Customer and GOGov. Customer accepts and agrees to adhere to the Terms and Conditions with this order form, will be referenced as the "Agreement." This Agreement between Customer and GOGov, which Customer hereby acknowledges and accepts, constitutes the entire agreement between GOGov and Customer governing the Services referenced above. Customer represents that its signatory below has the authority to bind Customer to the terms of this Agreement.

GOGov, Inc.**Town of James Island, SC****Sign:****Name:** Daryl Blowes**Title:** CEO**Date:****Sign:****Name:****Title:****Date:***Additional Customer Signatures (Optional)***Sign:****Name:****Title:****Date:****Sign:****Name:****Title:****Date:**



GONotify®

Engage citizens across multiple channels with a trusted source of information for events, alerts & notices.



GONotify® is a user friendly solution for creating & sending communications of all varieties to your citizens across multiple channels! Coupled with an agency branded mobile app, GONotify® makes it easy for citizens and government to communicate more efficiently and effectively!

Communications in the Palm of Citizen's Hands

- **Branded Mobile App** serves as one place to access all notifications and important information directly from your local municipality
- **Subscription Lists** allow for citizens to sign up for the types of notifications that they want to receive
- **Direct Notifications** ensure that content is delivered directly to citizens devices so that no important updates are missed
- **Get more information** and start a dialogue with agency staff by replying to a notification (requires GOGov CRM)

Keep Citizens Informed

As a staff & management team, keeping citizens informed can be a challenge. GONotify® includes some awesome features to help with this process:

- Send **Alerts & Emergency Notifications** directly to citizens
- Send Targeted Content by using **Subscription Groups** that you can define & select when sending out a message
- Use our **Message Editor** to easily create detailed & stylish communications that include pictures, formatting, links to videos, documents and other content.
- For Create Once, Publish Everywhere with **Multi Channel Publishing** that allows you to push content to the most vital channels including **Mobile, Email, Twitter, Facebook & Website**.
- Enable **2-Way Communication** that would allow you to choose if citizens can reply to a specific message, leveraging our CRM Module that ensures no questions go unanswered.

All of your Communication Needs in One Spot

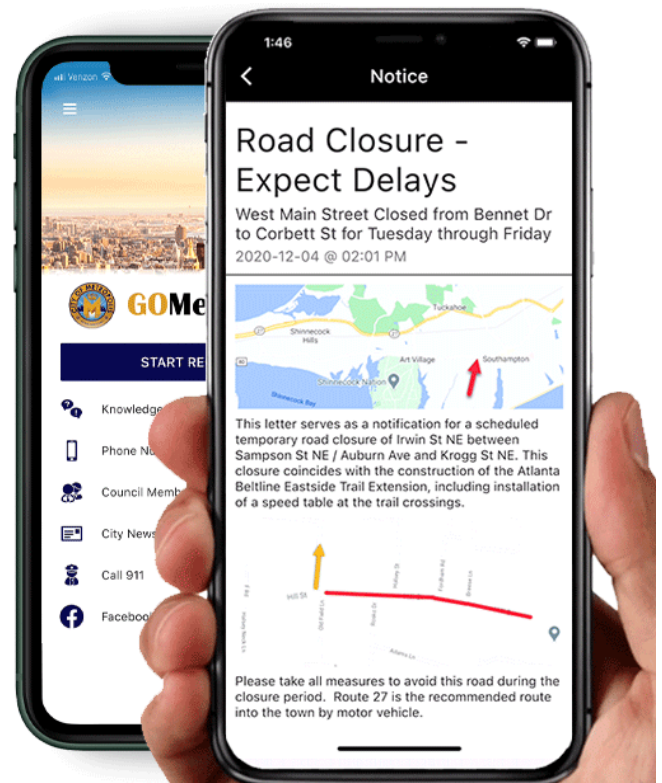
Why limit yourself to emergency communications when you could send anything that you want?

- Road Closure
- Events
- Storm Warnings
- Boil Water Advisory
- Emergency Alerts
- School Closings

Vital City Information at Citizen's Finger Tips

The branded app includes applets, which are important pieces of information that you can put right at your Citizen's finger tips. Commonly that information includes:

- Important Phone Numbers
- Elected Official's Names & Bios
- Local Places
- Social Media Pages
- Website Content





GORequest®

Powerful & Flexible CRM Software to manage service requests of all varieties for your agency!



GORequest® CRM is an intelligent, user friendly solution for managing all of your agency service requests! Whether it's a citizen using your agency branded mobile app or a staff member logging a service call from your call center, GORequest® provides a centralized home for two way communication between government and citizens to work and communicate more efficiently and effectively!

Customer Service at it's Finest

In today's digital age, customer service expectations are at an all-time high. As a government agency, your constituents are expecting the same service from you that they receive from all of their other service providers. The GORequest® powerful CRM now makes it easy for citizens and government to exchange information and work towards their common goal of making their city/town/county the best place to live or work!

- Simple submission of requests by staff or citizens via mobile app or through the web
- Automated email and push notifications keep both staff and citizens up to date as a request is worked towards a resolution
- Pre defined SLA's per request type set the proper expectation for citizens to have their requests completed
- Detailed & Customizable reporting for the agency to ensure certain service standards are being met

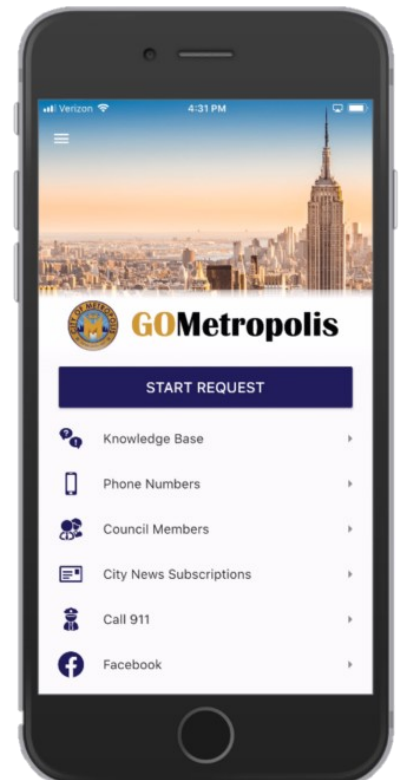
No Upfront Fees or Startup Costs

We try to earn your business every single day and so we will start by doing the heavy lifting to get you started. Everything you need to setup your mobile app, list of request types, reports and most importantly train your staff - Its All Included!

Truly Flexible CRM that bends to your Needs!

Our software was designed to be configured to the way you work, which is what makes it so powerful and intuitive.

- Agency Defined Request Types and Categories
- Fully searchable Knowledge Base with Integrated Request Functionality
- Customizable Automated Email and Push Notifications
- Automatic Address and User Tracking to Easily See Previous Requests for a Specific Citizen or Address
- Highly Customizable assignment Rules allow for Even the Most Complex Engagement Rules to be Followed
- Map Views Available for Work Planning and Trend Spotting
- Both Out of the Box and Customizable Reporting that can be run using user defined criteria and output in a variety of formats
- Specific Input Form for individual request types



More Than Just Potholes!

While filling a Pothole is a common and effective use of our CRM solution, this frequently used example only scratches the surface of what you can accomplish with GORquest®

- **Branded Mobile App**– While the Mobile App is certainly a useful tool for citizens to submit service requests, it can also be used to showcase anything that you as an agency want to give your citizens quick and easy access to. Our collection of applets offer a wide variety of ways to make often sought out information and services readily available at your citizens fingertips!
- **IT Ticketing/ Facilities Management**– The system offers 'internal' request types, which are only available for view and submission by agency staff when logged in. Users can easily create requests types for IT ticketing or Facility Management and use GORquest® to replace costly internal, process specific systems.
- **Public Records Requests**– Keep up with open records laws by tracking FOIA, OPRA and other public record requests from citizens.
- **Agency Specific Programs & Services** - GORquest® helps our customers manage unique use cases including ride sharing, building inspections and health inspections.

Integrations

We learned that sharing is one of the most important parts of helping our customers. This is why we have built integrations into systems where it counts. Some common ones include:

- **ESRI ArcGIS**- integration validates addresses entered into the system against your GIS system. We also can use other data and map layers like districts, wards and more to enhance the workflow and reporting delivered to your agents and citizens.
- **Cartegraph**- our integration with Cartegraph can automatically transmit your requests into that system for work and then push the data back to the citizen through our system, including when the issue is closed.
- **LDAP / Active Directory** - another password is the last thing any of us want. With our LDAP integration we can sync up users and permissions and authenticate against your Active Directory so you don't have to do extra work or remember another password.

Support and Training You Will Love ♥

Our goal is to make you love our company at every encounter. We have a mature process and experienced staff that will be able to provide expert advice and assistance every step of the way.

- **Expert Advice** providing analysis of your service request types, workflows and reports using industry best practices to make your job as easy as possible.
- **Project Management** - your dedicated project manager will track and monitor your progress throughout the project.
- **Configuring** creating a list of request types, launching the mobile app, building a beautiful iFrame, customizing fields and forms, creating email templates, customizing reports and more.
- **Training Library** - As we train you, we will produce a library of videos and documents specific to your agency. These videos can be used for onboarding future staff or just going back to get a refresher on more advanced stuff. But don't worry - we are always willing to give additional training as you need it.
- **Staff Training** is our favorite part because we know you are going to love what you see and how easy it is to use. When we hear "oooh's" and "aaah's" then we know we are doing our job.

“ *With the ability to contact residents directly on the platform, our employees are more efficient in resolving service requests than before...* ”

- Paolo Beltran, City of Lakewood, CA

About GOGovApps

GOGovApps specializes in providing CRM and Code Enforcement software to local governments of all sizes. Our long history and experience working with hundreds of government agencies across the country really shows in the products and services we provide. We built our software from the ground up working with the departments and staff that now use our products every single day.



GOEnforce®

Powerful Code Enforcement Software to manage every aspect of Municipal Code Enforcement.



GOEnforce® is an innovative and easy-to-use solution for managing all your Code Enforcement cases. Whether you are in the office or in the field, GOEnforce® allows you to work wherever you need. Simply choose the violations and which actions you want to take or letters you want to send and let GOEnforce® handle the rest.

Complete Case Management at Your Fingertips

We understand how hectic your day can be. If you are a "Team of One" or an entire department of Code Enforcement officers, the design of our product is intuitive and just makes sense for what you do. All of the activities, notes, pictures, letters, violations, fees and more are always at your fingertips.

- Violations & Corrective Actions
- Case Notes and Actions Taken by your Department
- Pictures, Videos and any other kind of Attachments
- Letters and Administrative Citations
- Fees and Payments

No Upfront Fees or Startup Costs

We try to earn your business every single day and so we will start by footing the bill to get you started. Everything you need to setup your codes, violations, letter templates, reports and most importantly train your staff - Its All Included!

Software that Works for You

Our software was designed around the way you work, which is what makes it so intuitive and useful.

- One Click Letter Generation from Templates that we setup for you
- Batch Printing of Letters to Assist Officers in the Field
- Automatic Parcel Lookups with Owner Information and Address validation.
- Notification and Workflow features will deliver Reminders & Inspection sheets directly to staff at calculated due dates.
- Property and Resident alerts can easily be viewed from previous case files.
- Generate reports, documents and even print full case history required for prosecution.
- Map views allow you to plan your day or visualize cases by location.
- Audit Log tracks every change made to a case file



Special Features

We have developed features in the software that helps process annual and recurring types of inspection cases for officers.

- **Rental Inspection** - Using intelligent algorithms, we can help detect properties that are suspected to be rentals and automatically create cases for inspection. For the properties we know are rentals annual inspections and letters can be automatically generated.
- **Weed Abatement** - Another annual chore that we can automate allowing inspectors to drive through areas and clear for tall grass.
- **Vehicle Abatement** - track multiple vehicle information and generate abatement notices to assist with cost recovery and reimbursement.
- **Business License Enforcement** - Track expired business licenses and allow GOEnforce® to automatically generate the letters, assess fees and create cases for officers to follow-up.

Integrations

We learned that sharing is one of the most important parts of helping our customers. This is why we have built integrations into systems where it counts. Here are a few:

- **ESRI ArcGIS** integration makes address validation and parcel lookup with owner information simple. We also can use other data like districts, wards and more to enhance the workflow and reporting delivered to your agents and citizens.
- **Revenue Experts** - our integration with Revenue Experts can automatically transmit your administrative citation fees to experts that can help you collect.
- **Permitting Systems** - Quickly view permits from other systems when working on code cases.
- **LDAP / Active Directory** - another password is the last thing any of us want. With our LDAP integration we can sync up users and permissions and authenticate against your Active Directory so you don't have to do extra work or remember another password.

Support and Training You Will Love ♥

Our goal is to make you love our company at every encounter. We have a mature process and experienced staff that will be able to provide expert advise and assistance every step of the way.

- **Expert Advise** providing analysis of your service codes, letters, notices, documents and processes using industry best practices to make your job as easy as possible.
- **Project Management** - your dedicated project manager will track and monitor your progress throughout the project.
- **Configuring** your municipal code summaries, defining parcel data imports, customizing fields and forms, creating letter templates, customizing reports and more.
- **Training Library** - As we train you, we will produce a library of videos and documents specific to your agency. These videos can be used for onboarding future staff or just going back to get a refresher on more advanced stuff. But don't worry - we are always willing to give additional training as you need it.
- **Staff Training** is our favorite part because we know you are going to love what you see and how easy it is to use. When we hear "oooh's" and "aaah's" then we know we are doing our job.

“As a single person operation handling it all from phone to field to notices, I can say that GOEnforce has greatly increased my efficiency...”

- Greg Baird, City of Manteca, CA

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Online Permitting

Permitting Software that simplifies doing business with your agency 24/7



Online Permitting from GOGov is a user friendly solution for managing your permitting needs. Do more permits in less time with our new simple, user-friendly permit software

Allow Citizens to manage permits online

- **Apply & Pay Online** for any type of Permit, Licenses or Registrations offered by your town or city and quickly get approved and pay online.
- Receive email notifications and **easily renew** and pay online.
- Citizens can see all their applications and permits in **one citizen dashboard** to easily download and renew or check the status.
- **Apply from anywhere** using your mobile phone, tablet or laptop. Responsive design

Permitting simplified for your staff

- **Easily search and view all applications and permits** and their status. Automated reminders allow citizens to easily renew and pay without involving staff.
- Setup approval processes and **workflows** to loop in other staff to review and approve applications.
- **Send & receive messages to applicants** when necessary and have your entire conversation captured on the application.
- **Setup fee schedules to automatically calculate** the proper fees based on the application information and reduce mistakes.

Do more permits in less time

- **Increase your Permit Revenue** by making it easy for citizens and automating the renewal process.
- **Reconcile Payments with your Financial software (ERP)** using reports
- Standardize the way **all your departments manage permits and renewals** to increase revenue across the board.
- **Get started with ease.** No need for consultants or expensive implementations ... get started with one or all your departments and expand anytime you need.

Permit Type	Fee
Building Permit	\$120.00
Rental Permit	No Fee
Business License	\$120.00
Event Permit	\$30.00
Liquor License	\$120.00
Parking Permit	\$120.00
Alarm Permit	\$120.00
Park Use Permit	\$120.00
Pet License	\$120.00
Marriage License	\$120.00
Health Permit	\$120.00
Tobacco License	\$120.00
Public License	\$120.00
Contractor License	\$120.00
Fishing and Hunting Permit	\$120.00

More than just Permits.

GOGov Permits is an easy-to-use solution for managing all your permits, licenses, registrations and more...

- Rental Permits
- Business Licenses
- Parking Permits
- Building Permits
- Recreational Permits
- Cannabis Licenses
- Noise Permits
- Event Permits
- Liquor Licenses
- Fire Alarm Permit
- Taxi Permits
- Parade Permits
- And more...

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- **Permitting Systems** - Quickly view permits from other systems when working on code cases.
- **LDAP / Active Directory** - another password is the last thing any of us want. With our LDAP integration we can sync up users and permissions and authenticate against your Active Directory so you don't have to do extra work or remember another password.

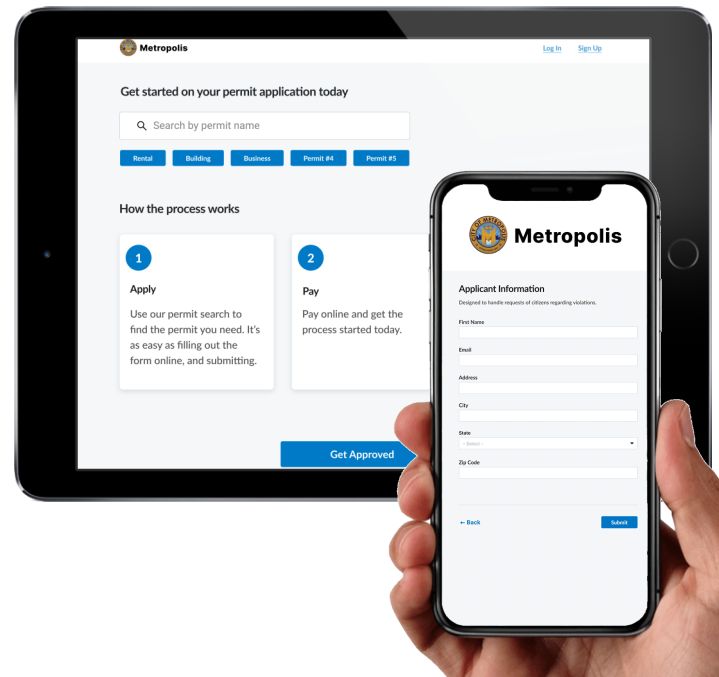
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We try to earn your business every single day and so we will start by doing the heavy lifting to get you started. Everything you need to setup your mobile app, list of request types, reports and most importantly train your staff - Its All Included!

Support and Training You Will Love ♥

Our goal is to make you love our company at every encounter. We have a mature process and experienced staff that will be able to provide expert advise and assistance every step of the way.

- **Expert Advise** providing analysis of your service codes, letters, notices, documents and processes using industry best practices to make your job as easy as possible.
- **Project Management** - your dedicated project manager will track and monitor your progress throughout the project.
- **Configuring** your municipal code summaries, defining parcel data imports, customizing fields and forms, creating letter templates, customizing reports and more.
- **Training Library** - As we train you, we will produce a library of videos and documents specific to your agency. These videos can be used for onboarding future staff or just going back to get a refresher on more advanced stuff. But don't worry - we are always willing to give additional training as you need it.
- **Staff Training** is our favorite part because we know you are going to love what you see and how easy it is to use. When we hear "ooh's" and "aah's" then we know we are doing our job.



About GOGovApps

GOGovApps specializes in providing CRM and Code Enforcement software to local governments of all sizes. Our long history and experience working with hundreds of government agencies across the country really shows in the products and services we provide. We built our software from the ground up working with the departments and staff that now use our products every single day.

EASE™

is a
hands-free,
fully
automated
streaming
media service
plan.

EASE™ — the Extensible Automated Streaming Engine — is a hands-free webcast system for streaming public meetings live, then archiving for on-demand viewing. The EASE™ software framework contains both foundation and extension modules that work together to automate many otherwise manually intensive tasks.

Videos can first be streamed live, then are automatically transferred to Swagit's Managed Services Division where they are time-stamped and integrated with the meeting's written agenda before being published to the jurisdiction's website archives — without requiring additional staff or creating additional work for current employees.

Swagit's flagship product, EASE™, is continually updated for optimal delivery to end-users using emerging technology. It evolves with your organization and continuously meets and exceeds the streaming media needs of government.

FEATURES

- ▶ HD / SD
- ▶ Hands-free indexing and cross linking
- ▶ Agenda integration with video player
- ▶ Archiving by metadata and Sound Search™
- ▶ Closed captioning for live and on-demand
- ▶ Open API integration with agenda management solutions
- ▶ Free 24/7 responsive support and customer service
- ▶ Free software updates for streaming platforms
- ▶ Optional AT&T U-verse® delivery



Swagit Productions, LLC
12801 N. Central Expressway, Suite 900 | Dallas, Texas 75243
214-432-5905 | Toll Free 800-573-3160
www.swagit.com

Sound Search™

**allows viewers
to search your
meetings by
spoken word,
with navigable,
downloadable
speech-to-text
Transcripts.**

Swagit's innovative **Sound Search™** dramatically improves the search for specific content in on-demand video.

A positive search hit for a specific spoken word will take the viewer to the timestamped location within any meeting that the word or phrase was spoken, **and to the timestamped location within the Sound Search™ transcript.**

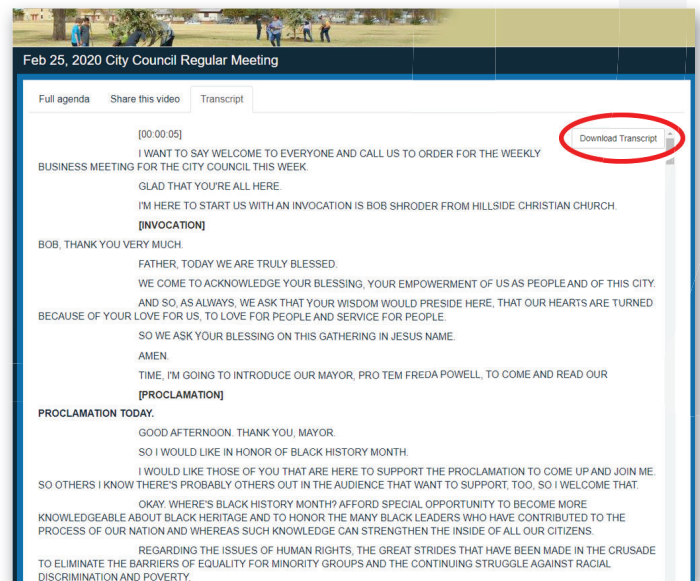
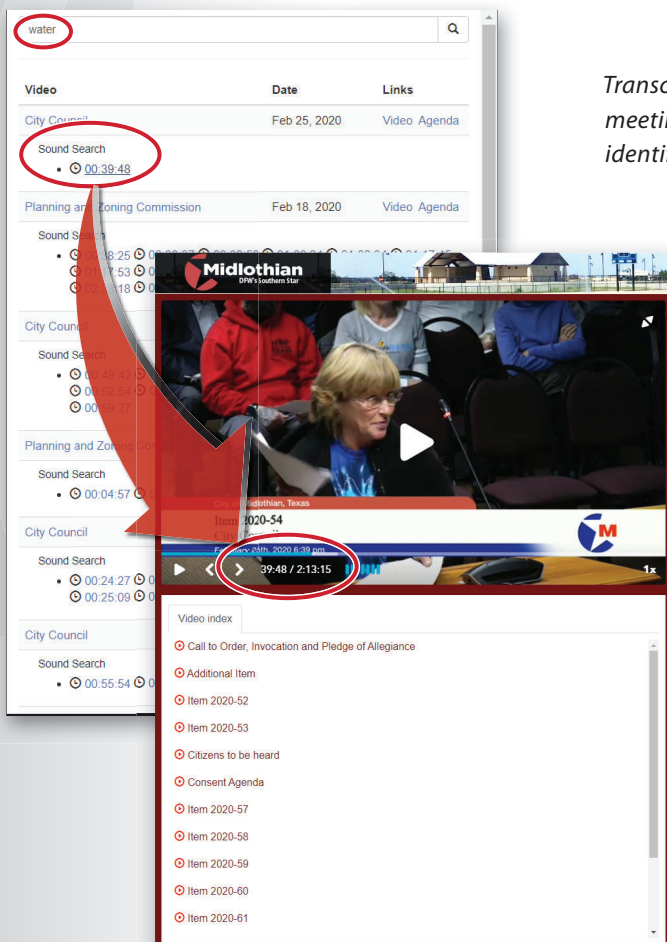
The search will also display any indexed agenda items where the searched word was used.

Swagit's focus is on emerging technology and revolutionary features like Sound Search™ that enable increased resident engagement while providing time-saving services for agency staff.

FEATURES

- ▶ Searchable video with contextual results
- ▶ Direct "jump-to" link by spoken word
- ▶ Navigable speech-to-text transcript

Transcripts are unedited text files captured from audibly spoken words in the meeting audio, and do not include non-audio information such as speaker identification or graphic presentations.



Swagit Productions, LLC
12801 N. Central Expressway, Suite 900 | Dallas, Texas 75243
214-432-5905 | Toll Free 800-573-3160
www.swagit.com



P.O. Box 251002, Plano, TX 75025-1002 • Fax 214-750-9513 • corporate@swagit.com
Make checks payable to Swagit Productions, LLC

SWAGIT QUOTE TO: James Island, SC

Attn: Niki R. Grimball

Created Date: 11/10/2022

Valid for 60 days

Streaming Appliances

Item & Description	Quantity	Up-Front Cost
EASE™ 2D Streaming Appliance	1	\$11,590.00
Optional onsite install	1	\$1,890.00

Optional Extended Warranty

Item & Description	Number of Years	Unit Rate	Extended Cost
Extended Warranty Plan for 2D Encoder * • Per additional year, up to two additional years (appliances come with 3-year manufacture warranty, so this would give the encoders up to 5 years total or 2 additional years beyond the included 3 year of manufacture warranty.	2	\$1,738.50	\$3,477.00
One-Time Costs:			\$3,477.00

Yearly Managed Service Package

Item & Description	Rate	Quantity	Yearly Cost
EASE™ Hands-Free Service – 25 <ul style="list-style-type: none">Up to 25 indexed meetings per yearUp to 120 hours of specialty video content per year24/7 Live Stream	\$ 795.00	12 mos	\$ 9,540.00

Package Overages

Item & Description	Cost
Additional EASE™ Hands-Free Indexed Meetings	\$ 175.00 / meeting

Optional Add-Ons

Item & Description	Cost
PEG PSAs (Includes up to 50 Custom PSAs per year with voice-overs)	\$ 395.00 / month
Sound Search™ <ul style="list-style-type: none">Speech-to-Text Document **† (Unedited Transcript)Searchable and Navigable	\$250.00 /month



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Social Media eXstream (Facebook or YouTube) <ul style="list-style-type: none">• When sending to YouTube captions appear on live with > 10k subs and with VOD• Facebook Live stream can include captions, if applicable• Inclusion in the Swagit Roku channel in BETA	\$300.00/month
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** Price and hardware model are subject to change after 60 days without prior notice*

Swagit is the sole source provider of Swagit's Extensible Automated Streaming Engine (EASE™) software framework. The EASE™ application is manufactured, leased and distributed by Swagit alone.

SIGNATURE & DATE _____

CONTACT NAME _____

PHONE NUMBER _____

Town of James Island

A Proclamation to Honor Community Heroes

WHEREAS, the Town of James Island is a municipality dedicated to the beautification and preservation of our island's environment; and

WHEREAS, James Island Pride is a citizens' advisory council sponsored by the Town of James Island that serves all citizens of James Island; and

WHEREAS, James Island Pride makes special effort to recognize individuals who demonstrate evidence of exceptional volunteer activity in the areas of leadership, community service and in mobilizing the generations by contributing to youth and adults working together in partnership within our community,

NOW, THEREFORE, be it proclaimed that the Town Council of the Town of James Island, South Carolina does hereby recognize the following recipients of the 2022 Community Hero Award:

Stan Kozikowski

Zennie Quinn

Henrietta Martin

Enacted this the 17th day of November, 2022

Bill Woolsey, Mayor

Garrett Milliken, Councilman

Darren "Troy" Mullinax, Councilman

Cynthia Mignano, Councilwoman

Daniel C. Boles, Councilman

ATTEST

Frances Simmons, Town Clerk _____

RESOLUTION #2022-19

A RESOLUTION DESIGNATING AN ANNUAL COMMUNITY ARBOR DAY OBSERVANCE AND CELEBRATION

WHEREAS, in 1871 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting trees,

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska,

WHEREAS, the planting of trees is a vital step in developing civic pride and a sense of community; and trees provide an abundance of environmental and aesthetic advantages to citizens and wildlife, wherever they are found,

WHEREAS, James Island residents have shown an interest in the preservation and protection of trees as part of environmental and beautification efforts on James Island; and,

WHEREAS, an important part of James Island's culture, history and identity is directly related to trees; and,

WHEREAS, the Town of James Island has the goal of collaborating with the City of Charleston, Charleston County, the James Island Public Service District and other community groups and schools in the educating of the public relating to trees, the planting of trees and the care of trees on James Island; and,

WHEREAS, the State of South Carolina has designated the first Friday in December as the State Arbor Day,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF JAMES ISLAND, SOUTH CAROLINA THAT:

Section 1: That the foregoing recitals are incorporated in and made part of this reference;

Section 2: That The Town of James Island will designate an annual community Arbor Day observance and celebration in conjunction with South Carolina's state Arbor Day on the first Friday of every December; and

Section 3: That the Town of James Island hereby designates Friday December 2, 2022 as Arbor Day, and we urge all citizens to plant trees and to support our Town's efforts for tree preservation.

Section 4: This Resolution to become effective upon its adoption and approval.

Enacted this the 17th day of November, 2022

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk