



Town of James Island, Regular Town Council Meeting
May 17, 2018; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Hearing: Ordinance # 2018-04 Proposed Change to the Town of James Island Zoning and Land Development Regulations including a change adding a development standard to require installation of a multi-use path in the Folly Road Overlay Zoning District

Public Hearing: Ordinance #2018-05: Proposed Zoning Map Amendment (rezoning) on property located at 813 Jordan Street from Low-Density Suburban (RSL) District to General Office (OG) District for a parking lot

3. Public Comment

4. Consent Agenda

- a. Minutes: April 19, 2018 Regular Town Council Meeting
- b. National Public Works Week, May 21-27 Proclamation

5. Information Reports

- a. Finance Report
- b. Administrator's Report
- c. Public Works Report
- d. Island Sheriffs' Patrol Report

6. Requests for Approval

- Request to Change July Town Council Meeting to July 12
- New Town Hall Phone Vendor – quote approval
- Harbor Woods Traffic Calming – bid approval
- Conceptual Plan for Folly Rd. Bike Improvements

7. Committee Reports

- Land Use Committee
- Environment and Beautification Committee
- Children's Commission
- Public Safety Committee
- History Commission
- Rethink Folly Road Committee Report

8. Resolutions

- Resolution # 2018-06: Island Sheriffs' Patrol Deputy of First Quarter, Herman Martin

9. Ordinances up for Second/Final Reading:

- **Ordinance #2018-01:** An Ordinance Adopting the Fiscal Year **2018-2019 Budget** for the Town of James Island

Ordinance #2018-02: An Ordinance to Amend the Town of James Island Zoning and Land Development Regulations:

- a. §153.110 Use Table (remove Special Exception requirement from Veterinary Services in RSL (Residential Low Density) District to disallow use
- b. §Section 153,041,042, and 043 General edit voting requirements to majority of members present and voting
- c. §153.110 Use Table (add conditional requirements to allow Stables in RSL District with a minimum lot size)
- d. §153.110 Use Table (add conditional requirements to allow Food Sales in OG (Office General) with a maximum floor area

Ordinance #2018-03: To Amend Ordinance #2012-10, Chapter 91 Concerning Weeds, Rank Vegetation and Solid Waste

10. Ordinances up for First Reading:

- **Ordinance #2018-04:** Proposed Change to the Town of James Island Zoning and Land Development Regulations including a change adding a development standard to require installation of a multi-use path in the Folly Road Overlay Zoning District
- **Ordinance #2018-05:** Proposed Zoning Map Amendment (rezoning) on property located at **§13 Jordan** Street from Low-Density Suburban (RSL) District to General Office (OG) District for a parking lot

11. New Business

12. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina (Council may take action on matters discussed in executive session)

13. Return to Regular Session:

14. Adjournment:

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, April 19, 2018. The following members of Council were present: Leonard Blank, Mayor Pro-tem, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Director, Mark Johnson, Public Works Director, Sergeant Shawn James, Island Sheriff’s Patrol, and Frances Simmons, Town Clerk. A quorum was present to conduct business.

Opening Exercises: Mayor Woolsey called the meeting to order, led Council in prayer and followed with the Pledge of Allegiance. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Hearing: Ordinance #2018-01, Proposed Fiscal Year 2018-2019 Town of James Island Annual Budget: No one signed in to speak.

Public Hearing: Ordinance #2018-02: Amending the Town of James Island Zoning and Land Development Regulations Ordinance, Sections 153.210; 153.110; and 153.041-043:

Amy Fabri, Stiles Drive: Ms. Fabri spoke in agreement to remove the special exception requirement from the Use Table in Section §153.110 for Veterinary Services in RSL.

Ms. Fabri spoke in opposition to add a clause in the ZLDR for emergency veterinary treatment in a home. She said the definition of home occupations, §153.210 (4) states, “Animal care or boarding, including animal hospitals, stables, and other type facilities are not allowed as home occupations”. What is being done with these two amendments is removing a special exception to disallow animal hospitals as a home occupation in a residential neighborhood; but adds that emergency veterinary care can be done as a home occupation. She does not believe the addition of emergency care in the ZLDR meets the purpose and intent under the Town Ordinances. The Town is amending the ZLDR for the addition of a disallowed use added to home occupations that does not meet criteria. Ms. Fabri gave an example of a child being stung by a bee or bitten by a dog and a pediatrician lives next door - - you would go next door to the pediatrician, not consult the ZLDR to see if you are allowed to do it. This also applies to veterinarians. If your dog gets a laceration on a Saturday afternoon and you do not want to spend \$1,000 at the emergency clinic, or if you are a client of that vet, there is no reason why you cannot call them and go to their house, have them come to your house, or meet at their office. She see no reason why our codes need to be amended to allow that.

Tom Rogers, 938 Stiles Drive: commented on emergency veterinary care. He feels we do not need more regulations. If something is an emergency, people will help. The term emergency is subjective and it could mean anything, especially when it comes to a person’s animal. “Emergency” needs to be defined.

Public Hearing closed at 7:06 p.m.

Public Comments:

Alan Laughlin, 847 Darwin, invited Mayor, Council and Staff to attend the 12th Annual Hurricane Expo at Lowe’s, 770 Daniel Ellis Drive, James Island, Saturday, May 5, 9-1 p.m., sponsored by the James Island/Folly Beach Emergency Response Team (CERT). Hurricane season begins June 1.

Will Turner, 695 Port Circle, is a 2015 Citadel graduate and local artist. Mr. Turner addressed Council about a proposal for the Subway property. He said this could be an opportunity to beautify that corner with a display of art until a decision is made about the property. This would also bring the community together through local art. Mr. Turner said he is willing to do this for little to nothing. Perhaps asking the Town to pay for paint to cover the building. Mr. Turner is open to ideas and can be reached at (843) 345-6325 or email: williamturner@citadel.edu.

Rose Ann Boxx, 964 Stillwater Place, thanked the County Sheriffs for helping to resolve the parking situation on Harbor Woods, (Grand Concourse and in front of the school); now people are parking on Foxcroft. Ms. Boxx also addressed the high grass/weeds at Camp @.Fort Johnson causing drivers to pull into the middle of the street to see oncoming traffic and asked Council to do something about this.

Louise Cannon, 762 Fort Johnson Rd., commented that amending the ordinance for emergency care leaves too much open for interpretation. She defined emergency as “immediate risk to health/life and property” and does not see where there would be that many life or death situations in front of a home. If someone were having a heart attack they would not run around the corner, they would dial 911. If you have time to call a vet that lives in your neighborhood; you have time to call your vet. If this change passes Council needs to define emergency otherwise it opens the door to commercial businesses in residential neighborhoods.

Consent Agenda:

- a. Minutes of March 15, 2018 Regular Town Council Meeting
- b. April Fair Housing Proclamation
- c. April Child Abuse Prevention Month

Motion in favor was by Councilman Stokes, seconded by Councilman Milliken. Passed unanimously.

Information Reports:

Finance Report: Written report provided by Finance Director Merrell Roe and accepted as information.

Administrator Report: Written report provided by Town Administrator, Ashley Kellahan and accepted as information. Mrs. Kellahan added the statewide business license legislation would not be filed.

Public Works Report: Written report provided by Public Works Director, Mark Johnson and accepted as information. Mayor Woolsey asked Mr. Johnson to follow-up on the request at Camp/Fort Johnson.

Island Sheriffs’ Patrol Report: Sergeant James complimented Council on the Camp/Folly intersection. He gave a brief update on the parking situation at Grand Concourse and will soon work on Foxcroft. Neighborhood signage will be introduced at the May Neighborhood Council meeting. Sergeant James answered a question from Councilman Milliken about the relationship between County and City Police. Councilman Milliken and Mayor Woolsey suggested this as an agenda item for the next James Island Intergovernmental Council meeting. Sergeant James presented the monthly crime statistics and Island Sheriffs’ Patrol reports.

Requests for Approval:

Greenhill Drainage Improvements - Stantec Engineering: Mrs. Kellahan reported that Primacq Group, the right-of-way (ROW) acquisition firm is working to secure the drainage easements in the Honey Hill/Greenhill community. She said detailed drawings are needed to present to the homeowners for the continuation of this process. Cost: \$43,800. Motion in favor by Councilman Milliken, seconded by Councilman Stokes. No discussion. Passed unanimously.

Committee Reports:

Land Use Committee: Councilman Blank announced that the Special Exception for the carwash heard before the Board of Zoning Appeals on April 17 was denied.

Environment and Beautification Committee: Councilman Milliken announced James Island Pride’s adopt-a-highway litter pickup Saturday, May 5 at 9:00 a.m. He encouraged Boy Scout Troops that need service

hours to volunteer. The March 17 Helping Hands yard cleanup took care of six (6) citizens' yards. Thank you to Troop #44, Ark Johnson, Stan Kozokowski, and Fred Jainchill. Citizens and community groups interested in helping should contact Chairwoman Mary Beth Berry, 843- 425-6473, or Councilman Milliken.

Children's' Commission: Councilman Stokes announced that no meeting was held this month. He gave a brief update on the Annual Easter Egg Roll and thanked Council and staff for their support. Great comments were received from the community.

Public Safety Committee: Councilman Mullinax announced the Neighborhood Council meeting on Thursday, April 26 at 7:00 p.m. Councilman Mullinax moved to nominate Alexandra Purro to the Neighborhood Council to represent McCall's Corner; Councilman Stokes seconded. Passed unanimously.

History Commission: Mayor Woolsey announced that Brockington Associates continues to work on the James Island History booklet. More information forthcoming.

Rethink Folly Road Committee Report: Mayor Woolsey reported that the Pocket Park was endorsed unanimously by Rethink Folly Road Committee but it is up in the air at this point. The Town will have an appraisal done separate from the County. The Rethink Folly Road Steering Committee will meet Wednesday, April 25 at 3:30 p.m.

Resolutions

Resolution #2018-05: Support of 2019 Charleston County Transportation (CTC) Funds for Dills Bluff Boardwalk: Mrs. Kellahan reported that the Town would apply for \$140,000 from the CTC Allocation Program for Phase II Dills Bluff Boardwalk. The Town will commit to funding a 50% match for \$140,000 from its Capital Improvement Budget. Motion in favor made by Councilman Stokes, seconded by Councilman Milliken. No discussion. Passed unanimously.

Ordinances up for Second Reading: None.

Ordinances up for First Reading:

Ordinance #2018-01: An Ordinance Adopting the Fiscal Year 2018-2019 Budget for the Town of James Island: Motion in favor made by Councilman Stokes, seconded by Councilman Mullinax. No discussion. Passed unanimously.

Ordinance #2018-02: An Ordinance to Amend the Town of James Island Zoning and Land Development Regulations: Mayor Woolsey requested without objection to take each item of the ordinance separately.

- a. §153.210 Home Occupations (4) Animal Care or Boarding (adding a clause to allow emergency treatment in home): No motion came forth. Failed.
- b. §153.110 Use Table (remove Special Exception requirement from Veterinary Services in RSL (Residential Low Density) District to Disallow Use): Motion in favor made by Councilman Stokes, seconded by Councilman Milliken. No discussion. Passed unanimously.
- c. §Section 153.041, 042 and 043 General edit voting requirements to majority of members present and voting: Motion in favor by Councilman Blank, seconded by Councilman Stokes. Councilman Milliken asked what the current rule is for quorum for Commissions. Councilman Blank answered a majority, the same as Town Council. After discussion, motion passed unanimously.

- d. §153.110 Use Table (add conditional requirements to allow Stables in RSL District with a minimum lot size): Motion in favor by Councilman Blank, seconded by Mayor Woolsey. Councilman Milliken said he has concerns; but is not opposed to the change. He said if you have a stable and agreement with an adjacent property owner for pastureland that is adequate to exercise horses for them to have a good life, and suddenly access to that land is lost, there is no remedy. He is concerned about the animals not having adequate space to exercise and resources for graze. He said the way the amendment is written says granting access onto other lands and he is uncertain that we can always guarantee that. Councilman Stokes said there are two separate clauses: having five (5) acres for a stable, and the riding areas and trails shall be limited to the subject parcel so five (5) would be required to allow for that. Councilman Milliken said if you have five (5) good acres there is not a problem; however; if you have five (5) acres and a four (4) acre pond, that is a problem. He said the quality of the space has to be considered for the welfare of the animal. He is sure that no one that has horses would put a stable there, but we should have provisions for the welfare of the animals. Mayor Woolsey said currently almost all of James Island, including the bits and pieces that remains rural are zoned single-family residence. He said our ordinances are written as if every part of James Island was divided into 1/3 acre lots and there are parts of James Island that are not. He believes in those remaining areas with large parcels that we should allow people to have horses, rather than our current regulation grandfathering them in. He said it is not appropriate for us to regulate or pretend that every part of James Island is small. He is concerned with the welfare of the animals but is unsure that allowing horses in our zoning regulations is the best way to deal with it, and is unsure how we would amend it. Councilman Milliken said he did not have a suggestion but concern for the animals. Councilman Blank moved for an amendment for five (5) acres of high land; Councilman Milliken seconded. There was no discussion on the amendment and it passed unanimously. Mayor Woolsey called for the vote on the main motion (d) and it passed unanimously.
- e. §152.110 Use Table (add conditional requirements to allow Food Sales in OG (Office General) with a maximum floor area): Motion in favor was made by Councilman Milliken, seconded by Councilman Blank, No discussion. Passed unanimously.

Ordinance #2018-03: To Amend Ordinance #2012-10, Chapter 91 Concerning Weeds, Rank Vegetation and Solid Waste: Mayor Woolsey said this ordinance relates to adding a violation for dumping sewage and wastewater onto property. Motion in favor made by Councilman Blank, seconded by Councilman Stokes. Councilman Blank said he was surprised there were no laws against this and this ordinance is needed. Passed unanimously.

Adjourn: There being no further business to come before the body, the meeting adjourned at 7:43 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK,
May 21-27, 2018



WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public, health, high quality of life and well-being of the people of the Town of James Island; and,

WHEREAS, these infrastructures, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from state and local governments, who are responsible for rebuilding, improving and protecting our solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for citizens to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works in our community,

NOW, THEREFORE, BE IT RESOLVED that, I Bill Woolsey, Mayor of the Town of James Island do hereby designate the week of May 21-27, 2018 as National Public Works Week and for the service provided by our Public Works officials and staff.

Done this 17th day of May, 2018

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 83%

Monthly Budget Report

Fiscal Year 2017/2018

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE														
Accommodations Tax				4195				3602					7,797	2,500
Brokers & Insurance Tax						8				6,968			6,976	580,000
Building Permit Fees		2,411	1,640	1,118		1,787	1,629	2,516	1,679	847			13,628	11,000
Business Licenses	2,335	26,090	15,457	13,931	1,324	12,670	40,601	109,860	84,840	20,313			327,420	281,200
Contributions/Donations-Park		100		350			400						3,000	
Franchise Fees	161,405			5,614	49,262			54,022		4,672			274,975	440,000
Interest Income													-	
Alcohol Licenses -LOP													-	10,000
Local Assessment Fees						776		747					1,523	1,850
Local Option Sales Tax (rev)		32,563		62,727		63,760	30,557		64,610				254,217	370,000
Miscellaneous													-	1,000
Planning & Zoning Fees	1,180	1,048	1,020	868	1,071	1,374	1,308	754	1,598	868			11,090	12,000
State Aid to Subdivisions				65,074				65,074					130,147	252,256
Telecommunications						364			22,605				22,969	43,000
Transfer In from Funds Balance													0	326,439
		62,213	18,117	153,877	51,657	80,739	74,495	236,575	277,833	33,667	-	Total	1,156,242	2,331,245
												% of Budget		50%

ADMINISTRATION														
Salaries	17,798	26,882	17,804	18,024	18,082	23,635	18,055	18,201	27,488	18,617			204,586	237,700
Fringe Benefits	6,191	9,300	6,191	6,208	6,244	6,627	6,752	6,764	10,004	6,468			70,748	83,800
Copier	74	396		629		342		642	338	631			3,052	5,300
Supplies	156	675	3,793	427	711	414	380	311	726	1,188			8,781	10,000
Postage	350		2,017	246	300		576		300	469			4,259	6,700
Information Services	2,986	3,139	4,099	6,010	132	223	6,160	5,027	407	7,288			35,472	56,520
MASC Membership							5,341						5,341	5,500
Insurance		13,151			3,947		700	82	350				18,230	29,950
Legal Services	425	300		2,097			6,740	300		10,315			20,177	70,000
Town Codification		179		297	114				464	450			1,504	3,000
Advertising	675		404		704			74	466	10			2,333	5,000
Audit						13,000							13,000	13,000
Elections													-	
Mileage Reimbursement	117	158	26	25	26	26	27	27	77	163			671	800
Bonding			350										350	2,150
Employee Training / Screening							374			101			475	850
Dues and Subscriptions							805	5	651	155			1,616	1,100
Training & Travel	710												710	2,500
Employee Appreciation	128	76				46			64	63			377	500
Mobile Devices	73	122	144	167	123	123	163	159	50	73			1,197	2,230
Bank Charges	120	145	93	93	109	110	142	98	93	93			1,095	1,000
		54,525	34,921	34,224	43,490	31,546	46,215	31,690	41,478	46,084	-	Total	393,974	537,600
												% of Budget		73%

ELECTED OFFICIALS

Salaries	3,769	5,654	3,769	3,769	3,769	3,769	3,769	3,769	5,654	3,769		41,461	50,000	
Fringe Benefits	2,122	3,123	2,122	2,072	2,122	2,122	2,268	2,684	3,423	2,282		24,341	32,000	
Mayor Expense	278	256			60		326					920	2,000	
Council Expense	608				216	235						1,059	4,000	
Mobile Devices		114	114	104	104	104	208	104	104			958	2,100	
		9,146	6,006	5,946	6,272	6,231	6,571	6,558	9,181	6,051	-	Total	68,739	90,100
												% of Budget	76%	

GENERAL OPERATIONS

Salaries	20,861	30,638	19,649	19,649	19,056	21,815	21,447	21,210	32,288	21,430		228,043	310,900	
Fringe Benefits	7,191	10,763	7,125	7,125	6,999	7,332	8,268	7,500	11,859	7,549		81,711	126,150	
		41,401	26,774	26,774	26,055	29,147	29,716	28,710	44,148	28,979	-	Total	309,754	437,050
												% of Budget	71%	

PLANNING

Supplies					124					45		169	600	
Advertising		94	76	53			336	369	116			1,044	1,500	
Mileage Reimbursement												-	200	
Dues and Subscriptions												-	325	
Training & Travel				25								25	1,800	
Mobile Devices	36	27	37	37	37	37	37	55	9	(13)		297	660	
Uniform / PPE					148	102						250	250	
Planning Commission		200	250		250				250	250		1,200	4,000	
Board of Zoning Appeals		394	450		150	200	200		250	250		1,894	4,000	
		716	813	114	708	338	572	424	625	532	-	Total	4,879	13,335
												% of Budget	37%	

BUILDING INSPECTION

Mileage Reimbursement		257										257	200	
Mobile Devices	55	55	55	55	55	55	55	55	55	55		550	660	
Supplies					37							37	1,000	
Equipment / Software		307										307	1,500	
Uniform / PPE					84							84	250	
Dues & Subscriptions							185	50				235	1,000	
Travel & Training	761											761	1,500	
		618	55	55	177	55	240	105	55	55	-	Total	2,231	6,110
												% of Budget	37%	

PUBLIC WORKS

Mileage Reimbursement												-	150	
Training & Travel							320					320	1,000	
Projects			2,842		500	2,050	18,408	21,318	159	74,749		120,026	200,000	
Mobile Devices	55	55	55	55	55	55	55	75	139			599	660	
Traffic Control Devices												568	30,000	
Uniform / PPE					106	164		374				645	500	
Supplies	35			11	234	202	141	1,613	(430)	1,303		3,109	2,000	
Emergency Management			5,383	313	15	2,000	76			879	2,860	11,526	15,000	
Dues and Subscriptions		200										200	200	
Groundskeeping	1,491	1,341	1,445	3,385	1,672	1,414	1,569	1,334	1,291	4,183		19,125	40,000	
		1,596	9,724	3,764	3,150	5,885	20,250	25,034	2,037	83,095	-	Total	156,117	289,510
												% of Budget	54%	

CODES & SAFETY

Mileage Reimbursement												0	300	
Equipment												0	500	
Radio Contract			1368									1368	1400	
Training												0	1000	
Supplies			41		32							73	500	
Uniform / PPE					83	28						112	250	
Sheriff's Office Contract	9066	12275	8916	11975	10747	11381	15793	13905	7822	9438		111317	165000	
Deputy Fringes	2162	2981	2126	2987	2550	2706	4148	2773	2058	2492		26983	40000	
Unsafe Buildings Demolition												0	20000	
Overgrown Lot Clearing												0	1800	
Crime Watch Materials												0	250	
Membership/Dues													250	
		15256	12452	14962	13413	14115	19940	16678	9879.48	11930		Total	139853	231250
												% of Budget	60%	

PARKS & RECREATION

JIRC Contribution						2,563						2,563	15,000	
Parks													8,000	
Special Events	185		674	1,083	1,813	473	56	207	450	100		5,041	15,000	
Youth Sports Program					250		5,175					5,425	11,500	
		-	674	1,083	2,063	3,036	5,231	207	450	100	-	Total	13,029	49,500
												% of Budget	26%	

FACILITIES & EQUIPMENT

Utilities	1,213	2,159	1,457	1,481	1,318	1,067	786	1,085	739	805		12,110	17,500	
Rent	6,976	6,974	7,284	7,284	7,262	7,245	14,487		7,220	7,225		71,957	86,640	
Security Monitoring								429				429	430	
Janitorial		440	478	465	477	440	477	477	477	440		4,172	6,000	
Equipment / Furniture	127	127	138	268	268	268	865	268	547	458		3,332	2,500	
Facilities Maintenance	441			65			360	584	494	510	169	2,623	5,620	
Vehicle Purchase						1,000	20,492					21,492	28,000	
Vehicle Maintenance Expense	141	424	472	118	478	119	578	151	185	226		2,892	5,000	
Generator Maintenance		129	1,774									1,903	500	
Street Lights	10,246	10,206	10,299	10,265	10,261	10,269	10,277	10,280	10,280	10,359		102,741	130,000	
	19,144	20,460	21,902	19,945	20,064	20,768	48,548	13,183	19,957	19,681	-	Total	223,652	282,190
												% of Budget	79%	

COMMUNITY SERVICES

Repair Care Program	-	-	2,136					19,695				21,831	30,000
Teen Cert Program													500
Business Development Council													500
History Commission					1,577	520		469				2,566	4,620
Neighborhood Council		587										587	1,500
Children's Commission					734	59			1,488	698		2,979	2,500
Community Service Contributions	-	-	22,000									22,000	20,000
					2,311	579		469	21,183	698		49,963	59,620
													% of Budget 84%

CAPITAL PROJECTS

Quail Drive Sidewalk												\$ -	\$ 61,200
Camp Rd Sidewalk, Phase III (Folly to Riverland)												-	
Dills Bluff Sidewalk, Design through Phase III	16,336				40,368	2,822	88,386	11,796			32,781	192,490	93,830
Lighthouse Point Blvd Sidewalk & Drainage Phase I					938							938	130,000
Greenhill to Honey Hill Drainage					33,375					9,140		42,515	125,000
Tallwood Drainage										4,499		4,499	
Oceanview-Stonepost Drainage							7,800			11,500	16,500	35,800	15,000
Rembert Road Paving												-	47,500
Seaside Lane Sidewalk Design	125	4,764	1,030	6,780		4,800	1,565	2,310				21,374	
Pinckney Park	8,800		4,133	9,921	367		5,220			300		28741	335,000
Capital Projects-other										125,900		125,900	
Folly Road Improvements, Phase 1					1,732							1,732	40,000
Folly Road Improvements, Phase II and III													80,000
Folly and Camp Landscaping, Bus Shelter													95,000
	25,261	4,764	5,163	16,701	76,780	4,800	102,971	2,310	25,139	49,281		453,988	1,022,530
Transfer In from Hospitality Tax													224,700
Transfer In from General Fund													336,980
													% of Budget 44%

LOCAL OPTION SALES TAX ROLLBACK FUND

LOST Rollback		86,346		166,365		165,250	77,411		163,579			658,951	973,000
LOST Rollback - Interest Income	243	244	236	244	209	271	244	198	268			2,157	3,000
												661,108	976,000
													Total

LEASE PURCHASE REVENUE BOND - TOWN HALL

Lease Purchase Bond Revenue				252,711				242,660				495,371	973,000
													Total
Town Hall Expenses	3,173	2,188	92,320	195,237	11,195	353,327	14,502	293,377	192,205	447,236		1,604,761	-

HOSPITALITY TAX

Hospitality Tax Revenue		96,204		44,853		45,459	72,476	37,217	28,012	47,584		371,805	448,000
The Town Market	2,260	407	2,348	2,393	941	490	754	125		3,028		12,746	
Camp/Folly Crosswalks													
Comm/Park Improvements				1,412					900			2,312	
Folly Road Improvements					1,732							1,732	
Santee Str. Public Parking Lot		10,000			300	1,614	12,600	15,134				39,648	
Total Hospitality Tax Expense	2,260	10,407	2,348	3,805	2,973	2,104	13,354	15,259	900	3,028		(56,433)	(448,000)
Total													

TREE MITIGATION FUND

Tree Mitigation revenue												6,907	2,500
Tree Mitigation expense									3,500	1,500		5,000	2,500
Total											1,907		

JAMES ISLAND PRIDE

James Island Pride revenue/donations												500	-
Jsmes Island Pride expense	-	-	45	-	419	106	32	60	350	-	-	(1,012)	3,500
Total													
Arts Committee revenue/donations		1,293	2,500		535			3,397	90	3,135		11,937	
Arts Committee expense		275		1,750	590			600	820	6,349		(10,344)	
Total													
Helping Hands Donations	1,500											1,760	
Helping Hands Expense					130			200	55			(385)	
Total													

ADMINISTRATOR'S REPORT

Apr-18

ADMIN NOTES

- a. Town Hall construction - CO date currently at June 8th. Council chambers will be finished after admin bldg. Overflow lot still has punchlist items
- b. Hired Jackie Mays Part-time Receptionist - she works -1 M-F and Mag is 1-5 M-F
- c. Had landscaping mtg for Folly/Camp - landscaping won't go in until the fall. Pedestrian crosswalks have gone in and bus shelter scheduled for July
- d. Finalizing drawings for Pinckney Park shelter and additional path for bidding out - gate now operational
- e. Only 1 drainage easement left to acquire on Stone Post drainage project - Drainage design work underway for Greenhill
- f. Received PARD grant for Dock Street Park so those site furnishings approved in Jan are on order

TOTAL Business Licenses 50

*20 of those processed at Town hall

Code Enforcement Cases

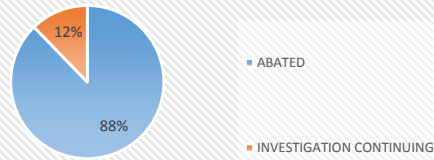
TOTAL CASES	384
ABATED	337
INVESTIGATION CONTINUING	47
RANK VEGETATION / SOLID WASTE	98
INOPERABLE VEHICLE	67
TREE CASES	34
NUISANCE PROPERTY	34

*6 New Cases for April

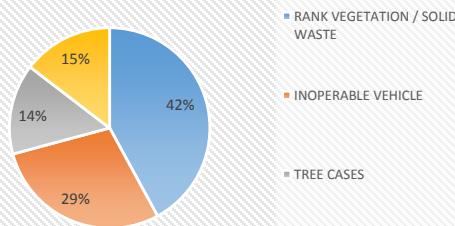
Building Permits

BUILDING PERMITS ISSUED	99
Building	41
Electrical	24
Plumbing	20
Mechanical	7
Gas	7
Pool	
Roofing	
Fire System	-
Sign	
Trades	
Previous Month	153

Code Enforcement - Case Status



Code Enforcement - Case Type

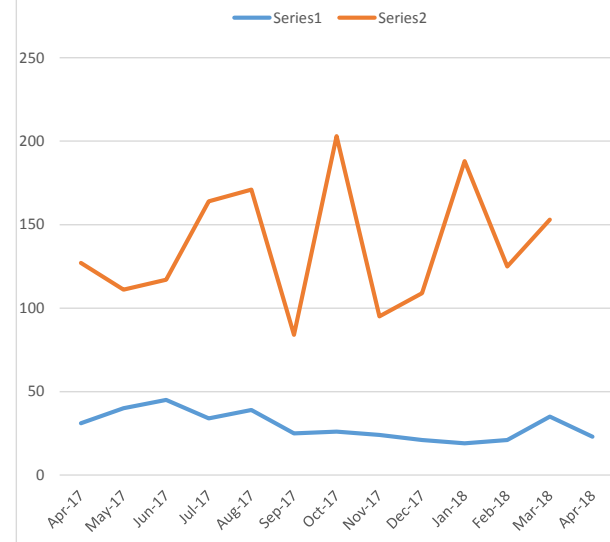


PERMIT TYPE	Apr-18
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	
DEMOLITION PERMIT	
EXEMPT PLATS	1
FIREWORK STAND	
HOME OCCUPATION	5
LSPR	
NON-EXEMPT PLAT	1
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	9
REZONING	
SPR	
SIGN PERMIT	
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	
TREE REMOVAL	5
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	2
TOTAL	23

PUBLIC WORKS NOTES

- 1) 7 new requests for service in April, 2 were drainage related and have been referred to the proper agencies.
- 2) Fort Johnson at Lighthouse Blvd.: Charleston County Transportation Development continues working on this project.
- 3) Stonepost Drainage: Easement acquisition process continuing at Stonepost and Sea Aire,
- 4) Dills Bluff Sidewalk Project completed. Contractor responsible for the establishment of planted vegetation.
- 5) The Seaside Lane Sidewalk project was awarded to Truluck Roadway Services and approved by County Council. Construction is expected to begin in June.
- 6) Harbor Woods Traffic Calming: Project went out for bid.
- 7) Work continued with the Folly – Camp Intersection improvements have been substantially completed and final painting and striping being applied.
- 8) The James Island Creek TMDL stakeholders met and decided that it would be desirable for Waterkeepers to monitor and sample the creek year round and for our next meeting to be after DHEC had their draft TMDL statement completed and ready for public comments so we could review it together.
- 9) The James Island Comprehensive Drainage Plan group met to discuss the Oakcrest Drainage Basin and developing a scope of work for hiring an engineering firm to do the drainage study.
- 10) Blue Tide Construction started working on Sterling Drive Improvements and work is now substantially complete.

PERMITS - 13 MONTH HISTORY





1070 St. Andrews Blvd. Charleston, SC 29407-7175 USA
843/571-0000 Fax: 843/769-2526 www.telecochas.com

Prepared especially for
Town of James Island

On Friday, May 04, 2018
Prepared by Scott Grove
sgrove@telecochas.com
(843) 266-7201

Proposal: 6735
Created: 4/6/2018
Printed: 5/4/2018

Quantity	Description
1	MiVoice Office 250 Easy IP Basic Pkg
1	Mitel, Module, Loop Start (LSM-4) for CS/HX
17	Mitel, Phone, 5320 IP
13	Mitel, License, IP Phone Category D
2	Mitel, Conference Phone (aka UC360 Audio Variant)
2	Mitel, License, IP Phone Category F
1	Mitel, SW P MEM MT 5000 2GB CF V4X+
1	Tails, Patch Cords, Etc..
22.00	Installation, Service or Maintenance for Telephones and Systems

Approximate 60 Month Lease with \$1.00 Buyout: \$347.00

Item Total:	\$15,554.37
Your Price:	\$14,600.00
Sales Tax	\$1,035.22
SubTotal:	\$15,635.22
<hr/>	
Total:	\$15,635.22
You saved:	\$954.37
For a savings of 6.14%	

Prices are firm until 5/6/2018 Terms: 50% with this order 50% upon completion

Quoted by: Scott Grove, sgrove@telecochas.com

Date: 4/6/2018

There are 4 Licenses in the Main Package
Equipped for 8 Analog Trunk Lines
Assumes PoE switches will be provided
Assumes UPS will be provided with ample power for telephone system
All wiring will be in place and properly labeled
Programming Changes in the first 90 days
All Hardware comes with a 2 year manufacturers warranty

Accepted by: _____

Date: _____

Teleco Purchase Agreement

By acceptance of this "Agreement", as hereinafter provided, The "Purchaser" hereby agrees to purchase and Teleco of Charleston the "Seller" hereby agrees to provide equipment and/or services, the "System", whose components are described and detailed above in this proposal, according to the following terms and conditions.

1. PURCHASE PRICE - The Purchase Price for the System is the total of all equipment, labor, taxes, and any other charges as listed in the Proposal. All prices set forth in this Agreement and Proposal shall remain in effect for a period not to exceed Sixty (60) Days following the date of this Agreement.
2. TERMS OF PAYMENT - The Purchase Price shall be paid in two installments as follows:
 - (1) 50% of the purchase price shall be paid upon the signing of this Agreement.
 - (2) 50% of the purchase price shall be paid upon delivery of equipment to Purchaser's location.
3. LEASE - If the Purchase Price is to be paid by a third party other than the Purchaser (lease or other financing service), the Purchaser agrees to complete lease provider's paperwork to permit advance payment (50% Deposit) from the lease provider and final payment by the lease provider upon Delivery and Acceptance by the Purchaser.
4. TITLE - Title to the System shall pass to Purchaser upon payment in full of the Purchase Price.
5. RISK OF LOSS - Risk of loss of the System, or any part of same, shall pass to Purchaser upon delivery to the Purchaser's premise.
6. INSTALLATION - Installation work will be completed by Seller in a professional manner according to standard practices accepted by the communications industry. Purchaser shall provide appropriate environmental conditions, full and unrestricted access and necessary commercial power and facilities for installation of the System and for use by Seller's employees and contractors.
7. MATERIALS - Any changes, cancellations, and/or returns not due to Seller's or Manufacturer's error may require payment by the Purchaser of restocking fees, cancellation charges, and/or any freight charges. Certain items may not be eligible for return.
8. SHIPPING - Seller's standard prices do not include shipping charges. Shipping charges, when applicable, will be detailed in the Proposal.
9. WARRANTY - Seller warrants to Purchaser that the System sold hereunder is of merchantable quality and will be free from defects of material and workmanship for a period of 12 months from the date of delivery to the Purchaser's premise. Should any failure to conform to this warranty become apparent during said period, Seller, upon prompt written notice from Purchaser and upon substantiation that the System has been operated in accordance with Seller's recommendations and/or standard industry practice, shall correct such nonconformity by repairing or replacing, at Seller's option, any defective parts or equipment pertaining to the System. The foregoing warranty does not extend to a System (or any part thereof) where the serial number thereof has been removed, defaced or altered. Customer supplied equipment or software and/or customer made changes to equipment or software not included in this Agreement will not be covered under warranty. Any effort required by Seller to correct customer modifications to the System as described herein will be billable as time and materials. Correction of any non-conformity in the manner required and for the period of time provided above shall constitute complete fulfillment of all liabilities of Seller under the foregoing warranty.
10. AGREEMENT CHANGES - Any modifications to or deviations from the terms and conditions of this Agreement must be in writing, authorized, approved and signed by Seller. Purchaser shall pay Seller for all costs and expenses associated with such modifications or deviations. Any additions, deletions or other changes to the System configuration as detailed in the Proposal prior to the cutover date will be added to or deducted from the total purchase price in accordance with the prices in this agreement only.
11. LIMITATION OF LIABILITY - Seller shall not be liable in contract, in tort, (including negligence) or otherwise for any special, indirect, incidental, or consequential damages, including but not limited to Acts of God, such as lightning damage, loss of profits or revenue, cost of replacement equipment, loss of use of the System (or any part thereof) or claims of customers of Purchaser for service interruptions.
12. DEFAULT AND ACCELERATION - If Purchaser fails to make any payments when due or violates any other term of this Agreement or furnishes any false information in connection with this Agreement, then Seller may declare Purchaser in default and any balances due hereunder shall become due and payable immediately at which time Seller may demand that any balances due to be paid in full immediately and may exercise any and all remedies available to Seller under applicable Law. Purchaser agrees that any unpaid balances due hereunder shall draw interest at the legal rate and shall continue to draw interest until said balance is paid in full.
13. ATTORNEY FEES - If Seller finds it necessary to turn this Agreement over to an attorney for collection or for protection of this Agreement, Purchaser agrees to pay all court costs involved therein and all attorney fees incurred.
14. GENERAL - This Agreement constitutes the entire agreement between the parties and it supersedes any prior or contemporaneous oral or written agreement or correspondence between the parties. This Agreement shall not be amended except by a written instrument

duly authorized and signed by both parties. Titles to the clauses set forth in this Agreement are for convenience only and shall not be applied to limit or restrict the meaning of the same. This Agreement shall be governed by and construed according to the laws of the State of South Carolina. This Agreement is not binding upon the Seller until accepted by a Corporate Officer of the Seller in the Seller's executive offices.

15. GENERAL DISCLAIMER - THERE ARE NO UNDERSTANDINGS, AGREEMENTS, REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED (INCLUDING ANY REGARDING MERCHANTABILITY OR A FITNESS FOR A PARTICULAR PURPOSE) NOT SPECIFIED HEREIN, RESPECTING THIS AGREEMENT OR THE EQUIPMENT HEREUNDER. THIS AGREEMENT STATES THE ENTIRE OBLIGATION OF SELLER IN CONNECTION WITH THIS TRANSACTION.

I HAVE READ AND ACKNOWLEDGE RECEIPT OF THIS AGREEMENT.

Accepted By the Purchaser

Accepted By the Seller

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

END OF AGREEMENT



Harbor Woods Traffic Calming
 IFB: 2-2018

	Asphalt Concepts	IPW Construction					
Base Bid	\$49,850.00	\$58,950.00					
Add Alternate #1	\$12,787.00	\$24,200.00					
Deduct Alternate #1	\$8,500.00	\$3,850.00					
Deduct Alternate #2	\$0.00	\$0.00					

JLA, Inc. and staff recommends award to qualified low bidder, Asphalt Concepts, and to accept the Add alternate #1 and Deduct alternate #2 for a total bid price of \$54,137



Stantec Consulting Services Inc.

4969 Centre Pointe Drive, Suite 200, North Charleston SC 29418-6952

May 4, 2018

Ashley Kellahan
Town Administrator
Town of James Island
1238-B Camp Road
James Island, SC 29412
(843) 795-4141

Reference: Folly Road Bike Lane Improvement Concepts

Dear Ashley:

Stantec Consulting Services Inc. (Stantec) is pleased to submit this proposal to the Town of James Island (Client) for designing bike lane improvement concepts along Folly Road in James Island. This letter proposal is based on our discussions and our April 25th meeting with the ReThink Folly committee.

SCOPE OF SERVICES

Based on our understanding of the project, we propose to develop concept plans for improvements to the existing bike lanes along Folly Road from Ellis Creek Bridge to George L. Griffith Boulevard. The proposed improvements will be accommodated within the existing pavement of Folly Road. The total length of improvements is approximately 8,600 feet.

In developing the concept plan, we will explore options for a variety of bike lane treatments. We will also evaluate driveway and intersection treatments. We will develop typical sections and graphics to visually demonstrate the aesthetic enhancements. These items will be incorporated into our concept plans. Concept plans will be designed to cover a representative section that can be repeated for the full project length. For scoping purposes, we assume three concept alternates will be designed.

Stantec will prepare a technical memorandum summarizing the various treatments considered and create a list of pros and cons for each treatment type. This memorandum will supplement the concept plans.

We will meet with the Town to discuss the potential improvements. For scoping purposes, up to three meetings are anticipated.

Stantec will develop the concept plan using Charleston County GIS data (property lines, aerials, etc.) as base map information. The concept plan will be presented as a color plot. We will submit the concept plan to the Town for review and address any comments. We will also coordinate with Charleston County, City of Charleston, and SCDOT, as needed.



PROPOSED FEE

Stantec will perform the services described in the Scope of Services in accordance with the attached terms and conditions. Stantec will perform these services for a lump sum fee of **\$13,400.**

CLOSING

We appreciate the opportunity to offer these services to the Town and look forward to working with you on this project. Your signature below will serve as our notice to proceed. If you have any questions, please don't hesitate to call me at (843) 740-6348.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Bret Gillis, P.E.
Sr. Associate, Transportation
Phone: (843) 740-6348
Fax: (843) 740-7707
bret.gillis@stantec.com

TOWN OF JAMES ISLAND

Approved by (Please Print)

Signature

sd



The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the CLIENT authorizes Consultant to proceed with the services, constitute the AGREEMENT. Consultant means the Stantec entity issuing the Proposal.

DESCRIPTION OF WORK: Consultant shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

DESCRIPTION OF CLIENT: The CLIENT confirms and agrees that the CLIENT has authority to enter into this AGREEMENT on its own behalf and on behalf of all parties related to the CLIENT who may have an interest in the PROJECT.

TERMS AND CONDITIONS: No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CLIENT and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT

COMPENSATION: Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle Consultant, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

NOTICES: Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

TERMINATION: Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the CLIENT shall forthwith pay Consultant all fees and charges for the SERVICES provided to the effective date of termination.

ENVIRONMENTAL: Except as specifically described in this AGREEMENT, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

PROFESSIONAL RESPONSIBILITY: In performing the SERVICES, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

LIMITATION OF LIABILITY: The CLIENT releases Consultant from any liability and agrees to defend, indemnify and hold Consultant harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of Consultant. It is further agreed that the total amount of all claims the CLIENT may have against Consultant under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees paid to Consultant for the SERVICES or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

INDEMNITY FOR MOLD CLAIMS: It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, property damage and/or necessary remedial measures. If, during performance of the SERVICES, Consultant knowingly encounters any such substances, Consultant shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against Consultant, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold Consultant harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or willful misconduct of Consultant. Consultant and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

DOCUMENTS: All of the documents prepared by or on behalf of Consultant in connection with the PROJECT are instruments of service for the execution of the PROJECT. Consultant retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant. In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the CLIENT agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any



such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold Consultant, its officers, employees, Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.

FIELD SERVICES: Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT. Consultant shall not be the prime contractor or similar under any occupational health and safety legislation.

GOVERNING LAW/COMPLIANCE WITH LAWS: The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

DISPUTE RESOLUTION: If requested in writing by either the CLIENT or Consultant, the CLIENT and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

ASSIGNMENT: The CLIENT and Consultant shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

SEVERABILITY: If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and Consultant.



RESOLUTION HONORING ISLAND SHERIFFS' PATROL (ISP) OFFICER OF THE FIRST
QUARTER

Deputy Herman Martin

WHEREAS, the Town of James Island promotes the protection, safety, and welfare of its citizens by utilizing the services of the Island Sheriffs' Patrol; and

WHEREAS, Deputy Martin was voted upon by his peers for this outstanding achievement by displaying outstanding achievements, productivity and dependability. Deputy Martin worked 92 hours at night during the first quarter. He stopped 130 cars, worked several collisions, including two fatalities. Deputy Martin is not only a hard worker but he is someone who defines the words "community service". Deputy Martin is an example to all deputies in his display of his service to the community.

NOW, THEREFORE, BE IT RESOLVED that the Town of James Island Council does hereby recognize Deputy Herman Martin as the Island Sheriffs' Patrol Officer of the First Quarter.

Enacted this 17th day of May, 2018

Bill Woolsey
Mayor

Frances Simmons
Town Clerk

ORDINANCE # 2018-01

AN ORDINANCE ADOPTING THE FISCAL YEAR 2018-2019 BUDGET FOR THE TOWN OF JAMES ISLAND, SOUTH CAROLINA

WHEREAS, the Town of James Island requires a budget to guide and direct the receipt of expenditure of revenues during Fiscal Year 2018-2019; and

WHEREAS, Section 5-7-260 South Carolina Code of Laws, 1976, as amended, requires that certain acts by Municipal Councils be done by ordinance, including the adoption of a budget; and

WHEREAS, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

WHEREAS, this duly noticed public hearing was held on April 19, 2018;

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF JAMES ISLAND, SOUTH CAROLINA:

Section 1: Purpose

This Ordinance is adopted to provide the Town of James Island with an Operating Budget for Fiscal Year 2018-2019.

Section 2: Creation of the Fiscal Year 2016-2017 Budget for the Town of James Island, South Carolina

By passage of this Ordinance, the Town of James Island adopts as its Budget for Fiscal Year 2018-2019 "Exhibit A," incorporated fully herein by reference.

Section 3: Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, and kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 4: Effective Date and Duration

This Ordinance shall be effective from July 1, 2018 to June 30, 2019.

Public Hearing	April 19, 2018
First Reading	April 19, 2018
Second/Final Reading	May 17, 2016

Bill Woolsey

ATTEST

Frances Simmons
Town Clerk

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



DRAFT BUDGET

FISCAL YEAR 2018-2019

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



**FISCAL YEAR 2018-2019
DRAFT BUDGET**

MAYOR

W. BILL WOOLSEY

MAYOR PRO-TEM

LEONARD A. BLANK

TOWN COUNCIL

GARRETT MILLIKEN

DARREN "TROY" MULLINAX

JOSHUA STOKES

BUDGET SUMMARY

BUDGET SUMMARY

	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
Revenues			
Operating Revenues	3,182,856	3,214,696	3,261,676
Transfer In from Funds Balance	326,439	435,129	608,286
Total Revenues	\$ 3,509,295	\$ 3,649,825	\$ 3,869,962

Expenditures	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
ADMIN	537,600	496,856	565,130
ELECTED OFFICIALS	90,100	87,274	90,100
GENERAL OPERATIONS	437,050	365,995	458,250
PLANNING	13,335	7,775	13,585
BLDG.INSP	6,110	4,016	4,710
PUBLIC WORKS	289,510	254,460	291,420
CODE AND SAFETY	231,250	231,250	232,250
PARKS AND RECREATION	49,500	41,600	50,750
FACILITIES & EQUIPMENT	283,690	265,179	179,437
LEASE PURCHASE	973,000	990,745	975,000
COMMUNITY SERVICES	61,620	51,194	66,240
TRANSFER OUT TO RESERVE FUND	199,550	181,805	250,930
TRANSFER OUT TO CAPITAL PROJECTS	336,980	671,676	692,160
Total Expenditures	\$ 3,509,295	\$ 3,649,825	\$ 3,869,962

Town Funds	2017/2018 ADOPTED BUDGET	2017/2018 BUDGET ESTIMATE	2018/2019 DRAFT BUDGET
PROPERTY TAX CREDIT FUND	1,776,323	1,810,203	1,559,273
RESERVE	690,550	690,550	890,550
TREE FUND	2,500	2,500	7,000
NONREFUNDABLE PROPERTY TAX CREDIT	1,175,550	1,175,550	1,228,930
HOSPITALITY TAX FUND	448,800	880,129	704,958
STORMWATER FUNDS	-	312,581	435,369
UNEMCUMBERED FUND BALANCE AVAILABLE	1,471,454	1,693,344	1,085,058

REVENUES

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Revenues				
Accomodations Tax	2,500	7,797	15,000	10,000
Brokers and Insurance Tax	580,000	8	545,000	545,000
Building Permit Fees	11,000	11,102	22,000	15,000
Business Licenses	281,200	112,408	375,000	375,000
Franchise Fees	440,000	216,281	376,400	390,000
Grant Reimbursement	-	-	4,800	-
Liquor Licenses	10,000	-	10,000	10,000
Local Assessment Fees	1,850	776	2,800	2,800
LOST Revenue Fund	370,000	189,608	379,500	375,000
Miscellaneous	1,000	5	1,000	1,000
Planning and Zoning Fees	12,000	7,995	13,700	12,500
State Aid to Subdivisions	252,256	130,147	263,946	263,946
Telecommunications	43,000	364	27,500	30,000
Tree Mitigation	2,500	-	2,500	2,500
Property Taxes*	1,175,550	-	1,175,550	1,228,930
LOST Rollback Fund	973,000	495,372	990,745	975,000
LOST Rollback Fund - Interest Income	3,000	-	3,000.00	3,000
Transfer In from Property Tax Credit Fund	199,550	-	181,805	250,930
Net Property Taxes	(1,175,550)	-	(1,175,550)	(1,228,930)
TOTAL	3,182,856	1,171,863	3,214,696	3,261,676

* 20 mils - \$20 per \$1,000 of assessed property value

EXPENDITURES

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Administration				
Salaries	237,700	158,546	242,500	267,930
Fringe Benefits	83,800	57,247	85,000	89,000
Advertising	5,000	1,857	4,000	5,000
Audit	13,000	12,900	12,900	14,000
Bank charges	1,000	734	1,600	2,000
Bonding	2,150	350	2,150	2,150
Copier	5,300	2,044	5,100	5,200
Dues and Subscriptions	1,100	810	1,500	1,500
Employee Appreciation	500	201	500	500
Employee Training / Screening	850	373	850	850
Information Services	56,520	27,646	40,815	60,000
Insurance	29,950	17,880	30,000	33,900
Legal Services	70,000	9,562	40,000	50,000
MASC Membership	5,500	5,341	5,341	5,500
Mileage Reimbursement	800	431	800	800
Mobile Devices	2,230	1,246	2,300	2,300
Postage	6,700	3,489	6,000	6,000
Supplies	10,000	6,790	10,000	12,000
Town Codification	3,000	590	3,000	3,500
Training and Travel	2,500	710	2,500	3,000
TOTAL	537,600	308,747	496,856	565,130

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Elected Officials				
Salaries	50,000	32,038	50,000	50,000
Fringes	32,000	17,879	32,000	32,000
Mayor Expense	2,000	919	2,000	2,000
Council Expenses	4,000	1,058	2,000	4,000
Mobile Devices	2,100	749	1,274	2,100
TOTAL	90,100	52,643	87,274	90,100

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
General Operations				
Salaries	310,900	174,325	273,325	341,100
Fringe Benefits	126,150	60,592	92,670	117,150
TOTAL	437,050	234,917	365,995	458,250

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Planning & Zoning				
Advertising	1,500	928	1,500	1,500
Mobile Devices	660	302	450	660
Dues and Subscriptions	325	-	325	325
Mileage Reimbursement	200	-	150	200
Supplies	600	124	500	600
Training and Travel	1,800	25	600	1,800
Uniform / PPE	250	250	250	500
Planning Commission	4,000	700	2,000	4,000
Board of Zoning Appeals	4,000	1,394	2,000	4,000
TOTAL	13,335	3,723	7,775	13,585

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Building Inspection				
Mobile Devices	660	440	660	660
Dues and Subscriptions	1,000	235	800	800
Equipment/Software	1,500	306	306	500
Mileage Reimbursement	200	256	500	500
Supplies	1,000	37	200	500
Travel and Training	1,500	761	1,300	1,500
Uniform / PPE	250	84	250	250
TOTAL	6,110	2,119	4,016	4,710

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Public Works				
Dues and Subscriptions	200	200	200	425
Mobile Devices	660	460	660	1,320
Emergency Management	15,000	7,787	11,000	15,000
Groundskeeping	40,000	13,508	30,000	40,000
Mileage Reimbursement	150		-	150
Projects	200,000	43,379	180,000	200,000
Supplies	2,000	651	1,000	2,000
Traffic Control Devices	30,000	568	30,000	30,000
Training and Travel	1,000		1,000	1,925
Uniform / PPE	500	479	600	600
TOTAL	289,510	67,032	254,460	291,420

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Codes & Safety				
Memberships/Dues	250		250	250
Crime Watch Materials	250		250	250
Equipment	500		100	250
Mileage Reimbursement	300		100	100
Animal Control	-		-	500
Overgrown Lot Clearing	1,800	-	500	1,500
Radio Contract	1,400	1,368	1,400	1,400
ISP Salary	165,000	85,077	140,000	165,000
ISP Fringes	40,000	20,443	39,000	41,500
Supplies	500	73	200	250
Training	1,000	-	-	1,000
Uniform / PPE	250	112	250	250
Unsafe Buildings Demolition	20,000	-	-	20,000
TOTAL	231,250	107,073	182,050	232,250

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Parks & Recreation				
JIRC Contribution	15,000	2,563	5,500	7,500
Parks	8,000	-	8,000	15,000
Special Events	15,000	4,312	15,000	15,000
Youth Sports Program	11,500	5,425	13,100	13,250
TOTAL	49,500	12,300	41,600	50,750

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Facilities & Equipment				
Equipment/Furniture	2,500	2,060	2,060	2,000
Facilities Maintenance	5,620	1,718	2,800	6,500
Generator Maint.	500	225	225	500
Janitorial	6,000	2,777	6,000	7,500
Rent	86,640	57,511	86,640	-
Security Monitoring	430		430	1,000
Street Lights	130,000	71,857	123,182	135,937
Utilities	17,500	10,290	16,900	20,000
Vehicle Maint.Expense	5,000	2,330	5,000	6,000
Vehicle Purchase	28,000	21,942	21,942	-
TOTAL	282,190	170,710	265,179	179,437

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Community Services				
Community Service Contributions	20,000	22,000	22,000	20,000
Repair Care Program	30,000	2,135	18,000	30,000
Teen CERT Program	500	-	500	500
Business Development Council	500	-	-	500
Children's Commission	2,500	792	1,000	2,500
History Commission	4,620	2,566	4,694	4,240
James Island Pride	3,500	3,406	3,500	3,500
Neighborhood Council	1,500	587	1,500	1,500
Arts Committee	-	-	-	3,500
TOTAL	63,120	31,486	51,194	66,240

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
2016 Lease Purchase Bond - \$3.19 M				
Town Hall Lease Purchase Payments	973,000	495,372	990,745	975,000
TOTAL	973,000	495,372	990,745	975,000

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Hospitality Tax Fund				
Hospitality Tax Revenue	448,000	296,209	508,000	500,000
Hospitality Tax Expense	448,000	51,888	128,270	500,000
TOTAL	448,000	244,321	379,730	-

	2017/2018 ADOPTED BUDGET	YTD 2/15/18	2017/2018 ESTIMATE	2018/2019 DRAFT BUDGET
Tree Fund				
Tree Mitigation Revenue	2,500	-	-	7,000
Tree Mitigation Expense	2,500	-	-	7,000
TOTAL	-	-	-	-

FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2018/2019 - FY2023/2024

	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	FY 2023/2024	5 Year Total
Infrastructure						
Quail Drive Sidewalk	64,260					64,260
Ft. Johnson Sidewalk Connector						125,000
Dills Bluff Sidewalk, PHASE I						525,825
Dills Bluff Sidewalk, PHASE II - Boardwalk	12,575	126,000				176,372
Dills Bluff Sidewalk, Phase III - Seaside to Winborn	11,300					
Dills Bluff Sidewalk, Phase IV - Winborn to HBVR						
Regatta Road Sidewalk	5,000	12,000				
Lighthouse Point Blvd Sidewalk and Drainage, Phase I	110,000					110,938
Greenhill / Honey Hill Drainage	115,000					205,890
Tallwood Drainage Improvements	61,800					72,956
Oceanview-Stonepost Drainage Basin	45,600					92,700
Rembert Road Paving	45,000					45,000
Seaside Lane Sidewalk	210,000					231,373
Sterling Drive Improvements						
Quail Run Drainage Improvements	90,469					
Island-Wide Drainage Study	12,500	12,500				
Total	783,504	150,500	-	-	-	1,650,314

	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	FY 2023/2024	5 Year Total
Pinckney Park						
Park Improvements Phase I						15,210
Park Improvements Phase II	344,025					391,597
Park Improvements Phase III						-
Park Improvements Phase IV						-
Total	344,025					

	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2022/2023	FY 2023/2024	5 Year Total
Hospitality Tax-Funded Projects						
Camp / Folly Bus Shelter	39,850					39,850
Camp / Folly Crosswalks						-
Camp / Folly Gateway Pocket Park	228,442	268,197	268,197			764,836
Camp / Folly Landscaping	40,000					40,000
Guide to Historic James Island	25,000					25,000
Santee Street Public Parking Lot	40,800	126,400	27,000	27,600	28,200	250,000
Streetscape Lighting at Camp / Dills Bluff Intersection	83,504	28,524	28,524	28,524	28,524	197,600
Rethink Folly Road - Phase I		200,000	200,000			400,000
Rethink Folly Road - Phase II-III						-
Rethink Folly Road - Staff Cost-Sharing	20,000	20,000	20,000	20,000	20,000	100,000
Economic Development	30,000					30,000
Folly Road Beautification	25,000					
The Town Market	27,900	12,900	12,900	12,900	12,900	79,500
Pinckney Park Pavilion	114,675					
Total	675,171	656,021	556,621	89,024	89,624	1,926,786

Stormwater Funds			
Stormwater Funds	435,369		

Transfers In:		
General Fund	692,160	
Hospitality Tax Fund	675,171	

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: SECTION 153.110 USE TABLE, VETERINARY SERVICES (EXHIBIT A); SECTION 153.040 GENERAL (EXHIBIT B); SECTION 153.110 USE TABLE, STABLES (EXHIBIT C); AND SECTION 153.110 USE TABLE FOOD SALES (EXHIBIT D)

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in Sections: 153.110 and 153.040 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meets the following criteria:

- (1). The proposed amendments correct an error or inconsistency or meet the challenge of a changing condition; and
- (2). The proposed amendments are consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (3). The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENTS OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Sections 153.110, 153.040 are attached hereto as Exhibit "A", Exhibit "B", Exhibit "C", and Exhibit "D" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 17th day of May 2018.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: April 19, 2018
First Reading: April 19, 2018
Second Reading: May 17, 2018

EXHIBIT "A"

§153.110 Use Table (remove Special Exception requirement from Veterinary Services in RSL (Residential Low-Density) District to disallow use);

TABLE 6.1-1	ZONING DISTRICTS											Condition
	NRM 25	AG 5	AGR	RSI	RSM	MHS	OR	OG	CN	CC		
ANIMAL SERVICES												
Kennel	A	A	C									\$153.174
Pet Stores or Grooming Salons										A	A	\$153.152
Small Animal Boarding (enclosed building)	A	A	C		C					A	A	\$153.152
Veterinary Services	A	A	S	§			S	C	C	A	A	\$153.152

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT "B"

§Section 153.041, 042, and 043 General edit (voting requirements to majority of members present and voting);

, J§ 153.041 COMPREHENSIVE PLAN AMENDMENTS

(B) *Planning Commission review and recommendation.* The Planning Commission shall review the proposed amendment and adopt a resolution, by majority vote of the ~~entire membership~~ ***members present and voting***, recommending that the Town Council approve, approve with conditions, or deny the proposed amendment, based on the approval criteria of division (F) below.

J§ 153.042 ZONING AND LAND DEVELOPMENT REGULATIONS AMENDMENTS

(D) *Planning Commission review and recommendation.* The Planning Commission shall review the proposed amendment and take action by majority vote of the ~~entire membership~~ ***members present and voting***, recommending that the Town Council approve or deny the proposed amendment. The Planning Commission's recommendation shall be based on the approval criteria of division (F) below. The Planning Commission shall submit its recommendation to the Town Council within 30 calendar days of the Planning Commission meeting at which the amendment was introduced.

, J§ 153.043 ZONING MAP AMENDMENTS.

(D) *Planning Commission review and recommendation.* The Planning Commission shall review the proposed zoning map amendment and adopt a resolution, by majority vote of the ~~entire membership~~ ***members present and voting***, recommending that the Town Council approve or deny the proposed zoning map amendment. The Planning Commission's recommendation shall be based on the approval criteria of division (F) below. The Planning Commission shall submit its recommendation to the Town Council within 30 calendar days of the Planning Commission meeting at which the zoning map amendment was introduced.

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT "C"

§153.110 Use Table (add conditional requirements to allow Stables in RSL District with a minimum lot size);

TABLE 6.1-1	ZONING DISTRICTS											Condition
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I	
AGRICULTURAL USES												
Stables	S	A	C	<i>C</i>								\$153.140

§ 153.140 STABLE.

Boarding or riding stables shall require a minimum lot area of five acres of **highland**. Riding areas and trails shall be limited to the subject parcel upon which the stable is located unless documentation is provided granting access onto other lands. Such documentation shall be provided through written and recorded documents.

*All Changes are highlighted
 *Proposed additions are indicated by ***bold, underlined, italicized*** font
 *Proposed redactions are indicated by ~~strikethrough~~

EXHIBIT "D"

§153.110 Use Table (add conditional requirements to allow Food Sales in OG (Office General) with a maximum floor area).

TABLE 6.1-1	ZONING DISTRICTS											Condition	
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I		
RETAIL SALES													
Food Sales , including grocery stores, meat markets or butchers, retail bakeries, or candy shops									C	C	A		§153.163

§ 153.163 FOOD SALES.

In zoning districts subject to conditions (C), food sales shall have a maximum floor area of 5,000 square feet or less; otherwise this use shall fall under the special exception procedures of this chapter.

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

ORDINANCE #2018-03

AN ORDINANCE TO AMEND ORDINANCE #2012-10, CHAPTER 91: TOWN OF JAMES ISLAND REGULATIONS CONCERNING WEEDS, RANK VEGETATION, AND SOLID WASTE

WHEREAS, it is in the best interest of the citizens of the Town of James Island to provide regulations that promote community livability and appearance; and;

NOW, THEREFORE, BE IT RESOLVED to protect the public health and safety of the people of the Town of James Island, Council hereby ordains:

1. It shall be unlawful to dump untreated sewage on any land or in any waterway under jurisdiction of the Town of James Island. All untreated sewage must be disposed using a properly functioning septic system or sewer connection. Each violation is subject to a \$500 fine and each day of continued violation shall count as a separate violation.
2. It is the responsibility of a property owner to clean up and properly dispose of any spill of untreated sewage. Each violation is subject to a \$500 fine and each day in which land remains contaminated shall count as a separate violation.
3. Any dwelling unit is subject to having its water service disconnected if its sewer service has been disconnected due to lack of payment or any other reason. It shall be unlawful for anyone to tamper with his or her disconnected sewer or water connection. Each violation is subject to a \$500 fine and each day of continued violation shall count as a separate violation.

EFFECTIVE DATE: This Ordinance shall become effective upon its enactment by the Town of James Island Town Council at its Second Reading.

First Reading: April 19, 2018

Second Reading: May 17, 2018

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk

ORDINANCE 2018-04

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: SECTION 153.093 F (6) FRC-O FOLLY ROAD CORRIDOR OVERLAY DISTRICT (EXHIBIT A)

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in Section 153.093 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meets the following criteria:

- (1). The proposed amendments correct an error or inconsistency or meet the

challenge of a changing condition; and

- (B). The proposed amendments are consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENTS OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Section 153.093, are attached hereto as Exhibit "A", and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 21st day of June 2018.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: May 17, 2018
First Reading: May 17, 2018
Second Reading: June 21, 2018

EXHIBIT "A"

§153.093 F (6) Folly Road Corridor Overlay District (adding a development standard to require installation of a multi-use path)

§ 153.093 FRC-O, FOLLY ROAD CORRIDOR OVERLAY DISTRICT.

(A) *Statement of findings.* The Folly Road Corridor Overlay Zoning District (FRC-O) fronts on the east and west sides of Folly Road from its intersection with Tatum Road south to Folly River, as shown on the map titled "Folly Road Corridor Overlay Zoning District." Folly Road is the main thoroughfare on James Island and the only route leading to Folly Beach. As such, it carries a large number of vehicles each day. Moreover, some of the properties along Folly Road are located within the jurisdictional limits of the town, the City of Folly Beach, the City of Charleston, and unincorporated Charleston County. The FRC-O District was adopted to implement traffic safety measures, to improve the visual character of the corridor, and to create consistency between the town, the City of Folly Beach, the City of Charleston, and unincorporated Charleston County concerning land use and design standards.

(B) *Purpose and intent.* The purpose of the FRC-O, Folly Road Corridor Overlay Zoning District, is to create a corridor that is well-planned and attractive through the implementation of consistent land use and design standards with adjacent jurisdictions and utilizing traffic safety measures and access management for vehicles and pedestrians to ensure safe and efficient traffic movement.

(C) *Effect of overlay zoning district.* The FRC-O Folly Road Corridor Overlay Zoning District regulations of this section apply in addition to the underlying (base) zoning district and all other applicable regulations of this chapter to impose different development rules for properties within the overlay zoning district. In case of conflict between the regulations of this section and other regulations in this chapter, the regulations of this section shall control. These district regulations are intended to be consistent with similar regulations adopted by the county and the City of Charleston. Legally established existing development that does not meet the requirements as described in this section shall be considered legal nonconforming and shall be subject to the legal nonconforming requirements of this chapter.

(D) *Applicability.* The standards of this section shall apply to all development within the FRC-O District, as shown on the maps titled "Folly Road Corridor Overlay Zoning District," "North Village Area," "Commercial Core Area," "South Village Area," "Neighborhood Preservation Area," and "Conservation Area," except single-family residential development.

(E) *Coordination with adjacent jurisdictions.* A letter of coordination from the town, the county, City of Charleston, and City of Folly Beach (dependent upon jurisdiction) shall be required as part of all land development applications with the exception of applications for single-family detached residential uses. The purpose of the letter of coordination is to ensure that each jurisdiction is aware of proposed development and that there is consistency in land use, density/intensity and dimensional standards, and design and development standards adopted by the jurisdictions. Coordination with applicable town, city, or county: Council, Planning Commission, staff, Design Review Board, or other review, recommendation, or decision-making

bodies may be required.

(F) *Development standards and requirements (all areas)*. The following development standards and requirements apply to all parcels within the Folly Road Corridor Overlay District in addition to the requirements described in each of the five areas. All non-single-family detached development applications shall, at the time application is made, provide proof that the following requirements will be met:

(1) *Vehicle access*.

(a) All parcels in this overlay with a future land use designation of OR (Office Residential) are allowed one curb cut per 150 feet of road frontage; all other commercial uses are allowed one curb cut every 250 feet. Single-family detached residentially zoned parcels and parcels containing single-family detached residential uses shall be exempt from this requirement.

(b) The minimum distance from a street intersection for new residential or commercial use access is 75 feet measured from the edge of the intersecting roadway to the beginning of the driveway radius. These minimum spacing requirements will be increased if a right-turn deceleration lane is required and shall equal the length of the turn lane and taper plus an additional distance of 50 feet.

(c) As a condition of nonresidential use zoning/rezoning, a suitable access management plan must be submitted demonstrating that the driveway separation requirements can be met. The following techniques may be employed to achieve this result, but the burden of accomplishing the desired effect remains with the developer of the property:

1. Aggregation of parcels;
2. Parallel frontage or “backage” roads;
3. Shared curb cuts between adjoining properties; and
4. Shared access easements between parcels.

(2) *Traffic study*. A traffic impact analysis shall be required in all instances in which the proposed developmental area exceeds five acres or 100 peak hour vehicle trips. Such traffic impact analysis shall be prepared by an independent planning or engineering firm and shall be provided to the municipality or jurisdiction for review simultaneous with submission of the preliminary site plan for consideration.

(3) *Pedestrian access*. Bike and pedestrian ways shall be included in site design and shall provide a continual link access to adjacent parcels, as well as within the development area. Grade-separated pedestrian walkways must provide a direct connection from the street to the main entrance, and to abutting properties. Pedestrian walkways must be designed and located in a manner that does not require pedestrians to walk through parking lots or cross driveways and sidewalks may be allowed in right-of-way buffers.

(4) *Building height*. Maximum 35-foot height, excluding previously approved planned developments.

(5) *Signs*. In addition to the requirements in § [153.341](#), all free-standing signs shall meet the following requirements:

- (a) Reserved;
- (b) Maximum six-foot height and 40 square feet in the North/South Village, Neighborhood Preservation, and Conservation Areas;
- (c) Maximum eight-foot height and 50 square feet in the Commercial Core Area;
- (d) Shared shopping center signs shall be allowed with a maximum ten-foot height and 100 square feet;
- (e) Internal illumination shall be allowed for all areas except the Neighborhood

Preservation and Conservation Areas which shall utilize external illumination;

(f) Electronic message board signs shall be prohibited; and

(g) All legal nonconforming signs located in the Folly Road Corridor Overlay Zoning District shall remain legal nonconforming until removed or replaced.

(6) *Rethink Folly Road Standards*

The following development standards and requirements apply to all parcels within the Folly Road Corridor Overlay District in addition to the requirements described in each of the five Areas. All non-single family detached development applications shall, at the time application is made, provide proof that the following requirements will be met:

- 1. A separated 12-foot multi-use path along the frontage of the parcel shall be installed. ROW buffers can be reduced to accommodate the path if space is limited. The Zoning Administrator shall be authorized to reduce the width of the required multi-use path if conditions exist that would render the required width unfeasible.***

*All Changes are highlighted

*Proposed additions are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ~~strikethrough~~

ORDINANCE 2018-05

AN ORDINANCE REZONING REAL PROPERTY LOCATED AT 813 JORDAN STREET (TMS# 425-08-00-026) FROM LOW-DENSITY SUBURBAN RESIDENTIAL (RSL) ZONING DISTRICT TO GENERAL OFFICE (OG) ZONING DISTRICT (EXHIBIT A)

WHEREAS, property located at 813 Jordan Street, identified as Tax Map Number 425-08-00-026; and referenced on the attached exhibit is currently zoned Low-Density Suburban Residential (RSL) Zoning District; and

WHEREAS, the applicant requests the parcel be zoned to General Office (OG) Zoning District to allow for the use of the property as a parking lot; and

WHEREAS, the applicant has submitted a complete application for Zoning Map Amendment (rezoning) pursuant to Section 153.043 of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR); and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed Zoning Map Amendment and adopted a resolution, by majority vote of the entire membership, and recommended that the Town of James Island Council (Town Council) approve the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one public hearing and after close of the public hearing, Town Council approved the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, Town Council has determined the Zoning Map Amendment meets the following criteria;

- A. The proposed amendment is consistent with the Comprehensive Plan and the stated purposes of the Ordinance;
- B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;
- C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;
- D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tracts or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and
- E. The subject properties are suitable for the proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of natural resources and amenities.

NOW, THEREFORE, be it ordained by the Town of James Island Town Council, in meeting duly assembled, finds as follows:

SECTION 1. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. REZONING OF PROPERTY

- A. Town of James Island Council rezones the property located at 813 Jordan Street, identified as Tax Map Number 425-08-00-026 and referenced on the attached

“Exhibit A“, from Low-Density Suburban Residential (RSL) Zoning District to the General Office (OG) Zoning District; and

B. Any and all development of the subject parcels must comply with the ZLDR and any and all other applicable ordinances, rules, regulations, and laws; and

C. The Zoning Map for Tax Map Number 425-08-00-026 referenced on the attached “Exhibit A”, is amended to General Office (OG) in accordance with Section 153.043 H of the ZLDR.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon approval of Town Council following second reading.

ADOPTED AND APPROVED in meeting duly assembled this 21st day of June 2018.

TOWN OF JAMES ISLAND COUNCIL

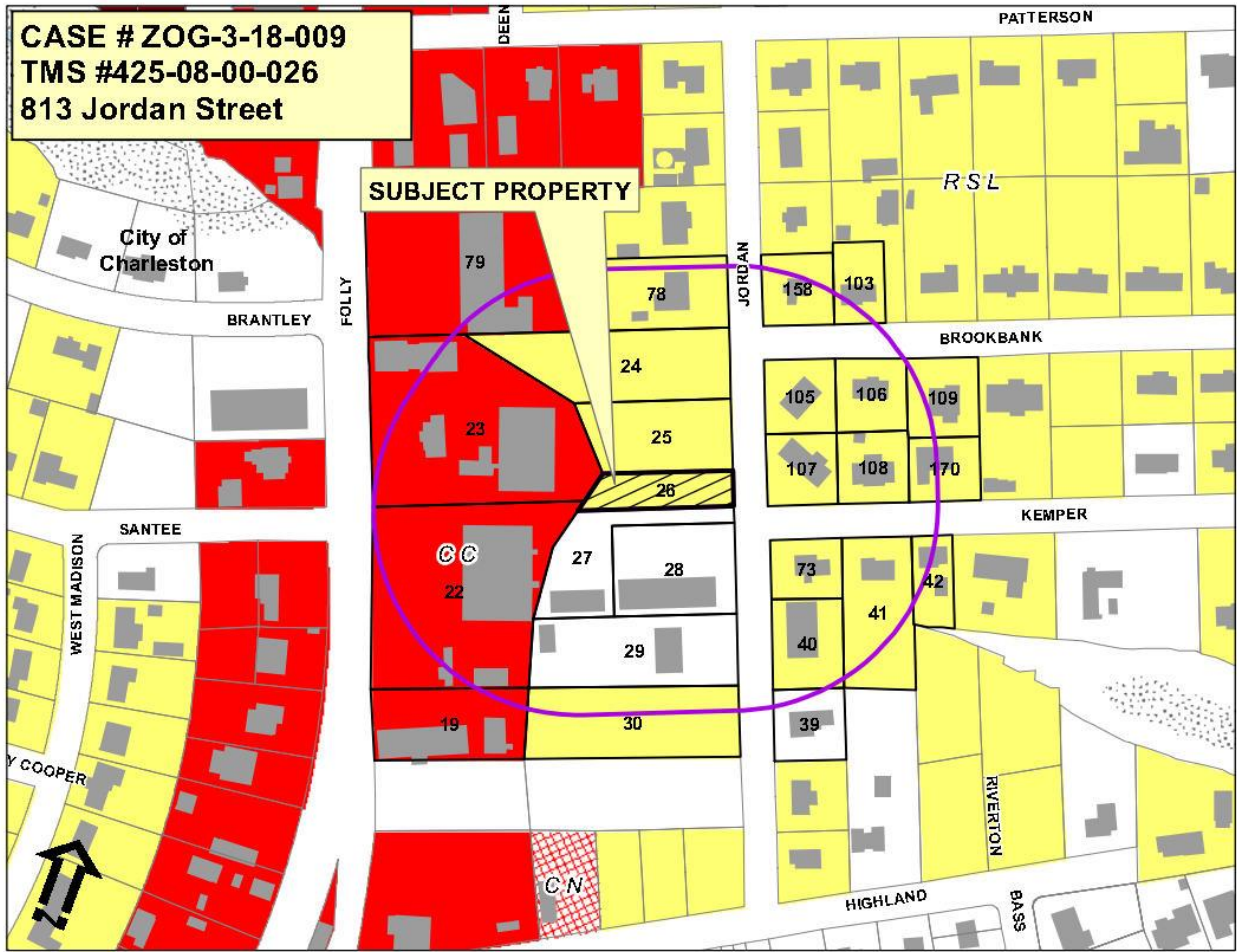
By: _____
Bill Woolsey
Mayor of the Town of James Island

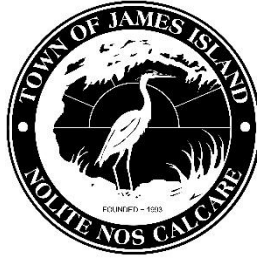
ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: May 17, 2018
First Reading: May 17, 2018
Second Reading: June 21, 2018

“EXHIBIT A”





**ZONING/PLANNING
DEPARTMENT**

**Zoning Map Amendment
Case History: ZOG-3-18-009
FIRST READING: MAY 17, 2018
SECOND READING: JUNE 21, 2018**

Case Information:

Area: 813 Jordan Street
Parcel Identification: 425-08-00-026

History and Overview:

813 Jordan Street, is located close to the intersection of Jordan Street and Kemper Avenue, and is adjacent to the mixed-use development at 792 Folly Road (Charleston Sports Pub, Baguette Magic, View Salon, Hurricane Boxing, Charleston Tattoo, offices). The property currently has no structures located on it. The parcel included in the current Zoning Map Amendment Request is .25 acres in size and is located in the RSL Zoning District. The parcel is currently considered a legal nonconforming lot due to its lot area and lot width of 50 feet.

The applicant, Mr. Joseph M. Walters, is seeking to rezone from the RSL Zoning District to the General Office (OG) Zoning District to enable the use of the property as a parking lot. The property will be used as a pervious parking lot for surrounding businesses and will be accessed from the rear of 792 Folly Road and from Jordan Street into the Bayfront Subdivision.

Adjacent Zoning:

Surrounding properties to the north and east side of the subject property contain undeveloped or formally developed property in the residential zoning district in the Town of James Island, with the adjacent parcel to the north being owned by the applicant. Property to the west is also in the Town of James Island and is also owned by the applicant, and is zoned Community Commercial, while to the south is residential multi-family property in the City of Charleston, owned by the Housing Authority.

Approval Criteria:

According to Section §153.043 F of the *Zoning and Land Development Regulations Ordinance (ZLDR)*, applications for Zoning Map Amendment (Re-zoning) approval may be approved only if Town Council determines that the following criteria are met:

A. The proposed amendment is consistent with the *Comprehensive Plan* and the stated purposes of this Ordinance.

Staff's response: The Comprehensive Plan, Land Use Element states, "one issue that should be addressed is the number of parcels currently in a state of legal nonconforming status that should be rezoned." Additionally, The Transportation Element of the Comprehensive Plan states that one of the Town's needs is to "provide safe, convenient, pedestrian and bicycle systems in appropriate locations" and to "coordinate transportation strategies with growth management and land use strategies".

B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;

Staff's response: The proposed amendment will support the existing uses of nearby property, and therefore may be compatible with existing uses. Within 300 feet of the subject parcel are commercial properties, offices, single-family and multi-family. Additionally, the neighboring multi-family parcel contains a parking lot adjacent to the subject property. However, there are no parcels with General Office zoning designations located on Jordan Street.

C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;

Staff's response: The subject property is vacant and the applicant is seeking rezoning for a parking lot use with no water and sewer supply proposed. The Town and other service providers will be able to provide facilities and services while maintaining adequate levels of service to existing development.

D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and

Staff's response: The applicant's letter of intent states, "It will not be paved but will have low impact gravel like the Town's public parking lot" and "Native Black Eyed Susans and other bee-friendly wildflowers (per Clemson Extension) have already been planted to enhance the character of the lot and benefit the natural environment." In addition, "the City of Charleston has already installed a fence along their adjoining property line".

E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of resources and amenities.

Staff's response: The subject property may be suitable for the proposed zoning classification because the parcel will become a legal conforming lot due to its lot size and width, as previously mentioned. . Additionally, there will be road access from Jordan Street and Folly Road.

Planning Commission Meeting: April 12, 2018

Recommendation: Approval (5-0 vote)

Speakers in support: 0

Speakers in opposition: 1

Notifications:

A total of 97 notification letters and emails were sent to owners of property within 300 feet of the boundaries of the proposed zoning map amendment and to the James Island Interested Parties List on May 2, 2018. Additionally, this request was noticed in the Post & Courier on April 27, 2018 and the property was posted on May 2, 2018.

Public Hearing: October 15, 2015

Notifications:

A total of 38 notification letters were mailed to owners of property within 300 feet of the boundaries of the proposed zoning map amendment and to the James Island Interested Parties List on September 30, 2015. An email notification was also sent to the James Island Interested Parties List on September 30, 2015. Additionally, this request was noticed in the *Post & Courier* on September 30, 2015 and the property was posted on September 28, 2015.