



Town of James Island, Regular Town Council Meeting
June 19, 2025; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

IN-PERSON MEETING

AMENDED AGENDA

****NEW**** Watch Live and Meeting Recordings: <https://www.jamesislandsc.us/livestream-town-meetings>
Watch Archived Recordings on the Town's YouTube Channel: <https://www.youtube.com/channel/UCm9sFR-ivmaAT3wyHdAYZqw>

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town encourages the public to provide comments prior to its Town Council meeting. Residents wishing to address the Council will be limited to three (3) minutes and must sign in to speak. Comments may also be sent ahead of the meeting by emailing to: info@jamesislandsc.us, mail to P.O. Box 12240, Charleston, SC 29422, or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

- 1) Opening Exercises: (Mayor Lyon)
- 2) Public Comment:
- 3) Consent Agenda:
 - a) **Minutes** Town Council Regular Meeting, May 15, 2025
 - b) Use of Pinckney Park Pavilion
 - **Children's Bible Study** Every Tuesday, 10 a.m.- 12 N. through mid-August
- 4) Information Reports:
 - a) **Finance Report**
 - b) Island Sheriff's Patrol Report
 - c) **Public Works Report**
- 5) Requests for Consideration by Staff
- 6) Requests for Consideration by Council
- 7) Committee Reports:
 - a) Land Use Committee
 - **Appointment to BZA: Schuyler Blair**
 - b) Environment and Beautification Committee
 - c) Children's Committee

- d) Neighborhood Council
 - Appointment: Maggie Little (Stonepost)
 - Appointment: Sandrine Camporro (Whitehouse Plantation)
 - Appointment: Wendy Teal (Whitehouse Plantation)
 - e) History Committee
 - f) Rethink Folly Road
 - g) Drainage Committee
 - h) Business Development Committee
 - i) Trees Advisory Committee
 - Appointment: Susan Milliken
 - Appointment: Lynda Glover
 - j) James Island Intergovernmental Council
 - k) Accommodations Tax Committee
 - l) James Island Arts Council
- 8) Proclamations and Resolutions:
- Resolution #2025-09** Resolution Opposing New Offshore Oil and Gas Leasing
- 9) Ordinances up for First Reading:
- 10) Ordinances up for Second/Final Reading:
- Ordinance #2025-04** An Ordinance Adopting the FY 2025-2026 Budget for the Town of James Island
- Ordinance #2025-05** Planning and Zoning Fee Schedule
- 11) Old Business:
- 12) New Business:
- 13) Executive Session: The Town Council may enter into an Executive Session in accordance with Code of Laws of South Carolina 30-4-70 (A) (1) & (2) regarding discussion of employee matters, receipt of legal advice for the litigation matter KT Properties, LLC vs. Town of James Island. Upon returning to Open Session the Council may act on matters discussed in the Executive Session.
- 14) Return to Regular Session:
- 15) Announcements/Closing Comments:
- 16) Adjournment:

The Town of James Island held its regularly scheduled meeting on Thursday, May 15, 2025, at 7:00 p.m. in person at the Town Hall, 1122 Dills Bluff Road, James Island, SC. This meeting was also live-streamed on the Town's website: www.jamesislandsc.com/livestream-townmeetings and was held in accordance with the SC Freedom of Information Act and the requirements of the Town of James Island.

The following members of Council were present: Dan Boles, Lewis Dodson, Cynthia Mignano, Troy Mullinax, and Mayor Brook Lyon, who presided. Also present: Brian Quisenberry, Town Attorney, Mike Hemmer, Executive Assistant to the Mayor, Melissa Flick, Permitting and Licensing Manager, Lt. James, Island Sheriff's Patrol, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Lyon called the meeting to order at 7:00 p.m. and asked the public to silence their phones. She introduced the members of Town Council, Town Attorney, and staff. Councilman Dodson led Council in prayer and followed with the Pledge of Allegiance.

Mayor Lyon announced that the Town encourages the public to provide comments prior to Town Council meetings. Residents wishing to address Council are limited to three minutes to speak and must sign in. Comments may also be sent ahead of the meeting by emailing them to info@jamesislandsc.us, mail to P.O. Box 12240, Charleston, SC, or placed inside the drop box outside of the Town Hall.

Public Hearing: Ordinance #2025-04 Adopting the FY 2025-2026 Budget for the Town of James Island: Mayor Lyon opened the Public Hearing for comments. No one signed in to speak.

Public Comment: The following persons addressed the Town Council:

Pastor William German, 3052 Nantuckett Avenue, President of the James Island Interfaith Committee, spoke in support of the Town's partnership with the Gullah Swim Academy for children's swimming lessons this summer. He appreciates this because it will help make our community a better one for all people and James Island as one.

Edward Greene, 1115 Seaside Lane, spoke that he is embarrassed by the condition of Highway 30 coming onto Folly Road. James Island is supposed to be a beautiful island but it is not because of the overgrowth there. He said as members of Town Council they should look into this. He has also spoken to the County Council about this.

Consent Agenda:

Minutes of Town Council Regular Meeting, April 17, 2025: Motion to approve the minutes was made by Councilman Dodson, seconded by Councilman Boles and passed unanimously.

Finance Report: In the absence of Finance Officer, Becky Heath, Mayor Lyon availed herself and offered Mike Hemmer to answer questions. There were no questions. Report accepted as information.

Island Sheriff's Patrol Report: Lt. James reported that the last few weeks were quiet. He gave an update on recent car break-ins, pending crimes, and other infractions that took place in the Town.

Public Works Report: Melissa Flick gave an update of the written report. She added hearing from the SC Department of Transportation (SCDOT) regarding the drainage ditches at the intersection of Fort Johnson and Folly Roads. SCDOT has ordered a root cutter that will be attached to a vac truck because the pipes in that area are clogged with roots. An estimated date for delivery of the equipment has not been determined but they are hopeful this will resolve the problems there. Ms. Flick announced that a vac truck demo will be held at the Town Hall on Monday, May 19 at 11:00 a.m. and demos will be done in a few areas of the Town.

Requests for Consideration by Staff:

Dill Avenue Easement Excavation Quotes: Mayor Lyon announced that we received two estimates for this project. One was received from J. Evans Services LLC. and the other from Charleston County. Mayor Lyon noted that the quote from Charleston County is less. She called upon Ms. Flick to give an overview of the project and the necessity of having it done.

Ms. Flick reported that Dill Avenue begins at Chandler and dead ends where the homes at the end backs up to Camp Road. She said in that particular area (and many others) there is repeated flooding. Some new homes were built at the end that does not allow equipment to access the drainage areas easily. This is where the large collection box (under Camp Road) is located and heads towards Epworth Church to the outfall. Charleston County has suggested hydro excavation in that area. This issue has been on the radar with the JI Intergovernmental Council and some other municipal entities in discussing what could be done. The ditches were maintained in August of 2024 and our on call contractor and SCDOT utilized a vac truck for clearance to the ditches. The area between the homes is where the specialized process needs to be done.

Councilman Dodson spoke that this is needed because flooding on Dill Avenue is often waist deep. Councilman Boles talked about the difference in the cost between J. Evans Service and Charleston County that it is almost twice as much. Mayor Lyon explained that the County owns their equipment and J. Evans Services would have to rent equipment and partner with someone for the work. Ms. Flick answered that the County has staff and equipment and J. Evans Services LLC. would have to hire a sub to assist with the project. Councilman Boles asked what is the staff's recommendation and Ms. Flick said Charleston County because of our involvement with other governmental agencies and needed traffic control would be handled by the County. Ms. Flick answered Councilman Dodson's question that no excavation is needed on Camp Road. Councilman Dodson asked if this would be added to the maintenance schedule and Mayor Lyon said funding would come from the Stormwater fund.

Motion by Councilwoman Mignano to accept the quote from Charleston County, \$16,420.25, seconded by Councilman Dodson.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye
Mayor Lyon	Aye

Unanimous

Requests for Consideration by Council:

Gullah Swim Academy Swimming Lessons: Mayor Lyon thanked Bishop German for coming out to speak in support of this request. She said Bishop German approached her a few weeks ago that a number of churches were concerned about youths on the island not knowing how to swim and that we are surrounded by water in many areas on the island. Mayor Lyon has also spoken with Nicole Ashby; Gullah Swim Academy owner/founder, who has offered the Town reduced rates for lessons at the pool. Ms. Ashby is a lifeguard and teaches at the pool so she was able to help make this happen. The cost is \$75 per participant and includes: lane rentals, insurance, instruction, swim cap and goggles. This number of participants will be capped to 60 persons for up to \$4,500. Mayor Lyon said we have \$11,500 remaining in the grant fund and this expenditure, if approved by Council, would be paid out before the end of this fiscal year. Mayor Lyon moved to approve the partnership with the Gullah Swim Academy for swimming lessons up to \$4,500; seconded by Councilman Mullinax. No discussion.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye
Mayor Lyon	Aye

Unanimous

Committee Reports:

Land Use Committee: Mayor Lyon reported that the Planning Commission met on Thursday, May 8 and unanimously approved Ordinance #2025-05 (Planning and Zoning Fee Scheduled) up for first reading on tonight's agenda. The Board of Zoning Appeals (BZA) will meet on Tuesday, May 20 for a setback variance for a shed.

Environment and Beautification Committee: Councilwoman Mignano deferred to Stan Kozikowski to report. Mr. Kozikowski reported that James Island Pride met and all of the supplies and memorabilia have arrived. An Adopt-A-Highway litter pickup is scheduled for this Saturday and next week Helping Hands will projects will get underway.

Children's Committee: No Report.

Neighborhood Council: Councilman Boles reported that the Neighborhood Council in lieu of meeting this month invites everyone to attend the SCDOT Safety meeting on May 22 @ 5:00 p.m. at the Camp Road Middle School. The guest speaker at the June 26 meeting will be Mrs. Eva Heins. Mrs. Heins will share her experience growing up in Austria as a child and the 80th Anniversary of WWII. Councilman Boles invited everyone to attend.

History Committee: Mayor Lyon announced that the History Committee met on May 13. Bill (Cubby) Wilder and members of the Sea Shore Farmers Lodge have decided to place the historical marker on the property so no encroachment permits are needed. Members of the History Committee will assist with the installation the first week in June and the unveiling of the marker and a celebration will be held June 7 at the Lodge. Invitations will be sent to Town Council and promoted on social media. The History Council has manned a booth at the Town Market for the past few months and this month they plan to highlight sweetgrass. We will have a sweetgrass basket vendor who will likely join the market in June.

ReThink Folly Road: Mayor Lyon reported that ReThink met on Wednesday, May 14 and it was very well attended. She gave an overview of the meeting that participants included: Shawn Salley, SCDOT, who gave an update on the Folly Road Safety Study. Chris Bizelli, (City of Folly Beach) spoke about the plans for Central Park Road starting in September that involves a huge drainage project on Folly Road extended. From September to May there will be traffic disruptions at Folly Road. The Town will help to advertise this information to the public. John Prorock (Charleston County) is the Managing Engineer for the Central Park Drainage Project that will begin in June on the island; Central Park Road will be closed June to October. That will not only affect Folly Road, but all traffic patterns on the island. Mayor Lyon encouraged everyone to avoid the area as best they can. Notices will be made available to the public. Also discussed was bus stops and the carpool line at the middle school which affects Folly Road. This will be discussed in July to see if we are able to get the school to partner with the JI Intergovernmental Council.

Drainage Committee: Councilman Mullinax reported that a good meeting of the Drainage Committee was had on Wednesday, April 30. Approximately 10-12 persons attended to discuss depth drainage issues. Representatives included all aspects of the government and answered the people's questions. He has received subsequent emails from individuals thanking him for having this meeting and that they gained

knowledge from participating. Councilman Mullinax thanked everyone who attended and staff for organizing the meeting.

Business Development Committee: Councilman Dodson motioned for the appointment of the following members to the Business Development Committee: Ben Levitt, Trey Sedalik, Pamela Terelak and George Hyams. Councilman Boles seconded and the motion passed unanimously for their appointment. Councilman Dodson announced that a meeting will be scheduled in July.

Trees Advisory Committee: Mayor Lyon announced that the Trees Advisory meeting was not held this month as the Chair is out of town. She moved for the appointment of the following members to the Trees Advisory Committee: Valerie Henshaw and Sam English. Councilman Mullinax seconded and the motion passed unanimously.

James Island Intergovernmental Council: Councilwoman Mignano announced that a good meeting was held in April among participation with those in attendance. The next meeting is scheduled for July 30 at 7:00 p.m. at the Town Hall.

Accommodations Tax Committee: No Report.

James Island Arts Council: Mayor Lyon announced that the James Island Arts Council is continuing to be reformed. Mayor Lyon moved for the appointment of Joan Dromey. Joan is the President of the SC Pastel Society and also serves on the Accommodations Tax Committee. Councilman Dodson seconded the motion and it passed unanimously.

Proclamations and Resolutions:

Proclamation in Support of National Safe Boating Week: Mayor Lyon announced that Michael Pascale, US Coast Guard Auxiliary Flotilla 12-6 East Cooper sent regrets that he was unable to attend tonight's meeting for the presentation of National Safe Boating Week. The Proclamation was accepted as information.

Resolution #2025-07: Naming the Intersection of Kentwood Circle and Secessionville Road "Gabriel Seagraves" and Approval of Application: Mayor Lyon announced that she and Councilman Mullinax met with Gabriel's mother, Kim Smith, a week after the last Town Council meeting. They walked the road where Gabriel was killed and his mother is very much onboard with this resolution. She also reached out to Pastor Henderson on Wednesday and he is in support of the resolution naming this intersection. Mayor Lyon explained that this is the intersection where Gabriel was killed and gave the background and history of how the accident occurred. She thinks this will provide comfort to the family as well as to the community. Councilman Mullinax spoke that this is something that is long overdue. He said that we missed the legislative deadline because it ended early but he hopes that we could get this to the Transportation Commission by the July meeting of the Commission. Representative Wetmore will get a majority of the Legislative Delegation to vote and we could get this done before January. He said the 10th anniversary of the accident is coming quickly and Gabriel would have been 25 on September 10.

Motion to approve the resolution and application was made by Councilman Mullinax, seconded by Mayor Lyon. No discussion.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye

Mayor Lyon
Unanimous

Aye

Resolution #2025-08: Authorizing the Mayor to Request for the Transfer of Ownership and Maintenance of SCDOT Secondary Route S-10-2232 (Hillman Road) to the Town of James Island: Mayor Lyon said the reason for wanting to do this is to allow more flexibility for access and parking at the new James Island Arts and Community Center and would help reduce the overall footprint. We would like to have a crosswalk between the Town Hall building and the new building. She said if the Town owns the road it would be less “red” tape with the permitting process. Hillman Road is short and has limited traffic and would require minimal maintenance. Mayor Lyon has spoken with Laura Cabiness, the Town’s Engineer, who has confirmed this information.

Mayor Lyon called for a motion to authorize the Mayor to request transfer of ownership and maintenance of the SCDOT secondary route S-10-2232 to the Town of James Island. Motion in favor was made by Councilman Boles, seconded by Councilwoman Mignano.

Councilwoman Mignano asked and Mayor Lyon confirmed that Hillman is paved. Councilwoman Mignano asked what kind of maintenance would be required if this request is approved. Mayor Lyon said potentially resurfacing; however, that would be in a long time because of minimal traffic. The Town repairs potholes and there are less than a dozen homes in the area. Councilwoman Mignano mentioned that the Arts and Community Center would attract more people and traffic and Mayor Lyon agreed but did not think that would create large expenses.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye
Mayor Lyon	Aye

Unanimous

Ordinances up for First Reading:

Ordinance #2025-04: An Ordinance Adopting FY 2025-2026 Budget for the Town of James Island: Mayor Lyon introduced the Ordinance and announced that Mr. Hemmer is prepared to do a refresher if it is needed and answer questions. Councilwoman Mignano asked about the addition of dog waste stations and Mr. Hemmer explained that maintenance had not been included in the past budget and now many need repair.

Motion to approve first reading of the Ordinance #2025-04 adopting the 2025-2026 FY Budget for the Town of James Island was made by Councilman Dodson, seconded by Councilman Boles.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye
Mayor Lyon	Aye

Unanimous

Ordinance #2025-05: Planning and Zoning Fee Schedule: Mayor Lyon introduced Ordinance #2025-05 and explained that the proposed change is to remove the authority from the Planning Commission that sets fees for permitting and applications (in the Zoning and Land Development Regulations) to Town Council to

determine the fee schedule by Resolution. Motion to approve by Councilman Dodson, seconded by Councilman Boles. No discussion.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye
Mayor Lyon	Aye

Unanimous

Old Business: None.

New Business: Mayor Lyon reminded everyone of the First Friday Town Market on June 6. No markets will be held in July and August due to the summer's heat. SCDOT's Safety Meeting on Thursday, May 22 from 5-7 p.m. at the Camp Rod Middle School.

Executive Session: Mayor Lyon announced that the Town Council may enter into an Executive Session in accordance with Code of Laws of South Carolina 30-4-70 (A) (2) the receipt of legal advice for the litigation matter KT properties, LLC vs. Town of James Island. Upon returning to Open Session the Council may act on matters discussed in the Executive Session.

Mayor Lyon moved to enter into the Executive Session at 7:47 p.m. seconded by Councilman Dodson.

Vote

Councilman Boles	Aye
Councilman Dodson	Aye
Councilwoman Mignano	Aye
Councilman Mullinax	Aye
Mayor Lyon	Aye

Unanimous

Return to Regular Session: Mayor Lyon asked for a motion to return to open session at 8:58 p.m. Motion made by Councilwoman Mignano, seconded by Councilman Dodson. Mayor Lyon announced that no votes were taken during the Executive Session.

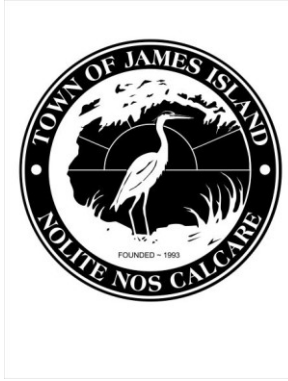
Announcements/Closing Comments:

All members of Council thanked staff and wished everyone a good weekend.

Adjournment: There being no further business to come before the body, the meeting adjourned at 8:59 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk



Request to Use Town Facility

Facility: Pinckney Park Pavilion

Requested by: Sheena Lewis

Contact: oceansidelewis@gmail.com

Date: Every Tuesday through mid-August, 10-12 Noon

Purpose: Children's Bible Study



June 2025 Finance Report

This monthly financial summary report is for the period ending May 31, 2025. This represents 11 months into FY25 and 92% of the total budget for this fiscal year. Below are some unusual activities you may see on the month-to-month report.

Revenues:

Business License Revenue

- The deadline for business license renewal caused an uptick in revenue.

Brokers & Insurance Tax

- We'll receive a second (and final) June Insurance Tax Program payment around June 24, 2025. Last June we received 80% of our annual total in June.

Franchise Fees

- We should get a sizeable payment yet from Dominion for June

LOST Revenue

- The May amounts came in early June.

Expenses:

Salaries and Benefits (throughout)

- May amounts look larger due to the 3 pay period month

Public Works

- Stormwater Service catch-up
- Some Emergency work orders related to February cold weather

Parks & Recreation

- Park Maintenance – Mill Point (road work/stump removal)

Facilities & Equipment

- Facilities Maintenance – Town Hall door repairs

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Community Services

- History Council – Historic Marker
- Community Services Contributions – Gullah Swim Lessons

Hospitality Tax

- Park Projects – Primarily Mill Point (parking area, prep for shed, removal of material within critical line area)

Mike Hemmer

Town of James Island

% FY Complete 92%

Monthly Budget Report

Fiscal Year 2025 - Ending June 2025

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE										377,881.41	274,373.35	-		
Accommodations Tax (allowable percentage)													-	27,500
Brokers & Insurance Tax		155,885	1,845			2,764	166			473	14,060.77		175,193	765,000
Building Permit Fees	1,238	1,357		2,039	1,087	1,105	767	997		994	3,610.36		13,193	26,000
Business Licenses	17,810	2,422	8,865	8,888	2,722	3,884	2,053	6,704	14,004	58,901	162,650.61		288,904	480,000
Contributions/Donations-Park/Community Programs	25	170	20					100	66		-		381	
Grants	9,600									2,400	-		12,000	17,192
Filing Fees											-		-	500
Franchise Fees		34,665		1,275	30,331		4,468	26,663		1,161	30,164.82		128,728	320,000
Interest Income	20,193	20,221	19,131	18,733	17,592	17,730	17,925	16,488	18,572	17,651	18,960.18		203,196	187,000
Alcohol Licenses -LOP	3,000									3,150	-		6,150	6,000
Local Assessment Fees		1,461				1,418			1,616		-		4,495	2,700
Local Option Sales Tax (PTCF)	116,561	117,844	113,292	107,375	109,495	115,447	107,594	123,735	96,203	100,584			1,108,131	1,360,000
Local Option Sales Tax (MUNI)	53,894	59,071	51,105	50,920	49,360	52,823	50,260	54,320	45,843	45,786			513,382	580,000
Miscellaneous							1,250			(21)	1,779.44		3,008	100
Planning & Zoning Fees	1,431	1,932	1,532	2,581	3,662	1,788	993	3,370	3,180	3,255	3,959.28		27,684	24,200
State Aid to Subdivisions		75,066		75,066			75,002			75,002			300,135	300,266
Telecommunications			89			23			9,989		-		10,101	16,000
Homestead Exemption Tax Receipts	46,147										-		46,147	48,000
Facility Rentals	150	600	599	1,500	150	150	800	1,050	1,721	1,250	(250.00)		7,720	7,500
Stormwater Fees - Fee collection is being captured under planning & zoning fees													-	
	270,048	470,694	196,479	268,377	214,398	197,131	261,279	233,427	191,193	310,586	234,935.46	-	2,848,548	4,167,958
											% of Budget			68%

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
	July	August	September	October	November	December	January	February	March	April	May	June		

ADMINISTRATION

Salaries	27,067	28,530	28,030	42,096	28,020	33,907	28,030	31,008	30,715	30,833	47,421.59		355,659	353,000
Benefits, Taxes & Fees	11,582	11,965	12,169	17,765	12,316	12,401	12,169	13,321	13,245	13,276	20,086.63		150,296	155,500
Copier	707		881	54	264	293	449	264	497	417	264.13		4,089	4,500
Supplies	1,144	497	588	1,325	245	713	806	985	1,020	830	1,065.14		9,217	5,500
Postage	233	10	35	314	12	200	614	4,911	125	278	354.58		7,086	7,000
Information Services	6,326	5,777	6,861	7,121	5,690	6,637	1,541	44,205	6,511	6,440	5,058.18		102,167	116,680
Equipment/Software/Maintenance			852			45					-		897	400
MASC Membership							5,347				-		5,347	5,400
Insurance	23,217		2,435		26,014	24,862			310		-		76,838	70,000
Legal & Professional Services	45,833	1,000	30,096	43,932	43,150	38,881	62,430	12,000	22,085	20,225	18,428.57		338,060	90,000
Legal Settlement							50,000				-		50,000	
Town Codification				176	66		649	263		523	255.00		1,932	1,000
Advertising			377	544	95		99				1,373.39		2,488	3,500
Audit					7,500		6,000				-		13,500	13,500
Mileage Reimbursement	32	32	33	34	33	33	1,256	34	34		-		1,522	800
Employee Screening		135	120	139			62	228	60	12	-		756	149
Employee Training & Wellness	154			1,925	69			296			-		2,443	5,600
Dues and Subscriptions		336	175			212	79	37	114	22	133.60		1,107	1,000
Training & Travel		95						85	165		-		345	2,400
Grant Writing Services											-		-	4,000
Employee Appreciation	70	162	63	81	207	171	527	362	146	85	154.70		2,030	2,800
Mobile Devices	114	114	114	114	114	58	145	128	128	128	127.86		1,284	1,500
Credit card (Square & QB)	73	56	75	35	55								294	1,500
Bank Charges (Other)	86				132	55	165	55	82	80	104.53		759	300
Payroll Processing	487	460	552	356	551	558	571	572	549	542	532.04		5,730	6,000
	117,125	49,169	83,457	116,010	124,533	119,025	170,940	108,752	75,784	73,691.21	95,359.94	-	1,133,847	852,029
											% of Budget			133%

ELECTED OFFICIALS

Salaries	5,385	5,385	5,385	8,077	5,385	5,385	5,385	5,385	5,385	5,385	8,076.90		64,616	70,000
Benefit, Taxes & Fees	5,695	5,695	5,695	8,543	5,695	5,695	5,695	6,185	6,185	6,185	9,278.07		70,549	80,092
Mayor Expense	318										-		318	1,000
Council Expense		47	57	67	102	155		16	167	171	53.28		835	2,000
	11,398	11,127	11,137	16,687	11,182	11,235	11,080	11,586	11,737	11,741.25	17,408.25	-	136,318	153,092
											% of Budget			89%

GENERAL OPERATIONS

Salaries	38,576	39,062	35,367	55,670	36,563	40,847	31,010	31,133	28,245	30,950	40,568.33		407,992	478,000
Benefits, Taxes & Fees	15,194	15,322	14,353	21,878	14,740	13,748	12,676	13,133	12,376	13,085	16,926.96		163,434	191,000
	53,770	54,384	49,721	77,548	51,303	54,596	43,686	44,266	40,621	44,035.14	57,495.29	-	571,426	669,000
											% of Budget			85%

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
	July	August	September	October	November	December	January	February	March	April	May	June		
ZONING/PLANNING & PERMITTING/LICENSEING														
Supplies	16					308					-		324	700
Advertising						86		114		202	91.11		493	1,500
Community Outreach											-		-	200
Mileage Reimbursement											-		-	200
Dues and Subscriptions					180						-		180	1,525
Training & Travel		95		1,020							-		1,115	2,100
Mobile Devices											-		-	600
Equipment/Software	178	221	199	199		199		199	199	199	199.30		1,793	4,800
Uniform / PPE						700					-		700	700
Planning Commission				300	250						200.00		750	3,800
Board of Zoning Appeals		196	600		2,800		400	1,050		850	1,200.00		7,096	3,800
	194	512	799	1,519	3,230	1,293	400	1,363	199	1,251.50	1,690.41	-	12,452	19,925
											% of Budget			62%

PUBLIC WORKS														
Charleston County Stormwater Reimbursement Fund				24,274					107,000				131,274	747,600
Stormwater Expenses for Reimbursement	3,465	66,959	10,903	165	46,318	495	2,970		3,960				135,234	135,234
														612,366
Mileage Reimbursement														100
Training & Travel		285									95.00		380	1,500
Public Outreach			96								31.32		127	300
Projects		3,800	4,704	9,623	6,577	6,000	6,000				-		36,703	38,000
Signage	413		220	1,676	39	52	4,840		1,401	285	2,100.85		11,027	4,000
Mobile Devices													-	-
Uniform / PPE	547	377		122	109	45				48			1,248	1,200
Stormwater Professional Fees							624		1,298		4,500.00		6,422	5,000
Supplies	93	504	626	1,013	1,358	295	27	24		135	291.38		4,367	6,000
Emergency Management	470	4,653	281	4,106	2,819	358	706	358	358	358	4,107.71		18,573	20,000
Dues and Subscriptions	39	39											78	725
Asset Management	15,000												15,000	15,000
Tree Maintenance and Care	300	6,050		506									6,856	10,000
Groundskeeping	4,153	9,880	8,033	1,662	5,560	1,211	1,490	3,070	920	2,948	1,799.14		40,726	45,000
	21,015	25,588	13,960	18,707	16,461	7,960	13,687	3,452	3,976	3,775	12,925.40	-	141,508	146,825
											% of Budget			96%

1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
July	August	September	October	November	December	January	February	March	April	May	June		

CODES & SAFETY

Mileage Reimbursement													-	-
Equipment													-	1,000
Radio Contract							1,596		861				2,457	3,200
Training		178											178	800
Supplies	65		109	25				44					243	250
Uniform / PPE		48				200							248	250
Unsafe Buildings Demolition													-	8,000
Overgrown Lot Clearing													-	750
Inoperable Vehicle Towing														200
Animal Control									350	350			700	2,500
Crime Watch Materials													-	200
Mobile Devices													-	-
Membership/Dues													-	250
	65	225	109	25	-	200	1,596	44	1,211	350	-	-	3,825	17,400
												% of Budget		22%

ISLAND SHERIFF'S PATROL

ISP Dedicated Officer Annual Expense					19,291				21,018			40,308	\$	86,254	
ISP Programs & Supplies	119	135	41	162	7,087	76	1,446	76	5,780	76	76.02	15,073	\$	46,575	
ISP Salaries	20,666	21,512	22,848	30,383	20,651	18,928	18,466	21,643	21,609	42,895	27,492.50	267,094	\$	270,967	
Benefits, Taxes & Fees-ISP	5,971	6,215	6,601	8,778	5,966	5,468	5,407	6,253	6,243	12,296	7,929.39	77,127	\$	78,282	
										55,268	35,497.91	-	399,603	\$	482,078
										55,618	35,497.91	-			83%

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
	July	August	September	October	November	December	January	February	March	April	May	June		

PARKS & RECREATION

Dock Street Park Maintenance													-	1,000
Pinckney Park Maintenance								335	3,875				4,210	1,000
Park Maintenance	141	12,603	1,514	556	1,384	108	54	120			7,385.00		23,866	18,000
Special Events	52												52	2,000
Youth Sports Program										12,100			12,100	12,000
	193	12,603	1,514	556	1,384	108	54	455	3,875	12,100	7,385.00	-	40,227	34,000
												% of Budget		118%

FACILITIES & EQUIPMENT

Utilities	3,776	3,695	2,584	2,843	525	1,573	4,403	649	3,372	1,715	1,958.92		27,095	27,000
Security Monitoring	458	76	76	316		643	365	618	5,194	145			7,891	1,500
Janitorial	3,549		4,200	1,650	1,650	1,650	1,650	1,650	1,650	1,671	1,650.00		20,971	15,000
Equipment / Furniture	4,637	1,888	1,404	77			1,028		1,718		296.47		11,049	4,000
Facilities Maintenance	3,557	18,880	2,944	956	1,210	35	793	1,037	30,886	10,223	29,558.24		100,079	31,000
Vehicle & Equipment Maintenance	1,713	433	3,148	1,241	3,274	1	487	954	449	1,658	429.81		13,788	12,000
Generator Maintenance													-	2,000
Street Lights	12,675	12,321	13,322	13,940		15,471	31,087		30,955	15,488	15,476.61		160,736	145,000
	30,366	37,292	27,679	21,023	6,659	19,374	39,814	4,907	74,223	30,900	49,370.05	-	341,609	237,500
												% of Budget		144%

COMMUNITY SERVICES

Repair Care Program								1,650					1,650	40,000
Drainage Council													-	500
History Council						250	379	343	5,301	169	3,423.72		9,865	5,000
History Council_ Grant - Audio Driving Tour			9,550	605	1,639								11,793	12,000
Neighborhood Council				76		106							182	2,800
Business Development Council													-	500
James Island Pride			74	71	88	136	103	94	73	1,820	75.79		2,535	5,000
Helping Hands		27	101	85	106	223		89	172	(71)	445.42		1,177	1,500
Tree Council					131	715		204	262				1,311	5,000
Community Tutoring Programs		1,814											1,814	12,000
Community Service Contributions						34,149	4,800				1,650.00		40,599	50,000
	-	1,841	9,725	837	1,963	35,578	5,282	2,381	5,807	1,918	5,594.93	-	70,926	134,300
												% of Budget		53%

1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
July	August	September	October	November	December	January	February	March	April	May	June		

CAPITAL PROJECTS

INFRASTRUCTURE

Regatta Road Sidewalk								105,288				105,288	125,000	
Honey Hill Road Paving													58,800	
Nabors Phase I												-	235,000	
Traffic Calming Projects	132		131	41			21,900					22,204	30,000	
Septic Tank Testing												-	10,000	
RIA Sewer Project (Connections)													1,500,000	
James Island Creek Septic and Sewer Projects						213,957						213,957	444,000	
Total Infrastructure	0		131	41	0	0	213,957	21,900	105,288	-	-	-	341,449	2,402,800

OTHER CAPITAL EXPENSES

Audio Visual Upgrades												-	1,000	
Public Works Equipment				8,526						5,312		13,838	1,000	
Vehicle Purchase			47,399									47,399	50,000	
Dock Street Park Improvements				1,900	11,841		1,611		3,301		940.00	19,593	130,000	
Pinckney Park Improvements							3,543					3,543	10,000	
Park Acquisitions		10,250		36,284	3,200	13,333						63,067	370,000	
Total Other Capital Projects	0	10,250	47,399	46,710	15,041	13,333	5,154	-	3,301	5,312	940.00	-	147,440	562,000

DRAINAGE PROJECTS - ARPA FUNDED

Greenhill/Honey Hill Drainage Phase I-II				7,088								7,088		
Oceanview Stonepost Drainage Basin -I-II			6,405		160,617	37,587	3,895		75,062	600		284,166		
Drainage Improvement Projects		11,930							1,500			13,430	25,000	
James Island Creek Basin Drainage Improvements												-	15,000	
Woodhaven Drainage Improvements	900			235,181	22,445				15,025			273,551		
Quail Run Drainage Improvements				23,560								23,560	5,000	
Total Drainage Projects	900	11,930	6,405	265,828	183,062	37,587	3,895	0	91,587	600	-	0	601,795	45,000
		22,180	53,935	312,579	198,103	50,920	223,006	21,900	200,176	5,912	940.00	0	1,090,683	3,009,800

% of Budget 36%

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGETED
	July	August	September	October	November	December	January	February	March	April	May	June		
HOSPITALITY TAX														
Hospitality Tax Revenue	83,084		59,934	51,924	83,035	61,327	45,530	74,403	67,602	84,947	42,999.61		654,785	680,000
Hospitality Tax Transfer In											-		-	
TOTAL	83,084	-	59,934	51,924		61,327	45,530		67,602	84,947	42,999.61	-	654,785	680,000
														96%
<u>GENERAL</u>														
The Town Market	343	250	250	2,314	1,620	595	640	763	600	2,093	271.51		9,740	6,000
Rethink Folly - Staff Cost-Sharing						12					-		12	18,000
Santee Street Public Parking Lot	2,600	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700.00		29,600	34,000
James Island Arts & Cultural Center Ops	2,138	4,495	21,413	2,176	2,426	3,138	625	522	11,571	104	104.00		48,712	170,000
JIACC Programs & Events	1,410	642	909		1,500	3,000	1,239	540	675		540.00		10,455	15,000
Promotional Grants		650									-		650	10,000
Public Safety of Tourism Areas	8,879	9,242	9,816	13,053	8,872	8,132	8,291	9,299	9,284	15,715	7,810.47		108,395	166,243
Camp and Folly Landscaping Maintenance					2,650						-		2,650	5,000
Entrepreneur and Small Business Support											-		-	
Guide to Historic James Island											-		-	1,000
Brantley Park OPS	14			39	14	14		39	16	16	15.70		168	2,400
Community Events	58	2,000		106		1,115			394	506	69.95		4,248	6,000
<i>Total Non-Capital Expense</i>	15,442	19,980	35,088	20,387	19,783	18,707	13,495	13,863	25,240	21,133	11,511.63	-	214,629	433,643
<u>PROJECTS</u>														
Camp/Folly Bus Shelter											-		-	25,000
Rethink Folly Road Phase 1											-		-	400,000
Camp and Folly Signage											-		-	35,000
Folly Road Beautification											-		-	5,000
Pinckney Park						8,185			2,250		-		10,435	12,500
James Island Arts & Cultural Center	2,200		18,766							15,510	-		36,476	150,000
Historic Ft. Johnson-MUSC NOA											-		-	
Holiday Decorations					2,559	289			800		-		3,648	2,000
Park Projects	141	3,760					2,087	8,741	10,459	4,226	26,712.80		56,128	20,000
ISP Dedicated Officer Initial Expense											-		-	
Folly Road Multi Use Path Wilton-Ft. Johnson											-		-	42,000
Other Tourism-Related Projects			3,350								-		3,350	50,000
<i>Total Projects</i>	2,341	3,760	22,116	-	2,559	8,474	2,087	8,741	13,509	19,736	26,712.80	-	110,037	741,500
	17,783	23,740	57,204	20,387	22,342	27,181	15,582	22,604	38,749	40,870	38,224.43	-	324,667	1,175,143
												% of Budget		28%

		1st Quarter			2nd Quarter			3rd Quarter			4th Quarter				
		July	August	September	October	November	December	January	February	March	April	May	June	TOTAL	BUDGETED
ACCOMMODATIONS TAX FUND															
	Accommodation Tax Revenue - County		1,774			839			415			507.58		3,535	
	Accommodation Tax Revenue - State	26,171				15,018			9,981			14,890.88		66,061	
												15,398.46	-	69,596	
	Prior year funds for disbursement													137,328	
	Transfer out to General Fund													-	
	Advertising and Promotions									43,367				43,367	
	Tourism Related Expenditures								84,000					84,000	
									127,367		-	-	-		

Total

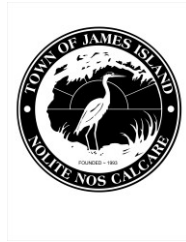
TREE MITIGATION FUND															
	Tree Mitigation revenue		2,175									-		2,175	500
	Tree Mitigation expense											-		-	1,200
		-	2,175	-	-	-		-	-	-	-	-	-	2,175	1,700

JIPSD Cost Share Agreement															
	JIPSD Tax Relief			453,332	113,333	113,333	113,333	113,333	113,333	113,333	113,337.00			1,246,667	1,360,000
	Auditor Expense										-	-		-	1,000
										113,333	113,337.00	-		1,246,667	1,361,000
% of Budget															92%

MILL POINT PARK DONATIONS															
	Donations received							25,000.00				-		25,000.00	
	Expenses								7,275.00	15,459.08		-		22,734	
													Balance	2,265.92	

TOTAL EXPENSES										410,603.48	435,228.61	-			
										410,020.25	435,879.74				
										(583.23)	651.13	-			

Public Works Report



Woodhaven Drainage Project - Project closed out

Oceanview Drainage Project – Vegetation stabilization required on maintenance road prior to close out

Quail Run – Sliplining of two pipes scheduled for mid-June

Bi-weekly meeting with Charleston County Public Works – In person meeting, visited Yorktown Dr in response to a resident that attended our April drainage meeting

Maintenance Work in Progress – Vegetation cutback (Fort Johnson Estates, Mt Vernon Dr, Chandler/Pauline, two driveway aprons (Nabors and Oxbow), crosswalk signs installed at Jerdone and Stiles, multiple areas in progress for ditch and culvert cleaning

Vac Truck Demo by Southern Vac

Greenhill Rd – Paving in process as of 06/12/25

Hurricane Awareness Expo – Saturday 06/28/25 10a-2pm James Island Lowe's Home Improvement

**Town of James Island, South Carolina
Application for Boards and Commissions**

Board of Zoning Appeals X

Planning Commission _____

Applicant Name: Schuyler Blair

Home Telephone number 203-581-2220

Work Telephone number _____

Address: 850 Mellichamp Drive, Charleston SC 29412

Email: schuyler.blair@du.edu

State your interest in serving on this Board or Commission. _____

 The ability to have a long term effect on the community. To be able to provide a thorough perspective when digesting corky situations that are presetned.

Have you ever served on a Board or Commission for the Town of James Island or another local government?

Circle: Yes or No

If so, provide information on that service. _____

Have you ever served as an elected official of a local government?

Circle: Yes or No

If yes, specify what type of service. _____

Education: _____
(attach resume, if available)

Occupation, if retired, state former occupation: Vice President at Compass Point Research & Trading

Please describe how your educational background, work experience or other life experience qualifies you to contribute to the mission of this Board/Commission:

 I believe I can bring a different perspective than those who have served prior. Being a younger member of the community allows me to see situations thru a different lens.

Professional affiliations:

Service Club/association memberships:

Is there any way that you or a member of your family would stand to benefit financially by your service on this Board or Commission?

Circle: Yes or ☒ N

If yes, explain: _____

Note: This is an application only and indicates your willingness to serve on a Town Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Town Council. Thank you for your interest in serving the Town of James Island, SC.

Schuyler Blair
Signature

06/17/25
Date

A RESOLUTION OPPOSING THE INCLUSION OF NEW OFFSHORE OIL AND GAS LEASING OFF THE COAST OF SOUTH CAROLINA IN THE 11th NATIONAL OUTER CONTINENTAL SHELF OIL AND GAS LEASING PROGRAM

WHEREAS, the economy of the Town of James Island, SC depends heavily on a healthy coastal and marine environment, supporting industries such as tourism, recreation, commercial and recreational fishing, and related small businesses; and

WHEREAS, clean water, thriving ecosystems, and an attractive coastal environment are vital to maintaining property values, sustaining local businesses, and ensuring the quality of life for residents and visitors alike; and

WHEREAS, offshore oil and gas exploration, development, and drilling carry inherent risks, including oil spills, leaks, habitat destruction, and pollution, which could cause significant, long-term harm to our coastal economy, natural resources, and way of life; and

WHEREAS, even the perception of environmental risk associated with offshore drilling can negatively impact tourism, investment, and business development in coastal areas; and

WHEREAS, the Bureau of Ocean Energy Management (BOEM) is developing the 11th National Outer Continental Shelf Oil and Gas Leasing Program and has requested public input on whether to include new offshore leasing areas; and

WHEREAS, the protection of our coastal environment and economy is a priority for the Town of James Island, and the long-term well-being of our community outweighs the short-term benefits that expanded offshore drilling might offer to the oil and gas industry;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of James Island, SC states that:

1. **The Town of James Island, SC formally opposes the inclusion of any exploration like seismic blasting and new offshore oil and gas leasing off the coast of South Carolina** in the 11th National Outer Continental Shelf Oil and Gas Leasing Program.
2. **The Town of James Island, SC urges the Bureau of Ocean Energy Management (BOEM)** to prioritize the protection of coastal economies, communities, and ecosystems by excluding exploration and new offshore oil and gas leases from the final leasing program.
3. **The Town of James Island calls on our federal representatives in Congress** to oppose efforts to expand offshore drilling and to support policies that protect our oceans, coasts, and the industries and communities that depend on them.
4. A copy of this resolution shall be sent to the Bureau of Ocean Energy Management (BOEM), Senator Mike Lee, Chairman, (Utah) and any other relevant officials.

PASSED AND ADOPTED by the Town of James Island, SC on this 19 day of June, 2025.

Brook Lyon
Mayor

ATTEST

Frances Simmons
Town Clerk

ORDINANCE # 2025-04

AN ORDINANCE ADOPTING THE FISCAL YEAR 2025-2026 BUDGET FOR THE TOWN OF JAMES ISLAND, SOUTH CAROLINA

WHEREAS, the Town of James Island requires a budget to guide and direct the receipt of expenditure of revenues during Fiscal Year 2025-2026; and

WHEREAS, Section 5-7-260 South Carolina Code of Laws, 1976, as amended, requires that certain acts by Municipal Councils be done by ordinance, including the adoption of a budget; and

WHEREAS, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

WHEREAS, this duly noticed public hearing occurred on May 15, 2025;

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF JAMES ISLAND, SOUTH CAROLINA:

Section 1: Purpose

This Ordinance is adopted to provide the Town of James Island with an Operating Budget for Fiscal Year 2025-2026.

Section 2: Creation of the Fiscal Year 2025-2026 Budget for the Town of James Island, South Carolina

By passage of this Ordinance, the Town of James Island adopts as its Budget for Fiscal Year 2025-2026 “Exhibit A,” incorporated fully herein by reference, and maintains the property tax operating millage rate at 0.0179 (17.9 mills), and applies the Local Option Sales Tax Property Tax Credit to cover the full amount of the Town’s 17.9 millage rate. [EXHIBIT A](#)

Section 3: Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed valid as if such part had not been included. If said Ordinance or any provision thereof, is held to be inapplicable to any person, group of persons, property, and kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 4: Effective Date and Duration

This Ordinance shall be effective from July 1, 2025 to June 30, 2026.

First Reading	May 15, 2025
Public Hearing	May 15, 2025
Final Reading	June 19, 2025 (anticipated)

Mayor Brook Lyon

ATTEST

Frances Simmons, Town Clerk

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: (EXHIBIT A): SECTION 153.014 PLANNING AND ZONING FEE SCHEDULE.

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in Sections 153.014 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- (1). The proposed amendments correct an error or inconsistency or meets the

challenge of a changing condition; and

- (B). The proposed amendments are consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENT OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Sections 153.014 and is attached hereto as "Exhibit A" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 19th day of June 2025.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Frances H. Lyon
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

First Reading: May 15, 2025
Public Hearing June 19, 2025
Second Reading: June 19, 2025

The Planning and Zoning Fee Schedule shall be set and amended by Resolution of the Town Council.

The planning and zoning fee schedule is contained below.

<i>Service Type</i>		<i>Fee</i>
<i>Service Type</i>		<i>Fee</i>
A.	Zoning Permits	
	1. Temporary zoning permit fee	\$50
	2. Protected/grand tree removal permit (zoning permit)	\$25
	3. Residential land disturbance	\$25
	4. Residential zoning permit	\$25
B.	Commercial and Industrial	
	1. Up to 5,000 sq. ft. building size	\$50
	2. Greater than 5,000 sq. ft. building size	\$75
C.	Zoning and Comprehensive Plan Amendments	
	1. Zoning map amendments (rezonings)	\$150 + \$10/acre
	2. Planned Development (PD) Zoning District	
	a. Less than 10 acres	\$300 + \$10/acre
	b. 10 — 99 acres	\$1,000 + \$15/acre
	c. 100 acres or greater	\$1,500 + \$20/acre
	3. Amendment to existing planned development text	\$300 + \$2/acre
	4. Sketch plan amendment	\$300 + \$2/acre
	5. Zoning and Land Development Regulations Ordinance text amen	\$250
	6. Comprehensive Plan amendments	\$250
D.	Site Plan Review	
	1. Limited site plan review	\$50
	2. Up to 5,000 sq. ft. building size	\$250
	3. Greater than 5,000 sq. ft. building size	\$500
E.	Board of Zoning Appeals	
	1. Appeals of zoning-related administrative decisions	\$250
	2. Special exceptions	\$250
	3. Zoning variances	\$250
	4. Protected/grand tree removal zoning variances	\$250 + \$50
F.	Addressing	
	Street name change	\$50
	Street sign	\$200
G.	Signs	
	1. Billboards	Site plan- review + \$50
	2. Wall signs (per use)	\$50
	3. Free-standing sign	\$50
	4. Agricultural sign	\$20
H.	Subdivision Plats	
	1. One lot or exempt plat	\$50
	2. 2 — 10 lots or minor subdivision plat	\$100 + \$10/lot
	3. 11 or more lots or preliminary plat for major subdivision	\$200 + \$10/lot
	4. Conditional plat	\$200 + \$10/lot
	5. Final plat	\$100 + \$10/lot

	6. Public improvement(s) review (engineering)	\$10/lot
	7. Appeals of subdivision-related administrative decisions	\$250
I.	Special Events	
	1. Special events	\$25
<i>Fee Schedule Notes:</i>		
Civic/institutional/non-profits may be waived.		
Town Council may waive all or a portion of the above fees upon submittal of a request to Council and subsequent approval at a public meeting of Town Council.		
If any type of zoning application/permit is required in order to bring properties that have current zoning violations into compliance with this chapter, the zoning application/permit fees shall be doubled.		
Separate applications and fees shall be filed for more than one variance request to each requirement of this chapter. If an applicant requests a variance for removal of more than one protected/grand tree, each additional protected/grand tree shall require an additional fee.		