



Town of James Island, Regular Town Council Meeting
April 19, 2018; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Hearing: Ordinance # 2018-01: Proposed Fiscal Year 2018-2019 Annual Budget

Public Hearing: Ordinance #2018-02: Amending the Town of James Island Zoning and Land Development Regulations Ordinance, Sections: 153.210; 153.110; 153.041-043
3. Public Comment
4. Consent Agenda
 - a. Minutes: March 15, 2018 Regular Town Council Meeting
 - b. April Fair Housing Proclamation
 - c. April Child Abuse Prevention Month
5. Information Reports
 - a. Finance Report
 - b. Administrator's Report
 - c. Public Works Report
 - d. Island Sheriffs' Patrol Report
6. Requests for Approval
 - Greenhill Drainage Improvements – Stantec Engineering
7. Committee Reports
 - Land Use Committee
 - Environment and Beautification Committee
 - Children's Commission
 - Public Safety Committee
 - History Commission
 - Rethink Folly Road Committee Report
8. Resolutions
 - Resolution # 2018-05: In Support of 2019 Charleston County Transportation (CTC) Funds for Dills Bluff Boardwalk
9. Ordinances up for Second Reading: None
10. Ordinances up for First Reading:
 Ordinance #2018-01 An Ordinance Adopting the Fiscal Year 2018-2019 Budget for the Town of James Island

Ordinance #2018-02: An Ordinance to Amend the Town of James Island Zoning and Land Development Regulations:

- a. §153.210 Home Occupations (4) Animal Care or Boarding (adding clause to allow emergency treatment in home)
- b. §153.110 Use Table (remove Special Exception requirement from Veterinary Services in RSL (Residential Low Density) District to disallow use)
- c. §Section 153.041, 042, and 043 General edit voting requirements to majority of members present and voting
- d. §153.110 Use Table (add conditional requirements to allow Stables in RSL District with a minimum lot size)
- e. §153.110 Use Table (add conditional requirements to allow Food Sales in OG (Office General) with a maximum floor area).

Ordinance #2018-03 To Amend Ordinance #2012-10, Chapter 91 Concerning Weeds, Rank Vegetation and Solid Waste

11. New Business
12. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina (Council may take action on matters discussed in executive session)
13. Return to Regular Session:
14. Adjournment:

The Town of James Island held its regular meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, March 15, 2018. The following members of Council were present: Leonard Blank, Mayor Pro-tem, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Officer, Mark Johnson, Public Works Director, Sergeant Shawn James, Island Sheriff’s Patrol, and Frances Simmons, Town Clerk. A quorum was present to conduct business.

Opening Exercises: Mayor Woolsey called the meeting to order; led Council in prayer and followed with the Pledge of Allegiance. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Comment:

Mark Teseniar, 467 Fort Johnson Rd., spoke about concerns at Pinckney Park as Council moves towards Phase II. Mr. Teseniar said he taught in Charleston County public schools for 33 years and has built several houses. He mentions this because he has some knowledge in putting things together like this. He is a believer in local government and thanked Council for the opportunity to address them. Overall, he rejoices living adjacent to the park as opposed to a dense housing development. The Town has done a nice job and the park gets a lot of use. The concerns he has are: 1) the park is not as passive as he had thought when the master plan was presented, nor is it as natural. There are many beautiful plantings, but he is unsure that they are natural. There are concrete curbs in the parking lot and the parking lot is large; the pathways are oversized and not so natural and he fears a continuation of this trend. He has spoken to the Mayor on a few occasions and the Mayor agrees that some things did not turn out the way he wanted. 2) On the master plan, the picnic shelter was located on the west/east end of the park; now it is moved almost adjacent to the playground. He thinks if it is there, it would infringe upon the meadow (a major feature sold in the original master plan). He believes a better job could be done based on the renderings that were originally presented. Mr. Teseniar said he used a 50 ft. tape and moved it a minimum of 25 steps to have it tucked into the natural wood line. This, he said, would maintain the Mayor’s objective, have it close to playground, and preserve the overflow parking. This would make it more natural and not take away from the meadow. He would appreciate this and could show how it could work. 3) night-time lighting be minimized by having motion sensors. 4) buffers placed at strategic spots would help minimize noise. He asked to work with the Town on these concerns.

Consent Agenda:

- a. Minutes of February 15, 2018 Regular Town Council Meeting: Motion to approve the Consent Agenda was made by Councilman Stokes, seconded by Councilman Milliken and passed unanimously.

Information Reports:

- a. Finance Report: Finance Officer, Merrell Roe. Written report provided and accepted as information.
- b. Administrator Report: Town Administrator, Ashley Kellahan. Written report provided and accepted as information.
- c. Public Works Report: Public Works Director, Mark Johnson. Written report provided and accepted as information. Councilman Stokes asked the status of the Light House Point project. Mrs. Kellahan responded that the drainage piece is slowing the project; but we are looking splitting the project to have the sidewalk portion separate. Councilman Milliken asked the status of the Seaside Lane Right-of-Way acquisition drainage project. Mrs. Kellahan said we have the right-of-way and it will soon go to bid.

- d. Island Sheriffs' Patrol Report: Sergeant James gave an update on the parking situation at Grand Concourse/James Island High School. A meeting will be held with the traffic division, school resource, and school Principal regarding this issue. He informed Council that Deputy Obelt has been monitoring parking in the area. Crime statistics and the February Island Sheriffs' Patrol report was accepted as information.

Request for Approval:

Sterling Drive Improvements: Rakes Building & Maintenance Contractors –DBA Blutide Marine Construction: Mrs. Kellahan reported that three (3) bids were received and Blutide Marine was the low bidder at \$104,105. Motion in favor was made by Councilman Blank, seconded by Councilman Stokes. No discussion. Motion passed unanimously.

Youth Soccer Club Fields/Town Market Cost Share on New Fence: Mrs. Kellahan reported that Alexandra Purro (Nano Market) and Town Market vendors have been requesting a new fence with gate access onto Fort Johnson Road for pedestrians and vendors to utilize. The James Island Youth Soccer Club was also interested. The Town received four (4) quotes for a living fence from low bidder Flatley Carpentry, LLC at \$5,800. The Town and James Island Youth Soccer will split the cost at \$2,900 each. Motion in favor was made by Councilman Stokes, seconded by Councilman Blank. In response to Councilman Stokes' question about installation, Mr. Johnson responded that it should be done in 2-3 weeks. Motion passed unanimously.

Renew Contract with Anne Peterson, Esq. for Lobbying Services ending June 2018: Councilman Stokes requested that the agenda item be withdrawn if there were no objections. There were no objections and the request was withdrawn.

Committee Reports:

Land Use Committee: No report

Environment and Beautification Committee: Councilman Milliken reported on James Island Pride Adopt-a-Highway Litter Pickup on March 10. Eight (8) volunteers picked up 18 bags of trash totaling 270 pounds. The next pickup is May 5. Saturday, March 17, 9 a.m. Helping Hands will host a service event at the Town Hall. Helping Hands is looking for volunteer groups to sign up for upcoming opportunities to assist people that do not have the ability to take care of their yards. The specific target are youth groups with adult leadership. If anyone has such a group, contact Mary Beth Berry, Chair, Helping Hands, 843-425-6473. James Island Arts hosted its Fifth Annual Art Auction on February 24. Special thanks to Town staff: Mayor Woolsey, Mark Johnson, Merrell Roe, Douglas Sparling. There was a Juried Art Show and prizes were awarded to the top finishers in elementary, middle and high school divisions, music performances, and an international renowned blues guitar player, Robert Lightfoot. Recognition was given to Katherine Williams, Chair, of James Island Arts, who spearheaded the committee's efforts. The total proceeds of \$350.00 each will be given to eleven Art Teachers. Poetry Reading will be held on Sunday, March 18 from 2-4 p.m. at McLeod Plantation, featuring Cave Canum poet, Gary Jackson. The poetry workshop scheduled for Saturday, the 17 is cancelled. Councilman Milliken announced that his services as a liaison for James Island Arts is no longer needed as they now have the ability to form their own organization apart from James Island Pride. This will allow them to function more independently of James Island Pride and be able to do more things with the resources the Town might allow them. The Town will continue to support James Island Arts during this transition and he is pleased that the Town has proposed to support them at a higher level. James Island Arts has wonderful things planned for the future and he looks forward to supporting them in a volunteer capacity.

Children's Commission: Councilman Stokes reported the Second Annual Easter Egg Roll on Saturday, March 31 at the James Island Youth Soccer Club. The Easter Egg Roll will be done in conjunction with the

Town Marker. Alexandra Purro, Nano Farms, heads this up and is in the audience. The Town Market will run from 9-1 p.m. and the Easter Egg Roll will be held 11-1 p.m. Councilman Stokes invited everyone to come enjoy the Town Market and the activities planned; jump castle, obstacle course, food trucks, eggs with Town's logo, and more.

Public Safety Committee: Councilman Mullinax announced the next Neighborhood Council meeting on Thursday, March 22 at 7 p.m. at Town Hall.

History Commission: Mayor Woolsey reported that the History Commission at its last meeting voted to have the Town sponsor Charleston Victory Day. This will involve James Island History Commission having a table/booth at Liberty Square (downtown). The cost has not been determined and a proposal will be presented to Council. Charleston Victory Day represents the day the British were defeated during the Revolutionary War in Charleston.

Rethink Folly Road Committee Report: Mayor Woolsey reported that the committee held a special meeting and the body approved the Town's proposal for a pocket park at Camp and Folly. At the Charleston County Council meeting on the 13th, the proposal failed 5-4, so the County is not leasing the property to the Town at the modest amount. Mayor Woolsey said he does not think this is dead, and the Town may be able to come to another arrangement and he is optimistic.

Presentation of Draft Annual Budget for Fiscal Year 2018-2019: Mrs. Kellahan informed Council there were no changes from what was presented at the Budget Workshop and provided a brief overview. A public hearing is scheduled for April 19 along with first reading. (Copy of Draft Budget).

Proclamations/Resolutions:

Proclamation: 2018 Yom Ha Shoah Holocaust Commemoration/Candle Lighting: Mayor Woolsey read a proclamation in commemoration of the Holocaust. Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken and passed unanimously. Ilene Turbow, member of the Charleston Jewish Community Center, read a prayer. Afterward, Council participated in a candle lighting.

Ordinances up for Second Reading: None

Ordinances up for First Reading: None

New Business: None

Executive Session: Not Needed

Adjourn: There being no further business to come before the body, the meeting adjourned at 7:34 p.m.

Respectfully Submitted:

Frances Simmons
Town Clerk

Fair Housing Month Proclamation

April 2018



WHEREAS, April 2018 marks the 50th anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, the ongoing struggle for dignity and housing opportunity for all is not the sole responsibility of the Federal government; and

WHEREAS, vigorous local efforts to combat discrimination can be as effective as Federal efforts; and

WHEREAS, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all;

NOW, THEREFORE, BE IT RESOLVED, that the Town of James Island, SC do hereby join in the national efforts by proclaiming APRIL, 2016 as FAIR HOUSING MONTH and encourage all agencies, institutions and individuals, public and private, in the Town of James Island to abide by the letter and the spirit of the Fair Housing Law.

Signed and sealed this 19th day of April, 2018.

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

PROCLAMATION
CHILD ABUSE PREVENTION MONTH



TO PROCLAIM THE MONTH OF APRIL 2018 AS “CHILD ABUSE PREVENTION MONTH”

WHEREAS, thousands of children are reported as abused and neglected every year; and

WHEREAS, child abuse prevention is a community responsibility and finding solutions depends upon the involvement of all people; and

WHEREAS, communities must make every effort to promote programs that benefit children and their families; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies, business communities and organizations; and

WHEREAS, everyone in the community should become more aware of child abuse prevention by helping children to be in a safe and nurturing environment;

NOW, THEREFORE, BE IT RESOLVED that the members of the Town of James Island Council, by this Proclamation, designate the month of April 2018 as “Child Abuse Prevention Month” and urge all citizens to work together to help reduce child abuse and neglect significantly today, and in the years to come.

Enacted this 19th April , 2018

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 75%

Monthly Budget Report

Fiscal Year 2017/2018

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		

GENERAL FUND REVENUE

Accommodations Tax				4195				3602					7,797	2,500
Brokers & Insurance Tax						8							8	580,000
Building Permit Fees		2,411	1,640	1,118		1,787	1,629	2,516	1,679				12,781	11,000
Business Licenses	2,335	26,090	15,457	13,931	1,324	12,670	40,601	109,860	84,840				307,108	281,200
Contributions/Donations-Park		100		350			400						3,000	
Franchise Fees	161,405			5,614	49,262			54,022					270,303	440,000
Interest Income													-	
Alcohol Licenses -LOP													-	10,000
Local Assessment Fees						776		747					1,523	1,850
Local Option Sales Tax (rev)		32,563		62,727		63,760	30,557		64,610				254,217	370,000
Miscellaneous													-	1,000
Planning & Zoning Fees	1,180	1,048	1,020	868	1,071	1,374	1,308	754	1,598				10,222	12,000
State Aid to Subdivisions				65,074				65,074					130,147	252,256
Telecommunications						364			22,605				22,969	43,000
Transfer In from Funds Balance													0	326,439
		62,213	18,117	153,877	51,657	80,739	74,495	236,575	277,833	-	-	Total	1,122,576	2,331,245
												% of Budget		48%

ADMINISTRATION

Salaries	17,798	26,882	17,804	18,024	18,082	23,635	18,055	18,201	27,488			185,968	237,700	
Fringe Benefits	6,191	9,300	6,191	6,208	6,244	6,627	6,752	6,764	10,004			64,280	83,800	
Copier	74	396		629		342		642	338			2,421	5,300	
Supplies	156	675	3,793	427	711	414	380	311	726			7,593	10,000	
Postage	350		2,017	246	300		576		300			3,789	6,700	
Information Services	2,986	3,139	4,099	6,010	132	223	6,160	5,027	407			28,183	56,520	
MASC Membership							5,341					5,341	5,500	
Insurance		13,151			3,947		700	82	350			18,230	29,950	
Legal Services	425	300		2,097			6,740	300				9,862	70,000	
Town Codification		179		297	114				464			1,054	3,000	
Advertising	675		404		704			74	466			2,323	5,000	
Audit						13,000						13,000	13,000	
Elections												-	-	
Mileage Reimbursement	117	158	26	25	26	26	27	27	77			509	800	
Bonding			350									350	2,150	
Employee Training / Screening							374					374	850	
Dues and Subscriptions							805	5	651			1,461	1,100	
Training & Travel	710											710	2,500	
Employee Appreciation	128	76				46			64			314	500	
Mobile Devices	73	122	144	167	123	123	163	159	50			1,124	2,230	
Bank Charges	120	145	93	93	109	110	142	98	93			1,002	1,000	
		54,525	34,921	34,224	43,490	31,546	46,215	31,690	41,478	-	-	Total	347,890	537,600
												% of Budget	65%	

ELECTED OFFICIALS

Salaries	3,769	5,654	3,769	3,769	3,769	3,769	3,769	3,769	5,654			37,692	50,000	
Fringe Benefits	2,122	3,123	2,122	2,072	2,122	2,122	2,268	2,684	3,423			22,060	32,000	
Mayor Expense	278	256			60		326					920	2,000	
Council Expense	608				216	235						1,059	4,000	
Mobile Devices		114	114	104	104	104	208	104	104			958	2,100	
		9,146	6,006	5,946	6,272	6,231	6,571	6,558	9,181	-	-	Total	62,688	90,100
												% of Budget	70%	

GENERAL OPERATIONS

Salaries	20,861	30,638	19,649	19,649	19,056	21,815	21,447	21,210	32,288			206,614	310,900	
Fringe Benefits	7,191	10,763	7,125	7,125	6,999	7,332	8,268	7,500	11,859			74,162	126,150	
		41,401	26,774	26,774	26,055	29,147	29,716	28,710	44,148	-	-	Total	280,776	437,050
												% of Budget	64%	

PLANNING

Supplies					124										124	600
Advertising		94	76	53				336	369	116					1,044	1,500
Mileage Reimbursement															-	200
Dues and Subscriptions															-	325
Training & Travel					25										25	1,800
Mobile Devices	36	27	37	37	37	37	37	55	9						311	660
Uniform / PPE					148	102									250	250
Planning Commission		200	250		250					250					950	4,000
Board of Zoning Appeals		394	450		150	200	200			250					1,644	4,000
		716	813	114	708	338	572	424	625	-	-				4,347	13,335
															% of Budget	33%

BUILDING INSPECTION

Mileage Reimbursement		257													257	200
Mobile Devices	55	55	55	55	55	55	55	55	55	55					495	660
Supplies					37										37	1,000
Equipment / Software		307													307	1,500
Uniform / PPE					84										84	250
Dues & Subscriptions							185	50							235	1,000
Travel & Training	761														761	1,500
		618	55	55	177	55	240	105	55	-	-				2,176	6,110
															% of Budget	36%

PUBLIC WORKS

Mileage Reimbursement															-	150
Training & Travel								320							320	1,000
Projects			2,842		500	2,050	18,408	21,318	159						45,277	200,000
Mobile Devices	55	55	55	55	55	55	55	75							460	660
Traffic Control Devices					568										568	30,000
Uniform / PPE					106	164		374							645	500
Supplies	35			11	234	202	141	1,613	(430)						1,806	2,000
Emergency Management			5,383	313	15	2,000	76		879						8,666	15,000
Dues and Subscriptions		200													200	200
Groundskeeping	1,491	1,341	1,445	3,385	1,672	1,414	1,569	1,334	1,291						14,942	40,000
		1,596	9,724	3,764	3,150	5,885	20,250	25,034	1,898	-	-				72,883	289,510
															% of Budget	25%

CODES & SAFETY

Mileage Reimbursement											0	300
Equipment											0	500
Radio Contract			1368								1368	1400
Training											0	1000
Supplies			41		32						73	500
Uniform / PPE					83	28					112	250
Sheriff's Office Contract	9066	12275	8916	11975	10747	11381	15793	13905	7822		101879	165000
Deputy Fringes	2162	2981	2126	2987	2550	2706	4148	2773	2058		24491	40000
Unsafe Buildings Demolition											0	20000
Overgrown Lot Clearing											0	1800
Crime Watch Materials											0	250
Membership/Dues												250
		15256	12452	14962	13413	14115	19940	16678				
										Total	127923	231250
										% of Budget		55%

PARKS & RECREATION

JIRC Contribution						2,563						2,563	15,000	
Parks													8,000	
Special Events	185		674	1,083	1,813	473	56	207	450		4,941	15,000		
Youth Sports Program					250		5,175				5,425	11,500		
		-	674	1,083	2,063	3,036	5,231	207	450	-	-	Total	12,929	49,500
												% of Budget	26%	

FACILITIES & EQUIPMENT

Utilities	1,213	2,159	1,457	1,481	1,318	1,067	786	1,085	739			11,305	17,500	
Rent	6,976	6,974	7,284	7,284	7,262	7,245	14,487		7,220			64,732	86,640	
Security Monitoring								429				429	430	
Janitorial		440	478	465	477	440	477	477	477			3,732	6,000	
Equipment / Furniture	127	127	138	268	268	268	865	268	547			2,874	2,500	
Facilities Maintenance	441		65			360	584	494	510			2,454	5,620	
Vehicle Purchase						1,000	20,492					21,492	28,000	
Vehicle Maintenance Expense	141	424	472	118	478	119	578	151	185			2,666	5,000	
Generator Maintenance		129	1,774									1,903	500	
Street Lights	10,246	10,206	10,299	10,265	10,261	10,269	10,277	10,280	10,280			92,382	130,000	
	19,144	20,460	21,902	19,945	20,064	20,768	48,548	13,183	19,957	-	-	Total	203,970	282,190
												% of Budget	72%	

COMMUNITY SERVICES

Repair Care Program	-	-	2,136					19,695			21,831	30,000	
Teen Cert Program												500	
Business Development Council												500	
History Commission				1,577	520		469				2,566	4,620	
Neighborhood Council		587									587	1,500	
Children's Commission				734	59				1,488		2,281	2,500	
Community Service Contributions	-	-	22,000								22,000	20,000	
				2,311	579		469	21,183	-		Total	49,265	59,620
											% of Budget		83%

CAPITAL PROJECTS

Quail Drive Sidewalk											\$	-	\$	61,200
Camp Rd Sidewalk, Phase III (Folly to Riverland)												-		
Dills Bluff Sidewalk, Design through Phase III	16,336			40,368	2,822	190,886	11,796				262,208		93,830	
Lighthouse Point Blvd Sidewalk and Drainge Phase I				938							938		130,000	
Greenhill to Honey Hill Drainage				33,375					9,140		42,515		125,000	
Tallwood Drainage									4,499		4,499			
Oceanview-Stonepost Drainage						7,800			11,500		19,300		15,000	
Rembert Road Paving											-		47,500	
Seaside Lane Sidewalk Design	125	4,764	1,030	6,780		4,800	1,565	2,310			21,374			
Gateway Pocket Park @ Camp/Folly									900		900			
Pinckney Park	8,800		4,133	9,921	367		5,220		300		28741		335,000	
Capital Projects-other										125,000				
Folly Road Improvements, Phase 1				1,732							1,732		40,000	
Folly Road Improvements, Phase II and III													80,000	
Folly and Camp Landscaping, Bus Shelter													95,000	
	25,261	4,764	5,163	16,701	76,780	4,800	205,471	2,310	25,139	-	Total	507,207	1,022,530	
Transer In from Hospitality Tax													224,700	
Transfer In from General Fund													336,980	
											% of Budget			50%

LOCAL OPTION SALES TAX ROLLBACK FUND

LOST Rollback		86,346		166,365		165,250	77,411		163,579		658,951	973,000	
LOST Rollback - Interest Income	243	244	236	244	209	271	244	198			1,889	3,000	
											Total	660,840	976,000

LEASE PURCHASE REVENUE BOND - TOWN HALL

Lease Purchase Bond Revenue				252,711				242,660			495,371	973,000	
											Total	-	-
Town Hall Expenses	3,173	2,188	92,320	195,237	11,195	353,327	14,502	293,377	192,205		1,157,525		

HOSPITALITY TAX

Hospitality Tax Revenue		96,204		44,853		45,459	72,476	37,217	28,012			324,221	448,000
The Town Market	2,260	407	2,348	2,393	941	490	754	125				9,718	
Comm/Park Improvements				1,412								1,412	
Folly Road Improvements					1,732							1,732	
Santee Str. Public Parking Lot		10,000			300	1,614	12,600	15,134				39,648	
Total Hospitality Tax Expense	2,260	10,407	2,348	3,805	2,973	2,104	13,354	15,259	-			(52,511)	(448,000)
Total													

TREE MITIGATION FUND

Tree Mitigation revenue												6,907	2,500
Tree Mitigation expense									3,500			3,500	2,500
	-	-	-	-	-	-	-	-	-	3,500	-	-	
Total											3,407		

JAMES ISLAND PRIDE

James Island Pride revenue/donations												500	-
Jsmes Island Pride expense	-	-	45	-	419	106	32	60	-	-	-	(662)	3,500
Total													
Arts Committee revenue/donations		1,293	2,500		535			3,397	90			8,802	
Arts Committee expense		275		1,750	590			600	820			(4,035)	
Total													
Helping Hands Donations	1,500											1,760	
Helping Hands Expense					130			200	55			(385)	
Total													

ADMINISTRATOR'S REPORT

Mar-18

ADMIN NOTES

- Town Hall construction - CO date currently at June 1st. Drywall is underway. Overflow lot scheduled to be completed by April 19th. Currently working on quoting various telephone vendors for new facility.
- Currently interviewing for Part-time Receptionist position so they can be trained before we move into new space
- Meeting held at the Charter High School with Island Sheriff's Patrol, Principal, and City police to discuss school /neighborhood traffic concerns
- Looking into the MASC Mainstreet Program and held a meeting with their representative and Planning Dir. as it relates to ReThink Folly Rd
- Town Staff undergoing new Palmetto Emergency Management Software at County EOC
- Attending Qrt Manager's Mtg in Cola

TOTAL Business Licenses 90

*30 of those processed at Town hall

Code Enforcement Cases

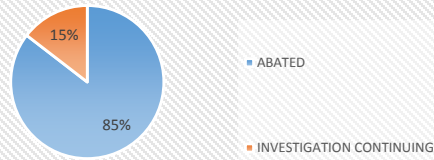
TOTAL CASES	378
ABATED	323
INVESTIGATION CONTINUING	55
RANK VEGETATION / SOLID WASTE	95
INOPERABLE VEHICLE	65
TREE CASES	33
NUISANCE PROPERTY	32

*6 New Cases for March

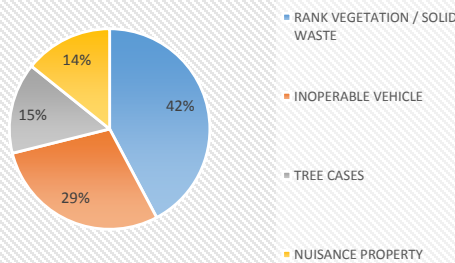
Building Permits

BUILDING PERMITS ISSUED	153
Building	76
Electrical	27
Plumbing	25
Mechanical	7
Gas	18
Pool	
Roofing	
Fire System	-
Sign	
Trades	
Previous Month	125

Code Enforcement - Case Status



Code Enforcement - Case Type

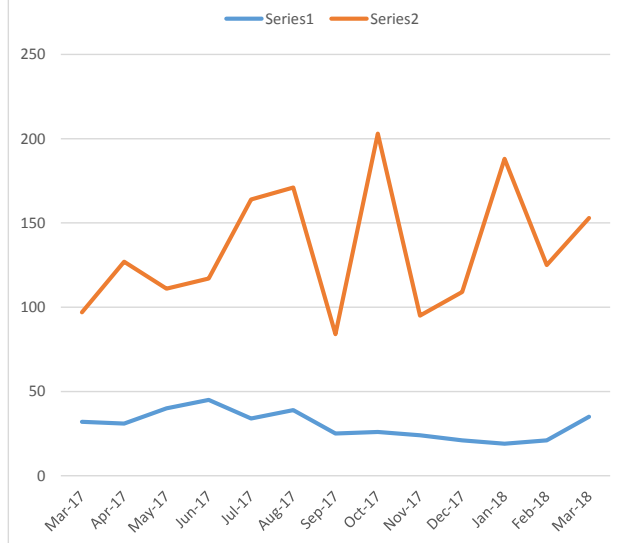


PERMIT TYPE	Mar-18
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	1
DEMOLITION PERMIT	2
EXEMPT PLATS	
FIREWORK STAND	
HOME OCCUPATION	5
LSPR	
NON-EXEMPT PLAT	
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	14
REZONING	
SPR	
SIGN PERMIT	1
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	
TREE REMOVAL	10
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	2
TOTAL	35

PUBLIC WORKS NOTES

- 3 new requests for service in March, all are drainage related and have been referred to the proper agencies.
- Fort Johnson at Lighthouse Blvd.: Charleston County Transportation Development working on this project. SCDOT has regraded the ditch on Lighthouse Blvd. and other streets in Lighthouse Point as part of program to regrade neighborhood roadside ditches and catch up on work orders.
- Stonepost Drainage: Easement acquisition process continuing at Stonepost and Sea Aire,
- Dills Bluff Sidewalk Project completed. Contractor is finishing punch list.
- Utility Asset Management (UAM) has camera inspected the culvert system in Quail Run and we are awaiting the report.
- Harbor Woods Traffic Calming: Traffic calming plans have been finalized and working on having this project out for bid soon.
- Work continued with the Folly – Camp Intersection improvements. Sidewalk, curb and gutter, and driveways are complete. Asphalt build up and base course for new lanes and widening are 95% complete. All lanes are opened.
- The upcoming TMDL designation for James Island Creek planned meeting for April 16th.
- A Roadway Safety Assessment was conducted with various agencies for the intersections of Camp and Fort Johnson and Secessionville and Fort Johnson as part of the planning for improvements for those intersections.
- The James Island Comprehensive Drainage Plan group met to discuss a scope for the project and looking at beginning with the Oakcrest Drainage Basin.
- Sterling Drive Improvements Project NTP has been issued.

PERMITS - 13 MONTH HISTORY





Stantec Consulting Services Inc.

4969 Centre Pointe Drive, Suite 200, North Charleston SC 29418-6952

March 20, 2018

Ashley Kellahan
Town Administrator
Town of James Island
1238-B Camp Road
James Island, SC 29412
(843) 795-4141

Reference: Greenhill Community Drainage Improvements

Dear Mrs. Kellahan:

Stantec Consulting Services Inc. (Stantec) is pleased to submit this proposal to the Town of James Island (Client) for conducting a drainage study and recommending drainage improvements to the Greenhill Community in James Island. This letter proposal is based on our understanding of the project needs. It has been formatted to describe the project understanding, scope of services offered, and fees.

PROJECT UNDERSTANDING

We understand that the Town of James Island and Charleston County were in the process of improving drainage for the residents along the eastern ends of Greenhill Road and Williams Road. The solution identified was to route drainage from this area to the west towards the drainage crossing of Dills Bluff Road. As part of this effort, the Town is actively obtaining easements for this drainage system. Stantec will assist the Town with the following items:

- A drainage study will be performed to ensure the proper sizing of pipes and the typical section of the ditch to ensure that the project does not cause downstream flooding issues.
- The ditch along the western edge of the project limits between Dills Bluff Road and Honeyhill Road visually appears to possess the physical characteristics associated with either critical area or wetlands. As a result, it will be required for this project to delineate those areas and to obtain a permit for any impacts.
- Exhibits will be developed showing information requested by the property owner on an as needed basis for the procurement of easements.
- Bid documents will be prepared so that the Town of James Island can issue the project for construction.



- Permitting with Charleston County and SCDHEC will likely be required since the project is in the South Carolina Coastal Zone and the land disturbance impacts are likely greater than 0.5 acres.

SCOPE OF SERVICES

Task 1 – Drainage Study

Stantec will prepare a drainage study encompassing the Greenhill Community to ensure that the drainage pipes and ditches in the conveyance system are properly designed and the proposed improvements will not create downstream drainage problems. This report will provide recommendations for the pipes, ditches and easements necessary for the project and be used for permitting with Charleston County and SCDHEC. It will be prepared in the C-SWPPP format.

Using County LiDAR, Stantec will develop an overall drainage area for the Greenhill Community outfall at Dills Bluff Road. We will conduct site visits to verify the overall drainage area and its subareas. Subareas will be generated in order to model the capacity of the existing ditches and cross-line pipes.

Stantec will model the system using *Hydrocad* software and procedures established in the *Charleston County Stormwater Program Permitting Standards and Procedures Manual* for the 2, 10, 25, 50 and 100-year storm events. The model will analyze the existing conditions as a fully functioning system. Upon identifying deficiencies in the existing system from the model and observed field conditions, Stantec will develop and model recommended drainage improvements. A report will document the existing and proposed conditions.

Stantec will meet with the Town to discuss our findings and the recommended drainage improvements.

Task 2 – Preliminary Jurisdictional Determination (PJD)

Field Delineation

Stantec will delineate the approximately 0.7-mile long corridor of this proposed drainage project between Dills Bluff Road and Seaside Lane in James Island, South Carolina. The PJD study corridor will generally be 50' wide with additional width where needed for inlets into the existing ditch. The critical area will be identified, however this project will attempt



March 20, 2018
Page 3 of 7

to avoid impacts to it so a surveyed plat will not be required. The PJD shall include the following:

1. Using available GIS data, environmental staff will assemble and review application and available information (i.e., aerial photographs, soil classifications and soil survey maps, USGS topographic maps, National Wetland Inventory (NWI) maps National Dataset (NHD), vegetation type, etc.)
2. A field delineation shall be performed in accordance with the "1987 USACE Wetland Delineation manual" and the "Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Atlantic and Gulf Coastal Plain Region Version 2.0" (November 2010).
3. Stream and Wetland boundaries shall be flagged at sufficient intervals to accurately map the boundaries, including perennial, intermittent and ephemeral streams.
4. The study corridor will be assessed for potential T&E species habitat (required for future 404 permitting)
5. The streams will be rated using the latest NRCS Stream Assessment procedures and findings recorded on the latest stream identification form.
6. GPS points of each flag will be recorded using a handheld GPS capable of horizontal sub-meter accuracy. No vertical elevation data will be recorded.

Jurisdictional Determination Request

After field work is completed and if wetlands/streams are identified, Stantec environmental staff will prepare a Preliminary Jurisdictional Determination (PJD) package. This package will include:

- Cover letter
- Site maps (NWI, USGS topographic maps and aerial photographs)
- Data forms
- Photo log
- Other suitable supporting information for submittal to the USACE for verification of the flagged wetland boundaries.

If requested by the USACE Project Manager, Stantec will accompany the USACE project manager on a site visit once the field delineation is complete and the PJD package has



been submitted. Stantec will make any changes necessary at the request of the USACE prior to the final approval of the PJD.

Task 3 – Nationwide Permit

If Waters of the US are identified in the project study area and preliminary plans deem impacts unavoidable, Stantec will prepare and submit a 404/401 permit package. This scope assumes that a Nationwide Permit (NWP) would be used.

The permitting process includes the following components:

1. A review of the alignment with the project team would be conducted to determine avoidance and minimization measures, estimates of stream and wetland impacts, and construction methods. For this project, it is assumed that a Nationwide Permit (NWP #3) will be required. The threshold for a nationwide permit is 0.5 acre or 300 linear feet of cumulative stream impacts.
2. NWP #3 submittal would require the following supporting documentation:
 - a. Preliminary Jurisdictional Determination (listed above)
 - b. Threatened and endangered species biological assessment/ Informal Coordination with UFWs. (conducted concurrently with PJD fieldwork)
 - c. Informal Coordination with SHPO
 - d. Alternatives Analysis
 - e. Purpose and Need
 - f. Avoidance and Minimization
 - g. Construction methods
 - h. Permit drawings would be prepared by Stantec for the NWP package
3. Stantec environmental staff would submit a complete NWP package on behalf of the client and meet with USACE staff, if necessary.

Task 4 – Easement Assistance

Stantec will assist Primacq, the Town's consultant for easement acquisitions on this project, with the creation of various documents required to show the property owners the improvements necessary in the easements. This task does not include the creation of signed easement plats or boundary survey information. Recordable easement plat services, if requested by the Town, will be performed as additional services.

Task 5 – Contract Documents

Stantec will develop the bid and specification package for this project. This will include graphics showing the overall plan for the project, typical sections of improvements, and others as needed to accurately describe the project improvements.



March 20, 2018
Page 5 of 7

The Town of James Island will oversee the project construction and handle contractor pay requests. Stantec will assist the Town by performing the following tasks if they are needed:

- Provide designs/plan revisions in accordance with approved requests from contractor or change in existing field conditions
- Interpretations of plans, specifications, and contract provisions

Task 6 – Stormwater Permitting

Stantec will prepare permit documents and submit upon client approval to the following agencies:

- Charleston County MS4
- SCDHEC CZC

Permitting fees will be paid by Stantec and included as a project expense for this task.



ASSUMPTIONS

- The biological assessment (BA) field survey is to determine if habitat is present for the identified endangered species within the area. This scope of work and cost does not include present absence surveys. No formal consultation with the USFWS is anticipated.
- No tidal areas (tidal marsh/tidal streams are anticipated to be impacted and will not be delineated or permitted. (i.e. no critical area plats or permits are required)
- Impacts are estimated to be permitted under a Nationwide Permit. Should an Individual Permit be required, this will be considered an additional service and subject to a contract modification.
- No mitigation is being proposed for the projected impacts. Should mitigation be required, a mitigation plan is not included within this scope and would require a contract modification.
- Purchase of wetland/stream mitigation credits or other wetland fees would be paid by the client.

EXCLUSIONS

The following items are not included in this scope, but can be offered as additional services:

- Arborist Services. We can provide this as an additional service if requested.
- Charleston County BZA or other approvals
- Development of deeds/plats
- Engineering design of utility relocations
- Public involvement / coordination with property owner
- Full construction plans with detailed survey information. It is assumed that the contractor can construct the improvements based on exhibits and typical sections.
- No impacts to the critical area or any associated permitting



PROPOSED FEE

Stantec will perform the services described in the Scope of Services in accordance with the attached terms and conditions for the following lump sum fees:

Task	Fee
1 – Drainage Study	\$9,000.00
2 – Preliminary Jurisdictional Determination (PJD)	\$8,300.00
3 – Nationwide Permit	\$8,700.00
4 – Easement Assistance	\$4,800.00
5 – Contract Documents	\$9,400.00
6 – Stormwater Permitting	\$3,600.00
Project Total	\$43,800.00

CLOSING

We appreciate the opportunity to offer these services to the Town and look forward to working with you on this project. Execution of a contract will serve as our notice to proceed with the Town. If you have any questions, please call me at (843) 740-6348.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Bret Gillis, P.E.
Sr. Associate, Transportation
Phone: (843) 740-6348
Fax: (843) 740-7707
bret.gillis@stantec.com

TOWN OF JAMES ISLAND

Approved by (Please Print)

Signature

RESOLUTION #2018-05

A RESOLUTION IN SUPPORT OF FY 2019 CHARLESTON COUNTY TRANSPORTATION (CTC) FUNDS FOR THE DILLS BLUFF BOARDWALK

WHEREAS, Dills Bluff Road is a heavily traveled road with a high volume of vehicular and pedestrian activity; and

WHEREAS, the Town of James Island has already completed and fully funded Phase I of the Dills Bluff sidewalk which connected existing sidewalk on Dills Bluff Road to Seaside Lane; and

WHEREAS, currently there is a missing section of connectivity along the marsh where the Town of James Island has identified this Phase II for a boardwalk; and

WHEREAS, the Town of James Island has completed the engineered drawings for the boardwalk, secured the easement for its construction, and this project is currently in permitting at OCRM; and

WHEREAS, if awarded, the Town of James Island agrees to the acceptance maintenance of this boardwalk once constructed;

NOW, THEREFORE, BE IT RESOLVED BY THE JAMES ISLAND TOWN COUNCIL THAT:

1. The Town of James Island respectfully requests \$140,000 in funding through the CTC Allocation Program for the Dills Bluff Boardwalk. The estimated total cost is \$280,000.
2. The Town of James Island commits to funding a 50% match in the amount of \$140,000 which is currently in the Town's Capital Improvement Budget.
3. This Resolution shall become effective upon its adoption and approval.

Adopted this 19th day of April, 2018

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

ORDINANCE # 2018-01

AN ORDINANCE ADOPTING THE FISCAL YEAR 2018-2019 BUDGET FOR THE TOWN OF JAMES ISLAND, SOUTH CAROLINA

WHEREAS, the Town of James Island requires a budget to guide and direct the receipt of expenditure of revenues during Fiscal Year 2018-2019; and

WHEREAS, Section 5-7-260 South Carolina Code of Laws, 1976, as amended, requires that certain acts by Municipal Councils be done by ordinance, including the adoption of a budget; and

WHEREAS, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

WHEREAS, this duly noticed public hearing was held on April 19, 2018;

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF JAMES ISLAND, SOUTH CAROLINA:

Section 1: Purpose

This Ordinance is adopted to provide the Town of James Island with an Operating Budget for Fiscal Year 2018-2019.

Section 2: Creation of the Fiscal Year 2016-2017 Budget for the Town of James Island, South Carolina

By passage of this Ordinance, the Town of James Island adopts as its Budget for Fiscal Year 2018-2019 "Exhibit A," incorporated fully herein by reference.

Section 3: Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, and kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 4: Effective Date and Duration

This Ordinance shall be effective from July 1, 2018 to June 30, 2019.

Public Hearing	April 19, 2018
First Reading	April 19, 2018
Second/Final Reading	May 17, 2016

Bill Woolsey

ATTEST

Frances Simmons
Town Clerk

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



DRAFT BUDGET

FISCAL YEAR 2018-2019

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



**FISCAL YEAR 2018-2019
DRAFT BUDGET**

MAYOR

W. BILL WOOLSEY

MAYOR PRO-TEM

LEONARD A. BLANK

TOWN COUNCIL

GARRETT MILLIKEN

DARREN "TROY" MULLINAX

JOSHUA STOKES

BUDGET SUMMARY

BUDGET SUMMARY

	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
Revenues			
Operating Revenues	3,182,856	3,214,696	3,261,676
Transfer In from Funds Balance	326,439	435,129	608,286
Total Revenues	\$ 3,509,295	\$ 3,649,825	\$ 3,869,962

Expenditures	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
ADMIN	537,600	496,856	565,130
ELECTED OFFICIALS	90,100	87,274	90,100
GENERAL OPERATIONS	437,050	365,995	458,250
PLANNING	13,335	7,775	13,585
BLDG.INSP	6,110	4,016	4,710
PUBLIC WORKS	289,510	254,460	291,420
CODE AND SAFETY	231,250	231,250	232,250
PARKS AND RECREATION	49,500	41,600	50,750
FACILITIES & EQUIPMENT	283,690	265,179	179,437
LEASE PURCHASE	973,000	990,745	975,000
COMMUNITY SERVICES	61,620	51,194	66,240
TRANSFER OUT TO RESERVE FUND	199,550	181,805	250,930
TRANSFER OUT TO CAPITAL PROJECTS	336,980	671,676	692,160
Total Expenditures	\$ 3,509,295	\$ 3,649,825	\$ 3,869,962

Town Funds	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
PROPERTY TAX CREDIT FUND	1,776,323	1,810,203	1,559,273
RESERVE	690,550	690,550	890,550
TREE FUND	2,500	2,500	7,000
NONREFUNDABLE PROPERTY TAX CREDIT	1,175,550	1,175,550	1,228,930
HOSPITALITY TAX FUND	448,800	880,129	704,958
STORMWATER FUNDS	-	312,581	435,369
UNEMCUMBERED FUND BALANCE AVAILABLE	1,471,454	1,693,344	1,085,058

REVENUES

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Revenues				
Accomodations Tax	2,500	7,797	15,000	10,000
Brokers and Insurance Tax	580,000	8	545,000	545,000
Building Permit Fees	11,000	11,102	22,000	15,000
Business Licenses	281,200	112,408	375,000	375,000
Franchise Fees	440,000	216,281	376,400	390,000
Grant Reimbursement	-	-	4,800	-
Liquor Licenses	10,000	-	10,000	10,000
Local Assessment Fees	1,850	776	2,800	2,800
LOST Revenue Fund	370,000	189,608	379,500	375,000
Miscellaneous	1,000	5	1,000	1,000
Planning and Zoning Fees	12,000	7,995	13,700	12,500
State Aid to Subdivisions	252,256	130,147	263,946	263,946
Telecommunications	43,000	364	27,500	30,000
Tree Mitigation	2,500	-	2,500	2,500
Property Taxes*	1,175,550	-	1,175,550	1,228,930
LOST Rollback Fund	973,000	495,372	990,745	975,000
LOST Rollback Fund - Interest Income	3,000	-	3,000.00	3,000
Transfer In from Property Tax Credit Fund	199,550	-	181,805	250,930
Net Property Taxes	(1,175,550)	-	(1,175,550)	(1,228,930)
TOTAL	3,182,856	1,171,863	3,214,696	3,261,676

* 20 mils - \$20 per \$1,000 of assessed property value

EXPENDITURES

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Administration				
Salaries	237,700	158,546	242,500	267,930
Fringe Benefits	83,800	57,247	85,000	89,000
Advertising	5,000	1,857	4,000	5,000
Audit	13,000	12,900	12,900	14,000
Bank charges	1,000	734	1,600	2,000
Bonding	2,150	350	2,150	2,150
Copier	5,300	2,044	5,100	5,200
Dues and Subscriptions	1,100	810	1,500	1,500
Employee Appreciation	500	201	500	500
Employee Training / Screening	850	373	850	850
Information Services	56,520	27,646	40,815	60,000
Insurance	29,950	17,880	30,000	33,900
Legal Services	70,000	9,562	40,000	50,000
MASC Membership	5,500	5,341	5,341	5,500
Mileage Reimbursement	800	431	800	800
Mobile Devices	2,230	1,246	2,300	2,300
Postage	6,700	3,489	6,000	6,000
Supplies	10,000	6,790	10,000	12,000
Town Codification	3,000	590	3,000	3,500
Training and Travel	2,500	710	2,500	3,000
TOTAL	537,600	308,747	496,856	565,130

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Elected Officials				
Salaries	50,000	32,038	50,000	50,000
Fringes	32,000	17,879	32,000	32,000
Mayor Expense	2,000	919	2,000	2,000
Council Expenses	4,000	1,058	2,000	4,000
Mobile Devices	2,100	749	1,274	2,100
TOTAL	90,100	52,643	87,274	90,100

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
General Operations				
Salaries	310,900	174,325	273,325	341,100
Fringe Benefits	126,150	60,592	92,670	117,150
TOTAL	437,050	234,917	365,995	458,250

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Planning & Zoning				
Advertising	1,500	928	1,500	1,500
Mobile Devices	660	302	450	660
Dues and Subscriptions	325	-	325	325
Mileage Reimbursement	200	-	150	200
Supplies	600	124	500	600
Training and Travel	1,800	25	600	1,800
Uniform / PPE	250	250	250	500
Planning Commission	4,000	700	2,000	4,000
Board of Zoning Appeals	4,000	1,394	2,000	4,000
TOTAL	13,335	3,723	7,775	13,585

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Building Inspection				
Mobile Devices	660	440	660	660
Dues and Subscriptions	1,000	235	800	800
Equipment/Software	1,500	306	306	500
Mileage Reimbursement	200	256	500	500
Supplies	1,000	37	200	500
Travel and Training	1,500	761	1,300	1,500
Uniform / PPE	250	84	250	250
TOTAL	6,110	2,119	4,016	4,710

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Public Works				
Dues and Subscriptions	200	200	200	425
Mobile Devices	660	460	660	1,320
Emergency Management	15,000	7,787	11,000	15,000
Groundskeeping	40,000	13,508	30,000	40,000
Mileage Reimbursement	150		-	150
Projects	200,000	43,379	180,000	200,000
Supplies	2,000	651	1,000	2,000
Traffic Control Devices	30,000	568	30,000	30,000
Training and Travel	1,000		1,000	1,925
Uniform / PPE	500	479	600	600
TOTAL	289,510	67,032	254,460	291,420

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Codes & Safety				
Memberships/Dues	250		250	250
Crime Watch Materials	250		250	250
Equipment	500		100	250
Mileage Reimbursement	300		100	100
Animal Control	-		-	500
Overgrown Lot Clearing	1,800	-	500	1,500
Radio Contract	1,400	1,368	1,400	1,400
ISP Salary	165,000	85,077	140,000	165,000
ISP Fringes	40,000	20,443	39,000	41,500
Supplies	500	73	200	250
Training	1,000	-	-	1,000
Uniform / PPE	250	112	250	250
Unsafe Buildings Demolition	20,000	-	-	20,000
TOTAL	231,250	107,073	182,050	232,250

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Parks & Recreation				
JIRC Contribution	15,000	2,563	5,500	7,500
Parks	8,000	-	8,000	15,000
Special Events	15,000	4,312	15,000	15,000
Youth Sports Program	11,500	5,425	13,100	13,250
TOTAL	49,500	12,300	41,600	50,750

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Facilities & Equipment				
Equipment/Furniture	2,500	2,060	2,060	2,000
Facilities Maintenance	5,620	1,718	2,800	6,500
Generator Maint.	500	225	225	500
Janitorial	6,000	2,777	6,000	7,500
Rent	86,640	57,511	86,640	-
Security Monitoring	430		430	1,000
Street Lights	130,000	71,857	123,182	135,937
Utilities	17,500	10,290	16,900	20,000
Vehicle Maint.Expense	5,000	2,330	5,000	6,000
Vehicle Purchase	28,000	21,942	21,942	-
TOTAL	282,190	170,710	265,179	179,437

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Community Services				
Community Service Contributions	20,000	22,000	22,000	20,000
Repair Care Program	30,000	2,135	18,000	30,000
Teen CERT Program	500	-	500	500
Business Development Council	500	-	-	500
Children's Commission	2,500	792	1,000	2,500
History Commission	4,620	2,566	4,694	4,240
James Island Pride	3,500	3,406	3,500	3,500
Neighborhood Council	1,500	587	1,500	1,500
Arts Committee	-	-	-	3,500
TOTAL	63,120	31,486	51,194	66,240

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
2016 Lease Purchase Bond - \$3.19 M				
Town Hall Lease Purchase Payments	973,000	495,372	990,745	975,000
TOTAL	973,000	495,372	990,745	975,000

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Hospitality Tax Fund				
Hospitality Tax Revenue	448,000	296,209	508,000	500,000
Hospitality Tax Expense	448,000	51,888	128,270	500,000
TOTAL	448,000	244,321	379,730	-

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Tree Fund				
Tree Mitigation Revenue	2,500	-	-	7,000
Tree Mitigation Expense	2,500	-	-	7,000
TOTAL	-	-	-	-

FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2018/2019 - FY2023/2024

	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	FY 2023/2024	5 Year Total
Infrastructure						
Quail Drive Sidewalk	64,260					64,260
Ft. Johnson Sidewalk Connector						125,000
Dills Bluff Sidewalk, PHASE I						525,825
Dills Bluff Sidewalk, PHASE II - Boardwalk	12,575	126,000				176,372
Dills Bluff Sidewalk, Phase III - Seaside to Winborn	11,300					
Dills Bluff Sidewalk, Phase IV - Winborn to HBVR						
Regatta Road Sidewalk	5,000	12,000				
Lighthouse Point Blvd Sidewalk and Drainage, Phase I	110,000					110,938
Greenhill / Honey Hill Drainage	115,000					205,890
Tallwood Drainage Improvements	61,800					72,956
Oceanview-Stonepost Drainage Basin	45,600					92,700
Rembert Road Paving	45,000					45,000
Seaside Lane Sidewalk	210,000					231,373
Sterling Drive Improvements						
Quail Run Drainage Improvements	90,469					
Island-Wide Drainage Study	12,500	12,500				
Total	783,504	150,500	-	-	-	1,650,314

	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	FY 2023/2024	5 Year Total
Pinckney Park						
Park Improvements Phase I						15,210
Park Improvements Phase II	344,025					391,597
Park Improvements Phase III						-
Park Improvements Phase IV						-
Total	344,025					

	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	FY 2023/2024	5 Year Total
Hospitality Tax-Funded Projects						
Camp / Folly Bus Shelter	39,850					39,850
Camp / Folly Crosswalks						-
Camp / Folly Gateway Pocket Park	228,442	268,197	268,197			764,836
Camp / Folly Landscaping	40,000					40,000
Guide to Historic James Island	25,000					25,000
Santee Street Public Parking Lot	40,800	126,400	27,000	27,600	28,200	250,000
Streetscape Lighting at Camp / Dills Bluff Intersection	83,504	28,524	28,524	28,524	28,524	197,600
Rethink Folly Road - Phase I		200,000	200,000			400,000
Rethink Folly Road - Phase II-III						-
Rethink Folly Road - Staff Cost-Sharing	20,000	20,000	20,000	20,000	20,000	100,000
Economic Development	30,000					30,000
Folly Road Beautification	25,000					
The Town Market	27,900	12,900	12,900	12,900	12,900	79,500
Pinckney Park Pavilion	114,675					
Total	675,171	656,021	556,621	89,024	89,624	1,926,786

Stormwater Funds			
Stormwater Funds	435,369		

Transfers In:		
General Fund	692,160	
Hospitality Tax Fund	675,171	

ORDINANCE 2018-02

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: SECTION 153.210 HOME OCCUPATIONS (EXHIBIT A); SECTION 153.110 USE TABLE, VETERINARY SERVICES (EXHIBIT B); SECTION 153.040 GENERAL (EXHIBIT C); SECTION 153.110 USE TABLE, STABLES (EXHIBIT D); AND SECTION 153.110 USE TABLE FOOD SALES (EXHIBIT E)

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in Sections 153.210, 153.110 and 153.040 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meets the following criteria:

- (1). The proposed amendments correct an error or inconsistency or meet the challenge of a changing condition; and
- (B). The proposed amendments are consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENTS OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Sections 153.210, 153.110, 153.040 are attached hereto as Exhibit "A", Exhibit "B", Exhibit "C", Exhibit "D", and Exhibit "E" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 17th day of May 2018.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: April 19, 2018
First Reading: April 19, 2018
Second Reading: May 17, 2018

EXHIBIT "A"

§153.210 Home Occupations (4) Animal Care or Boarding (adding clause to allow emergency treatment in home);

§ 153.210 HOME OCCUPATIONS.

(4) *Animal care or boarding.* Animal care or boarding facilities (including animal hospitals, kennels, stables, and all other types of animal boarding and care facilities) are not allowed as home occupations in the RSL, RSM, MHS, and MHP residential zoning districts. ***The prohibition shall not be interpreted as preventing medical practitioners from seeing patients in the practitioner's home on an emergency basis.***

(5) *Medical offices or clinics.* Medical offices and medical clinics are not allowed as home occupations in the RSL, RSM, MHS, and MHP residential zoning districts. This includes doctors' offices, dentists' offices, psychologists' offices, hospitals, and all other medical care facilities. The prohibition shall not be interpreted as preventing medical practitioners from seeing patients in the practitioner's home on an emergency basis.

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT “B”

§153.110 Use Table (remove Special Exception requirement from Veterinary Services in RSL (Residential Low-Density) District to disallow use);

TABLE 6.1-1	ZONING DISTRICTS											Condition	
	NRM25	AG.5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I		
ANIMAL SERVICES													
Kennel	A	A	C										\$153.174
Pet Stores or Grooming Salons											A	A	\$153.152
Small Animal Boarding (enclosed building)	A	A	C		C						A	A	\$153.152
Veterinary Services	A	A	S	S			S	C	C	A	A		\$153.152

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT “C”

§Section 153.041, 042, and 043 General edit (voting requirements to majority of members present and voting);

§ 153.041 COMPREHENSIVE PLAN AMENDMENTS

(D) *Planning Commission review and recommendation.* The Planning Commission shall review the proposed amendment and adopt a resolution, by majority vote of the ~~entire membership~~ **members present and voting**, recommending that the Town Council approve, approve with conditions, or deny the proposed amendment, based on the approval criteria of division (F) below.

§ 153.042 ZONING AND LAND DEVELOPMENT REGULATIONS AMENDMENTS

(D) *Planning Commission review and recommendation.* The Planning Commission shall review the proposed amendment and take action by majority vote of the ~~entire membership~~ **members present and voting**, recommending that the Town Council approve or deny the proposed amendment. The Planning Commission’s recommendation shall be based on the approval criteria of division (F) below. The Planning Commission shall submit its recommendation to the Town Council within 30 calendar days of the Planning Commission meeting at which the amendment was introduced.

§ 153.043 ZONING MAP AMENDMENTS.

(D) *Planning Commission review and recommendation.* The Planning Commission shall review the proposed zoning map amendment and adopt a resolution, by majority vote of the ~~entire membership~~ **members present and voting**, recommending that the Town Council approve or deny the proposed zoning map amendment. The Planning Commission’s recommendation shall be based on the approval criteria of division (F) below. The Planning Commission shall submit its recommendation to the Town Council within 30 calendar days of the Planning Commission meeting at which the zoning map amendment was introduced.

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT “D”

§153.110 Use Table (add conditional requirements to allow Stables in RSL District with a minimum lot size);

TABLE 6.1-1	ZONING DISTRICTS											Condition
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I	
AGRICULTURAL USES												
Stables	S	A	C	C								§153.140

§ 153.140 STABLE.

Boarding or riding stables shall require a minimum lot area of five acres. Riding areas and trails shall be limited to the subject parcel upon which the stable is located unless documentation is provided granting access onto other lands. Such documentation shall be provided through written and recorded documents.

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT “E”

§153.110 Use Table (add conditional requirements to allow Food Sales in OG (Office General) with a maximum floor area).

TABLE 6.1-1	ZONING DISTRICTS											Condition
	NRM25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I	

RETAIL SALES													
Food Sales, including grocery stores, meat markets or butchers, retail bakeries, or candy shops									C	C	A		§153.163

§ 153.163 FOOD SALES.

In zoning districts subject to conditions (C), food sales shall have a maximum floor area of 5,000 square feet or less; otherwise this use shall fall under the special exception procedures of this chapter.

*All Changes are **highlighted**

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

ORDINANCE #2018-03

AN ORDINANCE TO AMEND ORDINANCE #2012-10, CHAPTER 91: TOWN OF JAMES ISLAND REGULATIONS CONCERNING WEEDS, RANK VEGETATION, AND SOLID WASTE

WHEREAS, it is in the best interest of the citizens of the Town of James Island to provide regulations that promote community livability and appearance; and;

NOW, THEREFORE, BE IT RESOLVED to protect the public health and safety of the people of the Town of James Island, Council hereby ordains:

1. It shall be unlawful to dump untreated sewage on any land or in any waterway under jurisdiction of the Town of James Island. All untreated sewage must be disposed using a properly functioning septic system or sewer connection. Each violation is subject to a \$500 fine and each day of continued violation shall count as a separate violation.
2. It is the responsibility of a property owner to clean up and properly dispose of any spill of untreated sewage. Each violation is subject to a \$500 fine and each day in which land remains contaminated shall count as a separate violation.
3. Any dwelling unit is subject to having its water service disconnected if its sewer service has been disconnected due to lack of payment or any other reason. It shall be unlawful for anyone to tamper with his or her disconnected sewer or water connection. Each violation is subject to a \$500 fine and each day of continued violation shall count as a separate violation.

EFFECTIVE DATE: This Ordinance shall become effective upon its enactment by the Town of James Island Town Council at its Second Reading.

First Reading: April 19, 2018

Second Reading: May 17, 2018

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk