



AGENDA

Town of James Island, Regular Town Council Meeting
February 20, 2020; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Hearing: Ordinance # 2020-01: Proposed Amendments to the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR): §153.332 Off-Street Parking and Loading; Addition of Section J “Bicycle Parking” with standards for bicycle parking facilities

Ordinance #2020-02: Proposed Amendments to the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR)§153.093 Folly Road Corridor Overlay District (6) amend Rethink Standards to include (b) Required Bicycle Parking installed in accordance with Section 153.332 (J)

3. Tribute to James T. Fralix, Jr., Board of Zoning Appeals
4. Presentation of Community Hero Awards by James Island Pride
 - Proclamation Honoring Community Heroes

5. Public Comment

6. Consent Agenda

- a. Minutes: January 16, 2020 Regular Town Council Meeting

7. Information Reports

- a. Finance Report
- b. Administrator’s Report
- c. Public Works Report
- d. Island Sheriffs’ Patrol Report

8. Requests for Approval

- Internet Streaming of Town Council Meetings
- Traffic Calming Policy Revisions

- James Island Arts & Cultural Center Interior Renovation/Furniture Pkg. Planning and Bidding
- Pinckney Park Storage Building
- Storm Drain Cleaning and Camera Work in Lynwood
- Up to \$20,000 to Initiate Town Tree Inventory
- Tree Removals in Drainage Easement
- Additions to regular groundskeeping work
- Driveway Apron/Drainage Repairs

9. Committee Reports

- Land Use Committee
- Environment and Beautification Committee
- Children’s Committee
- Public Safety Committee
- History Committee
- Rethink Folly Road Committee
- Drainage Committee
- Business Development Committee
 - Nomination to Business Development Council
- Trees Advisory Committee
- James Island Intergovernmental Council
 - Ratified Resolution for Cooperation to Reestablish and Maintain Drainage
 - Ratified Resolution to Jointly Undertake Water Quality Improvements of JI Creek

10. Proclamations and Resolutions:

- National 2020 Women in Construction Week
- Resolution # 2020-01: Island Sheriffs Patrol Deputy of Fourth Quarter, Jacob Brueckner
- Resolution #2020-02: Island Sheriffs Patrol Deputy of the Year, Jesse Leszczynski
- Resolution #2020-03: Support of Charleston County FY 2021 Transportation Sales Tax Annual Allocation (TST) Program
- Resolution #2020-04: Amendment to Resolution Regarding Policies of Committees of Town Council
- Resolution #2020-05: Amendment to Resolution Regarding Citizen Advisory Councils of the Town of James Island

11. Ordinances up for Second/Final Reading:

12. Ordinances up for First Reading:

Ordinance # 2020-01: Proposed Amendments to the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR): §153.332 Off-Street Parking and Loading; Addition of Section J “Bicycle Parking” with standards for bicycle parking facilities

Ordinance #2020-02: Proposed Amendments to the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR)§153.093 Folly Road Corridor Overlay District (6) amend Rethink Standards to include (b) Required Bicycle Parking installed in accordance with Section 153.332 (J)

13. New Business

- Discussion of Increasing Size of Town Council

14. Executive Session: The Town Council will/may enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina. Upon returning to Open Session, Council may take action on matters discussed in Executive Session.

15. Return to Regular Session

16. Announcements/Closing Comments

17. Adjournment

Town of James Island
A Proclamation to Honor Community Heroes

WHEREAS, the Town of James Island is a municipality dedicated to the beautification and preservation of our island’s environment; and

WHEREAS, James Island Pride is a citizens’ committee sponsored by the Town of James Island that serves all citizens of James Island; and

WHEREAS, James Island Pride makes special effort to recognize individuals who demonstrate evidence of exceptional volunteer activity in the areas of leadership, community service and in mobilizing the generations by contributing to youth and adults working together in partnership within our community,

NOW, THEREFORE, be it proclaimed that the Town Council of the Town of James Island, South Carolina does hereby recognize the following recipients of the 2019 Community Hero Award:

- Keith Bolus
- Angela Childs-Kindred
- Hal Hanvey
- Arleen Stewart

Enacted this the 20th day of February, 2020.

Bill Woolsey, Mayor

Garrett Milliken, Mayor Pro-Tempore

Darren “Troy” Mullinax, Councilman

Cynthia Mignano, Councilwoman

Daniel C. Boles, Councilman

ATTEST
Frances Simmons, Town Clerk _____

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1122 Dills Bluff Road, James Island, SC Thursday, January 16, 2020. The following members of Council were present: Daniel C. Boles, Dr. Cynthia Mignano, Garrett Milliken, Darren “Troy” Mullinax, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Director, Mark Johnson, Public Works Director, Sgt. Shawn James, Island Sheriff’s Patrol, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order leading Council in prayer. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Comments: Mayor Woolsey asked those who spoke about the speed humps on Schooner Road at the December meeting to please make brief comments.

Schooner Road:

The following persons addressed Council:

Favor

Meredith Kolaski, 614 Schooner Rd.
Harlen Woods, 558 Lynn Ave.
Chris Moore, 669 Schooner Rd.
G. Feuerbach, 648 Schooner Rd.
Joan “D”, 633 Schooner Rd.
Ryan Gerth, 688 Schooner Rd.
Michelle Durante, Schooner Rd.
Mauricette Perron, 6342 Schooner Rd.
Mike O’Keefe, 642 Schooner Rd.
Bill Lyon, 669 Port Circle
Brook Lyon, 669 Port Circle (Provided Information to Council)

Oppose

Joel Lista, 523 Schooner Rd. (Provided Information to Council)
Ray Patterson, 667 Cedar Point Dr.
Melissa Dority, 753 Grimsley Dr., thanked Island Sheriff’s Patrol for their service
Linde Mills, 565 Schooner Rd.
Helen Felder, 617 Seaward Dr.

Other Comments

John Peters, 1301 Hampshire, wants help for speeding in his neighborhood. Complimented Island Sheriff’s Patrol and PSD for their service on Christmas.

Holland Steenhuisen, 1445 Battery Brown Ct. promoted the JI Charter HS Art Intern Program and invited Council to attend an upcoming event on April 2.

Mayor Woolsey recognized City Councilwoman Carol Jackson in attendance.

Consent Agenda

- a. Minutes of December 16, 2019 Regular Town Council Meeting: Motion to approve the Consent Agenda made by Councilman Milliken, seconded by Councilman Mullinax. Passed unanimously.

Information Reports:

- a. Finance Report: Merrell Roe, Finance Director, summarized December's Report. Councilwoman Mignano asked about the Oceanview/Stone Post Drainage expenditure and Mrs. Kellahan replied it is Phase II and completed.
- b. Administrator's Report: Ashley Kellahan, Town Administrator, summarized the Administrator's Report. Planning Workshop will be scheduled in February for businesses about plastics inspections and compliance. Annual Budget Workshop scheduled for March 5 @ 6 p.m.
- c. Public Works Report: Mark Johnson, Public Works Director, summarized the Public Works Report and responded to Councilwoman Mignano's question about the drainage/flooding issue on Kingswood.
- d. Island Sheriff's Patrol Report: Sergeant James reported that crime over the Christmas holidays in the Town was low. Monthly Crime Report and Island Patrol statistics presented.

Requests for Approval:

Schooner Drive Traffic Calming Plan: Mayor Woolsey referred to last month's meeting that a motion and second was made to defer discussion and Council would now resume discussion. Councilman Boles referred to the policy of having 2/3 approval for traffic calming devices. He said since our last meeting some people still had not received a survey, and those that received them were less than 2/3 were in favor. Mrs. Kellahan explained the surveys received were owners that actually travel over the speed humps. Councilman Boles noted the request on the agenda to revise the policy and asked if this vote would be on the policy as it is now, and it was confirmed as it is now. Motion passed 4:1; Councilman Boles voted "No".

Scope and Fee for Regatta Rd. Sidewalk Design: Mrs. Kellahan presented a request for the approval of Conceptual Fees for Design to Johnson Laschober & Associates (JLA) for \$13,300. She said the Construction Documents and Bidding are not included because if this is matched with CTC or TST funds, the project could be taken over by Charleston County Transportation Department. Motion in favor by Councilman Mullinax, seconded by Councilman Milliken.

Councilwoman Mignano moved to defer the request to obtain additional competitive bids, Councilman Boles seconded. Councilwoman Mignano said \$1500 for a presentation is high. Councilman Milliken asked if that fee is common for these kinds of projects and Mrs. Kellahan said yes for drawings and background work. Mrs. Kellahan further explained that JLA is one of the firms prequalified for competitive bids. Councilwoman Mignano spoke about the budget allocated for the project of \$17,000 and Mrs. Kellahan said the Town has been very successful in receiving 50% matches on these types of projects. She said once designs are submitted the project scores higher. Councilwoman Mignano stated for the record that sidewalks are needed, however that amount is high. Mayor Woolsey also explained that once the project is completed the cost could be around \$250,000. He said what we are doing now is a small start and after application is made for TST funds we would have a better idea of the total cost. Motion to defer failed. Main Motion passed unanimously.

Pinckney Park Phase II Site Furnishings: Mrs. Kellahan presented a request to purchase six (6) picnic tables and four (4) trashcans from Play World for the Pinckney Park Shelter. Mrs. Kellahan said she applied for a grant of \$6,000 to defer some of the costs. Motion in favor by Councilman Mullinax, seconded by Mayor Woolsey. Councilwoman Mignano said the furnishings are beautiful and she understands having continuity but requested that additional pricing on similar type furnishings. She said \$10,000 is high and she has found similar that is reasonable and would last a long time. Councilman Milliken said the cost of the trashcans seemed steep. He likes the picnic tables but not the trashcans. He asked if the idea moving forward is to use these types of furnishings at our parks making it brand. Mrs. Kellahan said she had not given thought to that. Councilman Milliken asked if the items could be voted on separately and Mayor Woolsey said a motion could be made to separate them without objection. Councilman Milliken moved to approve cost of the

picnic tables only. Councilwoman Mignano stated for the record that the cost of the picnic tables is high. Motion on picnic table passed 4-1; Councilwoman Mignano voted “No”.

Mayor Woolsey spoke in favor of having matching trashcans. Councilwoman Mignano talked about the type of trashcans that were purchased for Stiles Point. She said they were less expensive with easy upkeep. She expressed wanting the park to look nice, but we need to look at costs. Motion to approve the trashcans failed 4-1; Mayor Woolsey voted in favor.

Pinckney Park Phase II Change Order for Storage Building: Mayor Woolsey requested without objection to withdraw the request in order to receive additional pricing and it was granted.

Scope and Fee for Conceptual Multi-Use Path along Folly, Wilton to Ft. Johnson: Mrs. Kellahan reported that the Folly Road, Phase I currently ends at Wilton and crosses the road to the other side at George Griffiths and Wal-Mart. The Phase of Re-Think Folly would continue towards Folly Beach. She said the Town is looking into a multi-use path on the side from Wilton to Ft. Johnson Rd. because it is a stretch where no redevelopment would occur. Cost for the scope and fee to David & Floyd is \$3,490. Motion in favor by Councilman Boles, seconded by Councilwoman Mignano. Councilman Milliken asked the width of the multi-use path. Mrs. Kellahan explained that under the Folly Road Overlay, Phase I, it is 12 ft. Mayor Woolsey further explained that we would begin with the requirements as the Folly Road Corridor of 12 ft. off of the road and the contractor would be tasked to do that. There was some discussion about funding and Mayor Woolsey said we would look into matching funds. Councilman Milliken asked if the surface could be pervious for drainage issues and Mayor Woolsey said he thought that request could be made to the contractor. There was also some discussion about asking the City to contribute to the cost. Motion passed unanimously.

Executive Session:

Lobbying Services: Mayor Woolsey asked for a motion to enter into an executive session for the purpose of discussing contractual and legal issues. Motion made by Councilman Milliken, seconded by Councilman Boles. Council entered the executive session at 8:20 p.m.

Return to Regular Session: Council returned to regular session at 9:39 p.m. Mayor Woolsey announced that no votes were taken during the executive session.

Mayor Woolsey moved to approve the contract of Anne Peterson to June 30, 2020, upon condition that monthly reports are provided beginning January 2020. A report is due by the February Council meeting. Councilwoman Mignano seconded. Motion passed 4-1; Councilman Boles voted “No”.

Brantley Park Phase I Preliminary Design and Cost Estimate: Mrs. Kellahan presented approval for preliminary design and cost estimates by Davis & Floyd for Brantley Park \$185,650. She said the property is in the City of Charleston so the Town would need to take it to the City’s CRC and obtain permitting. Davis & Floyd will design minimal improvements, so the park is open to the public soon. Motion in favor by Mayor Woolsey, seconded by Councilman Mullinax. Councilman Boles asked and Mayor Woolsey explained the ownership/agreement between the City and the Town. He also answered questions about responsibility for liability and will look into that further. Councilwoman Mignano asked about the possibility of the park changing to development property and Mayor Woolsey explained that the restrictions under Greenbelt prohibits the property for any use other than a park. He said the Town is responsible for managing and determining how the park would be utilized. Clarifications were given that the preliminary design and cost estimates does not mean approval for construction.

Mrs. Kellahan answered Councilman Milliken’s question regarding the lease on the old library building on Camp Rd. She said County staff had previously thought the lease was one year, it is five-years with option

the option to renew for five years. This information will be amended and presented to County Council at its January 30 meeting. Councilman Milliken asked if the County would contribute to the repairs of the HVAC system and Mrs. Kellahan said no. Councilwoman Mignano discussed the possibility of leaving Brantley a passive park rather than spending \$185,650 on conceptual design. Mrs. Kellahan commented that \$185, seems to be a lot of money but a large portion of that is drainage improvements and parking. Motion passed 3-2; Councilman Boles and Councilwoman Mignano voted “No”.

Traffic Calming Policy Proposed Revision: Councilman Boles motioned in favor; seconded by Councilwoman Mignano. Councilman Boles commented on the reaction of the people that spoke during the public comments at the last meeting, and some tonight. He said the way the policy is currently worded invites multiple interpretation because there are people with a greater interest by proximity than others. He would like the word “neighborhood” stricken on Page 5 of the Traffic Calming Policy so the language would read: 2/3 or 66.6% of *the properties on the street on which the proposed devices would be installed*. He said this would not have people a couple roads over involved in something that may affect them less than people that are on it. He said clarity and predictability is extremely important and when people come here “fired” up its nice to refer them to a policy that is clear. Mayor Woolsey said the staff is working on a more severe revision of the policy coming to Council soon. Councilwoman Mignano spoke in agreement with Councilman Boles. Motion passed unanimously.

Committee Reports:

Land Use Committee:

- Nomination to Board of Zoning Appeals: Mayor Woolsey announced the passing of Commissioner Jim Fralix. The Town will recognize his service at a later date. Mayor Woolsey moved for the appointment of David Savage to serve the unexpired term of Mr. Fralix, seconded by Councilman Mullinax and passed unanimously.

Councilwoman Mignano reported that she has been meeting with Planning Director, Kristen Crane about the Comp Plan and options for affordable housing. She also met with Planning Commission Chair, David Bevon about planning and development concerns and changing the time of the Planning Commission meetings.

- Environment and Beautification Committee: Councilman Milliken reported that the Greenbelt Study Committee consists of himself, Mayor Woolsey, and Ashley Kellahan. The committee met on January 7 and discussed rolling over Greenbelt funds so we could accumulate a better amount to work with. Adopt-a-Highway Litter pickup to be held Saturday, Feb. 8, 9-11 a.m. chili will be served on the porch; followed by the founding of James Island Pride by PSD Commissioner Inez Brown-Crouch. Community Heroes will be recognized at the February Town Council meeting. Volunteers are needed for Helping Hands.
- Children’s Committee: No report
- Public Safety Committee: Councilman Mullinax announced the next meeting on January 23 @ 7:00 p.m.
- History Committee: Mayor Woolsey announced that the History Commission is working on a study of Camp Rd. Middle School.
- Rethink Folly Road Committee: Mayor Woolsey announced the next meeting on January 22, @ 3:30 p.m.
- Drainage Committee: Councilman Mullinax announced the next meeting on Wednesday, Feb. 12 @ 3:00 p.m.

- Business Development Committee: Councilman Boles announced meeting on January 23 @ 6 p.m. Mayor Woolsey will make his nomination at the February Council meeting.
- Trees Advisory Committee: Councilman Milliken announced that the Trees Advisory Committee met on January and is working on a mission statement. The next meeting will be held on Tuesday, February 11 @ 5:30 p.m.
Nomination to Trees Advisory Committee: Mayor Woolsey moved for the nomination of Kathy Woolsey, seconded by Councilman Mullinax and passed unanimously.
- James Island Intergovernmental Council: Mayor Woolsey announced the next meeting on Wednesday, January 29 @ 7:00 p.m. Agenda items deadline is January 22.

Proclamations and Resolutions: None

Ordinances up for Second/Final Reading: Motion in favor was made by Councilman Milliken, seconded by Councilman Mullinax. Mayor Woolsey said a statement was made last fall regarding this campaign on a claim that in 2017 he changed the Purchasing Policy for Council approval to \$10,000. He hopes that Council know that those statements were false. He said in 2017 no changes were made to the level of expenditures and it has been \$10,000 since 2012. He said the former Town Administrator, Hal Mason, in 2012 proposed a purchase policy that had a minimum level of Council approval of \$25,000. This was amended by Council at that time to \$10,000 which remains unchanged to this day and expenditures over \$10,000 has to come before Council.

Mayor Woolsey moved for consideration of [proposed amendments](#); Councilman Mullinax seconded and discussion followed.

Section 32.03 (B) (2) (3): Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.04 (B) (2): Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.08 (E) (4) 1:A-E: Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.08 (E) (2): add back “or land surveying services” where it was stricken: Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.03 (F): Mayor Woolsey, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Councilman Mullinax, Nay. Failed

Section 32.03 (B) (2) & (3): Mayor Woolsey, Aye; Councilman Mullinax, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Failed

Section 32.04 (B) (10) & (H): Mayor Woolsey, Aye; Councilman Mullinax, Aye; Councilman Boles, Nay; Councilwoman Mignano, Nay; Councilman Milliken, Nay; Failed

All Proposed Amendments Failed: Main Motion: Councilman Boles, Aye; Councilwoman Mignano, Aye; Councilman Milliken, Aye; Councilman Mullinax, Aye; Mayor Woolsey, Nay. Main Motion Passed

Ordinances up for First Reading: None

Announcements/Closing Comments: Councilman Boles complemented Sgt. James, Island Sheriff's Patrol for his hard work.

Councilman Milliken thanked Town Administrator and Town Clerk for their work on the Purchasing Ordinance.

Adjournment: There being no further business to come before the body, the meeting adjourned at 10:22 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 58%

Monthly Budget Report

Fiscal Year 2019-2020

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | 4th Quarter | TOTAL | BUDGET |
|-------------------------------|-------------|--------|-----------|-------------|----------|----------|-------------|-------------|-----------|-----------|
| | July | August | September | October | November | December | January | | | |
| GENERAL FUND REVENUE | | | | | | | | | | |
| Accommodations Tax | | | | | 8,645 | | | | 8,645 | 15,000 |
| Brokers & Insurance Tax | | 1,673 | 54 | | | 97 | | | 1,824 | 620,000 |
| Building Permit Fees | | 791 | 2,835 | 649 | | 1,716 | 518 | | 6,510 | 15,000 |
| Business Licenses | 1,919 | 3,291 | 26,677 | 9,890 | 5,430 | 16,808 | 8,982 | | 72,997 | 365,000 |
| Contributions/Donations-Park | | | | | | | | | | |
| Grant Reimbursement | | | | | | | | | | 5,187 |
| Franchise Fees | 149,860 | | | 3,798 | 9,694 | 37,850 | 3,722 | | 204,924 | 341,000 |
| Interest Income | 220 | 218 | 170 | | | 279 | | | 887 | 3,000 |
| Alcohol Licenses -LOP | | | | | | | | | | 15,550 |
| Local Assessment Fees | | | | 910 | | 7 | | | 917 | 3,000 |
| Local Option Sales Tax (PTCF) | | | 99,785 | 98,191 | 95,467 | 85,061 | 182,461 | | 560,965 | 1,025,000 |
| Local Option Sales Tax (rev) | | | 39,916 | 39,188 | 38,728 | 34,426 | 74,688 | | 226,946 | 400,000 |
| Miscellaneous | | 11,540 | 400 | 103 | | 50,000 | | | 62,043 | 500 |
| Planning & Zoning Fees | 1,326 | 953 | 504 | 579 | 895 | 1,029 | 631 | | 5,918 | 12,500 |
| State Aid to Subdivisions | | | | | 68,307 | | 68,307 | | 136,614 | 260,200 |
| Telecommunications | | | | | | 14 | | | 14 | 30,000 |
| | 153,325 | 18,466 | 170,342 | 153,309 | 227,165 | 227,287 | 339,309 | Total | 1,289,204 | 3,110,937 |
| | | | | | | | | % of Budget | | 41% |

ADMINISTRATION

| | | | | | | | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|----------------|----------------|
| Salaries | 20,248 | 29,644 | 19,954 | 20,412 | 20,501 | 25,119 | 30,320 | | 166,197 | 273,130 |
| Fringe Benefits | 7,617 | 11,259 | 7,578 | 7,649 | 7,704 | 8,260 | 11,737 | | 61,804 | 103,500 |
| Copier | 319 | 495 | 325 | 325 | 274 | 605 | 533 | | 2,876 | 5,000 |
| Supplies | 338 | 232 | 740 | 1,187 | 1,952 | 670 | 495 | | 5,614 | 6,600 |
| Postage | 296 | | 3,678 | 469 | 300 | | 514 | | 5,257 | 6,000 |
| Information Services | 22,688 | 5,017 | 566 | 5,930 | 1,968 | 708 | 3,106 | | 39,983 | 65,000 |
| MASC Membership | | | | | | | | | - | 5,500 |
| Insurance | | 32,262 | 1,388 | | 6,470 | 14,203 | 4,754 | | 59,077 | 35,000 |
| Legal Services | | 4,308 | 7,551 | 3,838 | 11,525 | 900 | 240 | | 28,362 | 50,000 |
| Town Codification | | | | | | 1,632 | 143 | | 1,775 | 2,500 |
| Advertising | | 51 | 103 | 20 | | 71 | 22 | | 267 | 5,000 |
| Audit | | | | | | 16,000 | | | 16,000 | 16,000 |
| Elections | | | | | | | | | - | |
| Mileage Reimbursement | | | 28 | 58 | 29 | 31 | 28 | | 174 | 800 |
| Bonding | | | 350 | | | | | | 350 | 2,150 |
| Employee Training / Screening | 90 | | | | | | | | 90 | 850 |
| Dues and Subscriptions | | | | | | | | | - | 1,500 |
| Training & Travel | | | | | | | 250 | | 250 | 3,000 |
| Employee Appreciation | 53 | 1,172 | 55 | 540 | 29 | 21 | 540 | | 2,409 | 3,900 |
| Mobile Devices | 73 | 182 | 74 | 244 | 74 | 176 | 158 | | 981 | 2,300 |
| Credit card (Square) | | | | | | | 71 | | | |
| Bank Charges | 201 | 126 | 135 | 138 | 147 | | | | 747 | 2,000 |
| | 51,924 | 84,748 | 42,523 | 40,811 | 50,972 | 68,395 | 52,912 | Total | 392,214 | 589,730 |
| | | | | | | | | % of Budget | | 67% |

ELECTED OFFICIALS

| | | | | | | | | | | |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|--------------------|---------------|---------------|
| Salaries | 3,769 | 5,465 | 3,769 | 3,769 | 3,769 | 3,769 | 5,654 | | 29,965 | 50,000 |
| Fringe Benefits | 2,409 | 3,557 | 2,409 | 2,410 | 2,410 | 3,465 | 5,186 | | 21,845 | 34,000 |
| Mayor Expense | 444 | 14 | | 60 | | | 160 | | 678 | 2,000 |
| Council Expense | | | | | | 142 | 100 | | 242 | 4,000 |
| Mobile Devices | | 178 | | 134 | | 50 | 50 | | 412 | 2,100 |
| | 6,622 | 9,214 | 6,179 | 6,373 | 6,179 | 7,426 | 11,150 | Total | 53,142 | 92,100 |
| | | | | | | | | % of Budget | | 58% |

GENERAL OPERATIONS

| | | | | | | | | | | |
|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|----------------|----------------|
| Salaries | 25,778 | 36,199 | 25,538 | 25,417 | 24,917 | 28,995 | 37,798 | | 204,644 | 351,765 |
| Fringe Benefits | 8,996 | 13,120 | 8,975 | 8,985 | 8,915 | 9,387 | 13,841 | | 72,219 | 128,360 |
| | 34,774 | 49,319 | 34,513 | 34,403 | 33,832 | 38,382 | 51,640 | Total | 276,863 | 480,125 |
| | | | | | | | | % of Budget | | 58% |

PLANNING

| | | | | | | | | | | |
|-------------------------|------------|------------|-----------|------------|------------|------------|-----------|--------------------|--------------|---------------|
| Supplies | 26 | 174 | 37 | 25 | | | | | 262 | 600 |
| Advertising | | 170 | | | | | | | 170 | 1,500 |
| Mileage Reimbursement | | | | | | | | | - | 200 |
| Dues and Subscriptions | 267 | | | | | | | | 267 | 1,040 |
| Training & Travel | | | | 300 | | | | | 300 | 1,800 |
| Mobile Devices | 55 | 28 | 37 | 38 | 37 | 37 | 28 | | 260 | 660 |
| Uniform / PPE | | | | | | | | | - | 500 |
| Planning Commission | 250 | | | 300 | | | 250 | | 800 | 4,000 |
| Board of Zoning Appeals | | 150 | | | | 200 | | | 350 | 4,000 |
| | 598 | 522 | 74 | 663 | 237 | 287 | 28 | Total | 2,408 | 14,300 |
| | | | | | | | | % of Budget | | 17% |

BUILDING INSPECTION

| | | | | | | | | | | |
|-----------------------|-----------|------------|------------|-----------|-----------|-----------|------------|--------------------|------------|--------------|
| Mileage Reimbursement | | | | | | | | | - | 500 |
| Community Outreach | | | | | | | | | - | 500 |
| Mobile Devices | 55 | 55 | 55 | 76 | 66 | 66 | 66 | | 437 | 660 |
| Supplies | | | | | | | | | - | 500 |
| Equipment / Software | | | | | | | | | - | 500 |
| Uniform / PPE | | | | | | | | | - | 250 |
| Dues & Subscriptions | | | | 10 | | | 190 | | 200 | 800 |
| Travel & Training | | 50 | 90 | | | | | | 140 | 1,800 |
| | 55 | 105 | 145 | 86 | 66 | 66 | 256 | Total | 777 | 5,510 |
| | | | | | | | | % of Budget | | 14% |

PUBLIC WORKS

| | | | | | | | | | | |
|------------------------|--------------|---------------|---------------|---------------|--------------|--------------|---------------|--------------------|----------------|----------------|
| Mileage Reimbursement | | | | | (261) | | | | (261) | 300 |
| Training & Travel | | | | 212 | | | | | 212 | 1,925 |
| Public Outreach | | | | | | | | | | 500 |
| Projects | 330 | 5,824 | 39,340 | 8,743 | 1,951 | 4,197 | 4,589 | | 64,974 | 135,800 |
| Mobile Devices | 91 | 83 | 93 | 43 | 537 | (7) | (67) | | 773 | 1,200 |
| Uniform / PPE | | 97 | | | | | | | 97 | 700 |
| Supplies | 930 | 931 | 48 | 1,015 | 95 | | 279 | | 3,298 | 5,500 |
| Emergency Management | | 4,223 | 7,363 | 2,725 | 300 | | 10,729 | | 25,340 | 15,000 |
| Dues and Subscriptions | | | | | | | | | | 425 |
| Groundskeeping | 3,555 | 7,319 | 541 | 17,359 | 336 | 3,991 | 4,436 | | 37,536 | 50,000 |
| | 4,907 | 18,478 | 47,384 | 30,096 | 2,957 | 8,180 | 19,967 | Total | 131,969 | 211,350 |
| | | | | | | | | % of Budget | | 62% |

CODES & SAFETY

| | | | | | | | | | | |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|----------------|----------------|
| Mileage Reimbursement | | | | | (37) | | | | (37) | 100 |
| Equipment | | | | | | | | | - | 900 |
| Radio Contract | | | | | | 342 | | | 342 | 1,400 |
| Training | | | | | | | | | - | 1,000 |
| Supplies | 21 | 76 | | 26 | | | | | 123 | 250 |
| Uniform / PPE | | | | | | | | | - | 250 |
| Other Security | 53 | 3,875 | 3,345 | 1,325 | 2,715 | 1,315 | 9,670 | | 22,300 | 4,320 |
| Sheriff's Office Contract | 25,168 | 14,975 | 15,815 | 16,355 | 22,670 | 20,298 | 38,127 | | 153,407 | 265,460 |
| Deputy Fringes | 7,012 | 4,187 | 4,403 | 4,528 | 6,270 | 5,592 | 10,063 | | 42,055 | 73,950 |
| Unsafe Buildings Demolition | | | | | | | | | - | 20,000 |
| Overgrown Lot Clearing | | | | | | | | | - | 4,000 |
| Animal Control | | | | 750 | | | | | 750 | 500 |
| Crime Watch Materials | | | | | | | | | - | 250 |
| Membership/Dues | | | | | | | | | | 250 |
| | 32,254 | 23,113 | 23,564 | 22,984 | 31,618 | 27,547 | 57,860 | Total | 218,940 | 372,630 |
| | | | | | | | | % of Budget | | 59% |

PARKS & RECREATION

| | | | | | | | | | | |
|----------------------|---|---|-------|-------|-------|-------|-------|--------------------|-------|--------|
| JIRC Contribution | | | | | | | | | - | 4,750 |
| Pinckney Park | | | | | | | | | - | 2,500 |
| Special Events | | | | | 912 | 1,981 | (538) | | 2,355 | 10,000 |
| Dock Street Park | | | | | | | | | | 1,500 |
| Youth Sports Program | | | | 1,100 | 3,510 | 300 | | | 4,910 | 14,725 |
| | - | - | 1,100 | 4,422 | 2,281 | (538) | | Total | 7,265 | 33,475 |
| | | | | | | | | % of Budget | | 22% |

FACILITIES & EQUIPMENT

| | | | | | | | | | | |
|-----------------------------|--------|--------|--------|--------|--------|--------|--------|--------------------|---------|---------|
| Utilities | 1,862 | 4,168 | 1,736 | 2,549 | 2,356 | 2,534 | 2,612 | | 17,817 | 28,200 |
| Security Monitoring | | 152 | | 152 | | 76 | 152 | | 532 | 1,200 |
| Janitorial | 617 | 566 | 617 | 605 | 617 | 587 | 580 | | 4,190 | 7,000 |
| Equipment / Furniture | 1,451 | 809 | 52 | 592 | 40 | 296 | 296 | | 3,536 | 7,500 |
| Facilities Maintenance | 471 | 75 | 952 | 600 | 396 | 75 | 75 | | 2,644 | 6,500 |
| Vehicle Maintenance Expense | 304 | (746) | 327 | 273 | 2,235 | 368 | 311 | | 3,071 | 6,000 |
| Fees and Taxes | | | | | | 284 | | | | |
| Generator Maintenance | | | | | | | | | - | 3,500 |
| Street Lights | 10,346 | 10,348 | 10,348 | 10,359 | 10,358 | 10,359 | 10,358 | | 72,476 | 154,000 |
| | 15,050 | 15,372 | 14,032 | 15,130 | 16,002 | 14,580 | 14,383 | Total | 104,265 | 213,900 |
| | | | | | | | | % of Budget | | 49% |

TREE MITIGATION FUND

| | | | | | | | | | | | |
|-------------------------|---|---|---|--|-------|-------|---|---|--------------|---------|-----|
| Tree Mitigation revenue | | | | | 3,000 | | | | | 4,392 | 500 |
| Tree Mitigation expense | | | | | | 3,595 | | | | (3,595) | 500 |
| | - | - | - | | 3,000 | 3,595 | - | - | Total | 797 | |

JAMES ISLAND PRIDE

| | | | | | | | | | | | |
|--------------------------------------|---|-----|-----|----|-----|-----|-----|----|--------------|-------|-------|
| James Island Pride revenue/donations | | | | | | | | 35 | | 391 | 3,100 |
| Jsmes Island Pride expense | - | 58 | 175 | 31 | 112 | 256 | 261 | | | (894) | |
| Helping Hands Donations | | | | | | | | | | 423 | 400 |
| Helping Hands Expense | | 150 | 260 | 63 | | | | | | 473 | |
| | | | | | | | | | Total | | - |

ADMINISTRATOR'S REPORT

Jan-20

ADMIN NOTES

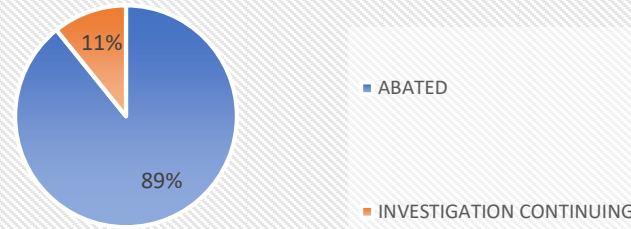
- 1) Jan mtgs at Town Hall - 26 total- 12 Town related
- 2) Pinckney Park Shelter Schedule [See Attached](#)
- 3) Dominion Tree Trimming Schedule and Town Arborist Report. 3 Resident calls concerning tree trimming work received and addressed [See Attached](#)
- 5) Plastics Ordinance -workshop Monday 2/17 Flyer [See Attached](#)
- 6) Request sent to Charleston County Council re: Lease amendment for 1248 Camp Rd Building [See attached](#)
- 7) Encroachment permit submitted for Clearview/Stiles/Eastwood traffic calming - Construction drawings underway for Schooner
- 8) Boardwalk Lighting Installed [See attached](#)
- 9) Reminder - Budget Workshop scheduled for Thursday March 5th at 6 pm

| | |
|-------------------------------------|------------|
| Business Licenses | 317 |
| *46 of those processed at Town hall | |
| Code Enforcement Cases | |
| TOTAL CASES | 537 |
| ABATED | 479 |
| INVESTIGATION CONTINUING | 58 |
| RANK VEGETATION / SOLID WASTE | 137 |
| INOPERABLE VEHICLE | 95 |
| TREE CASES | 40 |
| NUISANCE PROPERTY | 53 |

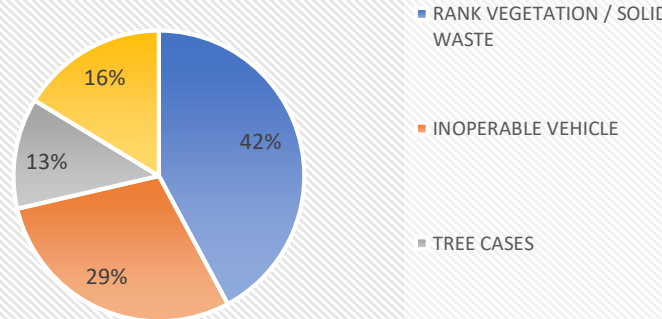
#12 new cases

| Building Permits & Inspections | Permits | Inspections |
|--------------------------------|---------|-------------|
| | 47 | 83 |
| Building | 7 | 35 |
| Electrical | 10 | 17 |
| Plumbing | 3 | 9 |
| Mechanical | 8 | 9 |
| Gas | 7 | 13 |
| Pool | - | - |
| Roofing | 5 | - |
| Fire System | - | 0 |
| Sign | - | - |
| Trades | 7 | - |
| Manufactured Home | - | - |
| Previous Month | 53 | 119 |

Code Enforcement - Case Status



Code Enforcement - Case Type

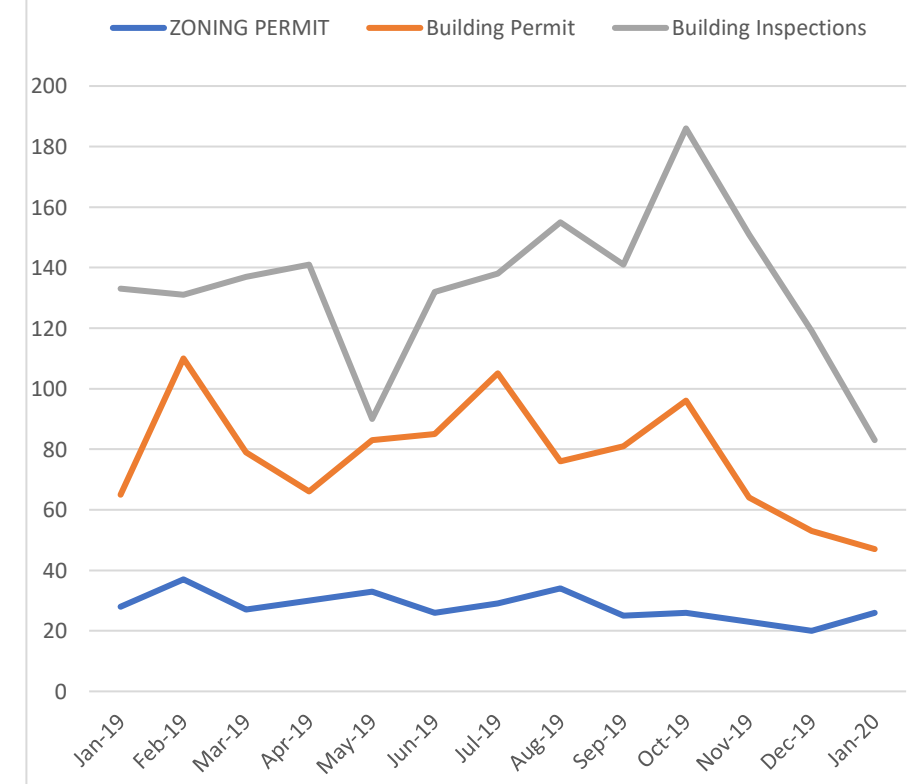


| PERMIT TYPE | Jan-20 |
|-------------------------|-----------|
| ACCESSORY STRUCTURE | |
| CLEARING & GRUBBING | |
| DEMOLITION PERMIT | |
| EXEMPT PLATS | |
| FIREWORK STAND | |
| HOME OCCUPATION | 6 |
| LSPR | |
| NON-EXEMPT PLAT | |
| PD AMENDMENT (REZONING) | |
| RESIDENTIAL ZONING | 9 |
| REZONING | |
| SPR | |
| SIGN PERMIT | 1 |
| SITE PLAN REVIEW | |
| SPECIAL EVENT | 1 |
| SPECIAL EXCEPTION | |
| TEMPORARY ZONING | 1 |
| TREE REMOVAL | 5 |
| TREE TRIMMING | |
| VARIANCE | |
| ZONING PERMIT | 3 |
| TOTAL | 26 |

PUBLIC WORKS NOTES

- 1) There were 12 new requests for service in January, 9 were drainage related. Staff has responded to all requests.
- 2) Seaside- Honey Hill Drainage easement acquisition update: of 33 needed easements, we have received 18 and have another 14 pending.
- 3) Oceanview-Stonepost drainage project, Thomas and Hutton completed the first two tasks, survey and hydrological study. They will be making a presentation at the May Drainage Committee meeting to explain their findings and plans to move forward.
- 4) Lynnwood Drainage Rehabilitation Project: staff obtained a quote from Eadie's Construction (one of our on-call contractors) to clean and camera the pipe system on the north outfall from the neighborhood and arranged for the City of Charleston to clean and camera the pipe system on the south outfall.
- 5) Weston and Sampson continued work on updates to the stormwater ordinances.
- 6) Staff attended a seminar on traffic noise reduction at County offices
- 7) Staff hosted preconstruction permitting meeting with City and County stormwater staff for new parish hall at Nativity Church.
- 8) Highland Avenue drainage Project is in easement acquisition.
- 9) Staff cleaned 11 signs in January and installed one STOP sign. Staff filled 2 potholes with 8 bags of material.

PERMITS - 13 MONTH HISTORY



| Activity ID | Activity Name | Resp | Orig Dur | Rem Dur | % Complete | Early Start | Early Finish | January 2020 | February 2020 | March 2020 | April 2020 |
|------------------------------|---|---------|----------|---------|------------|-------------|--------------|--|-------------------|-----------------------------|------------|
| Total | | | 193 | 74 | 61.66% | 20-Sep-19 A | 30-Mar-20 | | | | |
| Major Milestone | | | 193 | 74 | 61.66% | 20-Sep-19 A | 30-Mar-20 | | | | |
| A1352 | Construction Duration | | 192 | 73 | 61.98% | 20-Sep-19 A | 29-Mar-20 | Construction Duration | | | |
| A1358 | Power on Building | | 2 | 2 | 0% | 25-Feb-20 | 26-Feb-20 | | Power on Building | | |
| A1499 | Prefinal Inspection | | 1 | 1 | 0% | 12-Mar-20 | 12-Mar-20 | | | Prefinal Inspection | |
| A1500 | Punch Out | | 10 | 10 | 0% | 13-Mar-20 | 26-Mar-20 | | | Punch Out | |
| A1101 | Submit Closeout Documents | | 1 | 1 | 0% | 25-Mar-20 | 25-Mar-20 | | | Submit Closeout Documents | |
| A1600 | Final Inspection | | 1 | 1 | 0% | 27-Mar-20 | 27-Mar-20 | | | Final Inspection | |
| A5000 | Final Acceptance of Project | | 1 | 1 | 0% | 30-Mar-20 | 30-Mar-20 | | | Final Acceptance of Project | |
| Pavilion Construction | | | 160 | 55 | 65.63% | 04-Oct-19 A | 11-Mar-20 | | | | |
| A1768 | Temporary Fence | GC | 3 | 1 | 80% | 04-Oct-19 A | 17-Jan-20 | Temporary Fence | | | |
| A1618 | Underground Water (Must occur prior to house demer) | Site | 5 | 1 | 80% | 06-Dec-19 A | 17-Jan-20 | Underground Water (Must occur prior to house demolition) | | | |
| A1135 | Underground Sewer | Site | 5 | 1 | 80% | 06-Dec-19 A | 17-Jan-20 | Underground Sewer | | | |
| A1228 | Inwall / Above Ceiling Electrical Rough In | Elec | 10 | 1 | 90% | 30-Dec-19 A | 17-Jan-20 | Inwall / Above Ceiling Electrical Rough In | | | |
| A1638A | Wood Dry Time Exterior Wood | Painter | 39 | 29 | 25.64% | 06-Jan-20 A | 14-Feb-20 | Wood Dry Time Exterior Wood | | | |
| A1643A | Wood Dry Time Interior Wood | Painter | 39 | 29 | 25.64% | 06-Jan-20 A | 14-Feb-20 | Wood Dry Time Interior Wood | | | |
| A1638 | Exterior Trim | Framer | 8 | 6 | 25% | 15-Jan-20 A | 24-Jan-20 | Exterior Trim | | | |
| A1643 | Interior Trim | Framer | 8 | 6 | 25% | 15-Jan-20 A | 24-Jan-20 | Interior Trim | | | |
| A1354 | Final Grading | Site | 5 | 4 | 30% | 15-Jan-20 A | 19-Feb-20 | Final Grading | | | |
| A1262 | Counters | Millwk | 3 | 3 | 0% | 21-Jan-20 | 23-Jan-20 | Counters | | | |
| A1808 | Walking Trails | Site | 5 | 5 | 0% | 27-Jan-20 | 31-Jan-20 | Walking Trails | | | |
| A1718 | Lift Station | Site | 5 | 5 | 0% | 29-Jan-20 | 04-Feb-20 | Lift Station | | | |
| A1222 | Metal Roofing | Roof | 10 | 10 | 0% | 03-Feb-20* | 14-Feb-20 | Metal Roofing | | | |
| A1254 | Prime Paint Exterior | Painter | 2 | 2 | 0% | 17-Feb-20 | 18-Feb-20 | Prime Paint Exterior | | | |
| A1356 | Alt. 1 Gutters | Roof | 3 | 3 | 0% | 17-Feb-20 | 19-Feb-20 | Alt. 1 Gutters | | | |
| A1242 | Set Electrical Fixtures | Elec | 5 | 5 | 0% | 18-Feb-20 | 24-Feb-20 | Set Electrical Fixtures | | | |
| A1254A | Prime Paint Interior | Painter | 1 | 1 | 0% | 19-Feb-20 | 19-Feb-20 | Prime Paint Interior | | | |
| A1648 | 1st Coat of Paint Exterior | Painter | 2 | 2 | 0% | 19-Feb-20 | 20-Feb-20 | 1st Coat of Paint Exterior | | | |
| A1364 | Form/Place Sidewalks | Conc | 3 | 3 | 0% | 20-Feb-20 | 24-Feb-20 | Form/Place Sidewalks | | | |
| A1363 | Irrigation | Land | 5 | 5 | 0% | 20-Feb-20 | 26-Feb-20 | Irrigation | | | |
| A1648A | 1st Coat of Paint Interior | Painter | 2 | 2 | 0% | 21-Feb-20 | 24-Feb-20 | 1st Coat of Paint Interior | | | |
| A1260 | Final Paint Exterior | Painter | 2 | 2 | 0% | 25-Feb-20 | 26-Feb-20 | Final Paint Exterior | | | |
| A1380 | Site Signage | GC | 1 | 1 | 0% | 27-Feb-20 | 27-Feb-20 | Site Signage | | | |
| A1260A | Final Paint Interior | Painter | 2 | 2 | 0% | 27-Feb-20 | 28-Feb-20 | Final Paint Interior | | | |
| A1385 | Alt. 3 Water Fountain | Plumb | 2 | 2 | 0% | 27-Feb-20 | 28-Feb-20 | Alt. 3 Water Fountain | | | |
| A1367 | Seeding | Land | 5 | 5 | 0% | 27-Feb-20 | 04-Mar-20 | Seeding | | | |
| A1140 | Deliver Misc Special Matierials | GC | 1 | 1 | 0% | 01-Mar-20 | 01-Mar-20 | Deliver Misc Special Matierials | | | |
| A1320 | Plumbing Trimout | Plumb | 3 | 3 | 0% | 02-Mar-20 | 04-Mar-20 | Plumbing Trimout | | | |
| A1266 | Install Doors & Hardware | GC | 5 | 5 | 0% | 02-Mar-20 | 06-Mar-20 | Install Doors & Hardware | | | |
| A1371 | Misc Special Materials | GC | 5 | 5 | 0% | 02-Mar-20 | 06-Mar-20 | Misc Special Materials | | | |
| A1910 | Chorinate & Test Lines | Plumb | 2 | 2 | 0% | 05-Mar-20 | 06-Mar-20 | Chorinate & Test Lines | | | |
| A1260B | Final Paint Bathrooms | Painter | 1 | 1 | 0% | 09-Mar-20 | 09-Mar-20 | Final Paint Bathrooms | | | |
| A1900 | Clean Up & GC/Subs Punch List | GC | 3 | 3 | 0% | 09-Mar-20 | 11-Mar-20 | Clean Up & GC/Subs Punch List | | | |

█ Actual Level of Effort █ Critical Remaining Work
█ Actual Work ◆ Milestone
█ Level of Effort
█ Remaining Work

Maverick Construction Services

TASK filter: To Complete.



Jennifer Hightower
Economic Development & Local Government Manager
2392 W. Aviation Avenue
North Charleston, SC 29406
jennifer.hightower@dominionenergy.com
Office: 843-576-8661 / Mobile: 843-214-0085

Ms. Ashley Kellahan, Administrator
Town of James Island
1122 Dills Bluff Road
James Island, South Carolina 29414

February 11, 2020

Re: Town of James Island Tree Protection Agreement - Pruning Communication, February 2020

Dear Ms. Kellahan,

In accordance with our Tree Protection Agreement, our utility pruning project updates are as follows:

3.2.1 Company Designee Contact Information (same as previous)

- Mark Branham: 843.576.8280, mark.branham@dominionenergy.com
- Clay Chaplin: 843.576.8212, clay.chaplin@dominionenergy.com

3.2.2 Dates of Notification

- Please remember our projects are trimmed by sections and not all property owners will receive notification at the same time
- Notification will be via postcard or email depending on the customer's communication preference

2019 Project

- Section D: Notification sent on October 11, 2019 to property owners, work is in progress; see attached, "James Island Project L19 Section D"
- Section E: Notification sent on November 21, 2019 to property owners, work is in progress; see attached, "James Island Project L19 Section E"
- Section F: Notification sent on January 8, 2020 to property owners, work started February 5, 2020; see attached, "James Island Project L19 Section F"

2020 Project

- Section A: Notification sent on January 8, 2020 to property owners, work started February 3, 2020; see attached, "James Island Project F33 Section A"

3.2.3 Dates of Press Releases

- January 6, 2020 – media advisory re: Public Workshop on 1/8/2020

3.2.4 Resident Communication

- Example postcard notification is attached, titled "SCEG – RT postcard notification"

3.2.5 Smaller Map for Pruning in Specific Locations

- 2019 Project Map Section L19: see attached, "L19-James_Island"
 - Section D Map: see attached, "James Island Project L19 Section D"
 - Section E Map: see attached, "James Island Project L19 Section E"
 - Section F Map: see attached, "James Island Project L19 Section F"
- 2020 Project Map Section F33: see attached, "F33-James_Island"
 - Town of James Island municipal boundary map: see attached, "2020_Municipality_Maps_Town of James Island"
 - Section A Map: see attached, "James Island Project F33 Section A"



3.2.6 Approximate Timeframes

- 2019 Project: James Island (general) – commenced July 8, 2019, expected completion March 2020
- 2020 Project: James Island (general) – commenced Feb. 3, 2020, expected completion end of year

3.2.7 Dates of Public Meetings

- January 8, 2020; Public Workshop at James Island Town Hall to review 2020 trimming project

Please contact us with any questions or concerns.

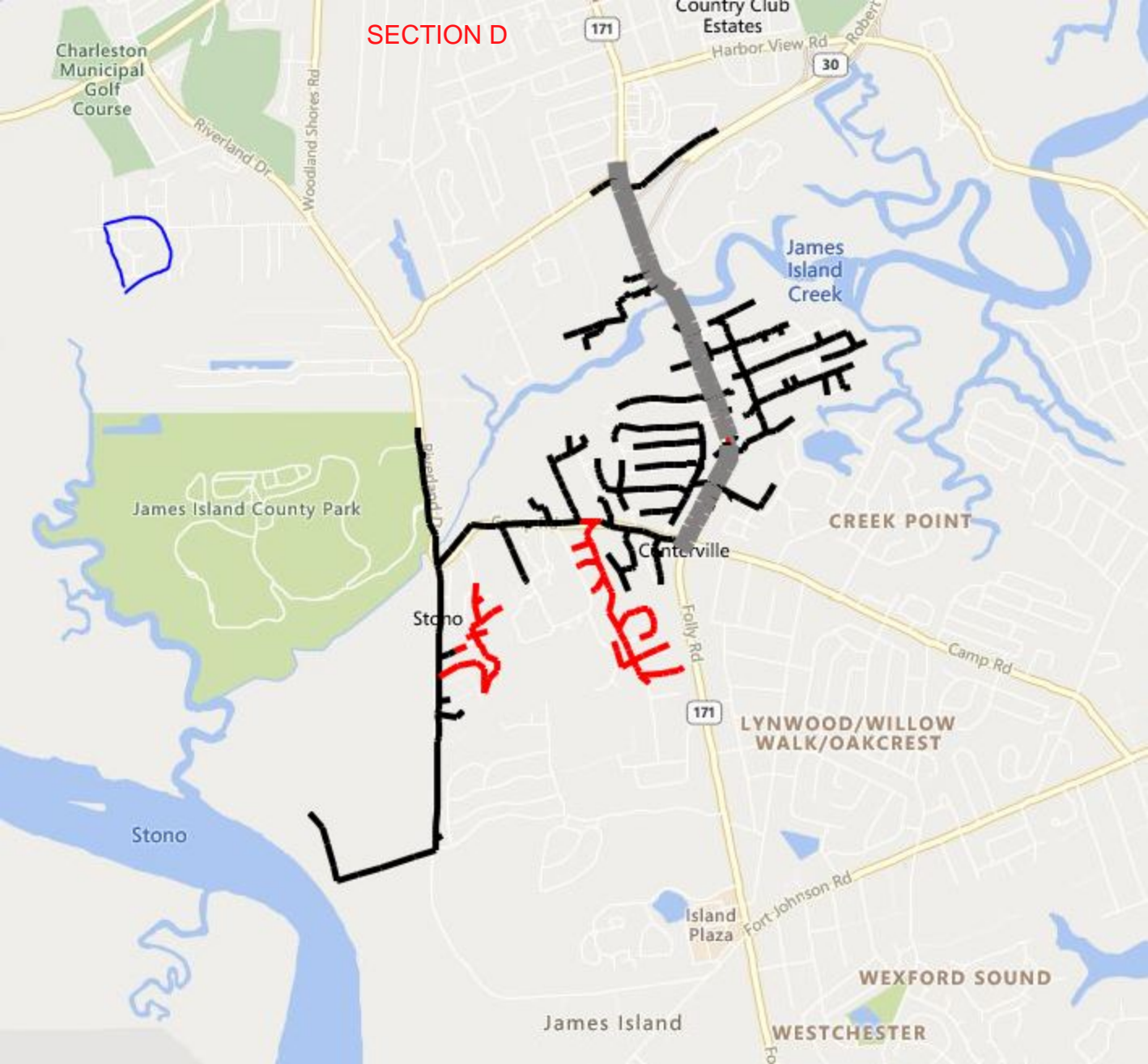
Sincerely,

A handwritten signature in blue ink, appearing to read "JH", written over a light blue circular background.

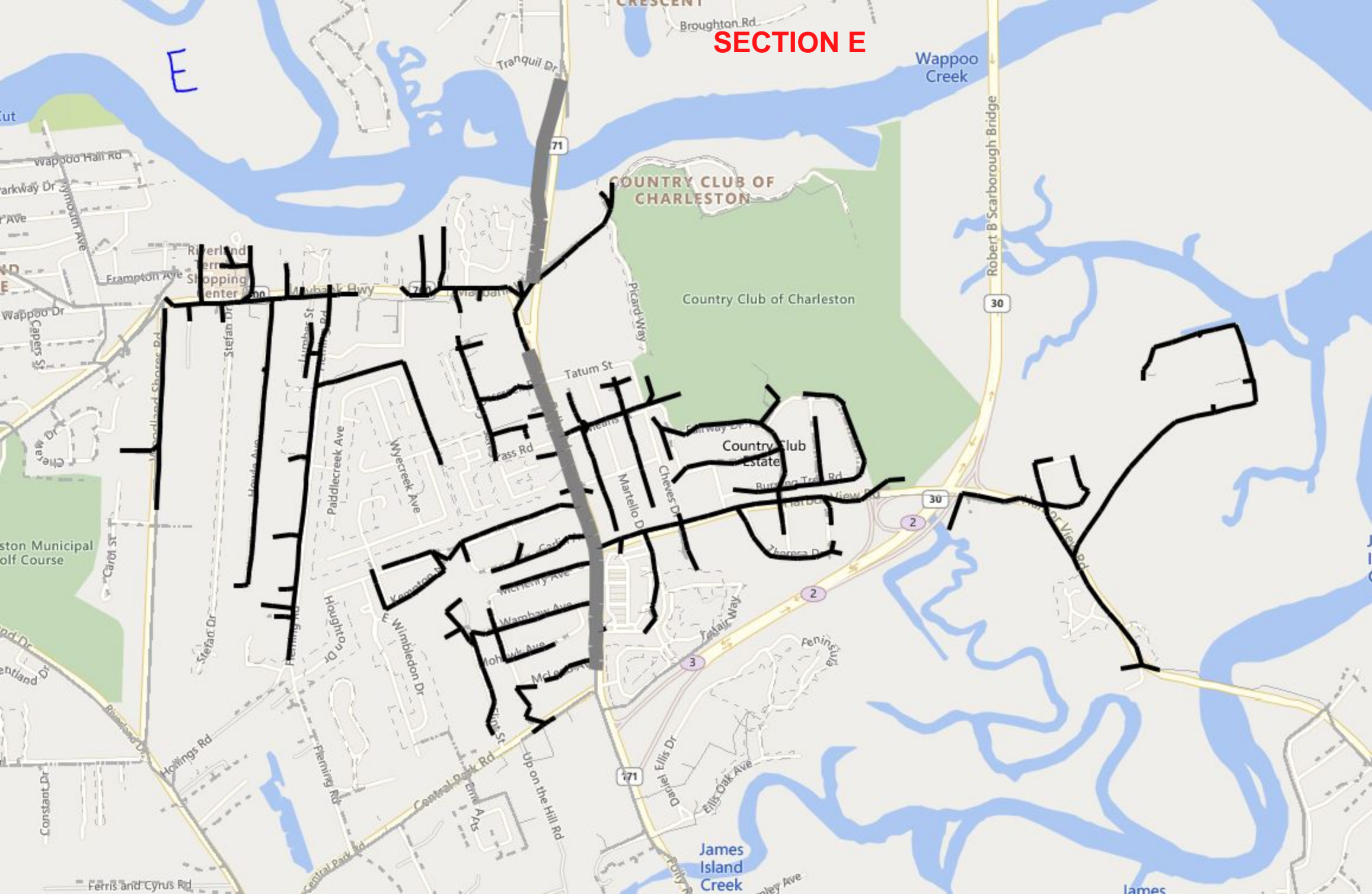
Jennifer Hightower

cc: Mark Branham & Clay Chaplin

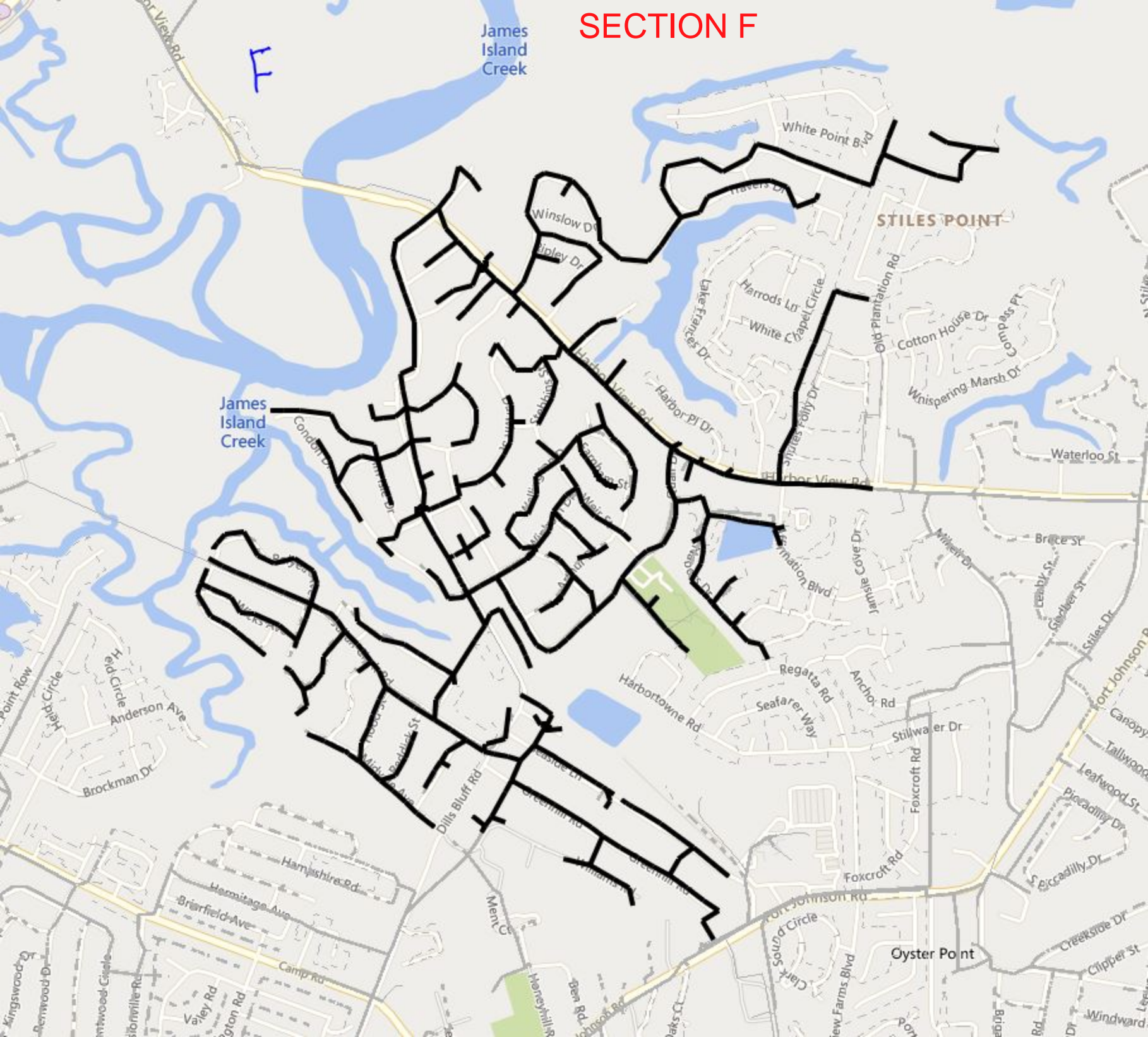
SECTION D



SECTION E



SECTION F



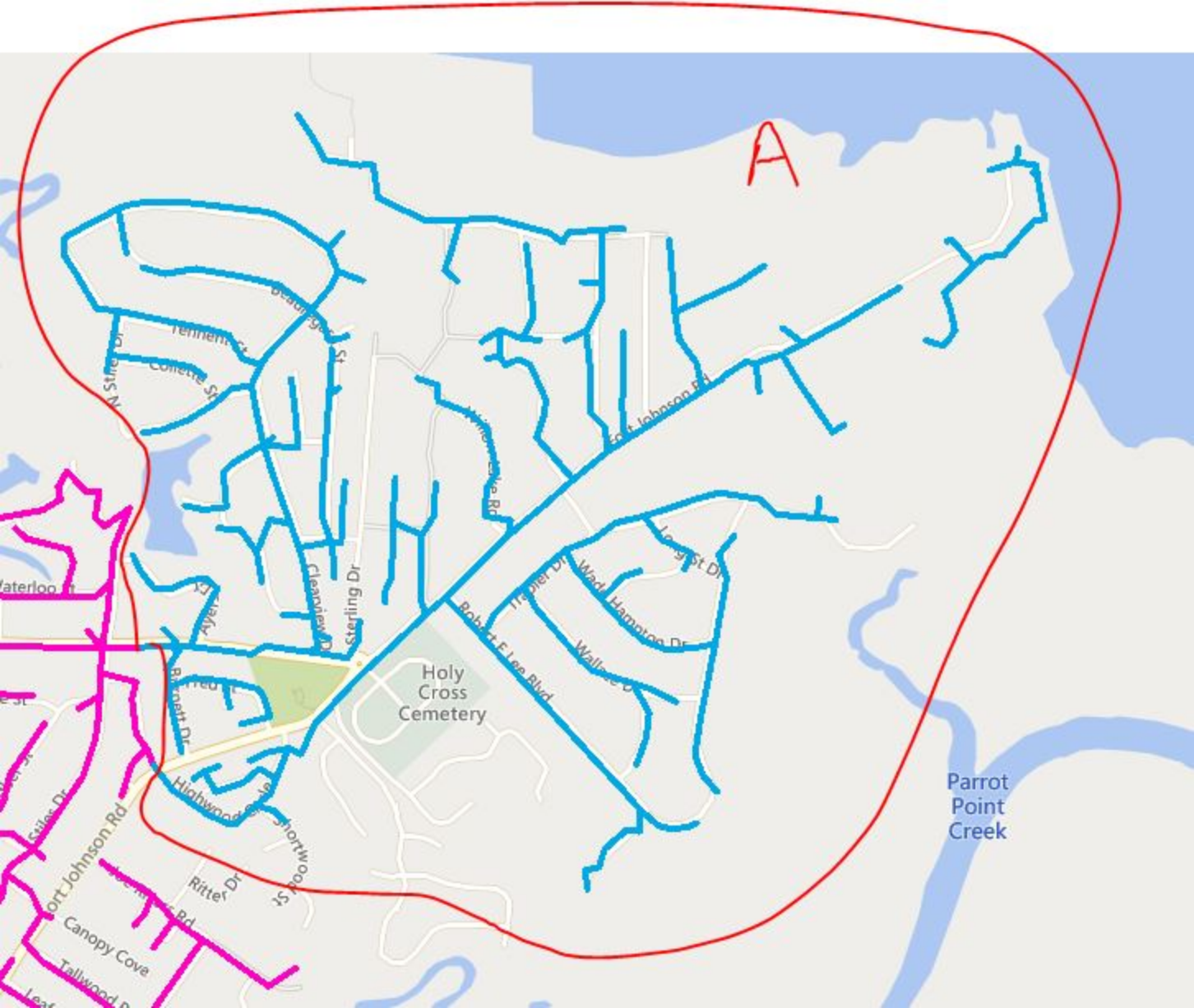
James Island Creek

F

James Island Creek

STILES POINT

Oyster Point



A

Holy Cross Cemetery

Parrot Point Creek

A Street

Tennant Ct

Conlette St

Sterling Dr

Robert E Lee Blvd

Highwood

Highwood

Ritter Dr

Port Johnson Rd

Canopy Cove

Tallwood

Chris CM Gerards

ISA Board Certified Master Arborist # SO-1165BM

ISA Certified Arborist Municipal Specialist

ISA Tree Risk Assessment Qualified

210 East State St. Apt 15 Savannah GA
843.816.0317 chriscmgerards@gmail.com

TOWN OF JAMES ISLAND

Ashley R. Kellahan,

Town Administrator, 843.795.4141

akellahan@jamesislandsc.us

Hi Ashely,

I have completed my tree inspections for the week of 2/10/2020.

Overall I found the work improved over the past weeks, both for the 2019 work and 2020 work.

I found the 2019 work to have some of the past issues, such as scarring, flush cuts and limbs left that should have been removed to the trunk. But taken as a whole, the work was better and showed improvement after each inspection. Below is a picture of an improper cut on a tree on Wellington (the angle is wrong). This is fairly representative of the mistakes being made now, far less serious than just a few weeks ago.



The 2020 crews are doing a better job overall but still have some issues regarding limbs being left that should have been pruned and improper cuts. Below is a row of trees on Clearview drive that have been pruned properly. Please note the more natural look and a lack of large face cuts.



In conclusion: we are making good progress on the quality of the work; limb removal after severe pruning and consistent quality of final cuts is still lacking.

Should you have any questions, please do not hesitate to contact me.

Sincerely;
Chris CM Gerards
Board Certified Master Arborist
BCMA #SO-1165BM

OPEN HOUSE - NEW PLASTICS REGULATIONS!

**JOIN US
DOWNTOWN
WHILE YOU
SHOP!**

**TOWN OF JAMES
ISLAND & US
FOODS**

**HOSTS AN
OPEN HOUSE**

Come learn about what types of products are available and compliant with the new laws against single-use plastics use



US. | CHEF'STORE
FOODS GREAT FOOD. WHOLESALE PRICES.



MON 2/17/20

Drop-in from 9 to 11
or 2 to 4

Representatives from the Town & US Foods
will be available to answer questions!

1510 Meeting Street Charleston, SC 29405

Town of James Island

Bill Woolsey
Mayor



Council Members
Dan Boles
Cynthia Mignano
Garrett Milliken
Darren Troy Mullinax

February 11, 2020

Charleston County Council
ATTN: Chairman Elliott Summey
VIA Email

Dear Chairman:

The Town of James Island has been working diligently on adapting the old library located at 1248 Camp Rd into a community space. We greatly appreciate Charleston County agreeing to lease us the space, and we were recently made aware that our use plan for the space was approved; thank you. The future James Island Arts and Cultural Center will fill a need on James Island to house and showcase our local artists and artisans, as well as be a place where historic artifacts and the cultural story of James Island can live and be visited by our residents and visitors.

To date, the Town has spent over \$20,000 on the planning and design of this facility, with approximately \$29,950 remaining. Town Council approved moving forward with Phase I to include minor renovations and outfitting the space. The construction estimates for Phase I is \$332,000, and this doesn't include personnel costs that will be needed to manage the facility. Later phases will incorporate a complete mechanical system overhaul, and those costs are estimated at upwards of \$200,000. Our current lease agreement is set to expire this fall, exactly 1 year after the opening of the new Baxter Patrick Library, with two options to renew for an additional 1-year period. In order to proceed with further investment, Town Council has asked that we revisit the terms of our agreement.

We're proposing to extend our lease agreement for five years, with an option to renew for an additional 5 years. With this modification, we can move forward in further investment and adequately give our Town Council the confidence they need to allocate additional funds to ensure this community facility can be operational and successful before our initial lease terms expires.

Respectfully,

Bill Woolsey, Mayor

Cc: Bill Tutin, County Administrator

www.JamesIslandSC.us



Town of James Island
Public Works Department
Traffic Calming Policy and Procedures
Guide



~~September, 2014~~ January, 2020

Traffic Calming Policy and Procedures

Purpose:

The purpose of this policy and procedures guide is to provide residents of the Town of James Island with a plan and the tools needed to slow traffic in their residential neighborhoods and to improve the quality of their lives. Resources and materials from the Federal Highway Administration, South Carolina Department of Transportation, Charleston County and other local municipalities have been used to put together this comprehensive and locally customized policy and procedures plan.

General Policy:

The general policy of the Town of James Island in regards to Traffic Calming is to encourage and allow methods to be employed that reduce hazards from vehicular traffic, nurture and encourage a neighborhood atmosphere and maintain public safety. The Town of James Island strives to achieve these goals through sound, accepted engineering practices, community participation in the decision process and responsible financial stewardship.

Procedures for Traffic Calming:

The Town has adopted a three-point method of addressing neighborhood traffic issues: Education, Enforcement and Engineering. There are several options under each general method that neighborhoods can use to reduce traffic issues. Not every option is right for every neighborhood and the variety ensures that there are several choices to try in order to provide a measured solution.

Traffic calming programs are only implemented in residential neighborhoods under the jurisdiction, or partial jurisdiction, of the Town of James Island. These programs ~~must~~ may be initiated at the request of the Neighborhood Association or by evidence of substantial interest from residents in the neighborhood.

Education:

Education of the public shall be a component of any traffic calming program. There are several ways that the Town of James Island can educate the public about traffic issues. These include the following public awareness measures:

- Distribution of traffic safety brochures within the neighborhood, area schools and businesses.
- Presentations at public events on programs such as child safety seats, seatbelt usage, pedestrian safety, bicycle safety, safe driving tips or Operation Lifesaver.
- Driver education and enforcement presentations to younger drivers.

The Town of James Island will partner with SCDOT and the Charleston County Sheriff’s Office through the Island Sheriff’s Patrol to provide educational materials to local neighborhoods and institutions. Other groups and agencies will be involved in these programs as appropriate to the overall program.

Enforcement:

The Town of James Island will work with local law enforcement including the Island Sheriff’s Patrol to provide participating neighborhoods with increased presence and enforcement activities. Some law enforcement activities will include:

- Increased enforcement by officers, especially during times that residents report most incidents occur.
- Public Service Announcements to remind motorists that speeding will result in tickets and accidents.
- ~~Speed Monitoring Awareness Radar Trailer (SMART) use in neighborhoods and on feeder roads in the area.~~ Driver Feedback Radar Signs.

Reducing the Speed Limit:

In 2013, Town Council passed an Ordinance that allowed for the reduction of the speed limit on Residential Streets. In the Town of James Island, the speed limit on residential streets can be lowered to 25 mph.

If you live on a SC Department of Transportation owned and maintained street, then the Town of James Island must perform an in-house traffic study and receive the necessary approval and permits from SCDOT. Part of this approval process will be support for this from your neighborhood. If you have a Neighborhood Association, then you will need to provide evidence of their support, such as minutes from a meeting or a neighborhood petition. A sample petition form is at the end of this guide. If you do not have a Neighborhood Association, then we encourage you to organize a Neighborhood meeting to discuss and vote on the issue. ~~Or, you can submit a petition from your neighborhood with as many signatures as is reasonably possible.~~ If those options are unavailable, then Town can assist in soliciting resident feedback.

Engineering:

One of the best known traffic calming device is the speed “hump”. While this is the first option people think of when considering traffic calming for neighborhoods, there are often several reasons for not using them on many roads and in many neighborhoods. The Town of James Island offers and encourages the use of several other types of physical, engineered methods to address traffic calming measures and recommends serious consideration of these alternatives.

Other engineered devices for traffic calming include:

- All Way Stop Control at intersections (AWSC)
- Pedestrian Crossing Signs and Crosswalks
- School Zone Signing
- Raised crosswalks at strategic locations
- [Driver Feedback Radar Signs](#)

For any engineered traffic calming device, all applicable SCDOT and FHWA regulations and guidelines must be followed. An engineering study may be required, and for certain devices engineering drawings will be required. Any work within a SCDOT right of way requires SCDOT approval and encroachment permitting.

All roads which are to be considered for traffic calming devices must meet the following criteria:

- Must be either a local residential or minor collector road.
- 30 mph or less existing speed limit
- Two lane paved road (may have parking and may have turn lanes).
- Traffic volume less than 4000 AADT (average annual daily traffic).
- Within the Town of James Island Town Limits [and under the Town’s jurisdiction](#).
 - [Areas where jurisdiction is mixed between the Town, City of Charleston and/or Charleston County may be considered. However, consultation and possible approvals may have to be obtained from other jurisdiction\(s\) before any traffic calming measures can be taken.](#)

Getting Started:

The first step for a neighborhood to participate in a traffic calming program is to contact the Town of James Island Public Works Department. A Neighborhood Association representative should schedule an appointment with Town Staff or attend a Town Neighborhood Council

meeting and present their request. A copy of the Town's Policies and Procedures will be provided as well as the forms to begin this process. If a formal neighborhood association does not exist, enough resident interest in traffic calming measures can result in further study from the Public Works staff at the Public Works Director's discretion.

The Town of James Island will ~~first engage the services of an engineer to perform traffic studies and advise on engineering issues as needed or~~ perform an in-house traffic study and review whether the data warrants further study. As part of the overall program concept, a cost analysis will be performed to determine if funding will be available for construction and maintenance.

Some methods may be initiated at staff level, such as increasing law enforcement in a neighborhood or adding "Children at Play" signs.

For other traffic calming measures, such as speed humps, eligible roads and/or neighborhoods ~~must meet~~ the following program criteria ~~and must be approved~~ will be considered by Mayor and Council:

- ~~• Must have met the eligibility criteria~~
- ~~Must have a~~ Approval of Neighborhood Association (if one exists).
- Average speed exceeds posted limit, or the 85th percentile speed exceeds posted limit by 5 mph or more.
- ~~For physical traffic calming devices, must not be on a~~ Primary emergency vehicle route or bus route.
- Physical traffic calming devices ~~must not interfere and any possible interference~~ with storm water drainage.
- For SCDOT roads, approval and necessary permits from SCDOT ~~must be secured.~~
- ~~Must meet engineering~~ Criteria is met for the desired devices if an engineering study is commissioned for the project.
- Funding for traffic calming devices ~~must be~~ is available and approved for use by the Town of James Island.

Any recommended traffic ~~devices~~ calming program will go back to the neighborhood residents for feedback approval. 2/3 or 66.6% of the properties on the street where the proposed devices would be installed must be in support of the proposed device. The Town will help you determine how many signatures that is by looking at your neighborhood boundaries Feedback may include public meetings and/or mailouts and should be considered from residents directly impacted by the installation. Council may give more weight to residents along the stretch of road where proposed devices are to be installed. This is an important part of the process, because traffic devices on one street can affect residents in the entire neighborhood; especially

~~if the street in question is the only access to and from another resident's home. Once approval by the neighborhood is obtained, it must go before Town Council for approval. Staff will present any recommendations to Town Council for consideration. If approved by Town Council, further approvals and/or consultation with other jurisdictions may need to be obtained.~~ If the road is a SCDOT-owned and maintained road, the proper channels for DOT must then be followed. That includes getting necessary approval and any encroachment permits that may be needed.

Please see below for a Summary of the necessary steps in the process:

Sequence of Events:

- Neighborhood Association Group or enough residents agree there is traffic problem and requests assistance from the Town. ~~A copy of minutes from the meeting where this was discussed, email chains, or substantial interest from the neighbors in the neighborhood is needed.~~
- ~~Neighborhood representative meets with the Public Works Department. Picks up copies of Town Traffic Calming Policies and Procedures, Neighborhood Petition Form and Traffic Calming Program Application.~~
- Returns completed Traffic Calming Program Application.
- ~~If there is not a Neighborhood Association or formal neighborhood group, residents can report speeding problems to the Public Works Department.~~
- ~~Public Works makes field inspection of area and starts file including: types of roads, ownership of roads, condition of roads and signage, existing traffic control devices, existing speed limit and posted speed limit, number of effected residents, other jurisdictions involved in neighborhood and traffic incident history of neighborhood.~~
- The Public Works Department will investigate the situation by field inspection of conditions, requesting additional law enforcement and/or conducting a traffic study.
- Public Works develops appropriate program for the neighborhood. At this point it may be necessary to engage the services of an engineering consultant to do a traffic study if sufficient funds are available in the budget. Town Administrator and Mayor are informed of the proposed program details and anticipated costs. In-house traffic studies may also be performed by the Town.
- ~~In order for traffic devices to be installed,~~ Traffic studies must. should show the average speed is over the speed limit or the 85th percentile is 5 mph or more to warrant additional study by the Town.
- If further study or action is warranted, an engineering firm will be engaged to evaluate the situation and develop a strategy for traffic calming. A public meeting will be held to inform the residents of the neighborhood that traffic calming is being proposed and to get their ideas and suggestions as well as hear comments from those who want traffic calming measures and those who do not. Residents not able to attend this meeting can

voice their opinions by emailing, writing to or coming by Town Hall to discuss the issues with Town staff.

- Reactions and suggestions from the initial public meeting will be evaluated and studied by the engineering firm and Town staff. If warranted, A-a neighborhood traffic program will be developed from this information and presented to the residents at another public meeting, and/or mailouts where residents can see what is being proposed, express opinions about the program and suggest changes to the program.
- ~~Public Works identifies the location of devices and presents proposed program to the Neighborhood Association for approval.~~
- ~~2/3 or 66.6% of the neighborhood must be in support of the proposed device. The Town will help you determine how many signatures that is by looking at your neighborhood boundaries.~~
- The proposed traffic calming program goes to Town Council for approval.
- SCDOT approval and permits must be obtained for DOT-owned roads.
- Plan is put out for bid to contractors.
- Qualified low bidder ~~Winning bid~~ is approved by Town Council.
- Construction is scheduled.



Town of James Island

Traffic Calming Program Application Request

Please Print Clearly

Authorized Neighborhood Representative:

Neighborhood/Subdivision:

Contact Address: _____

E-Mail Address: _____

Phone Number(s): _____

Name of Problem Street(s):

Description of Problem:

Neighborhood Representative Signature and Date:

Please attach any Neighborhood correspondence on this issue.

For Office Use Only: Inspection Date: _____ Photos: _____

Posted Speed Limit: _____ Type of Roads: _____

Road Owner: _____ Jurisdiction(s): _____



February 6, 2020

Ms. Ashley R. Kellahan, Town Administrator
Town of James Island
1122 Dills Bluff Road
James Island, SC 29412

RE: **Town of James Island – James Island Arts & Cultural Center**

Dear Ashley:

Thank you so much for the opportunity to continue our relationship with the Town of James Island, and work with you on the old Camp Road library building. We greatly enjoyed the chance to participate in the community charrette, and are excited about this project for the James Island community.

As requested, the following is a proposed scope of services to help the Town with the interior renovation and furniture selections for this space. We are not including structural, civil, mechanical/electrical/plumbing engineering, as we do not anticipate these services being required for the renovation scope of work. We understand that the scope should include:

Interior Renovation \$12,300

- Two council meeting presentations
- Prepare Bid Documents for interior renovation
- Bidding Phase Services
- Construction Administration services

Furniture Package \$2,900

- Coordination with one furniture vendor for state contract furniture selections
- One council meeting presentation
- Two owner review / coordination meetings

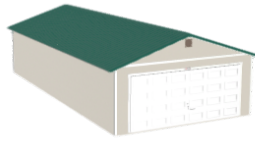
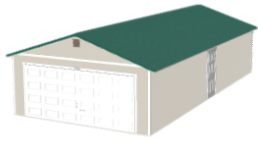
We propose to provide the above services for a fixed fee of \$18,100 plus reimbursable expenses. We would be able to start work two weeks following the approval / notice to proceed. Please don't hesitate to let me know any questions or if you would like to refine/tailor this proposed scope to suit your needs and goals for the process. We treasure our collaborative relationship and are grateful for your trust and confidence!

Sincerely,

LIOLLIO ARCHITECTURE

Jennifer Charzewski, AIA, LEED AP
Principal

cc: Elissa Bostain, AIA, File



Customer Information

Ashley Kellahan
 1122 Dills Bluff Rd
 Charleston, SC 29412
 akellahan@jamesislandsc.us

Shipping Information

Ashley Kellahan
 1122 Dills Bluff Rd
 Charleston, SC 29412

| Description | Qty | List Price | Discount | Ext Net Price |
|-------------------------------------|------------|------------|----------|-----------------------|
| Sundance Ranch Garage 20 x 40 | 1/Ea | \$13192.00 | \$0.00 | \$13192.00 |
| 16'x7' Standard Garage Door | 1/Ea | \$0.00 | \$0.00 | \$0.00 |
| 3068 R-In 6-Panel Residential Door | 1/Ea | \$0.00 | \$0.00 | \$0.00 |
| House Wrap | 1037/Sq Ft | \$0.40 | \$0.00 | \$414.80 |
| Vertical Groove Cement Panel Siding | 1037/Sq Ft | \$3.50 | \$0.00 | \$3629.50 |
| Paint - Ghost Writer | 1037/Ea | \$0.00 | \$0.00 | \$0.00 |
| Paint - Delicate White | 1/Ea | \$0.00 | \$0.00 | \$0.00 |
| Paint 10% of building base price | 1/Ea | \$1320.00 | \$0.00 | \$1320.00 |
| Metal Roof Upgrade - Forest Green | 922/Sq Ft | \$2.75 | \$0.00 | \$2535.50 |
| 12"x12" Wall Vent - Brown | 2/Ea | \$32.00 | \$0.00 | \$64.00 |
| High Wind - Home Depot | 800/Sq Ft | \$0.60 | \$0.00 | \$480.00 |
| Generator Rental | 1/Ea | \$100.00 | \$0.00 | \$100.00 |
| Engineering Fees | 800/Sq Ft | \$1.00 | \$0.00 | \$800.00 |
| Garage Delivery Fee | 1/Ea | \$0.00 | \$0.00 | \$0.00 |
| List Price | | | | \$22535.80 USD |
| Discount | | | | \$0.00 USD |
| Subtotal | | | | \$22535.80 USD |

Pricing for this quote is based on the delivery zip: 29412

Prices shown in the online Design and Price process are subject to change without notice, do not reflect custom quote selections or any local taxes, and will be verified at time of order. Online customers selecting the Buy Now option will have appropriate local taxes added to their order. In the case of a pricing discrepancy, the market-specific prices shown in the Home Depot point-of-sale system take precedent. While Tuff Shed makes every effort to ensure correct information is included in the online Design and Price process, Tuff Shed is not responsible for technical malfunction of any telephone network, telephone or data lines, computer online systems, servers, internet providers, computer equipment, or software that may result in a pricing error or other discrepancy with the online Design and Price process.

Delivery of Tuff Shed buildings purchased at The Home Depot is free within 30 miles of A) the Home Depot store where product is purchased or B the nearest Home Depot store that offers Tuff Shed buildings in the case of an online purchase. For installation sites beyond the 30 mile radius a delivery charge of \$2 per mile for any one - way miles will apply. Additional delivery charges and / or sales taxes may apply for out of state customers.

Building price is based on level lot and does not include any engineering fees or building permits unless otherwise indicated on order. Customer is responsible for site preparation. Engineered plans may be required for permit application, and are not included in above prices. Engineering charges are relative to style and size of building. Cancelled orders are subject to a restocking fee.

This saved quote includes any applicable promotional discounts, which have limitations and expiration dates.

PO Box 275

Ridgeville, SC 29472

EADIE'S INDUSTRIAL, INC.

Office (843) 821-9222

Fax (843) 821-9262

VACUUM ~ WATER BLASTING

January 20, 2020

Contract

THIS CONTRACT is made and will go in effect as of the **20th day of Jan, 2020** between **Eadie's Industrial Services Inc. (contractor)**, a corporation incorporated under the laws of South Carolina and having its principal place of business at 147 Vacuum Ln. Ridgeville, SC; and **Town of James Island Public Works Dept. (client)** 1122 Dills Bluff Road, James Island, S.C. 29412

Town of James Island Public Works Dept.
1122 Dills Bluff Road, James Island, S.C. 29412

Project Contact:

Mark Johnson
Public Works Director
843-795-4141 (Office)
Mjohnson@jamesislandsc.us

Project Address:

Lynwood Subdivision,
James Island, SC, 29412

Project Start Date: TBD

Eadie's Industrial, Inc. is pleased to provide you with a **Contract** to provide trained personnel and all necessary equipment to complete the following scope of work:

Project Scope – Hydro-Clean, Vacuum Sediment, and Camera Storm Drain System in Lynwood Subdivision which includes approximately 1948' of storm drain piping ranging in size from 30" to 42" RCP.

- *30" Rcp approximately 420 ft.**
- *36" Rcp approximately 507 ft.**
- *42" Rcp approximately 1021ft.**

PO Box 275

Ridgeville, SC 29472

EADIE'S INDUSTRIAL, INC.

Office (843) 821-9222

Fax (843) 821-9262

VACUUM ~ WATER BLASTING

- *15 sections of piping.**
- *16 boxes and grate inlets.**

Note: The system is located in Lynwood subdivision and runs from Kingswood drive to Anderson Ave. Debris blocking boxes and right of ways is to be removed by client before work begins.

Eadie's will provide the following:

- (1) Combo Jet-Vac Truck with (1) Supervisor, (1) Certified Operator & (2) Technicians - \$390.00 hr.
- (2) Support truck and trailer - \$175.00 per day.
- (3) IBAK Camera Truck. Nationally Certified Operator and Nationally Certified Technician- \$285.00 hr.
- (4) Debris hauled off-site at \$485.00 a load.

**Estimate: 6 days to complete cleaning of the storm drains.
3 days to camera the system and produce a report.
6 loads of debris at 485.00 each.**

**NOTE: Eadie's Ind. Will charge time and materials.
Eadie's Ind. Minimum charge is \$1500.00
Eadie's Ind. Did not include traffic control due to location.**

Estimated Cost – \$29,520.00

Terms & Conditions:

1. Contractor will work 8 hr. days and perform work Mon – Fri from 7am -3:30pm to include a 30-minute lunch. Client will not be charged for lunch
2. Contractor will obtain Water from a nearby Fire Hydrant
3. Contractor will dispose of all Material off site as specified in pricing.
4. Client will provide Contractor with adequate access to site
5. There is a 4hr minimum charge for all jobs each day
6. Terms are NET 15 days from the date of the invoice.



MURRAY TREE CARE

Building Relationships One Tree at a Time

734 Sterling Drive, Charleston, SC 29412
843.224.9578

tony@murraytreecare.com
www.murraytreecare.com

September 23, 2019

Town of James Island
Attn. Mr. Mark Johnson
Canopy Cove Dr.
Charleston, SC

I am submitting a proposal for the tree work on the above property.

Start date: To Be Determined

Number of men performing work: 3-6

Special equipment that may be onsite: bucket truck, chip truck.

Typical work hours: 8am-4:30pm

Onsite contact person: Tony Zerega, 843-224-9578

Remove all Marked trees.

Remove all resulting debris.

Murray Tree Care Proposal cost: \$ 3,550.00

Thank you very much for allowing me to participate in the bidding process for this project. I look forward to hearing from you.

Sincerely,
Tony Zerega

Tony Zerega, Owner
Murray Tree Care
734 Sterling Drive
Charleston, SC 29412

Heart Pine Landscaping LLC
1768 Lady Cooper St.
Charleston, SC 29412 US
(843)270-5223
leonmyers403@yahoo.com



Estimate

ADDRESS

Mark Johnson
James Island Public Works
PO Box 12240
James Island, SC 29412
Charleston

ESTIMATE # 1428
DATE 02/13/2020

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|-------|----------------|
| Monthly Maint. General Up Keep of Turf/Ornamentals @ triangle of north shore and Harborview on bi-weekly basis | 1 | 50.00 | 50.00 |
| TOTAL | | | \$50.00 |

Accepted By

Accepted Date

Heart Pine Landscaping LLC
1768 Lady Cooper St.
Charleston, SC 29412 US
(843)270-5223
leonmyers403@yahoo.com



Estimate

ADDRESS

Mark Johnson
James Island Public Works
PO Box 12240
James Island, SC 29412
Charleston

ESTIMATE # 1416
DATE 01/28/2020

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|--------|-----------------|
| Monthly Maint. General Up Keep of Turf/Ornamentals @ Previous James Island Branch Library on Bi-Weekly Basis | 1 | 150.00 | 150.00 |
| TOTAL | | | \$150.00 |

Accepted By

Accepted Date

Heart Pine Landscaping LLC
1768 Lady Cooper St.
Charleston, SC 29412 US
(843)270-5223
leonmyers403@yahoo.com



Estimate

ADDRESS

Mark Johnson
James Island Public Works
PO Box 12240
James Island, SC 29412
Charleston

ESTIMATE # 1417
DATE 01/28/2020

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|-------|--------|
| Monthly Maint. General Up Keep of Turf/Ornamentals @ Newly Constructed Causeway on Dills Bluff on Bi-Weekly Basis | 1 | 70.00 | 70.00 |

TOTAL **\$70.00**

Accepted By

Accepted Date

Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 2/10/2020 Request ID 9184
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 1062 Renwood Dr. excavate apron, reinstall 16' of 15" RCP with fabric centered under apron. Pour new apron and grade shoulders with topsoil.

Total Labor Cost \$4,797.60
Total Equipment Cost \$2,286.15

Material

| ID | Description | Usage | Material Cost |
|-------|---|-------|---------------|
| 38007 | Stone, Macadam Base | 2.00 | \$61.04 |
| 38010 | Dirt, Top Soil (County) | 5.00 | \$86.80 |
| 37041 | Fabric, Pipe Wrap - 3' x 360' -Geotextile | 50.00 | \$10.10 |
| | | | \$157.94 |

Other

| Date | Short Description | Purchase Order | Vendor | Cost |
|-----------------------------|------------------------|----------------|-------------------|-------------------|
| 1/14/2020 | 6 Cubic Yards Concrete | | Knight's Redi Mix | \$1,017.52 |
| Total Other | | | | \$1,017.52 |
| Sub Total | | | | \$8,259.21 |
| 10% Contigency | | | | \$825.92 |
| Grand Total Estimate | | | | \$9,085.13 |

Agency Approval : _____ **Date:** _____

Org Key (For non-General Fund Request) : _____ **Obj Code:** _____

(For Public Works Use Only)
F/O Manager/Director Approval : _____ **Date:** _____

Completed By : _____

Date:

Task ID: _____



Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 2/3/2020 Request ID 9150
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 1429 Downwood Pl excavate broken apron and blocked culvert. Pour new apron and grade ditch to flow away from driveway.

Total Labor Cost \$4,239.60
Total Equipment Cost \$1,458.75

Material

| ID | Description | Usage | Material Cost |
|-------|---------------------|-------|-----------------|
| 38007 | Stone, Macadam Base | 3.00 | \$91.56 |
| 38009 | Dirt, Fill (County) | 5.00 | \$13.00 |
| | | | \$104.56 |

Other

| Date | Short Description | Purchase Order | Vendor | Cost |
|-----------------------------|------------------------|----------------|-------------------|--------------------------|
| 1/14/2020 | 6 Cubic Yards Concrete | | Knight's Redi Mix | \$1,017.52 |
| Total Other | | | | \$1,017.52 |
| Sub Total | | | | \$6,820.43 |
| 10% Contingency | | | | \$682.04 |
| Grand Total Estimate | | | | <u>\$7,502.47</u> |

Agency Approval : _____ **Date:** _____

Org Key (For non-General Fund Request) : _____ **Obj Code:** _____

(For Public Works Use Only)
F/O Manager/Director Approval : _____ **Date:** _____

Completed By : _____

Date:

Task ID: _____



1429

JAMES ISLAND INTERGOVERNMENTAL COUNCIL

Serving the People of James Island

STATE LEGISLATURE CHARLESTON COUNTY TOWN OF JAMES ISLAND CITY OF CHARLESTON JAMES ISLAND PSD

A Resolution for Cooperation to Reestablish and Maintain Drainage

Drainage on James Island crosses boundaries – City of Charleston, unincorporated Charleston County, and the Town of James Island along with drainage along and under South Carolina Department of Transportation Streets and Road. Time has led to drainage ditches and culverts that are sometimes filled to the point that they are no longer functional or recognizable. Recent rain events and rising tides make it imperative that drainage be reestablished.

Therefore, the James Island Intergovernmental Council recommends that the jurisdiction responsible for stormwater drainage:

1. Cooperatively seek to reestablish historic drainage infrastructure based upon original subdivision plans.
2. Allow stormwater crews and contractors from each jurisdiction to work in the public right-of-way across other jurisdictions to cooperatively reestablish and maintain drainage.
3. Work from the outfalls upstream to maintain and establish a drainage system.
4. Commit to notify residents of plans to reestablish and maintain neighborhood drainage.

Approved this 29th day of January 2020.

Attest:

Frances Simmons
Presiding Clerk, JIC

JAMES ISLAND INTERGOVERNMENTAL COUNCIL

Serving the People of James Island

STATE LEGISLATURE CHARLESTON COUNTY TOWN OF JAMES ISLAND CITY OF CHARLESTON JAMES ISLAND PSD

**A Resolution of the James Island Intergovernmental Council
to Jointly Undertake Water Quality Improvements of the James Island Creek**

WHEREAS, the James Island Intergovernmental Council is comprised of elected officials from the State, County, Town of James Island, City of Charleston, City of Folly Beach, and the James Island Public Service District and promotes connectivity between these entities in addressing key issues facing James Island; and

WHEREAS, improving water quality in the James Island Creek Watershed is one such issue; and

WHEREAS, the James Island Creek has been designated impaired for recreational use due to elevated *Enterococci* bacteria levels as measured by the Charleston Waterkeeper; and

WHEREAS, in November 2019, the South Carolina Department of Health and Environmental Control (SCDHEC) issued technical document number: 002-020 Total Maximum Daily Load James Island Creek Enterococcus Daily Loads for Stations RT-052098, JIC1 and JIC2 In Hydrologic Unit Codes 030502020202 and 030502010605; and

WHEREAS, a Total Maximum Daily Load (TMDL) is a written plan and analysis to determine the maximum pollutant load a waterbody can receive and still meet applicable water quality standards; and

WHEREAS, the members of this Council recognize the ongoing value of working collaboratively across jurisdictional boundaries and agree to cooperate in developing and implementing said plan; and

NOW, THEREFORE, BE IT RESOLVED that the members of the James Island Intergovernmental Council agree to engage appropriate staff from each jurisdictional body, as well as non-governmental organizations and concerned citizens to respond as appropriate to the mandate contained within SCDHEC technical document number: 002-020 in implementing a plan to improve water quality in the James Island Creek.

Approved this 29th day of January 2020.

Attest:

Frances Simmons
Presiding Clerk, JIIC



2020 Women in Construction Week
National Association of Women in Construction (NAWIC)

WHEREAS, the Palmetto Chapter has distinguished itself for two years as the voice of women in construction in the Berkeley, Dorchester, and Charleston Counties; and

WHEREAS, the work done by the Palmetto Chapter has benefited the region through community development and educational programs; and

WHEREAS, the Palmetto Chapter has unceasingly promoted the employment and advance of women in the construction industry; and

WHEREAS, the construction community, represented by the Palmetto Chapter, has been a driving force in fostering community development through renovation and beautification projects; promotion of skilled trades careers; and a positive vision of the future; and

WHEREAS, the Palmetto Chapter has sought to achieve successful results for the region and surrounding areas in a cooperative spirit with other organizations;

Now therefore, be it proclaimed that I, Mayor Woolsey, Mayor of the Town of James Island do hereby recognize the Palmetto Chapter and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and do proudly proclaim the week of March 1-7, 2020 as "Women in Construction Week," and encourage our citizens to congratulate the organization on its many accomplishments.

Proclaimed this 20 day of February 2020.


Mayor Bill Woolsey
Town of James Island

ATTEST


Frances Simmons
Town Clerk

RESOLUTION #2020-01



A RESOLUTION HONORING ISLAND SHERIFF'S PATROL (ISP) DEPUTY
FOURTH QUARTER, 2019

Deputy Jacob Brueckner

WHEREAS, Deputy Brueckner is a dedicated employee and his productivity is second to none; and

WHEREAS, during the fourth quarter Deputy Brueckner worked 163 hours, stopped 171 vehicles, wrote 30 citations, 148 warnings and went on 3 calls, had 6 field interviews and made 11 arrests. Those arrests took in a lot of drugs and had a positive impact on crime; and

WHEREAS, Deputy Brueckner's mission is to make citizens feel safe and is accomplished in his daily duty and attitude.

NOW, THEREFORE, BE IT RESOLVED, that the Town of James Island recognize the outstanding service, commitment, and dedication of Deputy Brueckner as the Island Sheriffs' Patrol Deputy of the Fourth Quarter, 2019.

Enacted this 20th day, February 2019

*Bill Woolsey
Mayor*

ATTEST

*Frances Simmons
Town Clerk*



*RESOLUTION HONORING ISLAND SHERIFFS' PATROL (ISP) DEPUTY OF THE YEAR
2019
Deputy Jesse Leszczynski*

WHEREAS, Deputy Leszczynski has been nominated by his peers for the James Island Sheriffs' Patrol Deputy of the Year for two years in a row; and

WHEREAS, Deputy Leszczynski's statistics consistently rank above and beyond; and

WHEREAS Deputy Leszczynski worked 431 hours, stopped 406 vehicles, wrote 138 tickets, wrote 325 warnings, conducted 96 field interviews, and made 32 arrests, attributing to this distinguished honor.

NOW, THEREFORE, BE IT RESOLVED, that the Town of James Island recognize the outstanding service, commitment, and dedication of Deputy Leszczynski as the Island Sheriffs' Patrol Deputy of the Year, 2019.

Enacted this 20th day of February 2020

*Bill Woolsey
Mayor*

ATTEST

*Frances Simmons
Town Clerk*

RESOLUTION #2020-03

A Resolution in Support of Charleston County's FY 2021 Transportation Sales Tax Annual Allocation Program (TST)

WHEREAS, the Town of James Island is submitting one (1) project request for funding:

- Dills Bluff Sidewalk, Phase III – Seaside Lane to Condon Dr.

WHEREAS, the total estimated construction cost for this project is \$349,140 and the Town's estimated match is \$174,570, and will be made available in the Town's Capital Projects Budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE JAMES ISLAND TOWN COUNCIL THAT:

1. An application for FY 2021 Transportation Sales Tax Annual Allocation Program is hereby authorized for the Dills Bluff Sidewalk Phase III project.
2. The Town will commit a 50% match of \$174,570.
3. This Resolution shall become effective upon its adoption and approval.

Adopted this 20th day of February 2020

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

AMENDMENT TO RESOLUTION REGARDING POLICIES OF COMMITTEES OF TOWN COUNCIL

WHEREAS, it is important that the governing body of the Town of James Island be organized to provide a forum for detailed analysis and exploration of Town wide issues; and

WHEREAS, Mayor and Council have developed proposals and policies regarding the formation and implementation of Town Committees; and

WHEREAS, these Committees will assist the Town in delivering public services that are responsive to the needs of the Town and community.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF JAMES ISLAND SOUTH CAROLINA THAT:

Section 1. Attachment "A" entitled "Policies Regarding Committees of Town Council" is hereby approved and adopted.

Section 2. This Amendment becomes effective upon its adopted by Council.

Enacted this 20th day of February 2020.

Mayor

ATTEST

Frances Simmons
Town Clerk

POLICIES REGARDING COMMITTEES OF TOWN COUNCIL
TOWN OF JAMES ISLAND, SOUTH CAROLINA

Committees of the Town Council consist of some or all members of Town Council, including the Mayor. Unless otherwise specified, committees of Town Council will be a committee of the whole, including all members of Council and the Mayor. The Chairperson of each committee of Town Council will be elected by Town Council, including the Mayor.

Purpose of the Committees of Town Council is to organize the work of Town Council, allowing the Chairperson of each Committee to concentrate on an area of interest and expertise. This includes 1) Working with the Mayor and Town Administrator in developing policies and programs in the area of responsibility; 2) Serving as Council Liaison to relevant Citizen's Advisory Councils Committees, Boards, or Commissions; 3) Making Reports to Town Council and make motions regarding ordinances and resolutions related to the Committee's area of responsibility.

Committee: James Island Land Use Committee
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established by: Resolution
Meetings: Determined by Chairperson
Council Liaison To: Planning Commission and Board of Zoning Appeals

Committee: James Island Environment and Beautification Committee
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established By: Resolution
Meetings: Determined by Chairperson
Council Liaison To: James Island Pride

Committee: James Island Public Safety Committee
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established By: Resolution
Meetings: Determined by Chairperson
Council Liaison To: Neighborhood Council

Committee: James Island Children's Committee
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established By: Resolution
Meetings: Determined by Chairperson
Council Liaison To: Children's Council ~~Commission~~

Committee: James Island Business Development
Committee Type: Committee of the Whole
Established by: Resolution
Meetings: Determined by Chairperson
Council Liaison to: Business Development Council ~~Committee~~

Committee: James Island History ~~Committee~~ Commission
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established By: Resolution
Meetings: Determined by Chairperson
Council Liaison To: James Island History ~~Historical~~ Council ~~Committee~~;

Committee: Drainage Committee
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established By: Resolution
Meetings: Determined by Chairperson
Membership: Includes Ex-Officio members from neighboring jurisdictions

Committee: Trees Advisory Committee
Committee Type: Committee of the Whole
Chairperson: Selected by Town Council
Established By: Resolution
Meetings: Determined by Chairperson
Council Liaison To: James Island Trees Advisory Council

1. The Chairperson of a Committee of Council can call meetings, planning sessions or workshops as needed. A quorum of the committee shall be a majority. These will be arranged with the Town Clerk. However, whenever possible, the work of the committee should be done in conjunction with regular Town Council meetings. The Chairperson of a committee should request that necessary items be added to the agenda of a regular Town Council meeting.
2. All items of business, particularly ordinances and resolutions, can be directly considered by Town Council. It is never necessary that an item of business be approved by vote of a Committee before consideration by Town Council.
3. The Chairperson will usually be expected to make initial motions for approval or disapproval and speak to items of business related to the area of responsibility of a Committee of Town Council. However, each member of Council and the Mayor always retain the right to add items to the agenda, make motions, and speak to any item of business including ordinances and resolutions.
4. Unless otherwise specified, all Committees of Town Council are committees of the whole—made up of all members of Council including the Mayor. A member of Council may resign his or her position on a committee by written notification to the Mayor.
5. The Chairman of a Committee of Town Council is elected by majority vote of Town Council, including the Mayor. A Chairman of a Committee of Council may also be removed by majority vote of Town Council.
6. The Chairperson of a Committee of Council serves as the Council Liaison to one or more Citizen's Advisory Councils ~~Committees~~, including ~~Councils~~, Boards, and Commissions. As appropriate, the Chairperson of the Committee of Council, as Liaison, works with the Chairperson of the Citizen's Advisory Councils ~~Committee~~, in cooperation with the Mayor and Town staff, to develop programs and projects for the benefit of the Town.

7. The Council Liaisons should give periodic reports to Town Council on the plans and activities of the Citizen's Advisory Councils ~~Committee~~ or Committees in their area of responsibility. The Mayor, or a majority of Town Council, may request a report by the Chairperson of a Citizen's Advisory Council ~~Committee~~. The Chairperson of a Citizen Committee may ask to make a report or presentation at the regular meetings of Town Council.

AMENDMENT TO RESOLUTION REGARDING CITIZEN ADVISORY COUNCIL FOR THE TOWN OF JAMES ISLAND

WHEREAS, an important part of the Town of James Island's health and vitality is directly linked to a community that provides its talent, service, and abilities; and

WHEREAS, it is important for the Town of James Island to support its community through plans for the future and partnerships for the common good; and

WHEREAS, Citizen Advisory Councils for the Town of James Island will assist the Town in delivering public services that are responsive to the community's needs.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF JAMES ISLAND, SOUTH CAROLINA THAT:

Section 1. Attachment "A" entitled Policies Regarding Citizens Advisory Councils hereby approved and adopted.

Section 2. Advisory Councils will consist of five (5) members appointed by the Mayor and Council with service terms of two (2) years.

Section 3. This Amendment becomes effective upon adoption by Council.

Enacted this 20th day of February 2020.

Mayor

ATTEST

Frances Simmons
Town Clerk

POLICIES REGARDING CITIZENS ~~ADVISORY COUNCILS~~ COMMITTEES
TOWN OF JAMES ISLAND, SOUTH CAROLINA

The citizens ~~advisory councils~~ committees listed below have been established to assist the Mayor/Council on resolving specific issues and achieving specific community goals. ~~Citizens committees can be called boards, commissions, or councils as appropriate.~~ These ~~advisory councils~~ committees increase community input, mobilize volunteers for service projects, and enable the Mayor/Council to focus more clearly on community needs and issues. While the Mayor/Council set policy and determine budget priorities, citizen participation is a vital ingredient in good government.

| | |
|------------------------------------|---|
| Council Committee: | James Island Pride |
| Council Committee-Type: | Volunteer action; community service, advisory to Mayor/Council |
| Council Liaison: | Chair of Environment/Beautification Committee of Town Council |
| Established By: | Resolution |
| Members: | 5 -Members appointed by Mayor/Council; 2 year terms <u>to be appointed or reappointed in February.</u> |
| Meetings: | To be set by the Advisory Council Committee |
| Purpose: | Improve community appearance; beautification/green space; litter control. Increase awareness of history and culture. |
| | |
| Council Committee: | James Island Neighborhood Council |
| Council Committee-Type: | Community service; volunteer action; advisory to Mayor/Council. |
| Council Liaison: | Chair of Public Safety Committee of Town Council |
| Established By: | Resolution |
| Members: | Representatives from neighborhoods; Will accept nominations from neighborhood associations, crime watch, others Members <u>appointed</u> to be approved by Mayor/Council; 2 year terms <u>to be appointed or reappointed in February.</u> |
| Meetings: | To be set by Advisory Council Committee |
| Purpose: | Neighborhood concerns, Crime Watch, emergency preparedness; provide community programs, activities and events |
| | |
| Council Committee: | James Island Children's Council Commission |
| Council Committee-Type: | Advisory to Mayor/Council; community service; volunteer action |
| Council Liaison: | Chair of Children's Committee of Town Council |
| Established by: | Resolution |
| Members: | Persons interested in promoting and supporting the development of children and the community, including individuals affiliated with the schools of James Island who are recommended by the principals and/or PTA's of their school; 2 year terms <u>Members appointed by Mayor/Council; 2 year terms to be appointed or reappointed in February.</u> |

Meetings: To be set by Advisory Council Committee
Purpose: Promote children welfare, including recreation and education;
Provide community programs, activities and events

Council Committee: Business Development Council
Council Committee-Type: Advisory to Mayor/Council; community service; public, private and educational, partnerships
Council Liaison: Chair of the Business Development Committee
Established by: Resolution
Members: 5-Members appointed by Mayor/Council; 2 year terms to be appointed or reappointed in February.
Meetings: To be set by Advisory Council Committee:
Purpose: Promote local businesses, encourage public and private sectors to partner in projects and activities that will improve the community

Council Committee: James Island History Council Commission
Council Committee-Type: Committee of the Whole Advisory to Mayor/Council; community service; volunteer action
Council Liaison Chairperson: Selected by Town Council Chair of James Island History Committee of Town Council
Established By: Resolution
Members: ~~10~~Members appointed by Mayor/Council; 2 year terms to be appointed or reappointed in February.
Meetings: To be set by Advisory Council Determined by Chairperson
Council Liaison To: ~~James Island Historical Committee~~
Purpose: Promote the preservation of the Town's historical and cultural features

Council: Trees Advisory Council
Council Type: Volunteer action; community service, advisory to Mayor/Council
Council Liaison: Chair of Trees Advisory Committee of Town Council
Established By: Resolution
Members: Members appointed by Mayor/Council; 2-year terms to be appointed or reappointed in February.
Meetings: To be set by the Advisory Council
Purpose: Planting and caring of trees within the urban tree canopy and along our island roadways

Parameters Within Which Committees Function

1. Policy decisions are made by the Mayor/Council.
2. The principal functions of committees are to provide additional community services through coordination and involvement of volunteers and to increase community input to the Mayor/Council.

Appointment of Members

1. The Mayor/Council appoint or approve members of all ~~committees~~ advisory councils. Members are selected for their interest, experience, and expertise.
2. It is a general policy of the Mayor/Council to consider James Island residents, business owners or individuals with a special expertise. All appointees serve at the pleasure of the Mayor/Council.
3. Terms of appointments to committees are generally for two (2) years. Appointments are generally limited to two (2) full consecutive terms, which includes one appointment and one reappointment, in order to provide more opportunities for citizen service and input and to have seasoned experts available for other projects.
4. Citizens seeking appointment and new appointees should provide the Mayor/Council with a complete application that includes community involvement, employment, and/or volunteer work experience, and other relevant experience and/or educational background. Applications may be obtained through the Town's web site or the Town Clerk's office.
5. All ~~committee~~ advisory council officers will be elected by their membership.

Town Policy on Absences

1. Any member with unexcused absences for three consecutive meetings ~~shall~~ may be given notice to show why his seat should not be vacated and in the absence of such a showing the seat shall be vacated and notice thereof forwarded to the Mayor.
2. It is the chairman's responsibility to notify the member when a member is within one absence of dismissal. If another unexcused absence occurs, the chairman ~~will~~ may notify the member of the vacation of the seat and, at the same time, may notify the Mayor.

Recommendations on Budget

Advisory Councils ~~Committees~~ may provide input into the budget process in their area of concern and identify potential projects, programs or activities. The Mayor/Council may appropriate funds for

operation of the advisory group as part of the annual budget process. The Town's Purchasing Procedures apply to all advisory council ~~committee~~ purchases.

Procedures Governing Operation

1. Advisory Councils ~~Committees~~ should provide a written report or make a verbal presentation at a Council meeting upon request by the Mayor.
2. Projects and new advisory councils ~~committees~~ that are proposed by advisory councils ~~committees~~ must be sent by the Council Liaison to Town Council for review and approval.
3. Each Advisory Council ~~Committee~~ shall be governed by Robert's Rules of Order.

Public Access to Advisory Council ~~Committee~~ Meetings

Public access to committee meetings is a legislated right of the public pursuant to the South Carolina Freedom of Information Act. The following rules shall apply:

- *All meetings are to be public, including meetings and work sessions during which no votes are cast or any decisions made.
- *At least one copy of all agenda packets and materials furnished to ~~committee~~ members for a meeting shall be made available for inspection by the public at the same time such documents are furnished to the members of the Advisory Council ~~committee~~.
- *Minutes shall be recorded at all public meetings.
- *Voting by secret or written ballot in an open meeting shall not be permitted.

ORDINANCE 2020-01

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: SECTION 153.332 OFF-STREET PARKING AND LOADING (EXHIBIT A), AND SECTION 153.093 FRC-O FOLLY ROAD CORRIDOR OVERLAY DISTRICT (EXHIBIT B):

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendment of the ZLDR as set forth in Section 153.332 and 153.093 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendment based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- (1). The proposed amendment corrects an error or inconsistency or meets the

challenge of a changing condition; and

- (B). The proposed amendment is consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendment is to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENT OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Section 153.332 and Section 153.093, is attached hereto as "Exhibit A" and "Exhibit B" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 19th day of March 2020.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: February 20, 2020
First Reading: February 20, 2020
Second Reading: March 19, 2020

“EXHIBIT A”

§ 153.332 OFF-STREET PARKING AND LOADING.

(J) Bicycle Parking.

(1) Purpose. Bicycle parking encourages customers, employees, and other visitors to use bicycles by providing a convenient, safe and readily accessible place to park bicycles. Bicycle parking should serve the main entrance of a building and should be visible to pedestrians and bicyclists.

(2) Rate of provision. One bicycle parking space shall be required per every 10 off-street required parking spaces, rounding bicycle parking spaces up when the number is not a multiple of 10. (6 automobile parking spots required = 1 bicycle parking space; 12 automobile parking spots required = 2 bicycle parking spaces)

(3) Standards. Required bicycle parking must meet the following standards:

(a) Location. Bicycle parking must be:

1. Outside a building; and within 50 feet of the main entrance to the building as measured along the most direct pedestrian access route, or no further from the building's main entrance than the closest automobile parking space, whichever is closer.

2. At the same grade as the sidewalk or at a location that can be reached by an accessible route; and

3. If required bicycle parking is not visible from the street or main building entrance, a sign must be posted at the main building entrance or in a highly visible and used location indicating the location of the parking.

(b) Design. Bicycle parking must meet the following standards:

1. Bicycle lockers. Where required bicycle parking is provided in lockers, the lockers must be securely anchored.

2. Required bicycle parking may be provided in floor, wall, or ceiling racks. Where required bicycle parking is provided in racks, the racks must meet the following standards:

- The bicycle frame and one wheel can be locked to the rack with a high security, U-shaped shackle lock if both wheels are left on the bicycle;

- A space 2 feet by 6 feet must be provided for each required bicycle parking space, so that a bicycle six feet long can be securely held with its frame supported so

that the bicycle cannot be pushed or fall in a manner that will damage the wheels or components. and
- The rack must be securely anchored and coated in a material that will not damage the bicycle.

3. Parking and maneuvering areas.

- Each required bicycle parking space must be accessible without moving another bicycle;
- There must be an aisle at least 5 feet wide in front and behind all required bicycle parking to allow room for bicycle maneuvering. Where the bicycle parking is adjacent to a sidewalk, the maneuvering area may extend into the right-of-way; and
- The area devoted to bicycle parking must be permeable hard surface.

4. Covered bicycle parking. Covered bicycle parking, as required by this section, can be provided inside buildings, under roof overhangs or awnings, in bicycle lockers, or within or under other structures. Where required covered bicycle parking is not within a building or locker, the cover must be:

- Permanent;
- Designed to protect the bicycle from rainfall; and
- At least 7 feet above the floor or ground.

5. Lighting shall be provided for bicycle parking facilities so that the bicycle parking area is thoroughly visible and illuminated.

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

“EXHIBIT B”

§ 153.093 FRC-O, FOLLY ROAD CORRIDOR OVERLAY DISTRICT

(6) *Rethink Folly Road Standards.* The following development standards and requirements apply to all parcels within the Folly Road Corridor Overlay District in addition to the requirements described in each of the five Areas. All non-single family detached development applications shall, at the time application is made, provide proof that the following requirements will be met:

(a) A separated 12-foot multi-use path along the frontage of the parcel shall be installed. Required ROW buffer plantings can be reduced to accommodate the path if space is limited. The Zoning Administrator shall be authorized to reduce the width of the required multi-use path if conditions exist that would render the required width unfeasible.

(b) Required bicycle parking shall be installed in accordance with Section 153.332 (J).

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font


*Proposed redactions are indicated by ~~strikethrough~~

RETHINK FOLLY ROAD

A COMPLETE STREETS STUDY

To: Town of James Island Town Council
From: Mayor Bill Woolsey, Chair of ReThink Folly Road Steering Committee
RE: Recommended Amendments to the ZLDR
Date: January 22, 2019

The ReThink Folly Road Steering Committee is in support of the attached amendments to the Town of James Island Zoning and Land Development Regulations (ZLDR) Ordinance, with the hopes in keeping with the vision of the ReThink Folly Road Complete Streets Plan goal of making Folly Road an enjoyable and safe experience for all forms of users, including bicyclists.



Mayor Bill Woolsey
Chair, ReThink Folly Road Steering Committee



Councilwoman Carol Jackson
Vice-Chair, ReThink Folly Road Steering Committee

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: SECTION 153.093 (EXHIBIT A) FRC-O FOLLY ROAD CORRIDOR OVERLAY DISTRICT:

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in Section 153.093 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- (1). The proposed amendment corrects an error or inconsistency or meets the

challenge of a changing condition; and

- (B). The proposed amendment is consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendment is to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENT OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Section 153.093, is attached hereto as "Exhibit A" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 19th day of March 2020.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: February 20, 2020
First Reading: February 20, 2020
Second Reading: March 19, 2020

“EXHIBIT A”

§ 153.093 FRC-O, FOLLY ROAD CORRIDOR OVERLAY DISTRICT.

(G) *North Village Area. (City of Charleston and Charleston County).* The North Village Area extends from Crosscreek/Tatum Street to Oakpoint Road (Ellis Creek Area) as illustrated on the FRC-O map entitled “North Village.” Parcels in this area are within the jurisdiction of the City of Charleston and unincorporated Charleston County. This area currently consists of mixed medium and low intensity commercial such as shopping centers, professional office, and vehicle services. There are also higher intensity residential uses such as apartment complexes. This area is intended to have less intense commercial uses than the commercial uses found in the Commercial Core Area, particularly along the north side of Central Park Road and west side of Folly Road. This area is not intended for large scale commercial development such as big box stores or mega-shopping centers. Future development in this area is to be a mix of medium to lower intensity commercial, office, and residential uses with increased buffers along Folly Road for more intensive commercial uses. The following commercial recommendations apply to parcels within the North Village Area as indicated on the map. All development applications shall, at the time application is made, provide proof that the following requirements will be met:

(1) *Permitted uses.* Shall include those allowed in the Residential Office (OR), General Office (OG), and Neighborhood Commercial (CN) Zoning Districts as indicated on the overlay map and as described in [Table 153.110](#), Use Table.

(a) Prohibited uses. Vehicle Sales (new or used)

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

(H) *Commercial Core Area. (Town of James Island and City of Charleston).* This area is the gateway and commercial center to the town and extends from Oak Point Road (Ellis Creek Area) to Prescott Street as shown on the FRC-O map entitled “Commercial Core.” Parcels in this area are primarily within the town with a few parcels within the City of Charleston. This area consists of higher intensity commercial uses such as chain type restaurants, vehicle service and repair, drug stores, and shopping centers with minimal buffering along Folly Road. Future development in this area is intended for higher intensity commercial uses than those found in the other areas of the corridor. Future development in this area should place high priority on pedestrian connectivity between businesses and neighborhoods with attractive planted streetscapes and building architecture. The following commercial recommendations apply to parcels along Folly Road as indicated on the map. All development applications shall, at the time application is made, provide proof that the following requirements will be met:

(1) *Permitted uses.* Shall include those allowed in the Community Commercial (CC) Zoning District as indicated on the overlay map and as described in [Table 153.110](#), Use Table.

(a) *Prohibited uses.* Self-service storage/mini warehouses, **Vehicle Sales (new or used)**

(2) *Uses requiring special exception.* Liquor, beer, or wine sales (as defined in this chapter), bar or lounge, consumer vehicle repair, fast- food restaurant, gasoline service stations (with or without convenience stores), indoor recreation and entertainment, vehicle service.

*All Changes are **highlighted**

*Proposed additions are indicated by **bold, underlined, italicized** font

*Proposed redactions are indicated by ~~strikethrough~~

(I) *South Village Area. (City of Charleston, Town of James Island, Charleston County).* The South Village Area extends from Prescott Street to Rafael Lane as illustrated on the FRC-O map entitled “South Village.” Parcels in this area are within the jurisdiction of the town and the City of Charleston, with a few parcels in unincorporated Charleston County. This area currently consists of mixed high to medium intensity commercial development along the west side of Folly Road such as shopping centers, big box stores, and consumer services, and small scale offices and residential uses along the east side of Folly Road. This area is intended to be developed similar to the North Village Area with less intense commercial development than the Commercial Core Area. This area is intended to have a mix of high to medium intensity uses along the west side of Folly and low intensive development on the east side of Folly Road. Future development in this area is to be a mix of commercial and residential uses with increased right-of-way buffers along the west side of Folly Road increased land use buffers on both sides of Folly Road when commercial development occurs adjacent to single-family detached residential uses. The following commercial recommendations apply to parcels within the South Village Area as indicated on the map. All development applications shall, at the time application is made, provide proof that the following requirements will be met:

(1) *Permitted uses.* Shall include those allowed in the Residential (R), Residential Office (OR), and Neighborhood Commercial (CN) Zoning Districts on the east side of Folly Road and Community Commercial (CC) Zoning Districts on the west side of Folly Road as indicated on the overlay map and as described in [Table 153.110](#), Use Table.

(a) *Prohibited uses.* Self-service storage/mini warehouses, **Vehicle Sales (new or used)**

(2) *Uses requiring special exception.* Vehicle storage, boat/RV storage, bar or lounge, consumer vehicle repair, fast-food restaurant, gasoline service stations (with or without convenience stores), indoor recreation and entertainment, consumer vehicle repair.

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

(J) *Neighborhood Preservation Area. (Charleston County, City of Charleston).* The Neighborhood Preservation Area extends from Rafael Lane to Battery Island Drive as illustrated on the FRC-O map entitled “Neighborhood Preservation.” This area consists primarily of low-intensity residential uses with some commercial development primarily along the northwest area of Folly Road. This portion of the overlay district is to provide an appropriate transition from the more intense commercial development on James Island before entering the Conservation Area and the City of Folly Beach by preserving the existing low density residential character. The following commercial and residential recommendations apply to parcels along Folly Road as indicated on the map. All development applications shall, at the time application is made, provide proof that the following requirements will be met:

(1) *Permitted uses.* Shall include those allowed in the Special Management (S3) and Neighborhood Commercial (CN) Zoning Districts as indicated on the overlay map and as described in [Table 153.110](#), Use Table.

(a) Prohibited uses. Vehicle Sales (new and used)

(2) *Uses requiring special exception.* Liquor, beer, or wine sales (as defined in this chapter), bar or lounge.

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

(K) *Conservation Area. (Charleston County, City of Folly Beach).* The Conservation Area extends from Battery Island Drive to Folly River as illustrated on the FRC-O map entitled "Conservation." This area is intended to be the least intensely developed area of the overlay zoning district and is to provide a natural scenic open space before entering the City of Folly Beach by preserving the marsh views and vistas of this area. The following commercial and residential recommendations apply to parcels along Folly Road as indicated on the map. All development applications shall, at the time application is made, provide proof that the following requirements will be met:

- (1) *Permitted uses.* Shall include those allowed in the Neighborhood Commercial (CN) and the Special Management (S3) Zoning District.

a. Prohibited Uses. Vehicle Sales (new and used)

- (2) *Uses requiring special exception.* Liquor, beer, or wine sales (as defined in this chapter), bar or lounge, consumer vehicle repair, fast-food restaurant, gasoline service stations (with or without convenience stores), indoor recreation and entertainment, vehicle service.

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~



854 Weir Street
Charleston, SC 29412
January 16, 2020

Mayor Bill Woolsey
Town of James Island
PO Box 12240
James Island, SC 29422

Dear Mayor Woolsey,

Having moved back to James Island in 2014 I have found that the Town employees have been excellent in answering and acting on questions; be it a zoning question in my case or a tree removal permit in the case of my Mother. Answers were provided quickly and explained fully. Their responsiveness has made the life of Town residents better; no doubt in my mind. A high priority in my mind is law enforcement. I applaud the liaison and cooperation the Town has with the Charleston County Sheriff's Office. It has worked quite well.

I now address a particular issue; traffic control in the Town. There is a continuing problem of speeding and running stop signs. I sent a letter about two weeks ago regarding a Lawton Bluff resident who was running stop signs in the subdivision. His running of stop signs was not an isolated incident; but, a continuing problem. He was a danger to residents; and to himself. I had sent the letter to Sergeant James of the Charleston County Sheriff's Office with what details I had asking he act as he deemed appropriate. I was informed that the individual was cited for running stop signs by a Deputy of the Charleston County Sheriff's Office.

Please accept my thanks for the cooperation the Town has had with the Charleston County Sheriff's Office; in particular, Sergeant James. He takes his job seriously and is looking out for the welfare of the Town residents in particular, as well as all residents of Charleston County. Sergeant James has always been excellent in responding to my concerns and those of other Town residents. He is quite knowledgeable as well as being friendly in his demeanor. He is a Deputy you can depend on to resolve issues; big and small.

Please pass my grateful Thank You to Sergeant James and to you Mayor Woolsey and your staff who work with Sergeant James to make the Town and Charleston County safer. I also want to thank the Patrol Division of the Charleston County Sheriff's Office for acting quickly.

Sincerely,

Albert N. Balzano

Copy: Sheriff Al Cannon, Jr. Charleston County Sheriff's Office