



Town of James Island, Regular Town Council Meeting
August 20, 2020; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

**VIRTUAL MEETING, SEE DETAILS BELOW
AMENDED AGENDA**

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town invites the public to provide comments prior to its Town Council meeting. For residents wishing to address Council virtually, you will be limited to three (3) minutes and must sign in to speak prior to the meeting by noon on Thursday, August 20th by emailing your name and contact information to info@jamesislandsc.us. You may also send in your comments ahead of the meeting by emailing to info@jamesislandsc.us, or mail to P.O. Box 12240, Charleston, SC 29422 or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

1. Public Comment

2. Consent Agenda:

- a. Minutes: July 16, 2020 Regular Town Council Meeting

3. Information Reports:

- a. Finance Report

- b. Administrator's Report

- Emergency Management Update

- c. Public Works Report

- d. Island Sheriffs' Patrol Report

4. Requests for Approval:

- Driveway Apron Repairs

- Lighthouse Point and Cedar Point Pond Investigations

- James Island Arts & Cultural Center (JIACC) Furniture Proposal

- Underground Powerlines – Priority Locations

- Purchase of Kubota Tractor

- Oceanview Drainage, Phase II, Easement Acquisition

- Rip-Rap Installation on Schooner Road
- Security Cameras at Pinckney Park Pavilion

5. Committee Reports:

- Land Use Committee
 - Nominations
- Environment and Beautification Committee
- Children's Committee
- Public Safety Committee
- History Committee
 - Nominations
- Rethink Folly Road
- Drainage Committee
- Business Development Committee
- Trees Advisory Committee
- James Island Intergovernmental Council

6. Proclamations and Resolution:

Resolution #2020-11: Community Support of Armed Services and Veterans

7. Emergency Ordinances:

E-03-2020 Emergency Ordinance Pertaining to Electronic Meetings: Amended to Expire August 22

8. Ordinances up for Second/Final Reading:

Ordinance #2020-10: Electronic Meetings

9. Ordinances up for First Reading:

10. New Business:

- County Feedback Request for HUD Funding

Request for Action: "Letter to Parties/CWS Fuel Spill of Aug. 14-015, 2020"

11. Executive Session: The Town Council will/may enter into an Executive Session in accordance with 30-470(a) Code of Laws of South Carolina. Upon returning to Open Session, Council may act on matters discussed in Executive Session.

12. Return to Regular Session:

13. Announcements/Closing Comments:

14. Adjournment

This Town Council meeting will be live-streamed on the Town's YouTube channel, link found at:

<http://www.iamesislandsc.us/videos-and-meeting-archive>

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82617876040?pwd=TW5nRU1Bd2YyYjFPNjYrVEJWelhDZz09>

Passcode: 390654

Or iPhone one-tap :

US: +19292056099,,82617876040#,,,,,0#,,390654# or +13017158592,,82617876040#,,,,,0#,,390654#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 826 1787 6040

Passcode: 390654

International numbers available: <https://us02web.zoom.us/j/82617876040?pwd=TW5nRU1Bd2YyYjFPNjYrVEJWelhDZz09>

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. at the Town Hall, 1122 Dills Bluff Road, James Island, SC on Thursday, July 16, 2020. The following Councilmembers were present: Boles (via phone); Mignano, Milliken, Mullinax, and Mayor Woolsey, who presided. Also, Town Administrator, Ashley Kellahan, Town Attorney, Bonum S. Wilson, Finance Director Merrell Roe, Public Works Director, Mark Johnson, Island Sheriff's Patrol, Sgt. Herman Martin, and Town Clerk, Frances Simmons. A quorum was present to conduct business.

This meeting was held in compliance with the Freedom of Information Act and the requirements of the Town of James Island.

Opening Exercises: Mayor Woolsey called the meeting to order. Councilman Milliken offered a moment of silence then led Council in the Pledge of Allegiance.

Public Hearing: Ordinance #2020-08: An Ordinance to Establish Rental Fees for Pinckney Park Pavilion: Mayor Woolsey opened the Public Hearing. No members of the public were present.

Public Hearing: Ordinance #2020-09: An Ordinance to Establish Stormwater Fees: Mayor Woolsey opened the Public Hearing. No members of the public were present.

Public Comments: No members of the public were present.

Consent Agenda: Motion to approve the Consent Agenda for approval of the June 18, Regular Town Council Meeting Minutes; June 29, Special Town Council Meeting Minutes; and the July 6, Special Town Council Meeting Minutes was made by Councilman Milliken, seconded by Councilwoman Mignano and passed unanimously.

Information Reports:

Finance Report: Written report provided. Finance Director, Merrell Roe, gave an overview of June's income and expenditures highlighting Business Licenses, Local Option Sales Tax Revenue, Drainage Improvement Projects, and Camp and Folly Easement. Councilwoman Mignano had questions about the Square credit card expenditures and Rethink Folly budget to which Ms. Roe answered. Councilwoman Mignano also asked about the \$3400 in Miscellaneous Income and Ms. Roe will provide a response after her follow-up.

Administrator's Report: Written report provided. Town Administrator, Ashley Kellahan gave an overview of the report. She reported that the Code Enforcement Office received four complaints regarding employees at restaurants not wearing face coverings and has responded to those complaints.

Public Works Report: Written report provided. Councilman Milliken asked about the GeothinQ training for the Trees Advisory Council. Mr. Johnson and Mrs. Kellahan gave a brief update of the next phase being worked on. Mrs. Kellahan will forward the contact person to Councilman Milliken. Councilman Milliken thanked Mr. Johnson for following up on a young boy's request on the condition of Honeysuckle Lane.

Island Sheriff's Patrol Report: Sgt. Herman Martin reviewed the Crime Statistics and Island Sheriff's Patrol Reports.

Requests for Approval:

Regatta Rd. Sidewalk Construction Documents, Permitting and Bidding: Council received a presentation on the Regatta Road Concept Plan and the Nabors Project Development by Laura Cabiness and Herbert Gilliam of the JLA Group, (Johnson Laschober Group Associates). The presentation provided an overview of a proposal for construction documents, permitting and bidding services for Regatta Road. The estimated cost is \$252,000. Ms. Cabiness and Mr. Gilliam answered questions from Council. Councilman Milliken asked the possibility of the City contributing to the costs of the sidewalk. Mayor Woolsey commented that

on Harbortown and Nabors that there is only one lot that is in the City; however, he may speak with Councilwoman Jackson about this. Nabors Project: Councilman Milliken asked if drainage issues would be addressed before construction of the sidewalk; and if there could be a partnership between the Town, City and County. Mayor Woolsey commented that a partnership could be in the form of the City's support with TST and CTC funding; however, he is interested in a partnership. It was noted that the cost of a survey could be between up to \$10,000. Councilwoman Mignano noted that Nabors Drive is in need of sidewalks because there are blind curves. Mrs. Kellahan confirmed that the request tonight is for Regatta. Councilwoman Mignano also spoke regarding grades and slopes and concern that the dirt stays where it should. After discussion, Mayor Woolsey said a request for a proposal for a conceptual study for Nabors Drive could be placed on the August meeting agenda.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Sinkhole Repair on Regatta: Public Works Director, Mark Johnson, requested approval for the repair of a sink hole in the front yard of a citizen's home. Upon inspection, it was determined that the sinkhole is over a stormwater culvert that runs on the right-of-way of Regatta Road. The estimated cost for the County to repair is \$4,000. Motion in favor was made by Councilman Milliken, seconded by Councilman Mullinax.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Scope and Fee for Hazard Mitigation Project: Mrs. Kellahan presented a request for Stantec to provide engineering services for the demolition and removal of the existing structure and hardscape at 670 N. Stiles Drive. Mrs. Kellahan indicated that we had budgeted \$42,000 and the cost is less than we anticipated \$22,000. Motion in favor by Councilman Milliken, seconded by Councilwoman Mignano.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

IGA between Town, City, County, and Folly Beach for Rethink Folly Road Program Manager: Mrs. Kellahan presented an IGA (Intergovernmental Agreement) for the Town to renew its agreement for fiscal year 2020-2021 with the City, County and Folly Beach for the Rethink Folly Road Program Manager. The terms would be the same, with Town, City and County @30% each of the cost and the City of Folly Beach @ 10%. Motion in favor by Councilman Mullinax, seconded by Councilwoman Mignano.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Scope & Fee from Toole Design Group for Rethink Folly Road Program Manager: Mrs. Kellahan presented the scope and fee services from the Toole Design Group for the Rethink Folly Road Program Manager @ \$66,500. Motion in favor by Councilwoman Mignano, seconded by Councilman Mullinax. Councilman Milliken said he is happy with the Toole Group, but not so much with the Rethink Folly Road Committee. He said more input is needed from the citizens living along the corridor that has vested interests. He appreciated the information Toole provided on the hotel/motel study and its pros and cons. He is in favor of retaining the Toole Group.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Award of RFP #3-2020 for Professional Auditing Services: Mrs. Kellahan reported that the Evaluation Committee independently scored and evaluated five proposals that were received for Auditing services and narrowed it down to the top two scoring firms. The Evaluation Committee is recommending award to Love Bailey. Mayor Woolsey moved for approval and Councilman Mullinax seconded for discussion. Councilman Milliken said he is perplexed because the rating for Brittingham is higher than that of Love Bailey that serves municipalities comparable in size to the Town (City of West Columbia, Town of Lexington, and the James Island PSD), and their cost is also comparable. Councilman Milliken moved to amend the motion by substitution for consideration of Brittingham, Councilman Mullinax seconded. Councilwoman Mignano asked if there would be a conflict of interest since Brittingham is the auditor for the PSD and Mr. Wilson said there would not be a conflict. Mayor Woolsey spoke about Love Bailey having more experience with the QuickBooks on-line system that the Town uses. Mrs. Kellahan also noted a list of Towns Love Bailey prepares audits for that includes the City of Meggett that is also comparable in size to the Town. Councilman Boles asked Ms. Roe her thoughts because she would be working with the auditor. Ms. Roe spoke in favor of Love Bailey commenting that audits are designed to find errors; however, her goal is not to wait an entire year and find out that she made an error. She said Love Bailey has experience with the software we use and provided her with a contact at QuickBooks should she need help early on. She noted that Brittingham was good but did not offer this additional service. After discussion, Mayor Woolsey called for the vote.

Substitute Motion: Brittingham

Councilman Boles	No
Councilwoman Mignano	No
Councilman Milliken	Yes
Councilman Mullinax	No
Mayor Woolsey	No
Motion Failed	

Main Motion: Love Bailey

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	No
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Motion Passed 4-1

Survey of Stormwater System at Bradford Ave. to Folly Rd. to Yorktown Canal: Mr. Johnson presented a request to survey critical elevations of ditches, inlets, culverts, and features of the stormwater system that traverses Bradford Ave. to Folly Road, to Yorktown and stopping where the canal crosses Yorktown Drive. The estimated cost is \$12,787. Motion in favor was made by Councilwoman Mignano, seconded by Councilman Milliken.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Committee Reports:

Land Use: No Report

Environment and Beautification Committee: Councilman Milliken made the following announcements pertaining to upcoming Planning and Zoning meetings. The City of Charleston VRBO meeting on Monday, July 20 re: a new car wash on Folly Road. The agenda packet is on the City’s website. Town BZA meeting on Tuesday, July 21 @ 7 p.m. to consider an application for a car wash on Folly Road. Online comments are to be received by 12 N. and in person comments will be at Town Hall with social distancing.

Councilman Milliken gave an update from the Saturday, June 20 litter pickup; nine volunteers collected 22 bags of litter. The Helping Hands Committee has contracted a landscaper to help cut individuals in need yards.

Children’s Committee: No Report

Public Safety Committee: No Report

History Committee:

- Nomination to History Council: Councilman Milliken moved for the nomination of Susan Milliken, Councilman Mullinax seconded. There were no other nominations. Mayor Woolsey reminded Council that they each have a nomination. He said there are two persons no longer serving on the Council to need be replaced.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes

Councilman Mullinax Yes
Mayor Woolsey Yes
Unanimous

Rethink Folly Road Committee: Mayor Woolsey said the staff held a meeting in July. Councilman Milliken asked about nominations to the Rethink Steering Committee and public participation. Mayor Woolsey said that all meetings are public, and each elected official appoints one person to serve. Councilwoman Mignano suggested that a link for Rethink is placed on our website to allow for citizen participation.

Drainage Committee: Councilman Mullinax announced the next meeting is August 12.

Business Development Committee: Councilman Boles gave an update on the Business Directory and the members are in favor of having an online directory.

Trees Advisory Committee:

- Nomination to the Tree Advisory Council: Councilman Milliken moved for the nomination of Robin Hardin, Councilman Mullinax seconded. There were no other nominations.

Vote:

Councilman Boles Yes
Councilwoman Mignano Yes
Councilman Milliken Yes
Councilman Mullinax Yes
Mayor Woolsey Yes
Unanimous

James Island Intergovernmental Council: Mayor Woolsey announced that the Intergovernmental Council would meet on Wednesday, July 22 at 7 p.m. virtually by Zoom. Councilman Milliken expressed interest in hearing the Wambaw Drainage report.

Proclamations and Resolutions: None

Emergency Ordinances:

E-03-2020 Emergency Ordinance Pertaining to Electronic Meetings: Amended to Expire July 16: Councilman Milliken moved to extend Emergency Ordinance E-03-2020 to August 21; Councilman Boles seconded. Councilman Milliken said he was surprised that we were having a live meeting tonight. He said we are #4 in the world and he worries about himself and colleagues being exposed to the virus and a vaccine is not available yet and asked that meetings are held through a virtual platform.

Mayor Woolsey moved to amend the motion, under Section 4, to strike “a” relating to the Board of Zoning Appeals. He said the BZA has not met in six months and the members are requesting to meet virtually.

Vote on Amendment:

Councilman Boles Yes
Councilwoman Mignano Yes
Councilman Milliken Yes
Councilman Mullinax Yes
Mayor Woolsey Yes
Unanimous

Mayor Woolsey moved to include the BZA in Section 4, “b” under committees and councils for virtual meetings; Councilwoman Mignano seconded.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Main Motion with amendments

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Councilman Milliken asked and it was granted to extend the date for Emergency Ordinance E-03-2020 to August 22 without objection.

Ordinances up for Second/Final Reading:

Ordinance #2020-07: Approving Agreement and Cost Share with the James Island PSD: Mayor Woolsey moved in favor of approval; Councilman Mullinax seconded. Councilman Boles moved to amend the Ordinance by striking the last sentence under “C”; and under Section 1 “B” pertaining to the administrative fees. Mayor Woolsey said he met with the Fire Chief and the Acting Administrator at the PSD about removing the fee and they agreed. He said Pope Flynn will do a waiver of the fee and we should receive it by the end of the month.

Vote on Amendment

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Main Motion as Amended

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Ordinance #2020-08: An Ordinance to Establish Fees for Pinckney Park Pavilion: Motion in favor was made by Councilman Milliken, Councilman Mullinax seconded. Mayor Woolsey moved to amend the Ordinance to add language that fees for civic institutions and non-profits may be are waived; Councilwoman Mignano seconded.

Main Motion as Amended

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Ordinance #2020-09: An Ordinance to Establish Stormwater Fees: Motion in favor was made by Councilman Milliken, seconded by Councilman Mullinax.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Unanimous	

Ordinances up for First Reading:

Ordinance #2020-10: Electronic Meetings: Motion in favor was made by Mayor Woolsey, seconded by Councilman Mullinax. Mayor Woolsey explained the purpose is to establish a permanent ordinance to hold electronic meetings rather than extending the emergency ordinance each time. Mayor Woolsey said the second reading would take place at the August meeting.

Announcements/Closing Comments:

Councilman Boles encouraged everyone to stay healthy and safe.

Mayor Woolsey shared information about the cases on James Island (at this time 6.5%) and he hopes it will continue to decrease.

Adjourn: There being no further business to come before the body, the meeting adjourned at 8:27 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 8%

Monthly Budget Report

Fiscal Year 2020-21

1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
July	August	September	October	November	December	January	February	March	April	May	June		

GENERAL FUND REVENUE

Accommodations Tax													-	25,000	
Brokers & Insurance Tax													-	720,000	
Building Permit Fees													-	10,000	
Business Licenses	1,475												1,475	312,000	
Grant Reimbursement													-		
Franchise Fees	133,428												133,428	315,000	
Interest Income													-	550	
Alcohol Licenses -LOP													-	10,000	
Local Assessment Fees													-	1,000	
Local Option Sales Tax (PTCF)													-	953,640	
Local Option Sales Tax (rev)													-	385,050	
Miscellaneous													-	500	
Planning & Zoning Fees	1,119												1,119	12,000	
State Aid to Subdivisions													-	273,228	
Telecommunications													-	20,000	
Tree Mitigation													-	1,000	
Facility Rental Fees													-	8,000	
Homestead Exemption													-	48,000	
	136,022	-	-	-	-	-	-	-	-	-	-	-	Total	136,022	3,094,968
													% of Budget		4%

ADMINISTRATION

Salaries	30,418																		30,418	282,040	
Benefits, Taxes & Fees	11,379																		11,379	106,800	
Copier	325																		325	5,500	
Supplies	102																		102	7,000	
Postage	214																		214	6,000	
Information Services	4,337																		4,337	60,200	
MASC Membership																			-	5,500	
Insurance	16,533																		16,533	40,000	
Legal & Professional Services																			-	40,000	
Town Codification																			-	2,000	
Advertising																			-	5,000	
Audit																			-	16,000	
Mileage Reimbursement																			-	800	
Bonding																			-	700	
Employee Training & Wellness	52																		52	3,800	
Dues and Subscriptions																			-	1,500	
Training & Travel																			-	2,000	
Grant Writing Services																			-	13,000	
Employee Appreciation																			-	800	
Mobile Devices	55																		55	2,300	
Credit card (Square)	74																		74		
Bank Charges (Payroll Expenses)	250																		250	2,000	
	63,738	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Total	63,738	602,940
																				% of Budget	11%

ELECTED OFFICIALS

Salaries	5,654																			5,654	50,000
Benefits, Taxes & Fees	5,186																			5,186	46,960
Mayor Expense																				-	1,000
Council Expense																				-	2,000
Mobile Devices																				-	2,100
	10,840	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Total	10,840	102,060
																				% of Budget	11%

GENERAL OPERATIONS

Salaries	38,158																			38,158	360,022
Benefits, Taxes & Fees	13,655																			13,655	137,350
																				51,814	497,372
																				% of Budget	10%

PLANNING

Supplies																			-	600
Advertising																			-	1,500
Mileage Reimbursement																			-	200
Dues and Subscriptions																			-	1,040
Training & Travel																			-	1,000
Mobile Devices	27																		27	660
Equipment/Software																			-	2,800
Uniform / PPE																			-	500
Planning Commission	250																		250	4,000
Board of Zoning Appeals	200																		200	4,000
	477	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	477	16,300
																			% of Budget	3%

BUILDING INSPECTION

Mileage Reimbursement																				-	500
Community Outreach																				-	250
Mobile Devices	65																		65	780	
Supplies																			-	600	
Equipment / Software																			-	300	
Uniform / PPE																			-	250	
Dues & Subscriptions																			-	800	
Travel & Training																			-	1,400	
	65	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	65	4,880	
																			% of Budget	1%	

PUBLIC WORKS

Mileage Reimbursement																				-	300
Training & Travel																				-	1,925
Public Outreach																					500
Projects	3,555																		3,555	145,000	
Mobile Devices	86																		86	1,345	
Uniform / PPE																			-	700	
Supplies	643																		643	12,200	
Emergency Management	351																		351	25,000	
Dues and Subscriptions																					425
Asset Management																					50,000
Tree Maintenance and Care																					20,000
Groundskeeping	4,180																		4,180	61,000	
	8,815	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,815	318,395	
																			% of Budget	3%	

CODES & SAFETY

Mileage Reimbursement															-	100	
Equipment															-	900	
Radio Contract															-	1,400	
Training															-	500	
Supplies															-	250	
Uniform / PPE															-	250	
ISP Dedicated Officer Annual Expense																59,840	
ISP Programs & Supplies															-	14,220	
ISP Salaries	20,805														20,805	204,880	
Deputy Benefits, Taxes & Fees	5,616														5,616	59,660	
Unsafe Buildings Demolition															-	20,000	
Overgrown Lot Clearing															-	8,000	
Animal Control															-	500	
Crime Watch Materials															-	250	
Mobile Devices															-		
Membership/Dues																250	
	26,421	-	-	-	-	-	-	-	-	-	-	-	-	-	Total	26,421	371,000
															% of Budget		7%

PARKS & RECREATION

JIRC Contribution																-	4,750
Park Maintenance																-	14,500
Special Events																-	5,000
Youth Sports Program																-	14,725
		-	-	-	-	-	-	-	-	-	-	-	-	-	Total	-	38,975
															% of Budget		0%

FACILITIES & EQUIPMENT

Utilities																-	34,000
Security Monitoring	76															76	1,000
Janitorial																-	9,420
Equipment / Furniture	296															296	5,700
Facilities Maintenance	421															421	6,500
Vehicle Maintenance Expense	242															242	6,500
Generator Maintenance																-	1,000
Street Lights																-	149,000
	1,035	-	-	-	-	-	-	-	-	-	-	-	-	-	Total	1,035	213,120
															% of Budget		0%

ADMINISTRATOR'S REPORT

Aug-20

ADMIN NOTES

- 1) JIACC Interior Renovations is currently out for bid - bids are due back to us on 9/10
- 2) Traffic Calming project on Clearview/Eastwood/Stiles and Schooner is completed
- 3) Find attached Dominion and Arborist tree trimming reports since last Update
- 4) SC CARES Funding has opened up to municipalities to reimburse for expenses and lost revenue
- 5) Town Newsletter to be mailed out in August
- 6) Staff currently preparing Annual Dept. Report to be presented at the Sept Council meeting
- 7) CTC request for Radar speed signs at Ft. Johnson/ Lighthouse was approved (City/DOT request for culvert under Central Park approved). TST Dills Bluff Phase III request wasn't approved, but bike/ped improvements to Folly & Ft. Johnson intersection was approved

Business Licenses **62**

*25 of those processed at Town hall

Code Enforcement Cases

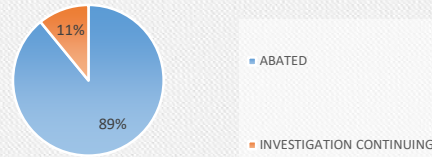
TOTAL CASES	622
ABATED	554
INVESTIGATION CONTINUING	68
RANK VEGETATION / SOLID WASTE	152
INOPERABLE VEHICLE	111
TREE CASES	43
NUISANCE PROPERTY	56

#15 new cases

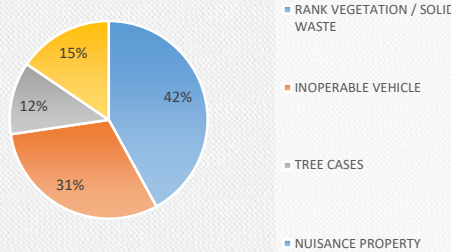
Building Permits & Inspections

	Permits	Inspections
	81	110
Building	25	50
Electrical	19	22
Plumbing	10	10
Mechanical	5	7
Gas	5	21
Pool	3	
Roofing	6	
Fire System	-	
Sign	-	
Trades	8	
Manufactured Home	-	
Previous Month	61	119

Code Enforcement - Case Status



Code Enforcement - Case Type

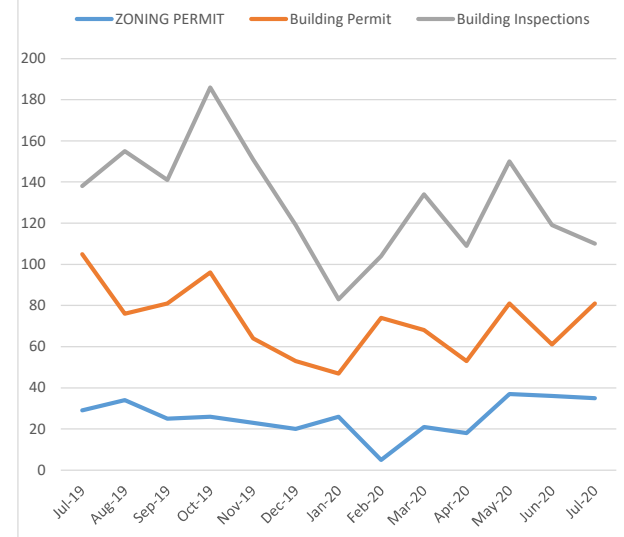


PERMIT TYPE	Jul-20
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	
DEMOLITION PERMIT	
EXEMPT PLATS	
FIREWORK STAND	
HOME OCCUPATION	9
LSPR	
NON-EXEMPT PLAT	
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	12
REZONING	
SPR	
SIGN PERMIT	1
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	1
TREE REMOVAL	11
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	1
TOTAL	35

PUBLIC WORKS NOTES

- 1) There were 5 new requests for service in June, 2 were drainage related. Staff has responded to all requests.
- 2) Staff and volunteers from the JICHS Environmental Club conducted a trash pick up at Brantley Park.
- 3) Staff and engineers from Thomas and Hutton met to begin work on the Geothinq Stormwater Asset Management component.
- 4) Staff continued maintenance on the walking path at Pinckney Park.
- 5) Staff participated in a virtual SCASM Board of Directors meeting.
- 6) Staff participated in a virtual meeting with other Municipalities and Charleston County to review storm debris clean-up procedures.
- 7) Staff made preparations for Hurricane ISAIAS.
- 8) The monthly stormwater managers meeting was held by teleconference.
- 9) Staff installed fencing around the dry pond at Pinckney Park, spread mulch at Dock Street Park and built new trash can housings for Pinckney Pavilion. Staff cleaned 12 signs in June and installed 5 new STOP sign and 26 new street name signs. Staff filled 4 potholes with 6 bags of material.

PERMITS - 13 MONTH HISTORY



Arborist Reports April thru August

8/14

Hi Ashley,

this week I met with Lewis Tree and Clay with Dominion this wednesday. The areas inspected were Lighthouse circle, Piccadilly and Mickel Drive and Secessionville Rd.

8/7/20

I met with Clay and the Lewis Tree climbing crew on Fort Johnson this wednesday.

I also inspected work done on Pauline Dr and at 1014 Camp Rd.

I found the work to be wanting in some aspects but overall acceptable. Cuts are far better than just a few months ago and the crews are pruning back to proper parent limbs.

One issue is that new crew members are wanting proper techniques and need time to acclimate to the James Island standards.

On a side note, I scheduled my vacation for the 19th of august till september 16th. I plan two more visits before I leave.

Thanks!

7/31/20

This Tuesday I met with Clay of Dominion to discuss work done at 1504 Kentwood Circle. We had a meeting with the homeowner. I further inspected the work done on Kentwood Circle and added one tree to the mitigation list.

Today, Friday, I met with Mark and Kristen to discuss the live oak at 1399a Camp Rd.

- This is a 45" live oak in decline.
- There is significant die-back and damage to a major leader.
- I recommend pruning, both of dead wood and the removal of the damaged leader.
- We also formulated a plan to do periodic watering; 250 gallons of water per week.
- I asked Mark to contact the gas company to make sure there is no gas leak near the tree

I believe the tree has the potential to improve its health so it can be there for another 20 years.

Thanks!

7/24/20

Hi Ashley,

I did my tree inspection this past Tuesday and found the Lewis tree crews striving to meet our standards. They are succeeding in many ways and am happy with their progress.

I had a conversation with their foreman Josh and reiterated some of the important points: proper cuts, no scars, leave as much green tissue to shade the interior canopy and let the crews know that powerline pruning is some of the most challenging work in arboriculture.

He seems to have taken the message to heart.

I asked Clay to keep me apprised if any new crews come into the area.

Have a great weekend,

Thanks!

7/17/20

I met with Clay and the crews this Monday. There was only one crew working that day. Clay and I reviewed the work and had an in-depth discussion regarding proper pruning.

I also spend some time writing suggestions for a new draft to The Agreement, as requested by Garret Millikan.

Thanks!

7/1/20

Monday started at Stone Post Rd where the pruning went well. Right next door, trees had been pruned sometime before. I am including the two photos. These highlight what is possible (where the trees look barely touched) vs. what we get most of the time (the trees overpruned).

I had a meeting with the Lewis forman today (he did not do the work on Stone Post rd) and asked him to look at and try and emulate the work done on Stone Post.

I am seeing better cuts, less scarring but also what seems like over pruning.

Its still a work in progress.

Thanks,

Chris

6/24/20

Hi Ashley,

I added 4 trees to the current mitigation list (included).

I inspected the work done by the crews on Fort Johnson and the soccer fields.

There were new crews at work from out of town that needed guidance.

It's important that we are notified when new crews come to work in James Island so we can get them trained and on the same page quickly.

6/19/20

Hi Ashley,

I visited with the crews yesterday and found the work to be of good quality. I inspected the Honey Hill neighborhood, Sea side lane, Elliot Cut, Regina Lane Camp Rd and Dills Bluff.

Thanks!

6/13/20

Hi Ashley,

this week I met with Clay and the crews of Lewis Tree at 719 Seaward Dr. We discussed pruning less, instead of more.

The crews have made substantial progress in the quality of their work and I think a once, weekly visit will suffice starting this week.

6/6/20

This past Tuesday I met with Lewis Tree crew on Galleon. We discussed not removing too much foliage when pruning. We used a tree as an example that has just been pruned.

On Thursday I met with Clay at 613 Seaward dr, to discuss work in progress at that address.

We then looked at the tree on Galleon.

I am moving the discussion from proper cuts to directional pruning and leaving foliage that covers the bark of the trunk and limbs. This is an important step to keep the trees healthy.

(FYI, I split the drive time on Tuesday with an other client in Charleston)

5/27/20

Hi Ashley,

Today I met with Clay of Dominion at 982 Foxcroft. We joined the homeowner in the back yard and inspected the work done by Lewis Tree. Aside from some scarring on the trunks, I found the work to have been done according to standards. I communicated this to the home owner.

I then asked Clay to join me and inspect work done at 1014 Foxcroft.

We had met at this location two weeks back with Clay and Mark of Dominion, Mark Johnson with the Town and the foreman with Lewis Tree.

The tree in question is a 64" live oak, almost directly underneath the power lines. At the time of this inspection, the tree had a full canopy with the power lines running through a corridor in the canopy. We discussed a pruning plan and possibly moving the lines.

No substantive course of action was decided on at that time while I was present.

Returning to inspect the tree today, I found that in my estimation, close to 50% of the tree had been removed and multiple stubs and unsustainable branches left. As far as I could see, no standards had been adhered to while pruning this tree. I am including pictures.

It is my understanding that the crew that did this work has attended a training session and is done with the work at Foxcroft.

After this we met at 669 Port Circle to discuss the proposed work. We met with the home owner there and decided to meet and do the work this coming Friday.

We then inspected work done

5/20/20

Good morning Ashley,

as per our conversation yesterday, I inspected the work done by Lewis Tree yesterday and found crews working on Clipper, Schooner, Hermitage Rd, Creekside Dr, Leward Rd and Foxcroft Rd.

The 2019 and 2020 crews all have made significant progress in their pruning skills. Flush cuts, scarring and "dog ears" are becoming rare and this is to the benefit of the trees. Some trees are still left with over-pruned branches that will need eventual removal.

The crews on Foxcroft are new to the area and are not following ANSI 300 pruning to standards. Flush cuts, stubs and over-pruned branches are common. This does permanent damage to the trees.

5/15/20

This week I started with inspecting the work in the Lighthouse neighborhood; work being done by the 2019 crew. The work was much better what cuts are concerned but additional limbs should be removed. But we can fix that. I also met with clients and the 2020 crew on Kentwood Circle.

This Friday I met a crew at Foxcroft. This is a new crew out of Florida who I am not familiar with. They are working in the back yards clearing lines.

The work was sub par and the foreman was not familiar with ANSI 300 standards. I met with Clay and Mark of Dominion energy to discuss the work.

I pointed out that cuts had been poorly made, trees needed to be removed due to over-pruning and limbs cut back to their proper place.

Although Mark Johnson made it clear that work should be stopped until the crew could be brought up to date, Mark with Dominion said that would not happen and work would continue.

I have added 6 trees to the mitigation list, 4 of which are live oaks, 36" dbh.

5/8/20

This week I met with Josh in the Lighthouse neighborhood. He is the Lewis foreman for the 2019 crew. We inspected the work together and found it to be much improved.

I plan to be back in James Island this coming Tuesday

5/1/20

Thanks!

The week started with a meeting with Clay and Brook Lyon at 669 Port Circle. We then met with the 2019 crew working in the Lighthouse neighborhood.

On Thursday I also met with Josh at Brigantine and Light House and discussed the work being done. It seems like the crews have embraced the message of the previous training session and are doing better.

Thanks!

4/24/20

the week started out with a training session at the soccer fields early in the morning. Lewis tree had brought Gerald Plotter in town and he addressed the crews. Thereafter we followed the crews into the field where I had a chance to give feedback myself.

On Thursday I inspected work done by these same crews and noticed some improvement in the work.

7 trees were added to the mitigation list this week.

I am including my invoice for this week and my corrected invoice from last week which had a mistake in the amount.

4/17/20

Hi Ashley,

like I said yesterday, I met with Mark, Clay and neighbors on Stiles Dr. yesterday. After a discussion on pruning standards, people seemed to be understanding of our intentions and were hopeful that the tree would do better after the mitigation pruning. I didn't specify when this would take place.

Crews were pruning the oaks at the soccer complex yesterday. These trees will look bad after they are done. This is not so much the fault of the pruning crews as it is a planning mistake. These trees are not compatible with power lines.

I plan to be back next week and join Garry Plotner with the training module.

I have added 9 trees to the mitigation list.

4/9/20

This week I met with Garry Plotner, arborist with Lewis Tree. We had a good conversation about the way we want to see our trees pruned and how to make that happen. I think it payed off; I did not add any trees to the mitigation list this week.

Problems remain but on the whole, the work I inspected this Wednesday was of much better quality than that of the week before.

Garry and I are set to meet again next week to review work and do a training seminar.



Jennifer Hightower
Economic Development & Local Government Manager
2392 W. Aviation Avenue
North Charleston, SC 29406
jennifer.hightower@dominionenergy.com
Office: 843-576-8661 / Mobile: 843-214-0085

Ms. Ashley Kellahan, Administrator
Town of James Island
1122 Dills Bluff Road
James Island, South Carolina 29414

May 1, 2020

RE: Town of James Island Tree Protection Agreement - Pruning Communication, May 2020

Dear Ms. Kellahan,

In accordance with our Tree Protection Agreement, our utility pruning project updates are as follows:

3.2.1 Company Designee Contact Information (same as previous)

- Mark Branham: 843.576.8280, mark.branham@dominionenergy.com
- Clay Chaplin: 843.576.8212, clay.chaplin@dominionenergy.com

3.2.2 Dates of Notification

- Please remember our projects are trimmed by sections and not all property owners will receive notification at the same time
- Notification will be via postcard or email depending on the customer's communication preference

2019 Project

- Section E: Notification sent on November 21, 2019 to property owners, work is in progress
- Section F: Notification sent on January 8, 2020 to property owners, work is in progress

2020 Project

- Section A: Notification sent on January 8, 2020 to property owners, work is in progress
- Section B: Notification sent on March 3, 2020 to property owners; work is in progress
- Section J: Notification sent on April 1, 2020 to property owners; work is in progress
- Section C: Notification sent on April 30, 2020 to property owners; work will begin in May

3.2.3 Dates of Press Releases

- January 6, 2020 – media advisory re: Public Workshop on 1/8/2020

3.2.4 Resident Communication

- Example postcard notification is attached, titled "SCEG – RT postcard notification"

3.2.5 Smaller Map for Pruning in Specific Locations

- 2019 Project Map Section L19: see attached, "L19-James_Island"
 - Section E Map: see attached, "James Island Project L19 Section E"
 - Section F Map: see attached, "James Island Project L19 Section F"
- 2020 Project Map Section F33: see attached, "F33-James_Island"
 - Town of James Island municipal boundary map: see attached, "2020_Municipality_Maps_Town of James Island"
 - Section A Map: see attached, "James Island Project F33 Section A"
 - Section B Map: see attached, "James Island Project F33 Section B"
 - Section C Map: see attached, "James Island Project F33 Section C"
 - Section J Map: see attached, "James Island Project F33 Section J"



3.2.6 Approximate Timeframes

- 2019 Project: James Island (general) – commenced July 8, 2019, expected completion May 2020
- 2020 Project: James Island (general) – commenced Feb. 3, 2020, expected completion end of year

3.2.7 Dates of Public Meetings

- January 8, 2020; Public Workshop at James Island Town Hall to review 2020 trimming project

Please contact us with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "JH", written over a light blue circular stamp.

Jennifer Hightower

cc: Mark Branham & Clay Chaplin



Jennifer Hightower
Economic Development & Local Government Manager
2392 W. Aviation Avenue
North Charleston, SC 29406
jennifer.hightower@dominionenergy.com
Office: 843-576-8661 / Mobile: 843-214-0085

Ms. Ashley Kellahan, Administrator
Town of James Island
1122 Dills Bluff Road
James Island, South Carolina 29414

June 5, 2020

RE: Town of James Island Tree Protection Agreement - Pruning Communication, June 2020

Dear Ms. Kellahan,

In accordance with our Tree Protection Agreement, our utility pruning project updates are as follows:

3.2.1 Company Designee Contact Information (same as previous)

- Mark Branham: 843.576.8280, mark.branham@dominionenergy.com
- Clay Chaplin: 843.576.8212, clay.chaplin@dominionenergy.com

3.2.2 Dates of Notification

- Please remember our projects are trimmed by sections and not all property owners will receive notification at the same time
- Notification will be via postcard or email depending on the customer's communication preference

2019 Project

- Section E: Notification sent on November 21, 2019 to property owners, work is in progress
- Section F: Notification sent on January 8, 2020 to property owners, work is in progress

2020 Project

- Section A: Notification sent on January 8, 2020 to property owners, work is in progress
- Section B: Notification sent on March 3, 2020 to property owners; work is in progress
- Section J: Notification sent on April 1, 2020 to property owners; work is in progress
- Section C: Notification sent on April 30, 2020 to property owners; work is in progress
- Section D: Notification sent on May 25, 2020 to property owners, work is in progress

3.2.3 Dates of Press Releases

- January 6, 2020 – media advisory re: Public Workshop on 1/8/2020

3.2.4 Resident Communication

- Example postcard notification is attached, titled "SCEG – RT postcard notification"

3.2.5 Smaller Map for Pruning in Specific Locations

- 2019 Project Map Section L19: see attached, "L19-James_Island"
 - Section E Map: see attached, "James Island Project L19 Section E"
 - Section F Map: see attached, "James Island Project L19 Section F"
- 2020 Project Map Section F33: see attached, "F33-James_Island"
 - Town of James Island municipal boundary map: see attached, "2020_Municipality_Maps_Town of James Island"
 - Section A Map: see attached, "James Island Project F33 Section A"
 - Section B Map: see attached, "James Island Project F33 Section B"
 - Section C Map: see attached, "James Island Project F33 Section C"
 - Section D Map: see attached, "James Island Project F33 Section D"
 - Section J Map: see attached, "James Island Project F33 Section J"



3.2.6 Approximate Timeframes

- 2019 Project: James Island (general) – commenced July 8, 2019, expected completion June 2020
- 2020 Project: James Island (general) – commenced Feb. 3, 2020, expected completion end of year

3.2.7 Dates of Public Meetings

- January 8, 2020; Public Workshop at James Island Town Hall to review 2020 trimming project

Please contact us with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "JH", written over a light blue circular stamp.

Jennifer Hightower

cc: Mark Branham & Clay Chaplin



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Economic Development & Local Government Manager
2392 W. Aviation Avenue
North Charleston, SC 29406
jennifer.hightower@dominionenergy.com
Office: 843-576-8661 / Mobile: 843-214-0085

Ms. Ashley Kellahan, Administrator
Town of James Island
1122 Dills Bluff Road
James Island, South Carolina 29414

August 6, 2020

RE: Town of James Island Tree Protection Agreement - Pruning Communication, August 2020

Dear Ms. Kellahan,

In accordance with our Tree Protection Agreement, our utility pruning project updates are as follows:

3.2.1 Company Designee Contact Information (same as previous)

- Mark Branham: 843.576.8280, mark.branham@dominionenergy.com
- Clay Chaplin: 843.576.8212, clay.chaplin@dominionenergy.com

3.2.2 Dates of Notification

- Please remember our projects are trimmed by sections and not all property owners will receive notification at the same time
- Notification will be via postcard or email depending on the customer's communication preference

2019 Project

- Section E: Work is complete
- Section F: Work is complete

2020 Project

- Section A: Notification sent on January 8, 2020 to property owners, work is in progress
- Section B: Notification sent on March 3, 2020 to property owners; work is in progress
- Section J: Notification sent on April 1, 2020 to property owners; work is in progress
- Section C: Notification sent on April 30, 2020 to property owners; work is in progress
- Section D: Notification sent on May 25, 2020 to property owners, work is in progress
- Section E: Notification sent on June 23, 2020 to property owners, work will begin soon

3.2.3 Dates of Press Releases

- January 6, 2020 – media advisory re: Public Workshop on 1/8/2020

3.2.4 Resident Communication

- Example postcard notification is attached, titled "SCEG – RT postcard notification"

3.2.5 Smaller Map for Pruning in Specific Locations

- 2020 Project Map Section F33: see attached, "F33-James_Island"
 - Town of James Island municipal boundary map: see attached, "2020_Municipality_Maps_Town of James Island"
 - Section A Map: see attached, "James Island Project F33 Section A"
 - Section B Map: see attached, "James Island Project F33 Section B"
 - Section C Map: see attached, "James Island Project F33 Section C"
 - Section D Map: see attached, "James Island Project F33 Section D"
 - Section E Map: see attached, "James Island Project F33 Section E"
 - Section J Map: see attached, "James Island Project F33 Section J"



3.2.6 Approximate Timeframes

- 2019 Project: James Island (general) – commenced July 8, 2019, expected completion July 2020
- 2020 Project: James Island (general) – commenced Feb. 3, 2020, expected completion end of year

3.2.7 Dates of Public Meetings

- January 8, 2020; Public Workshop at James Island Town Hall to review 2020 trimming project

Please contact us with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "JH", written over a light blue circular stamp.

Jennifer Hightower

cc: Mark Branham & Clay Chaplin

2020 EMERGENCY PLAN AND HURRICANE SEASON UPDATE

EMERGENCY PLAN IS UPDATED ON REGULAR BASIS

PARTICULAR FOCUS IS PLACED ON THE HURRICANE PLAN PRIOR TO SEASON

UPDATES INCLUDE OPCON STATUS CHANGES, CONTACTS, PROCESSES ETC.

PLAN WAS ENACTED FOR ISAIAS WITH POSITIVE RESULTS

TOWN PARTICIPATES WITH COUNTY EMD ON EOC CONFERENCE CALLS

TOWN ALSO PARTICIPATES IN SHELTER CALLS FOR 2020 SEASON

PARTNERS INCLUDE RED CROSS, COUNTY, CCSD, DSS, CITY, N. CHAS, MT. P

COUNTY SHELTERS ARE IN NORTH AREA DUE TO FLOOD ZONE REQUIREMENTS

PRIMARY CONCERN IS LESS SHELTER CAPACITY DURING COVID

EMPHASIS ON EVACUATION OVER SHELTERING WHEN POSSIBLE

ONE SHELTER IS DESIGNATED FOR PETS

TRANSPORTATION IS INCLUDED IN HURRICANE PLANNING PROCESS

FOCUS ON PROVIDING STAFF AND MEDICAL ASSISTANCE DURING THIS TIME



Town of James Island Public Works Department Stormwater Program



946 Mount Vernon

Erosion around culvert spigot from roadway and possible joint failure causing roadside erosion and driveway apron failure. Repairs needed and erosion control should be installed.



754 Waterloo

Driveway culvert has sunk to a lower elevation due to poor soil conditions. Needs to be excavated, soil compacted, #57 stone put in for a base and sides stabilized as pipe is re-laid.

Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 5/25/2020 Request ID 9329
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 754 Waterloo St. upgrade 16' of 15" RCP to 24' of 15" RCP. Replace concrete apron approx 11'x16'.

Total Labor Cost \$5,001.00
Total Equipment Cost \$3,145.40

Material

ID	Description	Usage	Material Cost
37100	Fabric, Pipe Wrap - 3' x 300' - 4 oz.	30.00	\$9.30
			\$9.30

Other

Date	Short Description	Purchase Order	Vendor	Cost
4/20/2020	24' of 15" RCP		CP&P - Concrete Pipe And Precast	\$358.40
4/20/2020	4 cubic yards concrete		Knight's Redi Mix	\$697.05
Total Other				\$1,055.45
Sub Total				\$9,211.15
10% Contingency				\$921.12
Grand Total Estimate				\$10,132.27

Agency Approval : _____

Date: _____

Org Key (For non-General Fund Request) : _____

Obj Code: _____

(For Public Works Use Only)
 F/O Manager/Director Approval : _____

Date: _____

Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 5/25/2020 Request ID 7398
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 946 Mt Vernon Dr. extend culvert with 4' of 15" salvaged RCP. Excavate broken section of apron approximately 4'x10' and pour new concrete.

Total Labor Cost \$3,334.00
Total Equipment Cost \$3,145.40

Material

ID	Description	Usage	Material Cost
37100	Fabric, Pipe Wrap - 3' x 300' - 4 oz.	30.00	\$9.30 \$9.30

Other

Date	Short Description	Purchase Order	Vendor	Cost
4/20/2020	2 cubic yards concrete		Knight's Redi Mix	\$376.60
Total Other				\$376.60
Sub Total				\$6,865.30
10% Contingency				\$686.53
Grand Total Estimate				\$7,551.83

Agency Approval : _____ **Date:** _____

Org Key (For non-General Fund Request) : _____ **Obj Code:** _____

(For Public Works Use Only)
F/O Manager/Director Approval : _____ **Date:** _____



ARCHITECTS • ENGINEERS • LANDSCAPE ARCHITECTS

FEE PROPOSAL

PROPOSAL #: 3082.1901-002

DATE: June 18, 2020

TO: Ashley Kellahan
Town Administrator
Town of James Island

SENT BY: PHONE
 FAX
 EMAIL skellahan@jamesislandsc.us

RE: Lighthouse Point and Cedar Point Pond Enhancements

BY: Laura S. Cabiness, P.E.

TIME FRAME: 30 days

SCOPE OF SERVICES:

The project involves the investigation of 2 ponds:
Pond 1 – Seaward Drive pond
Pond 2 – Cedar Point pond

Problem: The ponds are interconnected. Pond 1 has experienced multiple algae blooms affecting the habitat and aesthetics of the pond. Pond 2 which is downstream of Pond 1 and is assumed to have a greater saltwater exchange with routine tides has not exhibited the same algae blooms.

Purpose: The Town of James Island would like to consider improvements to enhance water quality to support natural habitat and reduce the need for chemical treatment of the pond.

This proposal recommends that an initial step be taken to evaluate the water quality of the 2 ponds by a water quality scientist. We would subcontract with Diane Lauritsen, Ph.D., a local expert on water quality to collect water samples, have them tested by a qualified laboratory and prepare a report and recommendations based on the results. Once the sampling and testing is complete, we will incorporate the results in an overall report and presentation to Town Council.

The fee proposed for this work with sample collection, testing and presentation to Council is \$4,000.

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project.

Sincerely,

JOHNSON, LASCHOBER & ASSOCIATES, P.C.


Laura S. Cabiness, P.E.



JAMES ISLAND ARTS & CULTURAL CENTER

Furniture Proposal

08.03.20

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ABOUT US

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Morrisville, NC 27560

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101 W Worthington Ave, Suite 260
Charlotte, NC 28203

Greenville Showroom
18 S Markley Street Greenville,
SC 29601

Columbia Office
823 Gervais Street, Suite 220
Columbia, SC 29201

Charleston Showroom
1834 Summerville Avenue, Suite 100
Charleston, SC 29405

Charlotte Warehouse
3923 Shutterfly Road, Suite 100
Charlotte, NC 28273

Greenville Warehouse
202 Industrial Drive
Greenville, SC 29607

Greensboro Showroom
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barrett.dunigan@fgould.com
215.789.2040



LGFCU | Raleigh, NC
Mark Caverly | Executive Vice President
Mark.caverly@lgfcu.org
919.755.0534



Mecklenburg County – LUESA | Charlotte, NC
Maia M. Setzer | Support Division Director
Maia.setzer@mecklenburgcountync.gov
980.314.3330



LGFCU | Raleigh, NC
Mark Caverly | Executive Vice President
Mark.caverly@lgfcu.org
919.755.0534

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Genband
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Honda
Ingersoll Rand
IQUVIA
Honeywell
NN Inc
PNC

Reynolds America
RTI International
SAS Institute
Seqirus
Veritas
Wells Fargo
Extended Stay
Qorvo
Square 1 Bank

CAPABILITIES

PMC COMMERCIAL INTERIORS

From ideation to technology, we can support any project — complex or standard, from workplace to healthcare environments — comprehensively.

But our work doesn't stop there. With growing organizations and evolving technologies come new environmental requirements. That's when a trusted relationship with PMC truly comes in handy.



IDEATION

Our team helps you recognize key drivers effecting the way your organization works. By researching current trends and uncovering the issues you're facing, we're able to combine this knowledge with a tailored solution.

- Conceptual Application
- Change Management
- Workplace Research
- Workstyle Assessments
- Workshops
- Departmental Programming
- Pre & Post Occupancy Reporting



ARCHITECTURAL

Our architectural solutions can give the look and performance you want with with build in adaptability. Our products are 100% reconfigurable, making future changes easy and efficient.

- Moveable Walls
- Modular Power
- Washroom Partitions
- Hardware
- Specialty Glass
- Film
- Signage



FURNITURE

Our team does the research to bring the latest products into the workplace — so you the user — can experience a space that is connected around your team and requirements.

- Design & Procurement Services
- Ergonomic Assessments
- 300+ Manufacturers
- National & Local Contracts
- Standards Development



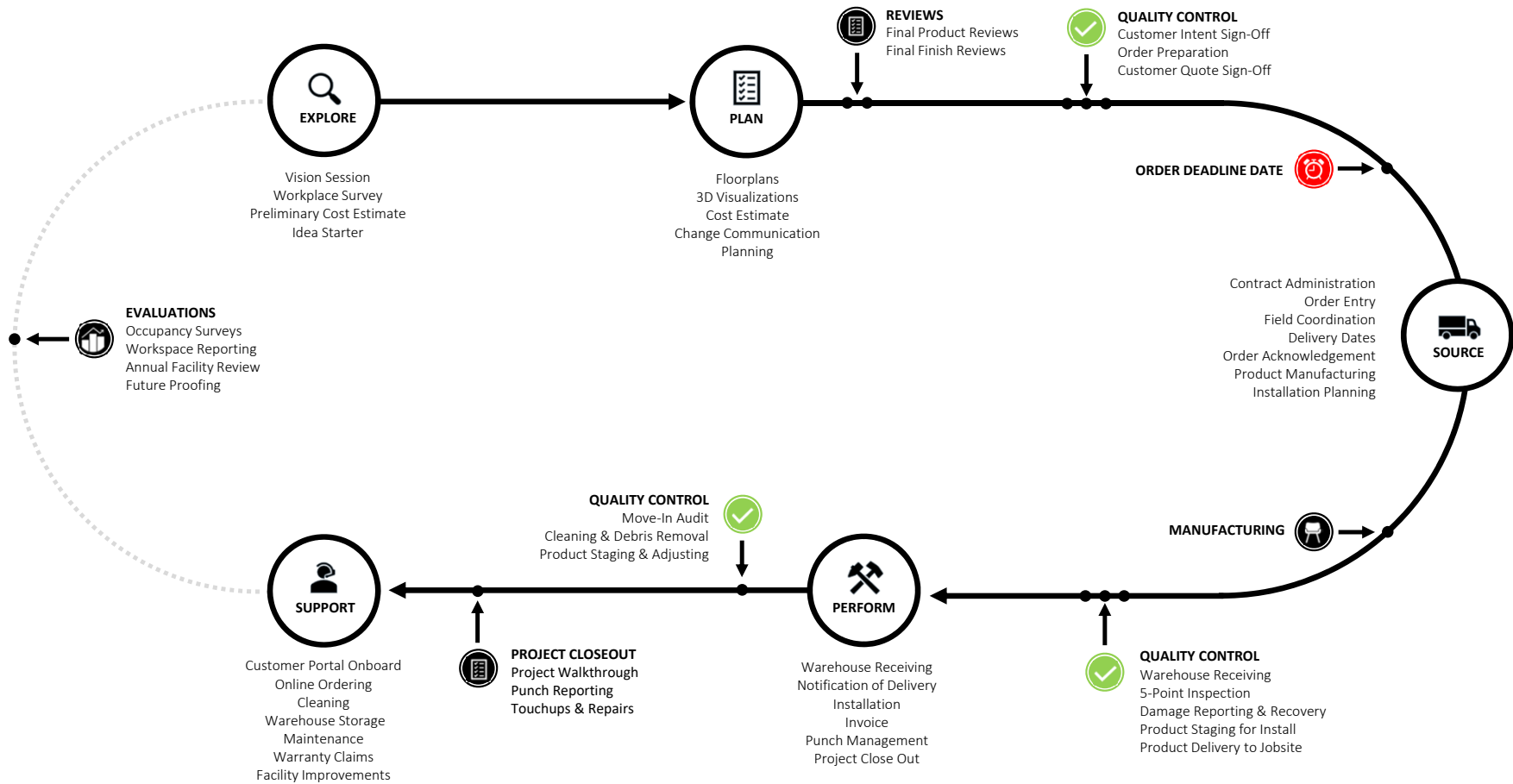
TECHNOLOGY

We offer a variety of digital tools — from room managers to device charging solutions to video conferencing systems — that enhance office environments and the productivity of the people working in them.

- Consulting Services
- Collaborative Sharing
- Video Conferencing
- Sound Masking
- Room Management
- Sensor and Analytic Reporting
- Digital Signage

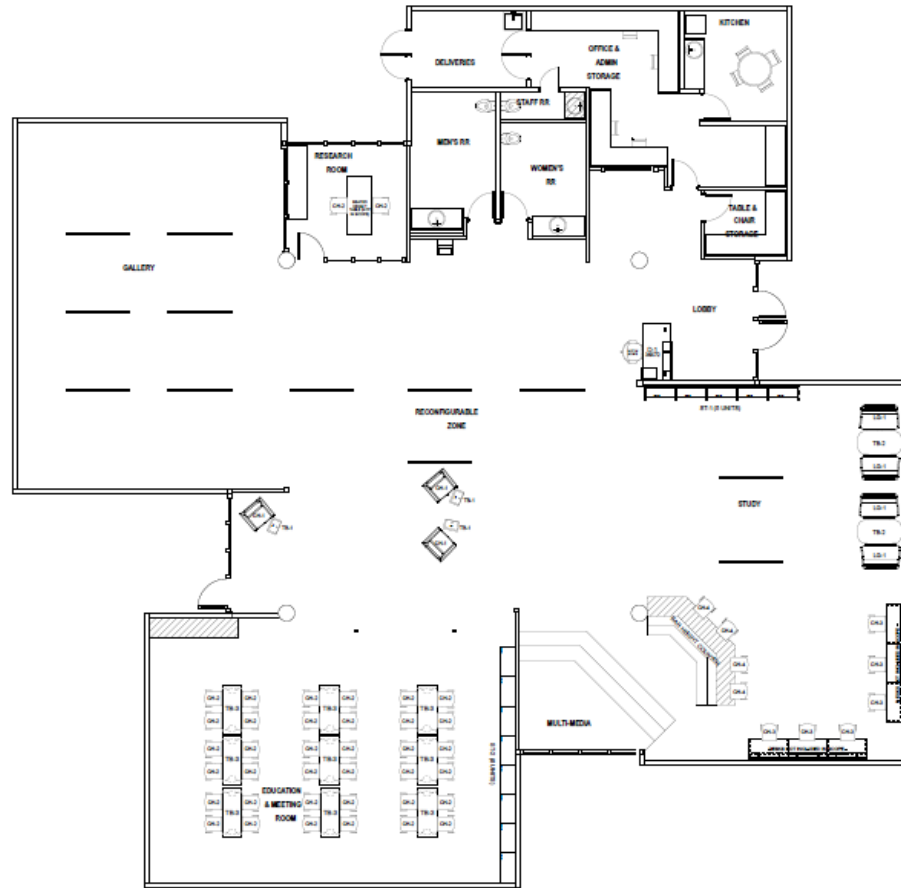
CUSTOMER EXPERIENCE

PMC COMMERCIAL INTERIORS



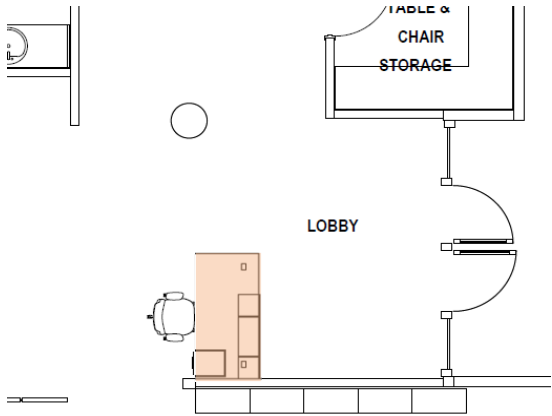
FURNITURE PLAN

Overview



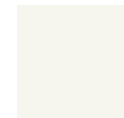
PRODUCT SOLUTION

RECEPTION | Desk



Groupe Lacasse

- 36" D x 72" W
- Non-powered
- Laminate finish (TFL)



Shelf/Transaction
Laminate:
Snow



Desk Laminate:
Sahara

PRODUCT SOLUTION

RECONFIGURABLE ZONE | Lounge Chair & Table



Chair Fabric:
*Designtex Rove
Glacier*



Chair Base:
Chrome



Table Laminate:
Fashion Grey

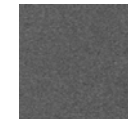
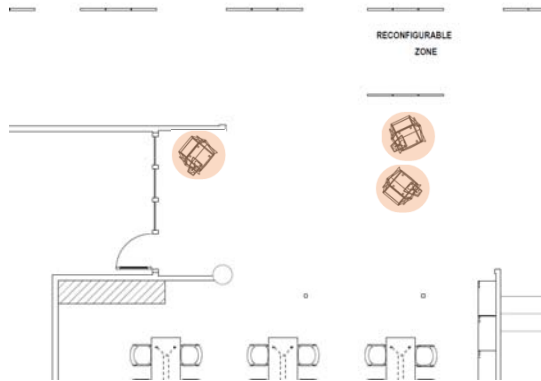


Table Base:
Gunmetal

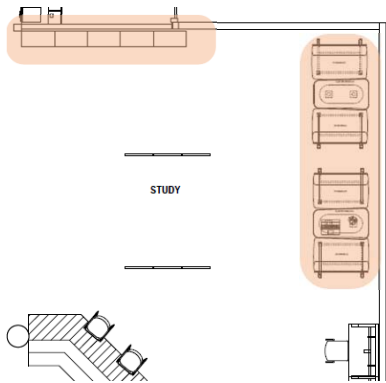
Encore Clipse Source LT Table

- (3) Encore Clipse Lounge Chairs, Grade 6 Fabric
- (3) Source LT Laptop Tables



PRODUCT SOLUTION

STUDY



Lounge Furniture

- (4) Encore Visor 2-Seater Lounge Chairs with Privacy surround, Grade 2 fabric
- (2) Haworth Pip Collaborative Table



Seat Fabric:
*CF Stinson
Avant Dove*



Surround Fabric:
*CF Stinson Avant
Water*



Chair Base:
Chrome



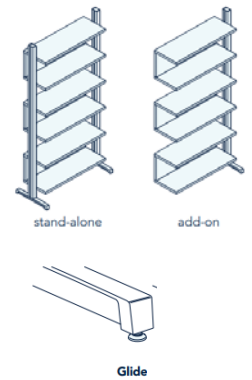
Table Laminate:
*Haworth
Landmark*



Table Base:
Metallic Silver

9

PMC Inc.



Surface Works

- Freestanding Shelving, Connects together
- 18"D x 40"W x 83"H (Starter)
- 18"D x 38"W x 83"H (Add On)
- Glides
- Qty: 1 Starter Unit + 4 Add-on Units



Laminate:
*Formica Dover
White*



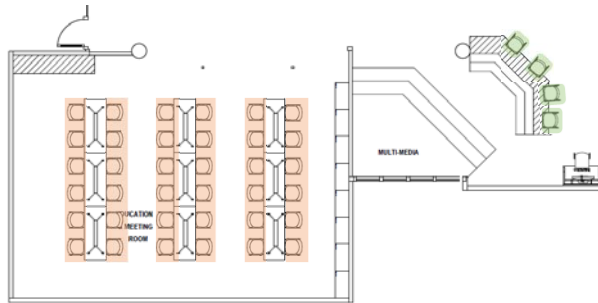
Edge Band:
E30 White



Trim:
P06 Silver

PRODUCT SOLUTION

Stacking Chairs & Barstool



TRAINING CHAIR

Sit On It Rio



Stacks 4-high (floor); 8 high (cart)

Education Room, Qty: 36
Research Room, Qty: 2
Back-of-House, Qty: 6



Chair Poly: *Sterling*
Base: *Silver*

COMPUTER CHAIR

Sit On It Rio



Stacks 4-high (floor); not compatible for cart stacking

Multi-Media/Study, Qty: 6



Chair Poly: *Sterling*
Base: *Silver*

BARSTOOL

Sit On It Rio Stool



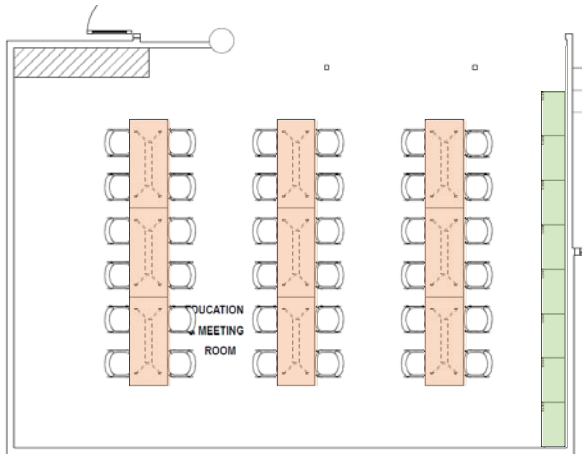
Multi-Media, Qty: 4



Chair Poly: *Navy*
Base: *Silver*

PRODUCT SOLUTION

EDUCATION & MEETING ROOM | Tables & Storage



TRAINING TABLE Symphony Capri T

24x60 Training Table with casters, flip-nest mechanism
Qty: 9 tables



Laminate:
Formica Raw Birchply



Edge Band:
Khaki Brown



Base:
Metallic Silver



STORAGE Global

- Metal Storage Cabinet
- 18"D x 36"W x 72"H
- Qty: 8 cabinets



Finish:
Tungsten 2

Budget Summary

07.31.20	Product	Qty	Unit \$	Ext \$
RECEPTION			OPTION 1	
	Desk	1	\$ 1,340.00	\$ 1,340.00
			SUBTOTAL	\$ 1,340.00
RECONFIGURABLE ZONE				
	Lounge Chair	3	\$ 1,080.00	\$ 3,240.00
	Laptop Table	3	\$ 290.00	\$ 870.00
			SUBTOTAL	\$ 4,110.00
STUDY				
	Set of 2 Booths with Table	2	\$ 3,930.00	\$ 7,860.00
	Chair for Computer Station	6	\$ 150.00	\$ 900.00
	Barstool	4	\$ 195.00	\$ 780.00
	Shelving 192" (1 Starter Unit + 4 Add-on Units)	1	\$ 5,345.00	\$ 5,345.00
			SUBTOTAL	\$ 14,885.00
RESEARCH ROOM				
	Chairs	2	\$ 118.00	\$ 236.00
			SUBTOTAL	\$ 236.00
EDUCATION & MEETING ROOM				
	Tables, Casters, Flip-Nest	9	\$ 657.00	\$ 5,913.00
	Chairs for Training Tables	36	\$ 118.00	\$ 4,248.00
	Cabinet Storage	8	\$ 328.00	\$ 2,624.00
			SUBTOTAL	\$ 12,785.00
BACK-OF-HOUSE				
	Chairs	6	\$ 118.00	\$ 708.00
			SUBTOTAL	\$ 708.00
FURNITURE SUBTOTAL			\$	34,064.00
Installation during normal hours and delivery during normal hours, M-F, 8-5pm, 1 trip (**estimated)			\$	2,891.50
Shipping, warehouse receiving, inspection, off-load, storage up to 30 days, load for delivery			\$	671.00
SUBTOTAL			\$	37,626.50
Sales tax (9%, Charleston, SC)			\$	3,065.76
PROJECT TOTAL			\$	40,692.26



pmc | HAWORTH®

1834 Summerville Ave, Suite 100
Charleston, SC 29405
888.859.0888

work wonders
www.pmc.work

Becky Ness | Account Executive
becky.ness@pmc.works
843.801.5931

Liz McGayhey | Account Manager
liz.mcgayhey@pmc.works
843.823.4054



Region of James Island with the highest frequency of electric power interruptions. Circuit feeds 1,606 customers in this area. Most circuit level outage events are caused by tree conditions along Foxcroft Rd. Additional tree conditions along Fort Johnson Rd have resulted in occasional circuit level outages.

Priority 1 - Burying Power lines along the Foxcroft Rd. section highlighted above

**Town Of James Island
NonStandard Service Fund Balance as of May 6, 2020**

Fiscal Year	Payment Year	Electric Revenue	Rate	SCE&G Company Match	James Island Match	Beginning Balance	Current/Completed Projects
Current Five Year Period							N/A
2015	2016	14,261,832.09	0.005	71,309.16	71,309.16	142,618.32	
2016	2017	14,127,207.62	0.005	70,636.04	70,636.04	141,272.08	
2017	2018	13,607,830.05	0.005	68,039.15	68,039.15	136,078.30	
2018	2019	12,537,921.49	0.005	62,689.61	62,689.61	125,379.22	
2019	2020	11,168,011.54	0.005	55,840.06	55,840.06	111,680.12	
Total:				328,514.02	328,514.02	= 657,028.04	- \$ 657,028.04
							Fund Balance
Franchise Ratification Date May 20, 2014							
Franchise Expiration Date May 19, 2034							

Prepared by: Jason Watkins, E&G Accounting, (803) 217-4569
Requested by: Andrew Marshall



STEEN

ENTERPRISES

“Family Owned and Operated Since 1980.”

7634 Savannah Highway

Adams Run, SC 29426

Phone: (843) 889-2292

Fax: (843) 889-2994

Email: steenent@gmail.com

Customer Name: *Town of James Island*

Phone:

Email:

<i>Qty</i>	<i>Make</i>	<i>Model/ Description</i>	<i>Price</i>
<i>1</i>	<i>Kubota</i>	<i>B26TLB: 26hp Kubota diesel engine, hydrostatic transmission, 4x4, R4 tires, front loader with quick attach 60" 4n1 bucket, backhoe with 18" bucket & hydraulic thumb, front and rear work lights, 3pt hitch kit</i>	<i>\$36,715</i>
<i>1</i>	<i>Land Pride</i>	<i>RCR1260: 5ft bush hog, shear bolt driveline</i>	<i>\$1,295</i>
<i>1</i>	<i>Land Pride</i>	<i>BB1260 : 5ft box blade</i>	<i>\$695</i>
<i>1</i>	<i>Hooper or K&W</i>	<i>20ft 7k: 18 ft flat deck / 2ft dove tail, 2- 3,500lb brake axles, flip up ramps</i>	<i>\$2,495</i>

<i>Sub Total</i>	<i>\$41,200</i>
<i>Tax</i>	<i>\$3,708</i>
<i>Price to Own</i>	<i>\$44,908</i>

Salesperson: *Brian Semken*

Date: *8/14/2020*



B26 TIER 4 TRACTOR LOADER

SALES FEATURES

- Side position controls and cup holder are easy to use during loader or backhoe work.
- Pivot in place operator's seat
One touch movement from loader to backhoe position
- Operator's manual storage
- Loader-integrated, reinforced main frame
- Heavy duty front axle
- 4 WD, with rear differential lock
- Hydrostatic type power steering
- Hydrostatic (HST) transmission for clutchless, shock-free, on the go travel
- Three speed range selection
- Hydraulic, Independent 540 RPM rear PTO
- Cat I, 23.3 HP, 3 point hitch. Linkage stored on machine
- Slanted metal hood for greater durability and visibility.
- 26 HP Tier 4 compliant diesel engine
- Single side servicing
- Dual element air cleaner
- Under hood, spark arrestor muffler
- 11.2 gpm total hydraulic flow.
- 7.4 gpm. loader or backhoe hydraulic flow
- Spark arrestor muffler

TL500 LOADER (Standard)

- 1300 lbs. lift capacity
- 2344 lbs. bucket breakout force
- Slanted boom design improves visibility
- Rigid mount frame for strength and durability
- Braceless loader frame improves serviceability and visibility
- 4-Bar linkage for 45° roll back and dump angles
- Mechanical spill guard
- Skid steer style quick coupler standard equipment
- Side position, single lever control with arm rest
- 60", 7.8 cu. ft HD round back bucket
- Bucket level indicator
- Grille guard standard
- Loader hoses routed through main frame for durability and visibility.
- Built-in loader valve

SAFETY EQUIPMENT:

- Four-post ROPS\ FOPS with retractable seat belt
- Safety start switches
- Electric key shut off
- Grab handles for entry / exit

SAFETY EQUIPMENT (Cont.):

- Non-slip entry and exit surfaces
- Parking Brakes
- Engine throttle from backhoe operating position
- SMV sign

OPTIONAL EQUIPMENT:

- Remote valve kit for loader mounted attachments (3rd function)
- 66", 11.3 cu. ft. light material bucket
- Bolt-on cutting edge
- Quick attach pallet forks
- Quick attach bale spear
- Engine block heater
- Horn kit
- Work lights (front / rear)
- Back-up alarm kit
- Drawbar hitch
- 3 Point Top and Tilt kit
- Three spool hyd. remote valve kit for rear attachments
Double Acting, Float Detent, Mount Kits, Top-N-Tilt
- Tool box

IMPLEMENTS:

See Implement / Attachment Chart

August 13, 2020

**Town of James Island
Stone Post Drainage Phase II Easement Scope and Fee**

Michael Baker International (MBI) proposes to provide right of way acquisition services to include title research by a South Carolina Attorney, appraisals for each parcel (as needed), and negotiations. Negotiations with the affected landowners will attempt to secure the right of way gratis and the appraisals will be order only with the Town's approval.

Once title work has been completed, the acquisition agent will meet with each affected landowner and discuss the project and the proposed improvements. We will attempt to secure the easement gratis at this time.

If the owner refuses to grant the easement gratis, we will request authorization to proceed with the appraisal on an individual parcel basis and if approved will order the appraisal reports. Once the report is completed, it will be review by MBI personnel and a recommendation will be submitted to the Town for approval of the offer of just compensation. Upon approval by the Town, offers will be submitted to the Landowners and we will attempt to secure the easement. Recording of all secured easements will occur upon payment to the landowner of the agreed compensation. Should we be unsuccessful in securing an easement, we will notify the Town to determine if you wish to proceed with condemnation of the proposed easement and if approved would draft the proposed condemnation documents for submission to your attorney.

ASSUMPTION: All CAD files will be provided to MBI for preparing exhibits.

Based on the scope of services to be provide, the fee for these services are as follows:

Negotiations	\$3,550 per parcel
Appraisals	\$1,500 per parcel
Title opinions/updates	\$ 350 per parcel (\$275/75)
Total per parcel price	\$5,400
Staking of the new right of way	\$8,500 lump sum (IPW)

It is estimated at this time that there are six (6) properties (TMS 428-02-00-075, 428-02-00-074, 428-05-00-070, 428-02-00-063, 428-06-00-035, and 428-06-034) which will require an easement which results in a not to exceed value of \$40,900.00.

Request for Approval – Installation of Rip Rap - Schooner Rd





Charleston County Public Works Task Estimate



BASIC INFORMATION

Est Start Date _____ Request ID 7481
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : (843)795-4878
 Details : 549SchoonerRd,Charleston,SC,29412/Remove180'ofovergrownvegetation./Install60'ofGeo fabricand10tons ofClassARip-RaptoeStabilization./Plantgrasseedforvegetativestabilization

Total Labor Cost \$2,702.35
Total Equipment Cost \$1,505.85

Material

ID	Description	Usage	Material Cost
37049	Fabric, Geotextile (N035), 15' x 360'/Roll	90.00	\$12.60
55011	Seed, Contractor's Blend - 50Lb bag	3.00	\$354.03
38003	Stone, Rip Rap (Man-size, Class B)	10.00	\$518.40
			\$885.03

Other

Date	Short Description	Purchase Order	Vendor	Cost
3/4/2020				
2/19/2020				
			Total Other	\$0.00
			Sub Total	\$5,093.23
			10% Contingency	\$509.32
			Grand Total Estimate	\$5,602.55

Agency Approval : _____

Date: _____

Org Key (For non-General Fund Request) : _____

Obj Code: _____



Arlo Go Mobile HD Security Camera



No WiFi. No Worries.

The Arlo Go Mobile Security Camera is ideal for security monitoring when travelling or in areas with limited or no WiFi access. Arlo Go works anywhere in Verizon's nationwide coverage and supports 4G LTE wireless connections. This allows you to keep an eye on trails, RVs, or your cabin from anywhere, even far away from the nearest power outlet or WiFi connection. Get instant alerts if motion or sound is detected using the free Arlo app and watch live or recorded videos from your computer, smartphone, tablet or your TV. View, download and share cloud recordings. Additionally, the micro SD card port provides local video recording in case of Internet interruptions.

Features



100% Wire-Free
Free of power cords and wiring hassles



Mobile Connectivity
Works where Verizon 4G LTE high speed network is available



Weatherproof
Put Arlo anywhere—indoors or out



SD Card Slot
For local recording & backup in case of Internet interruptions



2-Way Audio
Listen in or talk back and forth



Mobile Alerts
Instant alerts when motion or sound is detected



Cloud Recording
View, download, & share cloud recordings



Live Streaming
Watch live streamed or recorded videos using free Arlo app



Night Vision
See what's happening even in the dark



HD Quality
Enjoy incredibly sharp, detailed video



Arlo Go Mobile HD Security Camera

Consumer Ideal Uses



Hotels, vacation homes, campers, RVs, or trailers

Keep an eye on what matters most when you're not around, even when you're on the road.



Trails and wildlife

Monitor wildlife migration patterns and movement on game trails.



Farms, ranch, or stables

Keep an eye on your farm or monitor for intruders even at night.



Airbnb and vacation rental monitoring

Monitor your vacation home or rental property.



Boats, docks and marinas

Monitor the area in and around your boat and get email alerts or notifications when motion or sound is detected.



Birdwatching and wildlife

You don't have to be in the forest to enjoy watching wildlife. You can see the outdoors from the comfort of your home.

Enterprise Ideal Uses



Law enforcement, military, or airline hangar security

Remotely monitor known criminal activity and high crime rate zones.



Warehouses and parking lots

Monitor warehouses and deter unauthorized access around your business.



Workplace security

Keep an eye on employees or monitor your equipment even without WiFi coverage onsite.



Arlo Go Mobile HD Security Camera

Arlo® Go Mobile Security Camera is the ideal 100% wire-free video monitoring solution when traveling in areas with limited or no WiFi access. Arlo Go connects to Verizon’s nationwide 4G LTE network, providing you with peace of mind when traveling at hotels, cabins or even outdoors. The included outdoor mount provides 360 degree swivel and 90 degrees of tilt.



Pinckney Park Pavilion
3 cameras = \$1,200
Broadband = \$40 per month
30 day cloud storage = \$10 per month

INCLUDES

VML4030

- (1) Mobile HD Security Camera
- (1) Rechargeable battery
- (1) Power adapter with cable
- (1) Verizon SIM
- (1) Outdoor mount
- (5) Mounting screws
- (1) Quick start guide
- (1) Window decal

WEATHERPROOF

- Operating temperature:
- 4° to 113° F (-20° C to 45° C)
- Weather resistant IP65

WIRELESS

- Powered by Verizon 4G LTE network
- LTE FDD operating bands
- Band 4/5/13

VIDEO & AUDIO

- Resolution: High Definition
- Format: H.264
- Field of view: 130°
- Night Vision
- 850 nm LEDs: illuminates up to 25 feet
- 8x digital zoom
- 5 simultaneous video streams
- Audio
- Speaker
- Microphone

DETECTION

- Adjustable motion detection up to 23 feet
- Adjustable sound detection

ALERTS

- Automatic email alerts and push notifications

POWER

- Rechargeable battery and AC power options
- Battery life varies based on settings, usage, & temperature

REQUIREMENTS

- Activated data plan (Verizon SIM included)
- Arlo Go compatible power adapter and cable (included)

CERTIFICATION

FCC, IC, CE, UL

DIMENSION & WEIGHT

- Camera:
- 3.5 x 2.73 x 3 in (90 x 69.5 x 77.9 mm)
- 11.8oz (335g w/battery)
- Mount:
- 4.8 x 2.3 in (122.0 x 58.0 mm)
- 5.04oz (143g)

WARRANTY

- www.netgear.com/warranty/

This product comes with a limited warranty that is valid only if purchased from a NETGEAR authorized reseller.

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NETGEAR, Inc. 350 E. Plumeria Drive, San Jose, CA 95134-1911 USA, www.arlo.com

Town of James Island

Emergency Ordinance pertaining to Electronic Meetings

WHEREAS, on March 13, 2020, Governor Henry McMaster Issued Executive Order No. 2020-08 related to 2019 Novel Coronavirus (“COVID-19”) and declared that a State of Emergency exists in South Carolina; and

WHEREAS, on March 15, 2020, the Centers for Disease Control and Prevention issued guidance recommending the suspension of large events and mass gatherings that consist of 50 people or more in order to slow the spread of COVID-19; and

WHEREAS, while it is imperative for local government to continue to operate during States of Emergency, it is equally imperative for local governments to take steps to minimize the need for large gatherings in order to protect public health and safety and the health and safety of local government officials and staff; and

WHEREAS, the South Carolina Freedom of Information Act, , which is codified at Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended, (the “Act”) defines a “Meeting” as “the convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory power”; and

WHEREAS, due to the State of Emergency related to COVID-19, it is advisable to make provisions for the holding of electronic public meetings, while ensuring any electronic meeting fully complies with the open meeting requirements of the Act; and

WHEREAS, the South Carolina Freedom of Information Act (30-4-80) (A) allows that agenda items requiring final action may be added and considered upon two-thirds vote if the Town finds that an emergency exists,

WHEREAS, South Carolina law provides that cities and counties may enact emergency ordinances to meet public emergencies affecting life, health, safety or the property of the people upon a single reading, provided that such ordinance does not levy taxes, grant, renew or extend a franchise or impose or change a service rate, upon the affirmative vote of at least two-thirds of the city or county council present, and provided that such emergency ordinance shall expire automatically on the sixty-first day following its enactment; and

WHEREAS, it is determined that a public emergency affecting life, health, and safety does exist.

NOW THEREFORE, be it hereby ordained in this meeting of the Town Council, as follows:

Section 1. Standards for Electronic Meetings. All Town Council, Boards, Committees, Advisory Councils is hereby authorized to conduct public meetings exclusively in electronic form, provided the medium for such meeting, whether telephonic, broadcast video, computer-based, or other electronic media, or any

combination of these, and the conduct of the electronic meeting allows for the following standards and practices to be met:

(a) At the beginning of any electronic meeting, the presiding officer shall poll the members of Council, its Boards, Committees or Advisory Councils to confirm attendance, and any member of the body attending by way of electronic media shall be considered present for the purposes of constituting a quorum.

(b) Throughout the duration of the electronic meeting, all members of Council, its Boards, Committees and Advisory Councils as well as any officials or staff required to speak at such meeting, must have the capability to be heard at all times by a member of Council, Boards, Committees, Advisory Councils, and by the general public.

(c) Any vote of Council, its Boards, Committees, and Advisory Councils must be conducted by individual voice vote of the members who shall verbally indicate their vote on any matter by stating "yay" or "nay." All individual votes shall be recorded by the clerk, secretary, or presiding officers, as appropriate.

(d) Meetings shall be recorded or minutes kept in the same manner as an in-person meeting as required by the Act.

(e) All members of Council, Boards, Committees and Advisory Councils, officials, staff, and presenters should identify themselves and be recognized prior to speaking. Members of Council, Boards, Committees and Advisory Councils shall strictly comply with the rules of Council, its Boards, Committees and Advisory Councils as they relate to procedural matters in order to preserve order and allow for the effectiveness of electronic meetings.

(f) Electronic executive sessions shall be permitted in accordance with the provisions of the Act and Council, its Boards, Committees, and Advisory Councils shall properly announce its reason for going into any executive session in conformance with Section 30-4-70 of the Act. Upon the entry into any electronic executive session, meeting minutes need not be kept and the electronic meeting utilized for such executive session may be held by (i) a separate telephonic, broadcast video, computer-based, or other electronic media, or any combination of these wherein the public shall not be permitted to participate, or (ii) on the initial telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, with the implementation of necessary participation or listening restrictions, provided that in either instance all members of Council, its Boards, Committees and Advisory Councils must have the capability to be heard at all times.

(g) With respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the body.

Section 2. Suspension of Local Provisions. During the period of effectiveness of this Ordinance any ordinance, resolution, policy, or bylaw of the Town that conflicts with the provisions hereof is suspended and shall be superseded hereby.


Section 3. Effective Date; Expiration. The provisions hereof shall be effective upon a single hearing and two-thirds vote of Council and shall expire on the sixty-first day following the effective date hereof.

Section 4. Changes Incorporated.

- a. The Committees and Councils this Ordinance includes are: Board of Zoning Appeals, Planning Commission, Land Use Committee, Environment and Beautification Committee, James Island Pride, Public Safety Committee, Neighborhood Council, History Committee, History Council, Children's Committee, Children's Council, Business Development Committee, Business Development Council, Trees Advisory Committee, Trees Advisory Council, and Drainage Committee
- b. Agendas shall be posted three (3) days prior to the deadline which is inclusive of the deadline day.

DONE AS AN EMERGENCY ORDINANCE and approved at a meeting duly assembled by no less than an affirmative vote of two-thirds of the members of Council present, this 16th day of July, 2020.

Town of James Island



Mayor Bill Woolsey

ATTEST:


Frances Simmons, Town Clerk

This Emergency Ordinance was amended at the July 16, 2020 Town Council Meeting duly assembled and slated to expire August 22, 2020 by majority vote

Ordinance Pertaining to Electronic Meetings

WHEREAS, while it is imperative for local government to continue to operate during States of Emergency, conditions may be such that in person meetings are unsafe for members Town Council and other Town Boards, Commissions, and Advisory Councils as well as Town staff and members of the public who may attend; and

WHEREAS, the South Carolina Freedom of Information Act, , which is codified at Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended, (the "Act") defines a "Meeting" as "the convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory power"; and

WHEREAS, due to a state of emergency, it may be advisable to make provisions for the holding of electronic public meetings, while ensuring any electronic meeting fully complies with the open meeting requirements of the Act;

NOW THEREFORE, be it hereby ordained in this meeting of the Town Council, as follows:

Section 1. This ordinance solely applies during a state of emergency in the Town of James Island.

Section 2. Standards for Electronic Meetings. All Town Council, Boards, Committees, Advisory Councils are hereby authorized to conduct public meetings exclusively in electronic form, provided the medium for such meeting, whether telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, and the conduct of the electronic meeting allows for the following standards and practices to be met:

(a) At the beginning of any electronic meeting, the presiding officer shall poll the members of Council, its Boards, Committees or Advisory Councils to confirm attendance, and any member of the body attending by way of electronic media shall be considered present for the purposes of constituting a quorum.

(b) Throughout the duration of the electronic meeting, all members of Council, its Boards, Committees and Advisory Councils as well as any officials or staff required to speak at such meeting, must have the capability to be heard at all times by a member of Council, Boards, Committees, Advisory Councils, and by the general public.

(c) Any vote of Council, its Boards, Committees, and Advisory Councils must be conducted by individual voice vote of the members who shall verbally indicate their vote on any matter by stating "yay" or "nay." All individual votes shall be recorded by the clerk, secretary, or presiding officers, as appropriate.

(d) Meetings shall be recorded, or minutes kept in the same manner as an in-person meeting as required by the Act.

(e) All members of Council, Boards, Committees and Advisory Councils, officials, staff, and presenters should identify themselves and be recognized prior to speaking. Members of Council, Boards, Committees

and Advisory Councils shall strictly comply with the rules of Council, its Boards, Committees and Advisory Councils as they relate to procedural matters in order to preserve order and allow for the effectiveness of electronic meetings.

(f) Electronic executive sessions shall be permitted in accordance with the provisions of the Act and Council, its Boards, Committees, and Advisory Councils shall properly announce its reason for going into any executive session in conformance with Section 30-4-70 of the Act. Upon the entry into any electronic executive session, meeting minutes need not be kept and the electronic meeting utilized for such executive session may be held by (i) a separate telephonic, broadcast video, computer-based, or other electronic media, or any combination of these wherein the public shall not be permitted to participate, or (ii) on the initial telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, with the implementation of necessary participation or listening restrictions, provided that in either instance all members of Council, its Boards, Committees and Advisory Councils must have the capability to be heard at all times.

(g) Members of the public may submit written public comments which shall be distributed to the members of the body which shall be attached to the minutes. For regular meetings held electronically, the public should be able to make public comments electronically when practically feasible. Conditional of the safety of Town staff and the public, members of the public should be able to provide electronic comments to Town Council or its boards, commissions, and advisory councils from Town Hall or other specified physical location.

First Reading: July 16, 2020

Second/Reading: August 20, 2020

Mayor Bill Woolsey

ATTEST:

Frances Simmons, Town Clerk

RESOLUTION #2020-12

TOWN OF JAMES ISLAND RECOGNITION OF ARMED SERVICES AND VETERANS

WHEREAS, during this difficult period of unprecedented domestic and worldwide upheaval, a show of community support of our armed services and our veterans both past and present is appropriate; and

WHEREAS, the newly acquired property at the corner of Camp and Folly Roads (The Subway property) will serve as a prominent parcel within the Town of James Island boundaries;

NOW, THEREFORE, BE IT RESOLVED that the Town look into the placement of a series of **flags** on this property including the American flag, the State flag, and the flags of the five branches of the military, including the Coast Guard. A small plaque inscribed with a tribute to our veterans both past and present is also to be included within this display.

Adopted this 20th day of August 2020

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

CITY NEWS



City of Waynesboro Newsletter

www.waynesboroga.com

October 2017



Entrance Sign Dedication

Special thanks to all who came out to help us dedicate the new Veteran's Parkway Entrance Sign on Monday, September 4, 2017. Be on the lookout the next time you are coming into Waynesboro from the north on Highway 25 to see this beautiful new addition to our city!

Over, please - Newsletter continued on page 2



Community Development Department Consolidated Planning Update

Citizens' Input Needed on Spending Millions of Dollars in Grant Money

Charleston County and the City of North Charleston receive federal funds from the U.S. Department of Housing and Urban Development (HUD).

- Every 5 years, Charleston County prepares a Consolidated Plan to identify and prioritize the community needs for improving **housing, community programs, homelessness services, and infrastructure (water/sewer, well/septic, sidewalks)**.
- Need public input to set quantifiable goals to invest future HUD funding to address the needs of low-to-moderate income individuals in Charleston County.

➡ Survey to Determine 5-Year Goals:

- The survey can be found here: <http://www.charlestoncounty.org/departments/community-development/survey>. You can also call (843) 202-6960 to request a paper survey. **Survey closes September 1, 2020.**
- This survey is one of many tools used to gather public opinion on how staff will use the community feedback along with research to provide HUD a detailed needs assessment. The survey contains 16 questions and should take about 7 - 9 minutes to complete.

➡ Roundtable Schedule:

Join us for a Roundtable to discuss the priorities for the next 5 years. All citizens and organizations are welcome to attend any of these meetings, but if you represent an organization that falls into one of the categories listed below, please try to attend at that time.

- **Tuesday, July 28th at 2 PM**
 - Homeless service providers, Public service providers, Non-profit organizations, Lowcountry Continuum of Care
Join Zoom Meeting [online](#) or by phone (646-558-8656)
Meeting ID: 816 2798 6618
Password: 576552
- **Thursday, July 30th at 10 AM**
 - Affordable housing providers, real estate developers, Fair Housing organizations, Public Housing Authorities
Join Zoom Meeting [online](#) or by phone (646-558-8656)
Meeting ID: 824 8717 3799
Password: 576552
- **Monday, August 3rd at Noon**
 - Broadband providers, emergency management agencies, flood management agencies, agencies involved in public land or water resources, organizations related to infrastructure, water/sewer providers, well/septic installers
Join Zoom Meeting [online](#) or by phone (646-558-8656)
Meeting ID: 864 6983 1072
Password: 576552
- **Wednesday, August 5th at 5:30 PM**
 - Local/state government, elected officials
Join Zoom Meeting [online](#) or by phone (646-558-8656)
Meeting ID: 820 0152 3742
Password: 576552

➡ Request For Applications (RFA) for Year 1 of the NEW Consolidated Plan

- **APPLICATION RELEASE DATE:** November 2020 here - www.charlestoncounty.org/departments/community-development/
- Special attention and priority given to applicants that successfully align with priorities in the NEW Consolidated Plan (Priorities set by citizen feedback in survey and roundtables as discussed above)
- Priorities will be outlined in the RFA in November 2020

About the Department:

- Each year the County receives 3 types of Housing and Urban Development (HUD) funding:
 - Community Development Block Grant (CDBG) Program
 - Emergency Solutions Grant (HESG)
 - HOME Investment Partnership Program (HOME)
- Funding is intended for **low-to-moderate income individuals**
- New priorities will be set for next 5 years with public input, but priorities in recent years include:
 - Clean water (well/septic, water/sewer connections)
 - Affordable housing (to include new construction and rehabilitation of existing units)
 - Emergency home repairs
- Participating Jurisdictions for the HUD funding: Charleston County (Unincorporated Areas), City of Isle of Palms, City of North Charleston, Town of Awendaw, Town of Hollywood, Town of James Island, Town of Lincolnville, Town of McClellanville, Town of Meggett, Town of Mount Pleasant, Town of Ravenel, Town of Sullivan's Island

Resources:

- CARES Act Funding to help individuals affected by COVID-19:
<https://www.charlestoncounty.org/news/2020/4424.pdf>
- Resource Directory: www.charlestoncounty.org/departments/community-development/files/ResourceDirectory.pdf
- Well/Septic/Connection Program Application: <https://www.charlestoncounty.org/departments/community-development/grants.php>
- Monthly Grant Alert (Email Carolyn Smalls at casmalls@charlestoncounty.org to be added)

August 18, 2020

Mr. Kin Hill, Chief Executive Officer
Charleston Water System
103 Saint Philip Street
Charleston, SC 29403

Dear Mr. Hill:

This letter is a formal request for consideration of additional safeguards for chemical and toxic hazards that are stored and used at the Plum Island Facility. Plum Island is located in an environmentally sensitive salt marsh that represents a sustainable barrier for parts of James Island. The recent diesel spill of at least 3,000 gallons into the marsh represents an unanticipated example of an accident that could be avoided with additional precautions. Specifically, if there are potentially harmful quantities of chemicals and hazards then special measures need be in place to prevent access to the marsh. **If the generators were surrounded by a secondary dike or barrier then the leak would have been contained without draining into the marsh.** The Town of James Island has a number of citizens that would be impacted by future accidents and is therefore asking that Charleston Water Systems **identify potential hazards, and devise plans for secondary containment of these hazards in the event of failure and implement the necessary protections for our waterways.**

Town of James Council in meeting duly assembled this 20th day of August 2020