



Town of James Island, Regular Town Council Meeting  
February 15, 2018; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Comment
3. Consent Agenda
  - a. Minutes: January 18, 2018 Regular Town Council Meeting
4. Information Reports
  - a. Finance Report
  - b. Administrator's Report
  - c. Public Works Report
  - d. Island Sheriffs' Patrol Report
5. Requests for Approval
  - a. Drainage Improvements – Waterloo Street
  - b. Harbor Woods Traffic Calming Plan
6. Committee Reports
  - Land Use Committee
  - Environment and Beautification Committee

Presentation of Community Hero Awards by James Island Pride:  
David Parler  
Katie Dahlheim  
Alexandra Purro  
Keith and Melanie Bonow

- a. Proclamation Honoring Community Heroes
  - Children's Commission
  - Public Safety Committee
  - History Commission

7. Proclamations/Resolutions
  - a. Resolution #2018-04: Island Sheriffs' Patrol Officer of the Year
8. Ordinances up for Second Reading:
9. Ordinances up for First Reading:

10. New Business

11. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina (Council may take action on matters discussed in executive session)

12. Return to Regular Session:

13. Adjournment:

The Town of James Island held its regular meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, January 18, 2018. The following members of Council were present: Leonard Blank, Mayor Pro-tem, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Officer, Mark Johnson, Public Works Director, Sergeant Shawn James, Island Sheriff’s Patrol, and Frances Simmons, Town Clerk. A quorum was present to conduct business.

Opening Exercises: Mayor Woolsey called the meeting to order; led Council in prayer and followed with the Pledge of Allegiance.

Presentation of US HUD 2018 Urban Entitlement Program: Council heard a presentation by Dr. Anna Eskridge, Community Development Program Manager at Charleston County. Dr. Eskridge gave an overview of the 2018 Urban Entitlement Program and accomplishments made in 2016. Applications are online for 2018. For information log on to: <https://www.charlestoncounty.org/departments/community-development/PY18-RFA.php>. Application deadline is January 26 at 3:00 p.m.

Special Order of Business: Election of Mayor Pro-Tempore: Mayor Woolsey moved to reappoint Councilman Blank as Mayor Pro-Tempore for a one-year term; Councilman Stokes seconded. No discussion. Passed unanimously.

Public Comments: John Rhoden, Executive Director, Sea Island Habitat for Humanity, Melissa Peterson, Office Manager, and Kimberly Bort, Board President, recognized Councilman Blank for his many years of service as a Board Member for Sea Island Habitat for Humanity and for his volunteer service at the Habitat Restore since its opening. Councilman Blank was presented with a plaque that listed the names of over 40 families who have become homeowners under his leadership. Pam Blank, (unable to be present), was also recognized for her many years of volunteer service at the Re-Store.

Consent Agenda:

- a. Minutes of December 21, 2017 Regular Town Council Meeting. Motion to approve the consent agenda was made by Councilman Stokes, seconded by Councilman Milliken and passed unanimously.

Information Report:

- a. Finance Report: Written report by Finance Officer, Merrell Roe received as information.
- b. Administrator’s Report: Written report by Town Administrator, Ashley Kellahan, received as information.
- c. Public Works Report: Written report by Public Works Director, Mark Johnson was received as information.
- d. Island Sheriffs’ Patrol Report: Sergeant James gave an overview of crime statistics. He reported that crime in December was relatively low. Sergeant James announced his promotion to the Logistics Department.

Requests for Approval:

Pinckney Park Pavilion Civil Design Fee: Mrs. Kellahan presented a proposal from Hussey Gay Bell for civil engineering and design fees for the pavilion/restroom relocation and pump station at Pinckney Park. Estimated cost is \$17,000. Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken. No discussion. Passed unanimously.

Vehicle Purchase: Mrs. Kellahan presented a request for the purchase of a Town vehicle, a budgeted item. A 2018 Nissan Frontier Truck will be purchased through State Contract at \$20,000. Motion in favor was

made by Councilman Blank, seconded by Councilman Stokes. Councilman Milliken asked about a tow-hitch and Mrs. Kellahan said it would be added for \$300.00. Passed unanimously.

Dock Street Park Picnic Facility Improvements: Mrs. Kellahan reported that the PARD Grant the Town submitted for in December is \$4,800. The Town does not have to compete for the grant but must request it. Play World, the company that supplied the equipment at Pinckney Park submitted a quote of \$11,500 that includes new picnic tables, swing, and new trashcans. Motion in favor made by Councilman Stokes, seconded by Councilman Milliken. Councilman Milliken asked if the picnic tables could be anchored to prevent them from going into the marsh; Mrs. Kellahan said yes, they would be bolted onto the concrete pad. Passed unanimously.

#### Committee Reports

Land Use Committee: Councilman Blank reported that White Duck Taco has gone out-of-business and will become the Charleston Sports Pub. The Charleston Sports Pub appeared before the BZA and received approval to change their hours of operation from 10 p.m. to 2 a.m. as other restaurant/bars. Outside activities on the deck will be restricted to 10 p.m. Sea Island Pre-school will be moving next to Bojangles. The Go Store It (storage facility) at 951 Folly Rd. has been permitted. Councilman Milliken asked the height of the storage facility and Councilman Blank said it would be 34 ft. high.

Environment and Beautification Committee: Councilman Milliken reported that the Adopt-a-Highway litter pick-up would be on Saturday, February 3, 9-11 a.m. Lunch will be served after the pickup. Councilman Milliken said this is a good way for people to get involved with the community, as there is a lot of litter on the roads. The Community Hero Awards will be presented at the February 15 Town Council meeting. The Annual James Island Arts Auction will be held on February 24 from 4-7 p.m. at the Town Hall. This event raises money for James Island Art Teachers through the sale of art donated by local artists.

Children's Commission: Councilman Stokes reported that the Children's Commission is making plans for the upcoming Easter event; likely to be held on Saturday, March 31<sup>st</sup>. Councilman Stokes said he hopes to host the event in conjunction with the Town's Farmers Market to boost attendance at both events. The time is scheduled for 11-1 p.m. More information will be provided. Next Children's Commission meeting is Thursday, February 8 at 5 p.m.

Public Safety: Councilman Mullinax announced the next meeting of the Neighborhood Council is Thursday, January 25 at 7 pm.

History Commission: Mayor Woolsey reported that the unveiling and dedication ceremony of the Simeon Pinckney historical marker would be held on Saturday, February 10 at 11:00 a.m. at Pinckney Park. Invitations will be sent to Council and many others. The Brockington & Associates Consulting Group will present the History Commission, at its February 6 meeting, a list of historical sites for review and inclusion as part of our historical documents. Councilman Milliken asked that the History Commission meeting be publicized more as many citizens may be interested in the presentation. Mayor Woolsey said it would be.

Rethink Folly Road Committee Report: Mayor Woolsey reported that in November, the Steering Committee voted to recommend that the four (4) jurisdictions amend the Folly Road Overlay to make it consistent with the pedestrian, bike, and transit requirements of the Rethink Folly Road Plan. No meeting was held in December. At January's meeting, City Councilwoman Carol Jackson was welcomed to the group and County Councilman Joe Qualey was elected as Vice-Chairman. The meeting time was changed to 3:30 p.m. (still on the third Wednesday of each month). The Committee voted to recommend that the first priority is to complete bike and pedestrian improvements in section 1, between Ellis Creek and Prescott Drive. The County application for additional CHATS funding will not be on the agenda for the February 5 meeting of CHATS because the Town's locally successful application for \$1.5 million is still pending at

the State level. It is anticipated that state level approval will occur soon. While there should be approximately \$2 million of Half Cent sales tax money for Folly Road bike-ped improvements, at this time, County Council has approved approximately \$365,000 for the project. Councilman Milliken commented that the Committee is making good progress and he thanked Mayor Woolsey for representing the Town.

Proclamations/Resolutions:

Resolution #2018-01: Opposing Seismic Testing and Drilling off South Carolina Coast: Motion in favor was made by Councilman Mullinax, seconded by Councilman Milliken.

Councilman Milliken said Town Council passed a Resolution in March 2015 regarding Off-Shore Drilling under President Obama's Administration, where they wanted to open the east coast to seismic testing and offshore drilling. That Resolution, along with others passed by various municipalities along the east coast caused the Bureau of Ocean Energy Management to refuse applications of companies wanting to do seismic testing and offshore drilling. He said the Town and other municipalities had a part in that successful accomplishment. Now, President Trump's Administration wants to open the east coast to seismic testing and offshore drilling. Councilman Milliken said that again we are faced with the prospect of endangering fisheries and marine life off our coast. He agrees with Senator Campsen that we cannot have a place along our SC coast for a refinery; we do not have the infrastructure to support it. Other municipalities including the City of Charleston, Beaufort, and others up and down the coast are passing similar resolutions to allow a lawsuit to proceed if seismic testing and offshore drilling is approved. Since this process has started, the Governor of Florida lobbied the Secretary of Interior and they are not going to drill or test off the coast of Florida. This acknowledges the danger of doing this and he hopes our Governor can get them to withdraw the idea of seismic testing and offshore drilling off the Carolina Coast. Resolution #2018-01 will allow the Town to join others in a lawsuit (at no cost to the Town) to prevent these harmful activities from taking place.

Councilman Blank said he believes Columbia has already requested exemption by the President and commented that some had already entered into the lawsuit. Councilman Milliken explained that the lawsuit has not been filed; and, it will not be filed unless action is taken by the Bureau of Ocean Energy Management. He noted that municipalities are ready to join the lawsuit if a bad decision is made.

Mayor Woolsey said the Resolution would authorize him and the Town Attorney to execute documents that would allow the Town to participate as a party in the litigation. Mayor Woolsey said he hopes this will not happen, but it is desirable to show our solidarity with other area municipalities. Passed unanimously.

Resolution #2018-02: Support of 2019 Charleston County TST Allocation Program: Mrs. Kellahan reported that the Town is requesting funding for two projects through the TST Allocation Program. 1) Greenhill/Honey Hill Drainage, \$230,00; Town match of \$115,000, and 2) Pedestrian/bike enhancement, \$128,520 for Quail Dr. sidewalk; Town match of \$64,260. Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken. Passed unanimously.

Resolution #2018-03: Island Sheriffs' Patrol (USP), Officer of the Quarter: Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. Recognition was given to Deputy Daniel vanHeemstede Obelt by Sergeant James as the Officer of the Quarter. Deputy vanHeemstede O'belt was selected by his peers for outstanding service, productivity and his relationship with the public. Sergeant James said he is well deserving of this recognition and is up for the Deputy of the Year. Mayor Woolsey thanked Deputy vanHeemstede Obelt for his service and read the Resolution he received.

Ordinances up for Second Reading: Ordinance #2017-11: An Ordinance to Amend the Town of James Island Zoning and Land Development Regulations (ZLDR) §153.213 (C) Storage and Repair of Inoperable

Motor Vehicles: Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken. No discussion. Passed unanimously.

Ordinance #2017-12: An Ordinance to Amend the Town of James Island Zoning and Land Development Regulations (ZLDR) §153.231 (A) Temporary Sales: Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken. No discussion. Passed unanimously.

Ordinances up for First Reading: None

New Business: None

Executive Session: Not needed

Adjournment: There being no further business to come before the body, the meeting adjourned at 7:44 p.m.

Respectfully submitted:

Frances Simmons  
Town Clerk

# Town of James Island

% FY Complete 58%

## Monthly Budget Report

Fiscal Year 2017/2018

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>GENERAL FUND REVENUE</b>														
Accommodations Tax				4195									4,195	2,500
Brokers & Insurance Tax						8							8	580,000
Building Permit Fees		2,411	1,640	1,118		1,787	1,629						8,586	11,000
Business Licenses	2,335	26,090	15,457	13,931	1,324	12,670	40,601						112,408	281,200
Grant													205,000	
Contributions/Donations-Park		100		350			400						3,000	
Franchise Fees	161,405			5,614	49,262								216,281	440,000
Interest Income													-	
Alcohol Licenses -LOP													-	10,000
Local Assessment Fees						776							776	1,850
Local Option Sales Tax (rev)		32,563		62,727		63,760	30,557						189,608	370,000
Miscellaneous													-	1,000
Planning & Zoning Fees	1,180	1,048	1,020	868	1,071	1,374	1,308						7,870	12,000
State Aid to Subdivisions				65,074									65,074	252,256
Telecommunications						364							364	43,000
Transfer In from Funds Balance													0	326,439
		62,213	18,117	153,877	51,657	80,739	74,495	-	-	-	-		813,168	2,331,245
												Total		35%
												% of Budget		

<b>ADMINISTRATION</b>														
Salaries	17,798	26,882	17,804	18,024	18,082	23,635	18,074						140,298	237,700
Fringe Benefits	6,191	9,300	6,191	6,208	6,244	6,627	6,752						47,513	83,800
Copier	74	396		629		342							1,441	5,300
Supplies	156	675	3,793	427	711	414	380						6,556	10,000
Postage	350		2,017	246	300		576						3,489	6,700
Information Services	2,986	3,139	4,099	6,010	132	223	6,160						22,749	56,520
MASC Membership							5,341						5,341	5,500
Insurance		13,151			3,947		700						17,798	29,950
Legal Services	425	300		2,097			6,740						9,562	70,000
Town Codification		179		297	114								591	3,000
Advertising	675		404		704								1,783	5,000
Audit					13,000								13,000	13,000
Elections													-	
Mileage Reimbursement	117	158	26	25	26	26	27						404	800
Bonding			350										350	2,150
Employee Training / Screening							374						374	850
Dues and Subscriptions							805						805	1,100
Training & Travel	710												710	2,500
Employee Appreciation	128	76				46							250	500
Mobile Devices	73	122	144	167	123	123	237						988	2,230
Bank Charges	120	145	93	93	109	110	123						792	1,000
		54,525	34,921	34,224	43,490	31,546	46,289	-	-	-	-		274,796	537,600
												Total		51%
												% of Budget		

### ELECTED OFFICIALS

Salaries	3,769	5,654	3,769	3,769	3,769	3,769	3,769							28,269	50,000
Fringe Benefits	2,122	3,123	2,122	2,072	2,122	2,122	2,268							15,953	32,000
Mayor Expense	278	256				60	326							920	2,000
Council Expense	608					216	235							1,059	4,000
Mobile Devices		114	114	104	104	104	208							749	2,100
		<b>9,146</b>	<b>6,006</b>	<b>5,946</b>	<b>6,272</b>	<b>6,231</b>	<b>6,571</b>	-	-	-	-	-	-	<b>46,949</b>	<b>90,100</b>
														<b>% of Budget</b>	<b>52%</b>

### GENERAL OPERATIONS

Salaries	20,861	30,638	19,649	19,649	19,056	21,815	21,447							153,116	310,900
Fringe Benefits	7,191	10,763	7,125	7,125	6,999	7,332	8,268							54,802	126,150
		<b>41,401</b>	<b>26,774</b>	<b>26,774</b>	<b>26,055</b>	<b>29,147</b>	<b>29,716</b>	-	-	-	-	-	-	<b>207,918</b>	<b>437,050</b>
														<b>% of Budget</b>	<b>48%</b>

### PLANNING

Supplies					124									124	600
Advertising		94	76	53			336							559	1,500
Mileage Reimbursement														-	200
Dues and Subscriptions														-	325
Training & Travel				25										25	1,800
Mobile Devices	36	27	37	37	37	37	37							247	660
Uniform / PPE					148	102								250	250
Planning Commission		200	250		250									700	4,000
Board of Zoning Appeals		394	450		150	200	200							1,394	4,000
		<b>716</b>	<b>813</b>	<b>114</b>	<b>708</b>	<b>338</b>	<b>572</b>	-	-	-	-	-	-	<b>3,298</b>	<b>13,335</b>
														<b>% of Budget</b>	<b>25%</b>

### BUILDING INSPECTION

Mileage Reimbursement		257												257	200
Mobile Devices	55	55	55	55	55	55	55							385	660
Supplies					37									37	1,000
Equipment / Software		307												307	1,500
Uniform / PPE					84									84	250
Dues & Subscriptions							185							185	1,000
Travel & Training	761													761	1,500
		<b>618</b>	<b>55</b>	<b>55</b>	<b>177</b>	<b>55</b>	<b>240</b>	-	-	-	-	-	-	<b>2,016</b>	<b>6,110</b>
														<b>% of Budget</b>	<b>33%</b>

**PUBLIC WORKS**

Mileage Reimbursement												-	150
Training & Travel												-	1,000
Projects			2,842		500	2,050	18,408					23,800	200,000
Mobile Devices	55	55	55	55	55	55	55					385	660
Traffic Control Devices							568					568	30,000
Uniform / PPE							106	164				270	500
Supplies	35			11	234	202	141					623	2,000
Emergency Management			5,383	313	15	2,000	76					7,787	15,000
Dues and Subscriptions		200										200	200
Groundskeeping	1,491	1,341	1,445	3,385	1,672	1,414	1,569					12,318	40,000
		<b>1,596</b>	<b>9,724</b>	<b>3,764</b>	<b>3,150</b>	<b>5,885</b>	<b>20,250</b>	-	-	-	-	<b>45,951</b>	<b>289,510</b>
												<b>% of Budget</b>	<b>16%</b>

**CODES & SAFETY**

Mileage Reimbursement												-	300
Equipment												-	500
Radio Contract			1368									1,368	1,400
Training												-	1,000
Supplies			41		32							73	500
Uniform / PPE						83	28.47					112	250
Sheriff's Office Contract	9066	12275	8916	11975	10747	11381	15793					80,152	165,000
Deputy Fringes	2162	2981	2126	2987	2550	2706	4148					19,660	40,000
Unsafe Buildings Demolition												-	20,000
Overgrown Lot Clearing												-	1,800
Crime Watch Materials												-	250
Membership/Dues												-	250
		15256	12452	14961.85	13412.51							<b>Total</b>	<b>101,366</b>
												<b>% of Budget</b>	<b>0</b>

**PARKS & RECREATION**

JIRC Contribution						2,563						2,563	15,000
Parks												-	8,000
Special Events	185		674	1,083	1,813	473	56					4,284	15,000
Youth Sports Program					250		5,175					5,425	11,500
		-	<b>674</b>	<b>1,083</b>	<b>2,063</b>	<b>3,036</b>	<b>5,231</b>	-	-	-	-	<b>Total</b>	<b>12,272</b>
												<b>% of Budget</b>	<b>25%</b>

**FACILITIES & EQUIPMENT**

Utilities	1,213	2,159	1,457	1,481	1,318	1,067	786					9,482	17,500
Rent	6,976	6,974	7,284	7,284	7,262	7,245	14,487					57,512	86,640
Security Monitoring												-	430
Janitorial		440	478	465	477	440	477					2,778	6,000
Equipment / Furniture	127	127	138	268	268	268	865					2,060	2,500
Facilities Maintenance	441			65			360	584				1,451	5,620
Vehicle Purchase						1,000	20,492					21,492	28,000
Vehicle Maintenance Expense	141	424	472	118	478	119	578					2,330	5,000
Generator Maintenance		129	1,774									1,903	500
Street Lights	10,246	10,206	10,299	10,265	10,261	10,269	10,277					71,822	130,000
	<b>19,144</b>	<b>20,460</b>	<b>21,902</b>	<b>19,945</b>	<b>20,064</b>	<b>20,768</b>	<b>48,548</b>	-	-	-	-	<b>Total</b>	<b>170,830</b>
												<b>% of Budget</b>	<b>61%</b>





# ADMINISTRATOR'S REPORT

Jan-18

## ADMIN NOTES

- a. Town Hall construction - framing, decking work, parking lot ongoing. Plumbing rough-ins complete. Overflow lot passed proof roll and ready for utilities
- b. Repair Care program - Habitat currently looking out contracting out some of our repairs and also currently have new position advertised dedicated to Repairs
- c. JI Emergency Preparedness Council scheduled March 8th - agenda includes Winter Storm Harvey discussion
- d. TST applications for Greenhill/Honey Hill Drainage and Quail Drive sidewalk were submitted in January
- e. Sterling Drive Improvements advertised with bids due 2/22 with approvals scheduled for March meeting
- f.** Reminder Budget workshop scheduled for Thurs March 1st @ 6pm - see attached budget schedule. Please get with respective committees on any budget requests

**TOTAL Business Licenses 227**

\*44 of those processed at Town hall

## Code Enforcement Cases

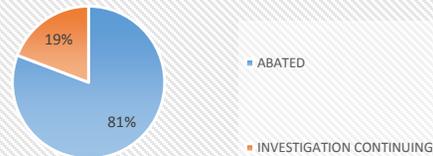
<b>TOTAL CASES</b>	<b>368</b>
<b>ABATED</b>	<b>310</b>
<b>INVESTIGATION CONTINUING</b>	<b>58</b>
RANK VEGETATION / SOLID WASTE	90
INOPERABLE VEHICLE	58
TREE CASES	29
NUISANCE PROPERTY	31

\*3 New Cases for January

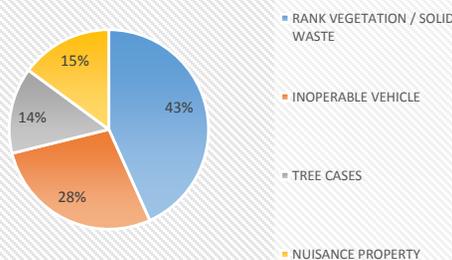
## Building Permits

<b>BUILDING PERMITS ISSUED</b>	<b>188</b>
Building	87
Electrical	35
Plumbing	20
Mechanical	26
Gas	19
Pool	
Roofing	
Fire System	1
Sign	
Trades	
Previous Month	109

## Code Enforcement - Case Status



## Code Enforcement - Case Type

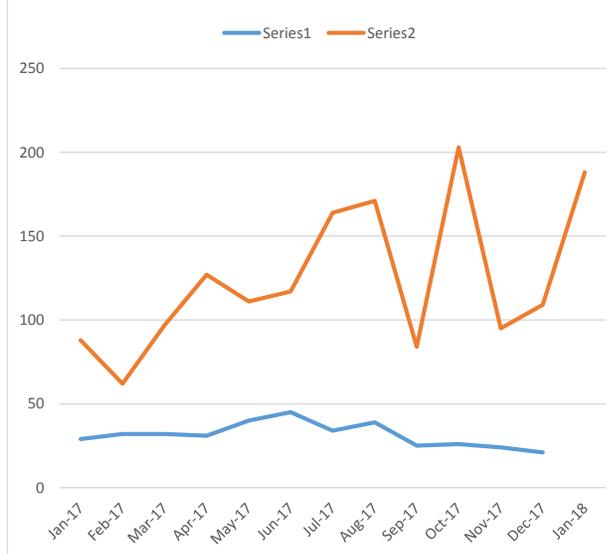


PERMIT TYPE	Jan-18
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	
DEMOLITION PERMIT	
EXEMPT PLATS	
FIREWORK STAND	
HOME OCCUPATION	4
LSPR	
NON-EXEMPT PLAT	
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	11
REZONING	
SPR	
SIGN PERMIT	
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	
TREE REMOVAL	2
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	2
<b>TOTAL</b>	<b>19</b>

## PUBLIC WORKS NOTES

- 1) 7 new requests for service in January. All of December's requests complete
- 2) Fort Johnson at Folly flooding: The Town is going to assist with dye testing the system to validate the outfall path.
- 3) Lynwood: Southeastern Pipe cleaned outfall ditches between residences.
- 4) Eadies Construction repaired culvert under the parking lot at 778 Folly Road.
- 5) Work continued by Charleston County Public Works crews on Winslow Drive as part of project to re-establish drainage system in the Lawton Bluff neighborhood.
- 6) Dills Bluff Sidewalk Project completed and punch list inspection held. Contractor is working on punch list. The Boardwalk is in permitting at OCRM. Seaside Lane scheduled to bid out next as a CTC funded project. Lighthouse Point sidewalk engineering and surveying still underway.
- 7) Work continued with the Folly – Camp Intersection improvements. All major Utility relocations are now complete. Sidewalk, curb and gutter, and driveways are 95% complete. Asphalt build up and base course for new lanes and widening are 85% complete. Traffic has been shifted to better align Eugene Gibbs Street with Rivers Point Row (the final shift will occur later). Repairs were completed on the 54" stormwater pipe under Camp Road near Oyster Point Row.
- 8) The upcoming TMDL designation for James Island Creek progressed with a conference call with the stakeholders. Various topics related to the planning for the TMDL were discussed. DHEC's goal is to have a plan ready for public comment this summer (2018) and EPA approval by the end of 2018.
- 9) Camp to Riverland sidewalk design and permitting work continue. Environmental reports on endangered species, wetlands and cultural resources to determine the level of documentation required for the NEPA process.

## PERMITS - 13 MONTH HISTORY





# Charleston County Public Works Task Estimate

## BASIC INFORMATION

**Estimated Start Date** January 9, 2017 **Request/Task ID** 4586  
**Requesting Agency / Billable Dept:** Town of James Island  
**Contact:** Mark Johnson **Phone:** 843-795-4141

**Details:** 727 Waterloo, Construct drainage box with frame and grate and approx 20' of 18" RCP on shoulder of roadway, tie into existing cross line pipe.

**Total Labor** **\$7,477.60**

**Total Equipment** **\$4,973.80**

## MATERIAL

ID	Description	Quantity	Cost
39027	Cement, Portland (94lb AND 90LB bag).	6.00 ea	\$104.58
32002	Frame & Grate 2x3 Bottom Flange (PS: Always look at Notes In Log) Tim	1.00 ea	\$230.00
38006	Sand, Builders or Masonry Sand	0.50 ton	\$35.42
37041	Fabric, Pipe Wrap - 3' x 360' -Geotextile	50.00 ft	\$7.50
38007	Stone, Macadam Base	10.00 ton	\$305.20
39004	Block, Conc. 4" x 8" x 16", solid (120 or 150 per palet)	180.00 ea	\$322.50
37014	Pipe, RCP 18in x 8ft BELL	3.00 ea	\$0.00
39035	Concrete Box Bottoms - 5' x 5' x 6"	2.00 ea	\$276.96

**Total Material** **\$1,282.16**

## OTHER

PO	Vendor	Usage	Cost
<b>Total Other</b>			<b>\$0.00</b>
<b>Sub Total</b>			<b>\$13,733.56</b>
<b>10% Contingency</b>			<b>\$1,373.36</b>
<b>Grand Total Estimate</b>			<b>\$15,106.92</b>

**Printed:** Monday, December 18, 2017  
**Report:** Task Estimate



# Charleston County Public Works Task Estimate

Agency Approval : \_\_\_\_\_ Date : \_\_\_\_\_

Org Key (For non-General Fund Request) \_\_\_\_\_ Object Code : \_\_\_\_\_

<b><i>For Public Works Use Only;</i></b> F/O Manager or Director Approval: _____ Date : _____		
Completed By : _____	Date : _____	Task ID _____



# Charleston County Public Works Task Estimate

## BASIC INFORMATION

**Estimated Start Date** January 9, 2017 **Request/Task ID** 4586  
**Requesting Agency / Billable Dept:** Town of James Island  
**Contact:** Mark Johnson **Phone :** 843-795-4141  
**Details:** 723 Waterloo, replace damaged driveway culvert with approx 24' of 15" RCP.

**Total Labor** **\$3,230.00**

**Total Equipment** **\$2,857.75**

## MATERIAL

ID	Description	Quantity	Cost
38007	Stone, Macadam Base	10.00 ton	\$305.20
37068	Pipe, RCP 15in x 8ft OFFSET	3.00 ea	\$574.56
37041	Fabric, Pipe Wrap - 3' x 360' -Geotextile	30.00 ft	\$4.50

**Total Material** **\$884.26**

## OTHER

PO	Vendor	Usage	Cost
1 Ton asphalt	Sanders Bros.	0.00 hr	\$70.30

**Total Other** **\$70.30**

**Sub Total** **\$7,042.31**

**10% Contingency** **\$704.23**

**Grand Total Estimate** **\$7,746.54**

**Agency Approval :** \_\_\_\_\_ **Date :** \_\_\_\_\_

**Org Key (For non-General Fund Request)** \_\_\_\_\_ **Object Code :** \_\_\_\_\_



# Charleston County Public Works Task Estimate

***For Public Works Use Only:***  
F/O Manager or Director Approval: \_\_\_\_\_ Date : \_\_\_\_\_

Completed By : \_\_\_\_\_ Date : \_\_\_\_\_ Task ID \_\_\_\_\_



**MEMO**

**MEMO NO:** 002

**DATE:** February 7, 2018

**JOB #:** 3082.1601

**TO:** Ms. Ashley Kellahan  
Town of James Island Administrator

**FROM:** Herbert W. Gilliam P. E. 

**SUBJECT:** Recommended Scope

Harbor Woods Neighborhood Traffic Calming

Based on the public meetings on December 5, 2017 and January 30, 2018 along with our discussions with staff, a scope of work for the traffic calming has been determined for the Harbor Woods Neighborhood. Following is an itemized list of the scope:

- 1) There are three existing speed humps on Nabors Avenue that are substandard and are insufficient for deterring traffic. These three will be removed and replaced with new standardized humps.
- 2) There are five existing controlled access intersections. The signs will be removed and replaced with new standardized signs, with reflective coatings on the sign and signpost, along with thermoplastic striping that will enhance visibility at the intersection. The striping will be in accordance with the detail sheet provided. This includes stop bars and center line striping extending from the intersection in all directions. Also, it is recommended to have crosswalk striping at the intersections that have connecting sidewalks.
- 3) Four additional intersections will be upgraded to controlled access with all way stop and striping as described with the upgrades to the existing controlled intersections.
- 4) Two additional speed humps will be added on Regatta; one between Anchor and Stillwater, and one between Ravenswood and Foxcroft.
- 5) Centerline striping will be added on Foxcroft Road from Gran Concourse to Ravenswood Drive.

The budget estimate for this work is \$65,000- \$70,000.

Please let me know if there are questions or if you need additional information.

**cc:** JLA File  
Mark Johnson, Town of James Island







Town of James Island  
A Proclamation to Honor Community Heroes

**WHEREAS**, the Town of James Island is a municipality dedicated to the beautification and preservation of our island’s environment; and

**WHEREAS**, James Island Pride is a citizens’ committee sponsored by the Town of James Island that serves all citizens of James Island; and

**WHEREAS**, James Island Pride makes special effort to recognize individuals who demonstrate evidence of exceptional volunteer activity in the areas of leadership, community service and in mobilizing the generations by contributing to youth and adults working together in partnership within our community,

**NOW, THEREFORE**, be it proclaimed that the Town Council of the Town of James Island, South Carolina does hereby recognize the following recipients of the 2017 Community Hero Award:

David Parler  
Katie Dahlheim  
Alexandra Purro  
Keith and Melanie Bonow

Enacted this the 15th day of February, 2018.

\_\_\_\_\_  
Bill Woolsey, Mayor

\_\_\_\_\_  
Leonard Blank, Mayor Pro Tem

\_\_\_\_\_  
Darren “Troy” Mullinax, Councilman

\_\_\_\_\_  
Garrett Milliken, Councilman

\_\_\_\_\_  
Joshua Stokes, Councilman

ATTEST  
Frances Simmons, Town Clerk \_\_\_\_\_

TOWN OF JAMES ISLAND  
BUDGET SCHEDULE FOR FY 2018-19

<u>Action</u>	<u>Date of Action</u>
Budget Request Forms Distributed to Staff	Friday, January 5 <sup>th</sup>
Forms Completed and Returned to Administrator	Friday, January 26 <sup>h</sup>
Budget Workshop	Thursday, March 1 <sup>st</sup> @ 6
Draft Budget Presented to Council	Thursday, March 15 <sup>th</sup>
Notice to Newspaper on Budget Hearing	Friday, March 30 <sup>th</sup>
Notice is Published	Tuesday, April 3 <sup>rd</sup>
Budget Hearing (Introduction and First Reading)	Thursday, April 19 <sup>h</sup>
Adoption of Budget (Final Reading)	Thursday, May 17 <sup>th</sup>

Note: All dates are subject to change



*A RESOLUTION HONORING ISLAND SHERIFF'S PATROL (ISP) OFFICER OF THE YEAR,  
2017*

*Deputy Daniel vanHeemstede Obelt*

*Whereas, Deputy vanHeemstede Obelt has been nominated by his peers for the James Island Sheriffs' Patrol Officer of the year; and*

*Whereas, during 2017, Deputy vanHeemstede Obelt statistics consistently ranked above average for vehicle stops, hours worked, tickets and warnings issued; and*

*Whereas, Deputy vanHeemstede Obelt made great achievements with his average stops per hour, arrests and service calls which adds to this outstanding recognition;*

*Now, Therefore, Be It Resolved, that the Town of James Island recognize the outstanding service, commitment, and dedication of Deputy Daniel vanHeemstede Obelt as the Island Sheriffs' Patrol, Officer of the Year.*

*Enacted this the 15<sup>th</sup> day of February, 2018*

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*Bill Woolsey  
Mayor*

*ATTEST*

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*Frances Simmons  
Town Clerk*