



AGENDA

Town of James Island, Regular Town Council Meeting
July 25, 2019; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Hearing: Ordinance #2019-04: Proposed Change to Zoning and Land Use Development Regulations: To include a Change to Add Sentence to Allow LED Message Board Signage for Civic/Institutional Uses (i.e., churches, schools)

Public Hearing: Ordinance #2019-05: Proposed Zoning Map Amendment (rezoning) for rear portion of two (2) Low-Density Suburban (RSL) District Lots (front portion of RSL to remain RSL) to Community Commercial (CC) District to combine with adjacent CC Zoned lot for Parking Lot Use
3. Public Comment
4. Consent Agenda
 - a. Minutes: June 20, 2019 Regular Town Council Meeting
5. Information Reports
 - a. Finance Report
 - b. Administrator's Report
 - c. Public Works Report
 - d. Island Sheriffs' Patrol Report
6. Requests for Approval
 - Traffic Calming for Lighthouse Point (Schooner Rd. and intersection of Lighthouse/Ft. Johnson)
 - Pinckney Park Pavilion – Award to Maverick Construction Services
 - Jordan St. Traffic Calming Bid – Award to Asphalt Concepts
7. Committee Reports
 - Land Use Committee
 - Environment and Beautification Committee
 - Children's Commission
 - Public Safety Committee
 - History Commission
 - Rethink Folly Road Committee Report
 - Drainage Committee

8. Proclamations and Resolutions

- Resolution #2019-14: Request SCDOT to Install Radar Speed Sign and Flashing Light at Ft. Johnson and Lighthouse Blvd. Intersection

9. Ordinances up for Second/Final Reading:

- Ordinance #2019-03: An Ordinance to Amend Chapter 70: Traffic Regulations

10. Ordinances up for First Reading:

- Ordinance #2019-04: Proposed Change to Zoning and Land Use Development Regulations: to include a Change to Add Sentence to Allow LED Message Board Signage for Civic/Institutional Uses (i.e., churches, schools)
- Ordinance #2019-05: Proposed Zoning Map Amendment (rezoning) for rear portion of two (2) Low-Density Suburban (RSL) District Lots (front portion of RSL to remain RSL) to Community Community Commercial (CC) District to combine with adjacent CC Zoned Lot for Parking Lot Use
- Ordinance #2019-06: Cost Sharing Agreement with James Island PSD (JIPSD)

11. New Business

- Dominion Energy Tree Maintenance and Trimming/TOJI Agreement/S.581

12. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina (Council may take action on matters discussed in executive session)

13. Return to Regular Session

14. Adjournment

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1122 Dills Bluff Road, James Island, SC on Thursday, June 20, 2019. The following members of Council were present: Leonard Blank, Mayor Pro-Tem, Garrett Milliken, Joshua P. Stokes, Darren “Troy” Mullinax, and Mayor Bill Woolsey, presided. Also, Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Finance Director, Douglas Sparling, Facilities Maintenance Technician (for PW Director, Mark Johnson), Sgt. Shawn James, Island Sheriff’s Patrol, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order and led Council in prayer, followed by the Pledge of Allegiance. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Presentation by VC3: Council heard a presentation by Dustin Tucker about the Town renewing its IT Contract through VC3 for Managed Security and Installation of a Modern Office Advantage System. The new contract includes moving to a Modern Office Advantage (MOA) system. This would eliminate the Town’s needs for an in-house server, enabling the Town to respond and communicate more efficiently during a weather event. The initial set-up fee is \$8,994.09 and the reoccurring monthly fee is \$2,037.50. The Town will also be getting all-new CPU’s as well with this migration. With the contract renewal, the Town is also approving a Managed Systems Work Order that will increase security and protect against theft, spam, security breaches, etc. The monthly cost will be \$1,180.83 and the initial set-up fee is \$2,450.00. The contract period will be for 3 years, and the total initial set-up charge is 11,031.59. The reoccurring monthly charge, which will be \$3,218.33, is an approximate \$300 savings over our prior contract since we are paying the initial set-up charges up front and not financing them over the life of the contract.

Councilman Milliken commented on new technology, that the cloud is where information is stored but has this system been beta tested. Mr. Tucker confirmed that it has been beta tested through Microsoft Azure for threats and protection from them.

Public Comments:

Kathy Woolsey, James Island PSD Vice-Chair, 961 Mooring Dr: Commissioner Woolsey stated that at a Ways and Means Committee meeting, the PSD decided not to fund street signs. She said this had been the responsibility of the PSD for many years, and last year \$2,500 was spent. This year \$5,000 was budgeted and the PSD voted not to fund it. She is glad that the Town has offered to take this over. This is for street signs installation and maintenance. As a private citizen, Mrs. Woolsey asked that the background of the sign be the color “blue” as the Town’s logo.

Inez Brown-Crouch, James Island PSD Commissioner, 1149 Mariner Dr: Commissioner Brown-Crouch thanked the Town for taking over installing and maintaining street signs. She said the \$5,000 is a small amount, but it will help the citizens. She encouraged the Town to continue to do good work.

Julie Wiater Ransel, 1046 Grand Concourse: commented that she has attended meetings, asked questions, but have not had them answered. She is unsure if her questions would be answered tonight or just recorded. Ms. Ransel said she lives on Grand Concourse and this is the third year that she has been contacting people about the parking in front of her house. In 2018, she received a note from Mark Johnson (Town Public Works Director) that the Town would be installing “No Parking” signs on Grand Concourse, like the ones on Foxcroft, but this has not happened. She complained that students at the High School parks on both sides of the street and with the traffic, barely one car could pass through. Mrs. Ransel said she contacted Mayor Woolsey about this and was told that there is a problem with having “No Parking” signs; that the Town’s legal department said the Island Sheriff’s Patrol could not issue tickets even if the signs were posted. The Island Sheriff’s Patrol are off-duty Deputies and they cannot enforce this. Mrs. Ransel said this is confusing and if the Island Sheriff’s Patrol cannot enforce this, what other laws cannot be enforced by them. In addition to the problem with parking, there are ruts in her yard after heavy rains. She talked about the

hazards of cars parked on both sides of the street and asked Council if the “no parking” signs would be posted, and how it would be enforced. She pleaded that the Town not wait until this becomes an issue where someone gets hurt.

Consent Agenda:

- a. Minutes of May 16, 2019 Regular Town Council Meeting: Motion to approve was made by Councilman Milliken, seconded by Councilman Mullinax, and passed unanimously.

Information Reports:

- a. Finance Report: Finance Director, Merrell Roe, gave an overview of the written report provided to Council. She commented on the franchise fee received from Comcast, reimbursement from Homestead Exemption, new stop signs purchase and the April Hospitality Tax.
- b. Administrator Report: Town Administrator, Ashley Kellahan, gave an overview of the written report provided to Council. She added that the bids received for the Pinckney Park Pavilion and Jordan St. traffic calming would be brought before Council at its July meeting for a recommendation to award.
- c. Public Works Report: Town Administrator, Ashley Kellahan announced that Public Works Director, Mark Johnson, was attending a conference to renew his Stormwater certification. She reviewed the written report that was provided to Council and commented that Douglas Sparling, Facilities Maintenance Technician is present to answer questions.

Councilman Blank asked Mr. Sparling if there were serious flooding in the areas that are prone to flood during the recent rains. Mr. Sparling said he visited the areas that typically floods and they were not problematic. Councilman Blank thanked the Public Works staff for their hard work and for making improvements in those areas.

- d. Island Sheriffs’ Patrol: Sgt. James reviewed the monthly Island Sheriffs’ Patrol report and provided an update on the crime statistics.

Mayor Woolsey addressed the “no parking” issue raised during the Public Comment and thanked Sgt. James for speaking with Mrs. Ransel personally, and for clarifying some mistakes that he may have made. He asked Sgt. James to explain, for the benefit of Council, that if the Town installs “No Parking” signs, could the Island Sheriffs’ Patrol Deputies issue tickets. Sgt. James said this is being addressed by the County attorney. He explained that the law is, as long as one vehicle can get through a street. If a fire truck comes through, people would have to wait on the other side. He said the law says you can park on the side of a road anywhere; but you cannot block a driveway. You can block a trashcan or a mailbox. You cannot park within 30 feet of a stop sign or within 50 feet of a fire hydrant. Sgt. James said another problem is that the deputies do not have parking tickets and they would have to wait on a person to ticket them. He said no state agency has tickets. Grand Concourse is in the County and if “No Parking” signs were installed, students and homeowners would be ticketed for parking in front of a house. He said this has been an on-going problem for two-years. He has had meetings with the High School, the Post Office, and others but this has not been resolved. Mayor Woolsey thanked Sgt. James and said there may be other questions when the Ordinance is discussed. Sgt. James said that he, the County Attorney, and Captain Woods would be meeting to address what can and cannot be enforced by the Island Sheriffs’ Patrol. Sgt. James answered Councilman Blank’s question about ingress/egress requirements on a street and he explained civil vs. criminal offenses. Councilman Milliken asked Sgt. James if he had opportunity to review the Ordinance and Sgt. James said it would have to be reviewed by the County Attorney.

Requests for Approval:

Renewal of IT Contract with VC-3 for Managed Security and Installation of Modern Office Advantage Systems: Mrs. Kellahan recommended the services of VC-3 for a three (3) year contract. She complimented VC-3, because there was no down time when we moved into Town Hall. The staff moved on a Friday and was up and running on Monday. Motion in favor was made by Councilman Blank, seconded by Councilman Milliken. Councilman Milliken asked if this went through a bidding process and Mrs. Kellahan said no, because we had a current contract with them and other municipalities' contract with them. Motion passed unanimously.

Request to Move July Town Council Meeting to July 25: Mrs. Kellahan made a request to move the July 18 Town Council Meeting to July 25. The Municipal Assn. of SC Annual Meeting falls on a Council meeting every other year. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. No discussion. Motion passed unanimously.

Traffic Calming Plan for Clearview/Eastwood: Mrs. Kellahan presented a fee proposal from Johnson, Laschober & Associates (JLA) for planning, design, and permitting for Traffic Calming devices in the Eastwood/Clearview neighborhoods. Clearview, Beauregard, Sterling, Swanson, and Wildwood has had in-house traffic studies performed by Public Works Director, Mark Johnson. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. No discussion. Motion passed unanimously.

Drainage Improvements to Highland Avenue: Mrs. Kellahan presented a proposal from Stantec to provide drainage analysis and recommendations for improvements along Highland Avenue. Motion in favor was made by Councilman Stokes, seconded by Councilman Milliken. No discussion. Motion passed unanimously.

Contract with James Island PSD (JIPSD) to Provide for Vehicle Maintenance: Mr. Sparling presented a request for the James Island PSD to perform maintenance to the Town's three (3) municipal vehicles. Mr. Sparling noted that this would be convenient and more cost-effective rather than a dealership. Oil changes, tire rotations, and basic repairs would be performed at \$65.00 per hour and the actual costs for materials. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. No discussion. Motion passed unanimously.

Committee Reports:

Land Use Committee: No report

Environment and Beautification Committee: Councilman Milliken announced the James Island Pride "Gorilla" pick-up on Saturday, July 27; participants are asked to meet at Town Hall at 9 a.m. The Adopt-a-Highway litter pickup will be held on September 14. James Island Pride will be participating the Folly Beach Sweep on September 21. Helping Hands is in need of volunteers. Helping Hands is a committee of volunteers that cleans individuals' yards who are unable to themselves. Organizations and groups are encouraged to volunteer, Stan Kozikowski, Chairman at (860) 847-0544.

Children's Commission: Councilman Stokes announced that no meetings were held in May or June as they closed out the school year. The next meeting is scheduled July 11 at 5 p.m. to gear up for the new school year.

Public Safety Committee: Councilman Mullinax announced that the committee would not meet in June, as plans are underway for National Night Out in August.

History Commission: Mrs. Kellahan presented the final draft of the Guide to the Historic James Island Booklet. She noted that the Booklet had gone through eight (8) drafts. She recognized Inez Brown-Crouch,

JIPSD Commissioner, and member of the History Commission for her work on the Booklet as well as Brockington Associates. Councilman Milliken commented that on Page 4, “*Welcome to Our Town*” the picture of the drawbridge is in the City, and he would like to see a picture of something in the Town. Mayor Woolsey agreed. They both commented that the Booklet was nicely done. Mayor Woolsey asked Council for approval of the draft. Motion in favor was made by Councilman Blank, seconded by Councilman Mullinax and passed unanimously.

Booklet Printing Quote: Mrs. Kellahan stated that we received two quotes for printing the Booklet. The low quote was received from Print Ninja for \$5,995 for 7,000 copies. Mrs. Kellahan confirmed that the Booklet would be full-color and include a cover. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax and passed unanimously.

Rethink Folly Road Committee Report: Mayor Woolsey reported that the Committee met this month and received a report on the proposed improvements for the crosswalks at George Griffiths. The current plan is to run the sidewalk on the east side of Folly Road from the Camp Road project sidewalk all the way to Wilton. The engineers are looking at options for making the future crosswalk where it will cross at George Griffiths more safe and visible. The Committee was also introduced to the Toole Design Group, the Program Management Firm for Rethink Folly Road.

Drainage Committee: Councilman Stokes announced that the Drainage Committee would meet on July 10 at 3:00 p.m. at the Town Hall. The date was moved up so that State Legislators on the committee could attend since they are out of session.

Proclamations and Resolutions:

Resolution #2019-12: Resolution Regarding the Installation and Maintenance of Street Signs: Mayor Woolsey asked Council’s approval to begin installing street signs and to approve the agreement with the James Island PSD. Motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. Councilman Milliken asked if the Resolution applies to the parts of James Island in unincorporated Charleston County. Mayor Woolsey said the policy would only pertain to the Town and not areas that the PSD or the City may have serviced previously. Motion passed unanimously.

Resolution #2019-13: Authorization to Purchase Brantley Park. Mrs. Kellahan announced that the Town’s Greenbelt application had been approved for the purchase of Brantley Park with the City of Charleston. The Town’s Greenbelt funding is \$238,000; and, an additional \$39,000 is being requested from the FY 2019 Hospitality Budget to complete the Town’s portion of the purchase. The City of Charleston’s portion of Greenbelt is \$235,000. Motion in favor was made by Councilman Milliken, seconded by Councilman Mullinax. Mrs. Kellahan answered Councilman Stokes’ questions about some costs regarding the purchase. Motion passed unanimously.

Ordinances up for Second/Final Reading: None

Ordinances up for First Reading:

Ordinance #2019-03: An Ordinance to Amend Chapter 70: Traffic Regulations: Mrs. Kellahan explained that the Ordinance is for the Town to have parking enforcement that would not involve the County Sheriffs’ Office. She said we talked with the County at length about some enforcements and understand it is not an option. She said we looked at other alternatives because we did not want to develop a parking ticket program in the Town for one street that has problems; but it is getting worse. The Ordinance not only address blocking driveways, it also addresses mailboxes, service deliveries, and garbage pickups. Mr. Wilson, the Town Attorney, has reviewed the Ordinance and approved the language. A motion in favor was made by Councilman Stokes, seconded by Councilman Mullinax. Councilman Blank commented that the problem is not with “one neighborhood”, he said it is all over the island with landscapers parking and blocking

driveways. Mayor Woolsey said the Ordinance would be enforced in the Town; however, some parts of the Ordinance are very general but he hopes not every neighborhood would want to have “No Parking” signs. Mayor Woolsey said we would be able to place tickets on windshields. The Island Sheriffs’ Patrol cannot do that. They would have to catch the person or see when they park illegally. Our parking program would enforce the ordinances that most municipalities use and would be enforced by placing a ticket on a windshield. We plan to have the tickets paid at Town Hall and have an administrative appeal process so in the end, it could also be appealed in Magistrate Court if someone wants to go that far. Mayor Woolsey said the Code Enforcement Officer would issue tickets. If we had a major program we could cover the entire Town, but we are unable to do that level of enforcement. Councilman Milliken asked if we would develop criteria for placing “No Parking” signs. He wonders if we need to hire a Public Safety Officer with the authority to place tickets on cars. He noted that an Ordinance is needed, but a criteria needs to be in place. Mayor Woolsey said he agreed and shared a situation on Grand Concourse with a PSD garbage truck that broke two of our inlets that costed \$1,500. He said we would develop criterion for placing “No Parking” signs. He noted the fines in our Ordinance is up to \$500. Councilman Milliken added that he would like to see a criteria added as part of the Ordinance or as a reference. Mayor Woolsey said changes could be made at the Second Reading. He said there are no plans at this time to hire a Public Safety Officer. Councilman Stokes noted that some of these services are outsourced. After discussion, Mayor Woolsey called for the vote and the motion passed. Councilman Milliken voted no.

New Business: None

Executive Session: Not needed

Adjournment: There being no further business to come before the body, the meeting adjourned at 7:53 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 100%

Monthly Budget Report

Fiscal Year 2018-2019

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE														
Accommodations Tax					6,533			4,456		7,582			18,571	10,000
Brokers & Insurance Tax						1,235			9,267	12,264	744,062		766,828	545,000
Building Permit Fees			655	2,026		1,923	891	770	1,613		1,964		9,842	15,000
Business Licenses	1,934	12,248	9,053	6,169	7,136	9,324	15,110	132,098	66,081	27,236	12,027	15,874	314,289	375,000
Contributions/Donations-Park														
Franchise Fees	157,858			4,533	46,600		1,792	47,381		30	37,732		295,926	390,000
Interest Income													-	
Alcohol Licenses -LOP												5,750	5,750	10,000
Local Assessment Fees						967			997			1,021	2,985	2,800
Local Option Sales Tax (rev)			37,448	35,717	33,843	64,776		33,787	71,126	31,785		38,107	346,589	375,000
Miscellaneous		110								14,800	88,509		103,419	1,000
Planning & Zoning Fees	1,973	628	647	860	937	843	754	1,271	1,325	1,197	1,235	1,375	13,045	12,500
State Aid to Subdivisions					65,074			65,057		65,057			195,187	263,946
Telecommunications								21,346					21,346	30,000
Transfer In from Property Tax Credit Fund													250930	250930
		12,985	47,803	49,305	160,123	79,068	18,547	284,820	160,875	158,568	151,766	Total	2,344,707	2,281,176
												% of Budget		103%

ADMINISTRATION

Salaries	19,997	30,184	19,911	20,057	19,874	25,737	29,566	20,147	20,110	19,703	20,110	20,075	265,472	267,930
Fringe Benefits	7,048	10,826	7,194	7,214	7,160	7,582	11,476	7,704	7,575	7,353	7,434	7,351	95,917	89,000
Copier	315	319	429	319	319	561	671	520	319		319	878	4,972	5,200
Supplies	(391)	1,591	3,280	465	499	206	389	526	592	108	716	491	8,469	12,000
Postage	596	1,600	55	546			796	16	39	246	600		4,493	6,000
Information Services	3,871	3,441	5,162	1,037	7,799	484	6,800	2,435	10,086	3,972	3,699	4,335	53,121	60,000
MASC Membership							5,341						5,341	5,500
Insurance		26,209				5,464		2,579					34,252	33,900
Legal Services		1,350	5,530	1,315	2,150	11,615	3,079	6,069	6,120	5,329	4,943	11,998	59,498	50,000
Town Codification						117			885	450	117		1,568	3,500
Advertising		608	119		96	426	130	288		44	636		2,347	5,000
Audit						14,000							14,000	14,000
Elections													-	
Mileage Reimbursement	27	27	30	28	27	52	27	27		54	27	145	471	800
Bonding			350				700		350		750		2,150	2,150
Employee Training / Screening		77					275						352	850
Dues and Subscriptions							190	666		99			955	1,500
Training & Travel	464	24			78			4			410		980	3,000
Employee Appreciation	50	51	85		50	84		82	61	74	112	60	708	500
Mobile Devices	152	55	121	296	297	73	103	131	131	73	131	179	1,743	2,300
Bank Charges	130	168	140	133	140	175	198	128	123	119	128	137	1,717	2,000
		76,532	42,406	31,410	38,606	66,459	59,741	41,321	46,392	37,624	40,130	Total	558,527	565,130
												% of Budget		99%

ELECTED OFFICIALS

Salaries	3,769	5,654	3,769	3,769	3,769	3,769	5,654	3,769	3,769	3,769	3,769	3,769	49,000	50,000
Fringe Benefits	2,313	3,470	2,313	2,313	2,313	2,286	3,650	2,378	2,378	2,378	2,378	2,378	30,549	32,000
Mayor Expense	60			60			200	60	55		567		1,001	2,000
Council Expense	60			60				60	110		137		427	4,000
Mobile Devices	209		104	80	81		104	94	94		94	197	1,057	2,100
		9,123	6,186	6,283	6,163	6,056	9,608	6,361	6,406	6,147	6,946	Total	82,034	90,100
												% of Budget		91%

GENERAL OPERATIONS

Salaries	22,195	37,854	25,284	25,266	24,121	28,165	37,543	25,522	24,305	24,109	24,243	25,416	324,023	341,100
Fringe Benefits	7,773	12,750	8,537	8,537	8,419	8,735	13,510	9,149	8,921	8,683	8,592	8,690	112,296	117,150
		50,604	33,821	33,803	32,540	36,900	51,053	34,672	33,226	32,792	32,835	Total	436,319	458,250
												% of Budget		95%

PLANNING

Supplies	362			22		190	65	75		29	11	754	600	
Advertising			211					64	44			319	1,500	
Mileage Reimbursement						130						130	200	
Dues and Subscriptions												-	325	
Training & Travel	70	110	132	25		75		425		17	69	923	1,800	
Mobile Devices	(64)	(59)	36	36	37	37	27	37	37	36	36	233	660	
Uniform / PPE										22		190	500	
Planning Commission		200		550	150	(90)		250				1,060	4,000	
Board of Zoning Appeals	200		500	170	200	220		250				1,540	4,000	
		613	668	992	409	167	422	352	1,020	102	82	Total	5,150	13,585
												% of Budget		38%

BUILDING INSPECTION

Mileage Reimbursement											109	109	500	
Consulting								1,425				1,425	1,500	
Mobile Devices	55	55	55	55	55	55	55	55	55	55	55	659	660	
Supplies								486			77	600	500	
Equipment / Software												-		
Uniform / PPE								110				110	250	
Dues & Subscriptions							185	10		280		475	800	
Travel & Training								350		248	(250)	348	500	
		55	55	55	55	55	240	55	2,435	55	769	Total	3,725	4,710
												% of Budget		79%

PUBLIC WORKS

Mileage Reimbursement			237										237	150
Training & Travel	524		238	30	690			200			581		2,263	2,350
Stormwater Expenss				311									311	
Projects	7,306	38,405	40,523	6,705	4,550	8,873	12,960	3,519	12,000	400	15,945		151,186	200,000
Mobile Devices	91	82	91	91	92	92	82	92	91	92	91	91	1,079	1,320
Traffic Control Devices				1,607					4,728	2,132	854		9,321	13,000
Uniform / PPE				599	49				332				980	1,000
Supplies	1,459	529	860	414	1,225	229	223	92	86	81	89	448	5,735	5,600
Emergency Management			13,742	3,054	33	17					289		17,135	18,000
Dues and Subscriptions														
Groundskeeping	115	8,287	819	5,399	1,854	3,068	4,150	4,003	8,523	7,558	3,788	4,317	51,881	50,000
		16,728	54,391	52,028	10,648	7,956	13,329		12,752	24,458	6,788	Total	240,127	291,420
												% of Budget		82%

CODES & SAFETY

Mileage Reimbursement														-	100
Equipment														-	250
Radio Contract		342					684				342			1,368	1,400
Training														-	1,000
Supplies		853												853	250
Uniform / PPE										83				83	250
Other Security	3,048	68	2,814	2,962	129	82	2,823	90	170	85	90	14,020		26,381	12,500
Sheriff's Office Contract	8,678	22,855	14,698	17,800	18,125	19,123	23,175	12,950	12,050	11,938	12,475	15,403		189,268	231,500
Deputy Fringes	2,391	6,297	4,043	4,856	4,953	5,203	6,233	3,478	3,232	3,207	3,351	4,135		51,379	62,500
Unsafe Buildings Demolition														-	20,000
Overgrown Lot Clearing														-	1,500
Animal Control														-	500
Crime Watch Materials														-	250
Membership/Dues														-	250
	14,117	30,415	21,555	25,618	23,207	24,408	32,231	17,202	15,535	15,229	16,258	Total	269,332	332,250	
												% of Budget		81%	

PARKS & RECREATION

JIRC Contribution				1,709								1,899		3,607	6,000
Parks		10,995						3,208	1,070					15,273	15,000
Special Events	38	1,813	3,195	422	1,637	964	26			605		859		9,557	15,000
Youth Sports Program				5,525								8,850		14,375	14,750
		12,808	3,195	7,655	1,637	964	3,234	1,070	605	-	-	Total	42,813	50,750	
												% of Budget		84%	

FACILITIES & EQUIPMENT

Utilities	1,170	2,452	3,573	5,150	366	3,743	786	1,684	1,713	1,648	2,204	3,838		28,329	25,000
Rent	7,226	7,226												14,452	-
Security Monitoring			76	76	76	76	228		76		76	152		836	1,000
Janitorial	440	625	550	625	587	587	550		1,260	587	587	617		7,016	7,500
Equipment / Furniture	296	1,681	1,978	1,338	394	388	627	505	392	296	592			8,487	7,900
Facilities Maintenance	7	148	119	75	450	150	200	935	109	295	9	321		2,817	3,000
Vehicle Maintenance Expense	252	335	682	369	237	279	220	216	249	1,600	311	393		5,141	6,000
Generator Maintenance	1,988		822											2,810	2,810
Street Lights	10,367	10,361	10,379	10,665	10,680	10,674	10,674	10,674	10,347	10,347	10,347	10,347		125,863	126,227
	21,746	22,827	18,179	18,298	12,791	15,897	13,286	14,014	14,145	14,773	14,125	Total	195,750	179,437	
												% of Budget		109%	

COMMUNITY SERVICES

Repair Care Program	-	-	7,000					13,284	8,490	2,900	500	32,174	32,000
Teen Cert Program													500
Business Development Council													500
History Commission				1,000								1,000	1,540
Neighborhood Council	293	475					201					969	1,500
James Island Arts	3,200											3,200	3,500
Children's Commission				741	171		390	425	755	683	200	3,364	3,200
Community Service Contributions	-	-	-									20,000	20,000
				20,171	591			13,709	9,245	3,583		60,707	62,740
												Total	
												% of Budget	97%

CAPITAL PROJECTS

Quail Drive Sidewalk												\$	-	
Camp Rd Sidewalk, Phase III (Folly to Riverland)													-	
Dills Bluff Sidewalk, Design through Phase III			2,500	4,622			7,255		8,116	1,818	60,834	85,144	198,135	
Lighthouse Point Blvd Sidewalk and Drainage Phase I													-	
Green Hill/ Honey Hill Drainage							6,000		8,575		14,125	35,300	115,000	
Grimsley Drive			35,080									35,080		
Tallwood Drainage	525					1,169				86,674	10,093	98,461	61,800	
Oceanview-Stonepost Drainage				2,300	4,650							6,950	45,600	
Rembert Road Paving											39,972	39,972	45,000	
Regatta Road Sidewalk													5,000	
Seaside Lane Sidewalk Design		204,128										204,128	210,000	
Quail Run Drainage Improvements													90,469	
Greenbelt Projects											5,650	5,650		
Island-Wide Drainage Study								2,053	4,550		342	6,945	12,500	
Pinckney Park Phase I-IV	120		2,005		11,991						1,297	17,400	25,000	
	645	204,128	39,585	2,300	21,263	1,169	13,255	2,053	21,241	88,492	15,764	409,894	808,504	
Transfer In from General Fund													692,160	
												Total		
												% of Budget	51%	

LOCAL OPTION SALES TAX ROLLBACK FUND

LOST Rollback			98,323	90,711	86,801	168,031		85,698	174,331	78,787	95,778	878,459	975,000
LOST Rollback - Interest Income	246	246	238	244	241	246	247	221	249			2,176	3,000
												Total	880,636
													978,000

LEASE PURCHASE REVENUE BOND - TOWN HALL

Lease Purchase Bond Revenue			239,021	274,901		275,834		325,000				1,114,756	975,000
												Total	-
Town Hall Expenses	12,447	165,473	920	33,896	(31,520)	131,591	8,999		26,334	(3,842)		344,297	344,297

ADMINISTRATOR'S REPORT

Jun-19

ADMIN NOTES

- 1) May mtgs at Town Hall - 17 total- 4 were Town Mtgs
- 2) Pinckney Park Pavilion- 7 bids received
- 3) Jordan Street Calming bid opening - 4 bids received
- 4) The Town and JIPSD continuing to work towards cost sharing agreement with deadline for tax notices fast approaching.
- 5) Had 1 year walk-thru for Town Hall Construction and a few minor issues are being addressed.
- 6) Emergency Mgnt - MEOC mtg scheduled for Monday August 5th - There has been another plan updates and those will be distributed to Council in August
- 7) Traffic Calming public meeting with engineers for Clearview / Eastwood scheduled for August 5th @ 6:30
- 8) Currently working on Annual Newsletter - Please notify admin if you have any submissions

Business Licenses **70**

*25 of those processed at Town hall

Code Enforcement Cases

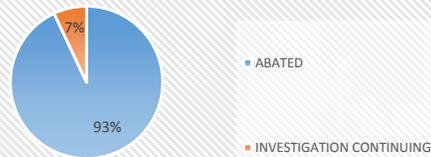
TOTAL CASES	459
ABATED	452
INVESTIGATION CONTINUING	34
RANK VEGETATION / SOLID WASTE	117
INOPERABLE VEHICLE	81
TREE CASES	35
NUISANCE PROPERTY	39

* Awaiting update for June

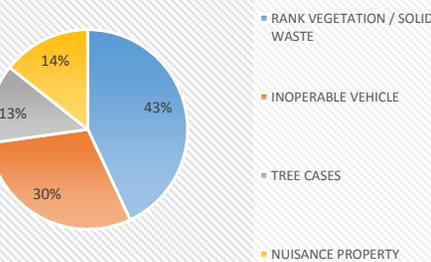
Building Permits & Inspections

	Permits	Inspections
	85	132
Building	24	69
Electrical	17	26
Plumbing	9	16
Mechanical	11	9
Gas	6	11
Pool	-	-
Roofing	4	-
Fire System	1	1
Sign	1	-
Trades	12	-
Previous Month	83	90

Code Enforcement - Case Status



Code Enforcement - Case Type

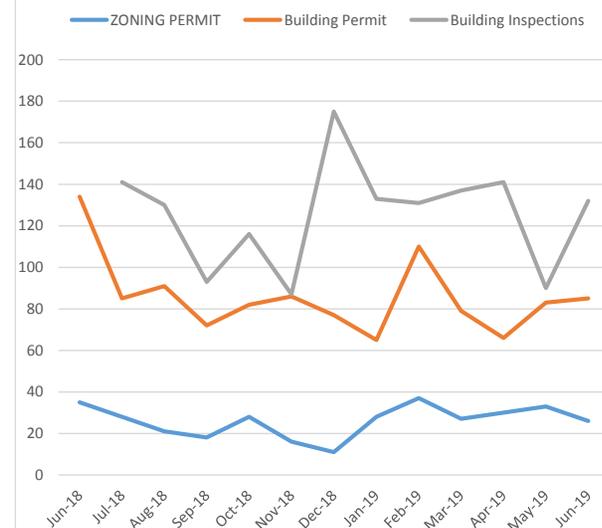


PERMIT TYPE	Jun-19
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	
DEMOLITION PERMIT	
EXEMPT PLATS	
FIREWORK STAND	3
HOME OCCUPATION	1
LSPR	
NON-EXEMPT PLAT	
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	12
REZONING	
SPR	
SIGN PERMIT	2
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	
TREE REMOVAL	3
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	5
TOTAL	26

PUBLIC WORKS NOTES

- 1) 1 new request for service in May, not drainage related and Town Staff have responded to the request.
- 2) Fort Johnson at Lighthouse Blvd.: Plans 60% complete and will have to be submitted for permitting with OCRM & DOT.
- 3) Construction is beginning for Quail Drive sidewalk.
- 4) Santee St. Drainage Project is currently in permitting with DOT. Highland Drainage Improvements is underway.
- 5) The James Island Comprehensive Drainage Plan group: Town, City and County reviewed total project and made comments to Thomas and Hutton.
- 6) Dills Bluff Sidewalk Phase II (Boardwalk) still under construction.
- 7) The engineering firm of Weston and Sampson continued to work on proposed recommendations to the Town Stormwater Ordinances. Town staff met with them to review progress.
- 8) Staff attended Quarterly meeting of SC Association of Stormwater Managers
- 9) Staff re-certified as a Stormwater Plan Reviewer and Certified Erosion Prevention and Sediment Control Inspector.
- 10) Staff continued to water and care for roadside landscaping with in-house resources and remove unwanted vegetation from right of way.
- 11) Town Staff replaced 1 STOP signs that were damaged/faded or otherwise illegible. Staff cleaned an additional 6 traffic signs to extend their service life. 2 potholes were repaired using 4 bags of material.

PERMITS - 13 MONTH HISTORY



CODE ENFORCEMENT CASES THROUGH JUNE 30TH, 2019

473 CASES 427 CASES ABATED 46 CASES INVESTIGATION CONTINUING

TYPES OF CASES (HIGHEST VOLUME)

RANK VEGETATION/SOLID WASTE	120
INOPERABLE VEHICLE	87
NUISSANCE PROPERTY	39
TREE	35

July 8, 2019

3955 Faber Place Drive, Suite 300
North Charleston, SC
29405 Tel: 843.881.9804

Ashley Kellahan
Town Administrator
Town of James Island
1122 Dills Bluff Rd
James Island, SC 29412

Re: Lighthouse Point Traffic Calming & Lighthouse Road-Fort Johnson Intersection Safety Improvements

Dear Ashley,

Please find below, a proposal for implementing the scope of work associated with Lighthouse Point traffic calming on Schooner Drive within the Town of James Island. Also included is a brief scope for developing conceptual traffic safety improvements for the intersection of Lighthouse Road and Fort Johnson Road.

Schooner Road Traffic Calming

The Town of James Island is seeking to investigate traffic calming techniques that could be employed along Schooner Drive. This is being proposed in response to concerns expressed by residents associated with speeding in Lighthouse Point on Schooner Drive.

Goals for the effort will include the following:

1. Conduct a field review of the roadway and provide the Town with examples of appropriate traffic calming techniques that could be employed
2. Hold two public information meetings to discuss the project with the public. One will be to collect information and present possible alternatives and to receive input from the community. The second will be to present recommendations and provide information.
3. Prepare conceptual plan alternatives, cost estimate and present to the Town Council
4. Prepare plans, details and permit applications for installation
5. Provide construction administration and inspection

Lighthouse Road and Fort Johnson Road Intersection Safety Improvements

The Town of James Island is seeking to investigate potential safety improvements that could be implemented at the intersection of Lighthouse Road and Fort Johnson Road. This intersection has a history of crashes.

Goals for the effort will include the following:

1. Conduct a field review the intersection and review of crash history in order to develop

conceptual short-term and long-term safety improvements for discussion with the Town and SCDOT.

2. Meet with SCDOT to explore alternatives and funding availability.
3. Collect information associated with projects in progress that may impact the intersection.
4. Collect general information on existing utilities in the area of the intersection.
5. Develop recommendations for traffic safety improvements. That may include lighting, signage and/or geometric modifications.
6. Review recommendations with SCDOT
7. Provide recommendations to the Town in the form of conceptual drawings and exhibits.

Weston and Sampson has developed a strategy and scope of work to accomplish the goals listed above broken out by task. The proposed Scope of Work is outlined below:

Task 1 - Schooner Road Traffic Calming

- Perform a field review of the roadway to assess existing conditions in order to gain a better understanding of the overall neighborhood and look at potential areas for employing traffic calming techniques
- Prepare for and attend a public information meeting and combined design charrette. This meeting will be used to gain public comments and to allow the public an opportunity to offer comments by discussing different traffic calming techniques and where they could be employed
- Prepare conceptual plan sketches of proposed preferred alternative for discussion with the Town and emergency services
- Participate in a telephone conference with the Town to discuss the concepts
- Prepare for and attend a public information meeting to present the recommendations and gain feedback from the public.
- Participate in a telephone conference with the Town to discuss the results of the public information meeting and refine the concepts as required.
- Attend a meeting with the Town Council to discuss the project.
- Perform a field survey of the area proposed for installation of traffic safety improvement measures
- Develop site drawings
- Develop plans, permit exhibits, and details for installation
- Provide construction administration & inspection

Task 1 can be completed for a lump sum fee of \$15,110 based on a total effort of 99 hours.

Task 2 – Lighthouse Road and Fort Johnson Road Intersection Safety Improvements

- Perform a field review of the and review historical crash data provide by the Town, CPD

and SCDOT to assess existing conditions and issues.

- Identify a list of potential short-term and long-term safety improvements that could be employed to reduce crashes
- Develop concept exhibits associated with recommendations
- Discuss potential safety improvements with the Town and SCDOT, including the flashing signal alternative currently under consideration, geometric improvements, markings and investigate potential funding assistance

Task 2 can be completed for a lump sum fee of \$3,205 based on a total effort of 19 hours.

Task 1 does not include any planning or permitting associated with drainage, SCDHEC permitting, land disturbance or bidding assistance. Additional services can be provided based on hourly rates. Permitting is limited to SCDOT encroachment permits only. No land disturbance is anticipated at this time.

Task 2 does not include coordination with property owners associated with easement or R/W acquisition.

We can start these projects immediately upon award and will work with the Town to schedule the first public meeting for the Schooner Road project in close coordination with the Town.

We appreciate the opportunity to provide assistance with traffic safety. We look forward to working with the Town on these projects. Should you have any questions or need any further information, please do not hesitate to contact us.

Sincerely,



Robert L Horner, PE
SC Regional Manager
WESTON & SAMPSON ENGINEERS, INC.
hornerr@wseinc.com

Level of Effort and Cost Table

Weston & Sampson

James Island Traffic Calming

7/8/2019

TASK NO.	TASK DESCRIPTION	TOTAL HOURS	Billing Costs	
			EXPENSES	TOTAL COST
1	Schooner Road Traffic Calming	99	\$1,265.00	\$15,110.00
	Site Visit			
	Alternative Development			
	Meeting Attendance			
	Surveying			
	Site Drawings, Base Maps			
	Plans, Permit Exhibits, Permitting			
	Construction Administration, Inspection			
2	Lighthouse Rd/Fort Johnson Rd Intersection	19		\$3,205.00
	Site Visit			
	Alternative Development			
	Meeting Attendance (telcon)			
TOTALS		118	\$1,265.00	\$18,315.00



Bid Opening Sheet

1643 Means Street
Charleston, SC 29412
Phone: (843)577-6073
www.rosenblumcoe.com
E-mail: rca@rosenblumcoe.com

Project: Town of James Island – Pinckney Park Pavilion
Project No.: 19015
Date: June 20, 2019
Location: James Island Town Hall

COMPANY	SUBCONTRACTORS	ADD. #1	ADD. #2	ADD. #3	BID BOND	BASE BID	ALT. #1	ALT. #2	ALT. #3
Blanchard	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	683,723	4,560	22,684	2,954
Rakes / BlueTide	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	567,150.63	5,483	19,200	1,239
Branks	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	589,700	6,160	53,300	6,041
Chastain	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	667,766	2,270	18,575	3,180
IPW	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	665,772	2,850	18,750	5,305
EMCS	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	794,880	4,300	18,000	N/A

Witnessed By: _____

Opened By: _____

Maverick	CONCRETE ROOFING PLUMBING ELECTRICAL	Yes	Yes	Yes	Yes	510,500	2,600	16,700	500
	CONCRETE ROOFING PLUMBING ELECTRICAL								
	CONCRETE ROOFING PLUMBING ELECTRICAL								
	CONCRETE ROOFING PLUMBING ELECTRICAL								
	CONCRETE ROOFING PLUMBING ELECTRICAL								
	CONCRETE ROOFING PLUMBING ELECTRICAL								
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	CONCRETE ROOFING PLUMBING ELECTRICAL								
	CONCRETE ROOFING PLUMBING ELECTRICAL								

Witnessed By: _____

Opened By: _____

IFB #6-2019 - Jordan Street Traffic Calming – Bid Tabulation

Asphalt Concepts – 35,787

Rakes Construction – 36,200

IPW Construction – 60,526

AOS Specialty Contractors – 74,790

Town Council will award to the Qualified Low Bidder at their July 25th meeting.

RESOLUTION 2019-14

A Resolution Requesting the SC Department of Transportation to Install a Radar Speed Sign and Flashing Light at the Ft. Johnson and Lighthouse Blvd Intersection

WHEREAS, the intersection of Ft. Johnson Rd. and Lighthouse Blvd has long been a dangerous place for vehicular and pedestrian traffic and continues to get worse with increased volume; and

WHEREAS, there has been at least six (6) crashes to include one (1) fatality within the past 5 years; and

WHEREAS, the Town of James Island is pursuing engineering a traffic calming plan for this intersection and will seek to work cooperatively with SCDOT on implementing and funding long-term solutions; and

WHEREAS, SCDOT should proactively take measures to install short-term safety improvements to include, but not limited to, a flashing light and radar speed sign at this location before another person is seriously injured or killed.

NOW, THEREFORE, BE IT resolved that the Town of James Island request that the SC Department of Transportation install a radar speed sign and a flashing warning light on the dangerous curve at Fort Johnson Road, near the entrance to the Lighthouse Point Neighborhood, as a measure to control traffic and address the increased accidents at this intersection.

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

Adopted and approved this 25th July, 2019

An Ordinance to Amend Chapter 70: Traffic Regulations

Whereas, the Town of James Island finds it necessary to enforce certain traffic regulations along town streets; and

Whereas Town Council finds the public safety would be better served by regulating the traffic on certain Town streets with stop signs, no parking signs and other traffic-control devices should the need arise.

Erecting Signage:

Pursuant to section 56-5-710 Code of Laws of South Carolina, 1976, Town Council hereby empowers the department of public works to erect stop signs, no parking signs and other traffic-control devices on Town streets under its jurisdiction as it may deem necessary to regulate, warn, and guide traffic using such locations and streets.

Minimum width of roadway required to be free for traffic; blocking public or private driveway prohibited:

No person shall stop, stand or park any vehicle upon a street in such a manner as to leave available less than fifteen (15) feet of the width of the roadway for the free movement of vehicular traffic, except that a driver shall stop when necessary in obedience to traffic regulations or traffic signs or signals or a police officer.

No person shall stand, stop or park any vehicle in front of a public or private driveway or within three (3) feet of either side thereof, or on the opposite side of any public or private driveway in such a manner as to inhibit the entry or departure from the driveway or block necessary service delivery (i.e. mail delivery, trash pick-up) and to ensure emergency vehicle access. Any duly authorized person, prior to issuing a uniform ordinance summons for a violation of this subsection, shall determine that the vehicle is inhibiting the entry or departure from such driveway.

Impounding unoccupied and unattended vehicles:

Any unoccupied and unattended vehicle found violating the terms of this chapter may be removed and impounded by any duly authorized person and shall be surrendered to the duly identified owner thereof only upon payment of cost of impounding.

Penalty:

(A) Any person violating any provision of this title for which no specific penalty is provided shall be subject to the penalty provisions in § [10.99](#) of the Town of James Island Code of Ordinances.

(B) Any person who violates any provision of this section shall, upon conviction thereof, be fined not more than \$200, or imprisoned for not more than 30 days. However, if the court in its discretion finds that a fine or imprisonment, or a portion thereof, is inappropriate under the circumstances, the violator may be sentenced up to 30 days of public service for the town in lieu of the fine or imprisonment.

(C) This Ordinance shall become effective upon its Second/Final Reading.

First Reading: June 20, 2019

Second Reading/Final Reading: July 25, 2019

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk



Public Works Department Regulatory Signs on Public Right of Way Policy and Procedures

Issued/Revised: July 25, 2019

Adapted for Town use by: M. Johnson

Contents

- 1) Purpose
- 2) Applicability/Scope
- 3) Summary
- 4) Definitions
- 5) Roles & Responsibilities
- 6) Guidelines & Practices
- 7) References
- 8) Revision History

Approvals

Public Works Director

Town Administrator

Mayor

I. Purpose

The Regulatory Signs on Public Right of Way Policy and Procedures document defines the types of and uses for regulatory signage to control traffic and vehicles in the Town of James Island. This policy and procedures document will assure consistency in the management, installation and planning of regulatory signage and assist the Public Works Director and the Public Works Department staff in these activities. These policies and procedures will also ensure that common and accepted traffic engineering principals are followed as well as common designs and language are used for regulatory signs.

II. Applicability and Scope

These policies and procedures are to give guidance to the Public Works Director and those who may be assigned tasks relating these activities relating to regulatory signage for traffic control on the public right of way. These regulatory signs include stop signs, no parking signs, speed limit signs and other traffic control signs and devices in the jurisdiction of the Town of James Island.

III. Summary

Regulatory signage is an important physical asset for the Town and regular maintenance, including replacement of worn or damaged assets, is a necessary component of the overall Public Works Asset Management Program. As the Town progresses and traffic increases due to island wide growth and an increase in commercial and public services the need for additional regulations regarding traffic control and vehicle use on the public right of way will likewise increase and change. The policies and procedures in this document will give the Public Works Director and staff direction in implementing Town ordinances within the framework of state regulations and accepted traffic engineering practices.

IV. Definitions

Regulatory Sign: Any sign located on the public right of way designed to control, change or stop the public from doing a certain activity.

Public Right of Way: (RoW) includes Town owned road rights of way and other rights of way that are properly dedicated to the Town.

MUTCD: Manual of Uniform Traffic Control Devices, the nationally recognized manual that defines types, designs and methods for traffic control measures.

Vehicle: Any motorized conveyance such as a car, truck or motorcycle. In this context also applicable to boats on trailers, portable storage units, shipping container, dumpster or construction equipment.

V. Roles and Responsibilities

These policies and procedures are intended for the use of the Public Works Director, field personnel and Planning Department staff in determining which regulatory sign is appropriate for specific applications, location for placement and methods of installation. Also these policies

and procedures identify the process for the public to request such regulatory signs and the approval process.

Those using these policies and procedures should have a knowledge of basic traffic engineering principals, state and local traffic laws and Town rights of way.

VI. Guidelines and Practices

Regulatory signs shall be of the type, material, color, shape and have the wording as specified in the MUTCD. Regulatory devices shall be specified by design professional or the Public Works Director and shall follow standard engineering practices.

Regulatory signs shall be used to inform road users of selected traffic laws or regulations and indicate the applicability of the legal requirements.

Regulatory signs shall be installed at or near where the regulations apply. The signs shall clearly indicate the requirements imposed by the regulations and shall be designed and installed to provide adequate visibility and legibility in order to obtain compliance.

Regulatory signs shall be retroreflective or illuminated to show the same shape and similar color by both day and night, unless specifically stated otherwise in the text discussion of a particular sign or group of signs in the MUTCD. (See Section 2A.08 of the MUTCD)

The requirements for sign illumination shall not be considered to be satisfied by street, highway or strobe lighting.

All signs on the right of way shall be installed with break-away posts with the exception of street name signs which must be installed on an extreme corner of a right of way intersection.

Regulatory signs shall be placed in accordance with the MUTCD, Town of James Island Road Construction Standards and/or the SCDOT Access and Roadside Management Standards.

Regulatory signs not designed to control vehicle movement, such as stop signs, may be placed at the discretion of the Public Works Director but within the area where the regulations apply.

Addition of regulatory signs to the right of way may be accomplished through the following means:

- 1) A design engineer specifies the type and location of a specific regulatory sign.
- 2) The Public Works Director specifies the type and location of a specific regulatory sign.
- 3) A homeowners association, property owners association, civic club or other organized group of citizens may request the Town to install regulatory signage to address a specific traffic issue in their neighborhood or on a street in their neighborhood. The Public Works Director shall investigate the request and collect what data may be necessary to make an informed, appropriate decision as to whether or not the regulatory signage is warranted, what type of signage is needed and the location(s) for the specific signage. If, in the opinion of the Public Works Director, a more detailed study of the issue is warranted, an engineering study shall be commissioned and regulatory signage installed according to the findings and designs of the engineer(s).

Replacement of existing regulatory signs shall be at the discretion of the Public Works Director.

Installation of new regulatory signs shall have the approval of, at a minimum, the Town Administrator and Mayor. In the event that a regulatory sign becomes unnecessary or inappropriate at a specific location, the Public Works Director, with approval of the Town Administrator and Mayor, shall have the specific sign removed.

VII. References

Manual of Uniform Traffic Control Devices, most recent edition

Town of James Island Road Construction Standards

SCDOT Access and Roadside Maintenance Standards

Town of James Island Code of Ordinances, Chapter 70, Traffic Regulations

VII. Revision History

Initial Issuance: July 26, 2019

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: SECTION 153.341 SIGNS (EXHIBIT A)

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendment of the ZLDR as set forth in Section 153.341 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendment based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendment meets the following criteria:

- (1). The proposed amendment corrects an error or inconsistency or meets the

challenge of a changing condition; and

- (B). The proposed amendment is consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendment is to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENT OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendment of Section 153.341, is attached hereto as "Exhibit A", and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 15th day of August 2019.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: July 25, 2019
First Reading: July 25, 2019
Second Reading: August 15, 2019

“EXHIBIT A”

§ 153.341 SIGNS.

(3) *Prohibited signs.*

(a) Except as otherwise permitted by this chapter, the following signs will be prohibited:

1. Flashing signs;
2. Pennants, streamers, and other animated signs;
3. Signs imitating traffic devices (signal);
4. Signs imitating traffic signs;
5. Signs in marshes;
6. Signs in rights-of-way;
7. Snipe signs;
8. Vehicle signs;
9. Roof signs;
10. Banners (except when permitted per division (E) below);
11. Flutter feather banner flags; and
12. LED message boards **(except for Civic/Institutional uses when approved by Zoning Administrator)**

*All Changes are **highlighted**

*Proposed additions are indicated by **bold, underlined, italicized** font

*Proposed redactions are indicated by ~~strikethrough~~

ORDINANCE 2019-05

AN ORDINANCE REZONING REAL PROPERTY LOCATED AT THE REAR PORTIONS OF 813 JORDAN STREET (TMS# 425-08-00-026) AND 809 JORDAN STREET (TMS # 425-08-00-025) FROM LOW-DENSITY SUBURBAN RESIDENTIAL (RSL) ZONING DISTRICT TO COMMUNITY COMMERCIAL (CC) ZONING DISTRICT (EXHIBIT B)

WHEREAS, property located at 813 Jordan Street, identified as Tax Map Number 425-08-00-026, and property located at 809 Jordan Street, identified as Tax Map Number 425-08-00-025; and referenced on the attached exhibit is currently zoned Low-Density Suburban Residential (RSL) Zoning District; and

WHEREAS, the applicant requests the rear portions of these parcels be zoned to Community Commercial (CC) Zoning District to be combined with the adjacent CC zoned lot to allow for the use of the property as a parking lot; and

WHEREAS, the applicant has submitted a complete application for Zoning Map Amendment (rezoning) pursuant to Section 153.043 of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR); and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed Zoning Map Amendment and adopted a resolution, by majority vote of the entire membership, and recommended that the Town of James Island Council (Town Council) approve the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one public hearing and after close of the public hearing, Town

Council approved the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, Town Council has determined the Zoning Map Amendment meets the following criteria;

- A. The proposed amendment is consistent with the Comprehensive Plan and the stated purposes of the Ordinance;
- B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;
- C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;
- D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tracts or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and
- E. The subject properties are suitable for the proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of natural resources and amenities.

NOW, THEREFORE, be it ordained by the Town of James Island Town Council, in meeting duly assembled, finds as follows:

SECTION 1. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. REZONING OF PROPERTY

- A. Town of James Island Council rezones the rear portions of the property located at 813 Jordan Street, identified as Tax Map Number 425-08-00-026, and 809 Jordan Street, identified as Tax Map Number 425-08-00-025, and referenced on the attached "Exhibit B", from Low-Density Suburban Residential (RSL) Zoning District to the Community Commercial (CC) Zoning District; and
- B. Any and all development of the subject parcels must comply with the ZLDR and any and all other applicable ordinances, rules, regulations, and laws; and
- C. The Zoning Map for the rear portions of Tax Map Number 425-08-00-026 and Tax Map Number 425-08-00-025 referenced on the attached "Exhibit B", is amended to Community Commercial (CC) in accordance with Section 153.043 H of the ZLDR.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon approval of Town Council following second reading.

ADOPTED AND APPROVED in meeting duly assembled this 15th day of August 2019.

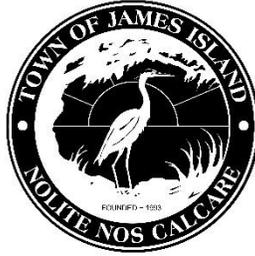
TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: July 25, 2019
First Reading: July 25, 2019
Second Reading: August 15, 2019



**ZONING/PLANNING
DEPARTMENT**

**Zoning Map Amendment
Case History: ZCC-5-19-010
FIRST READING: JULY 25, 2019
SECOND READING: AUGUST 15, 2019**

Case Information:

Area: 809 & 813 Jordan Street
Parcel Identification: 425-08-00-025, -026

History and Overview:

813 & 809 Jordan Street, are located close to the intersection of Jordan Street and Kemper Avenue, and are adjacent to the mixed-use development at 792 Folly Road (Charleston Sports Pub, Baguette Magic, View Salon, Hurricane Boxing, Charleston Tattoo, offices). The properties currently have no structures located on them. The parcels included in the current Zoning Map Amendment Request are 0.25 and 0.51 acres in size and are located in the RSL Zoning District. 813 Jordan Street is currently considered a legal nonconforming lot due to its lot area and lot width of 50 feet.

The applicant, Mr. Joseph M. Walters, is seeking to rezone the rear portion of both lots from the RSL Zoning District to the Community Commercial (CC) Zoning District to enable the use of this rear portion as a pervious parking lot for surrounding businesses, as it will be combined with the already CC zoned 792 Folly Road property, if approved. The proposed parking lot will only be accessed from the existing rear parking lot of 792 Folly Road. The front portion of the RSL lots are to remain RSL along Jordan Street. If approved, the applicant intends on abandoning the lot line between the two residential lots, resulting in one conforming residential lot of 14,520 square feet, which meets the minimum lot size required for RSL Zoning.

Adjacent Zoning:

Surrounding properties to the north and east side of the subject properties contain undeveloped and developed property in the Low-Density Suburban Residential District in the Town of James Island. Property to the west is also in the Town of James Island, zoned Community Commercial, and owned by the applicant. To the south is residential multi-family property in the City of Charleston, owned by the Housing Authority.

Approval Criteria:

According to Section §153.043 F of the *Zoning and Land Development Regulations Ordinance (ZLDR)*, applications for Zoning Map Amendment (Re-zoning) approval may be approved only if Town Council determines that the following criteria are met:

A. The proposed amendment is consistent with the *Comprehensive Plan* and the stated purposes of this Ordinance.

Staff's response: The Comprehensive Plan, Land Use Element states, "*one issue that should be addressed is the number of parcels currently in a state of legal nonconforming status that should be rezoned.*" Additionally, The Transportation Element of the Comprehensive Plan states that one of the Town's strategies should be to "*coordinate transportation strategies with growth management and land use strategies*".

B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;

Staff's response: The proposed amendment will support the existing uses of nearby and adjacent commercial property, and therefore may be compatible with existing uses. Within 300 feet of the subject parcels are commercial properties, offices, single-family and multi-family. The neighboring multi-family parcel contains a parking lot adjacent to the subject property. Additionally, the front portion of the RSL lots will keep the current zoning of RSL to stay compatible with existing zoning of Jordan Street.

C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;

Staff's response: The subject properties are vacant and the applicant is seeking rezoning for the rear portion of these lots for a pervious parking lot use that will combine with an existing commercial lot (with existing facilities) and parking area, with no water and sewer supply proposed to the newly combined portion. The resulting residential lot will continue to have access to both water and sewer. Additionally, The Town and other service providers will be able to provide facilities and services while maintaining adequate levels of service to existing or future development.

D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and

Staff's response: A 6' opaque fence and land use landscape buffering will be required to be installed at the rear of the commercial property to protect adjacent residential property to the east. A natural vegetated buffer protects residential property to the north. In addition, the City of Charleston has recently installed a fence along their adjoining property line to the south. The proposed parking lot will be accessed from the existing rear parking area of 792 Folly Road, and should not increase traffic congestion and will not have access to Jordan Street.

E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of resources and amenities.

Staff's response: The subject properties may be suitable for the proposed zoning classification because the resulting RSL parcel will become one legal conforming lot due to its lot size and width, as previously mentioned.

Planning Commission Meeting: July 11th, 2019

Recommendation: Approval (5-0 vote)

Speakers in support: 0

Speakers in opposition: 0

Notifications:

A total of 97 notification letters and emails were sent to owners of property within 300 feet of the boundaries of the proposed zoning map amendment and to the James Island Interested Parties List on July 10, 2019. Additionally, this request was noticed in the Post & Courier on July 10, 2019 and the property was posted on July 9, 2019.

Since 1991



A.H. SCHWACKE & ASSOCIATES
 LAND SURVEYING & CONSTRUCTION LAYOUT
 1975 FRAMPTON AVE PH: 843-762-7005 FAX 843-762-0109
 P.O. BOX 13077, CHARLESTON, SOUTH CAROLINA 29422-3077

- REFERENCE:
- 1). PLAT BY HAROLD J. LeMOND DATED NOVEMBER 2, 1984 PLAT BOOK BC PAGE 79 RMC CHAS CO.
 - 2). PLAT BY CLARENCE S. MATTHEWS DATED JANUARY 23, 1987 PLAT BOOK BM PAGE 105 RMC CHAS. CO.
 - 3). PLAT BY WILLIAM M. FERUSON DATED MARCH 22, 2000 PLAT BOOK DC PAGE 506 RMC CHAS. CO.
 - 4). PLAT BY A.H. SCHWACKE III DATED JUNE 29, 2001 PLAT BOOK DC PAGE 885 RMC CHAS. CO.
 - 5). PLAT YOUNGBLOOD & CO. DATED NOVEMBER, 1945 PLAT BOOK F PAGE 228 RMC CHAS. CO.
 - 6). PLAT BY W.L. GAILLARD DATED NOVEMBER 27, 1979 PLAT BOOK U PAGE 128 RMC CHAS. CO.
 - 7). PLAT BY MOSES A. THOMAS DATED NOVEMBER 10, 1983 PLAT BOOK AY PAGE 173 RMC CHAS. CO.
 - 8). PLAT BY W.L. GAILLARD DATED APRIL 26, 1977 BOOK AJ PAGE 24 RMC CHAS. CO.
 - 9). SCDOT PLANS DOCKET No. 10.494 PROJECT No. S-859(2) SHEET #17

TAX MAP No. 425-08-00-023, 025 & 026

PREPARED FOR: JOSEPH M. WALTERS

NOTES:
 BEARINGS SHOWN ARE GRID83 (2011)
 AREA DETERMINED BY COORDINATE METHOD
 THE PUBLIC RECORDS REFERENCED ON THIS PLAT ARE ONLY THOSE USED AND/OR NECESSARY TO THE ESTABLISHMENT OF THE BOUNDARY OF THIS PROPERTY. THEY ARE NOT AND DO NOT CONSTITUTE A TITLE SEARCH ANYTHING SHOWN OUTSIDE THE DEFINED BOUNDARY OF THIS PLAT IS FOR DESCRIPTIVE PURPOSES ONLY.

NO SUBSURFACE OR ENVIRONMENTAL INVESTIGATION OR SURVEYS WERE PERFORMED FOR THIS PLAT. THEREFORE THIS PLAT DOES NOT REFLECT THE EXISTENCE OR NONEXISTENCE OF WETLANDS CONTAMINATION OR OTHER NONVISIBLE CONDITIONS WHICH MAY AFFECT THIS PROPERTY.

THE PRESENCE OR ABSENCE OF U.S. ARMY CORPS OF ENGINEERS JURISDICTIONAL WETLANDS IS UNDETERMINED AS OF THE DATE OF THIS SURVEY
 DECLARATION IS MADE TO ORIGINAL PURCHASE OF THE SURVEY. IT IS NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS.

PROPERTY APPEARS TO BE LOCATED IN FLOOD ZONE (AE EL 12) AS PER FEMA FLOOD MAP. PANEL No. 45019C 0677J DATED NOVEMBER 17, 2004

THE UNITED STATES ARMY CORPS OF ENGINEERS HAS NOT MADE A DETERMINATION OF THE PRESENCE OR ABSENCE OF WETLANDS AND/OR WATER OF THE UNITED STATES ON THIS PROPERTY/THESE PROPERTIES AS OF THE DATE OF APPROVAL/RECORDING OF THIS PLAT.

CHARLESTON COUNTY MAY REQUIRE A JURISDICTIONAL DETERMINATION BY THE UNITED STATES ARMY CORPS OF ENGINEERS ON THIS PROPERTY /THESE PROPERTIES PRIOR TO THE ISSUANCE OF ZONING PERMITS FOR LAND DEVELOPMENT ACTIVITIES.

SURVEYOR'S CERTIFICATION

I hereby state that to the best of my knowledge, information, and belief, the survey shown hereon was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class A survey as specified therein. Also there are no visible encroachments or projections other than shown.

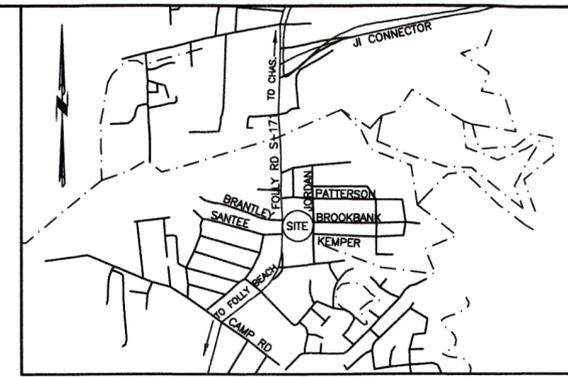
KEVIN M. SCHWACKE, SR. PLS
 S.C. Registration Number 20468

CERTIFICATIONS ARE NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS. THIS PLAT IS COPYRIGHTED AND IS INTENDED ONLY FOR THE ENTITY OR PERSON(S) SHOWN HEREON. THIS PLAT REPRESENTS A SURVEY BASED ON THE LISTED REFERENCES ONLY AND IS NOT THE RESULT OF A TITLE SEARCH.



Required by Chas. Co. RMC

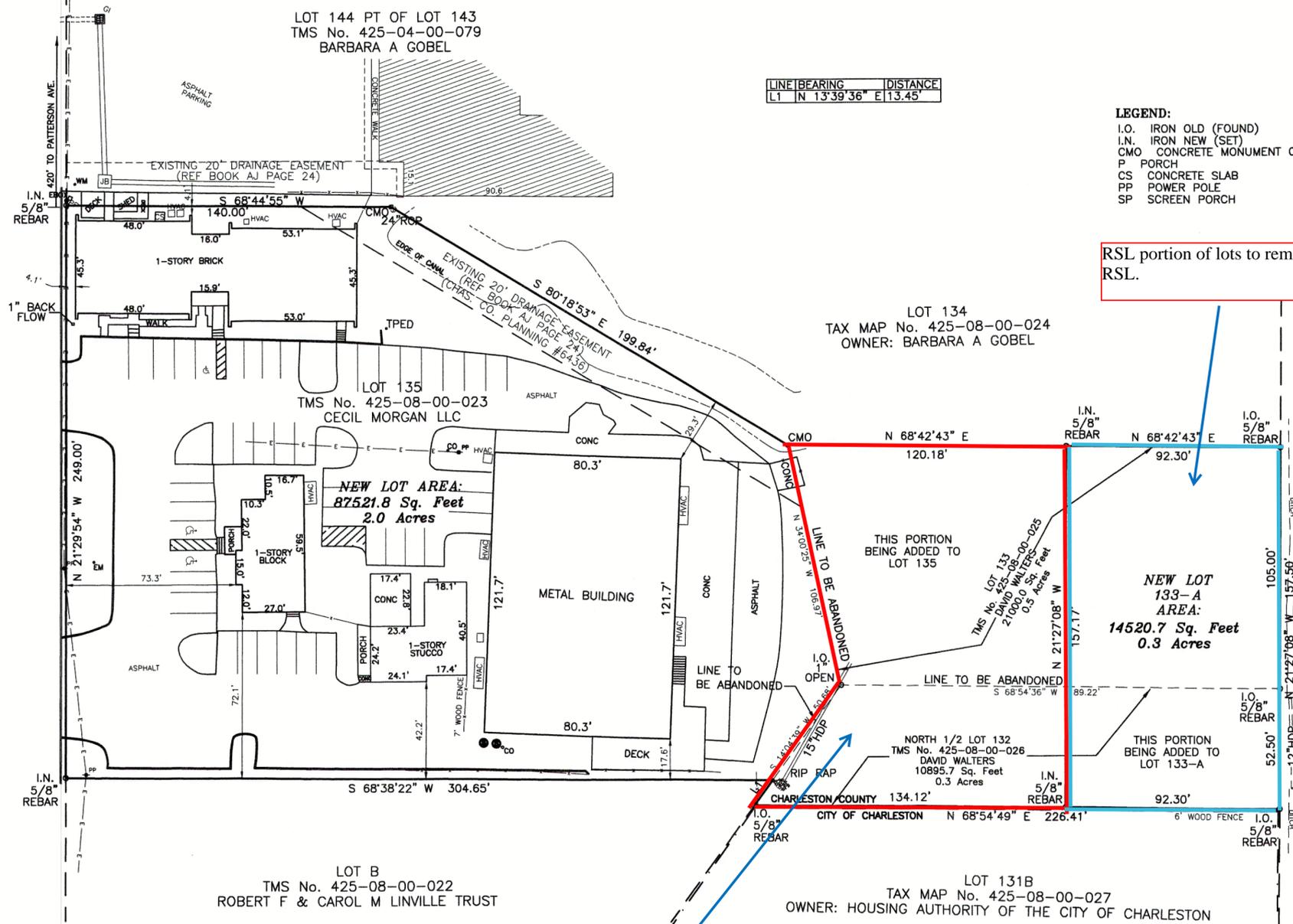
LINE	BEARING	DISTANCE
L1	N 13°39'36" E	13.45'



LOCATION MAP -NTS-

FOLLY ROAD (S.C. HWY 171) R/W VARIES

JORDAN STREET 50' R/W



RSL portion of lots to remain RSL.

RSL portion of lots to be rezoned to Community Commercial (CC).

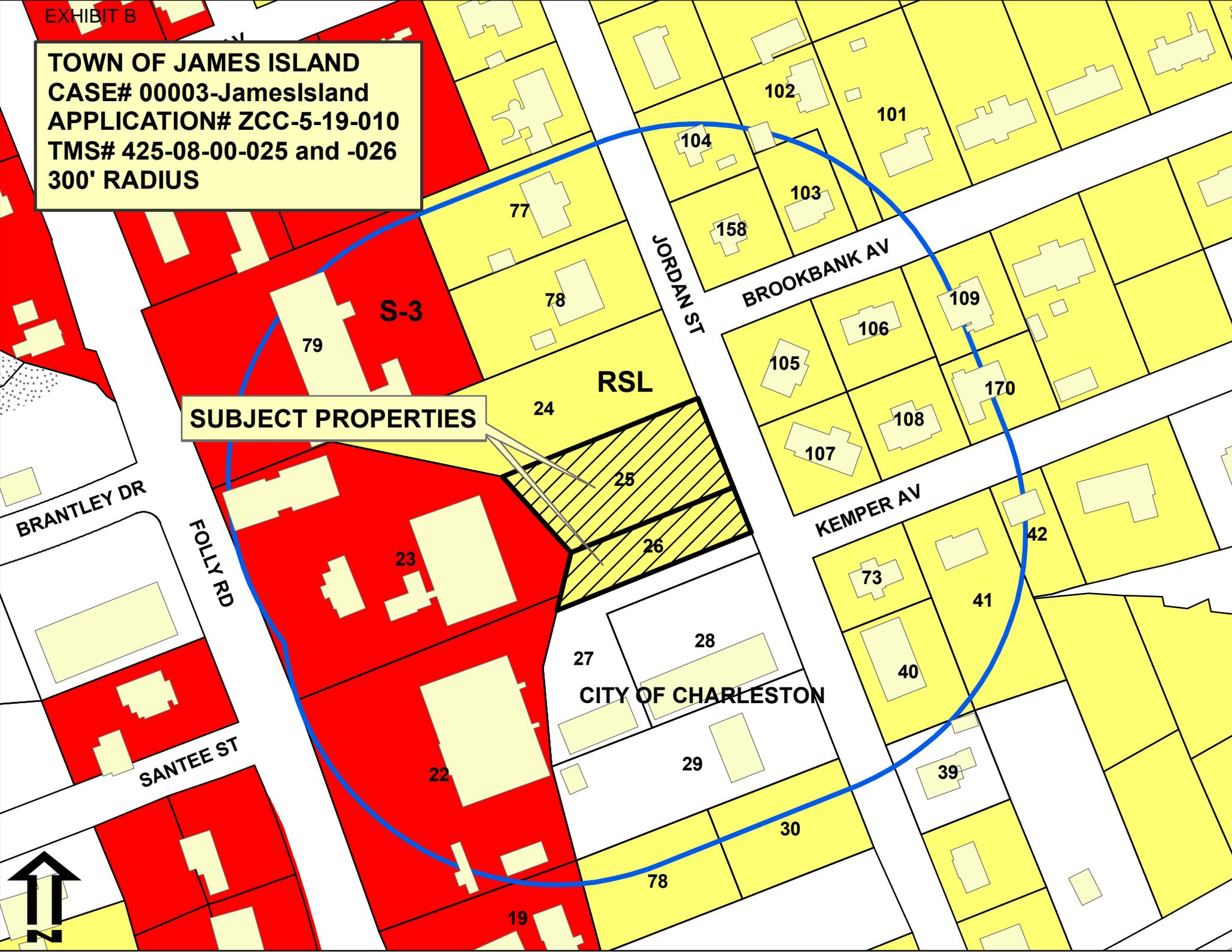
PLAT SHOWING
 PROPERTY LINE ADJUSTMENT
 LOTS 132, 133 & 135
 BAYFRONT SUBDIVISION
 LOCATED ON JAMES ISLAND
 CHARLESTON COUNTY SOUTH CAROLINA



DATE: NOVEMBER 14, 2018 SCALE: 1" = 40'
 DATE: APRIL 24, 2019
 DATE: APRIL 30, 2019
 DATE: MAY 15, 2019

TOWN OF JAMES ISLAND
CASE# 00003-JamesIsland
APPLICATION# ZCC-5-19-010
TMS# 425-08-00-025 and -026
300' RADIUS

SUBJECT PROPERTIES







South Carolina General Assembly
123rd Session, 2019-2020

S. 581

STATUS INFORMATION

General Bill

Sponsors: Senator Senn

Document Path: I:\s-res\ss\011arbo.sp.ss.docx

Introduced in the Senate on February 27, 2019

Currently residing in the Senate Committee on **Judiciary**

Summary: Electric utilities and electric cooperatives

HISTORY OF LEGISLATIVE ACTIONS

<u>Date</u>	<u>Body</u>	<u>Action Description with journal page number</u>
2/27/2019	Senate	Introduced and read first time (Senate Journal-page 18)
2/27/2019	Senate	Referred to Committee on Judiciary (Senate Journal-page 18)

View the latest [legislative information](#) at the website

VERSIONS OF THIS BILL

[2/27/2019](#)

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A BILL

TO AMEND ARTICLE 1, CHAPTER 27, TITLE 58 OF THE 1976 CODE, RELATING TO ELECTRIC UTILITIES AND ELECTRIC COOPERATIVES, TO PROVIDE THAT A CERTIFIED ARBORIST MUST BE PRESENT TO SUPERVISE ALL MAINTENANCE PLANS, TO PROVIDE AN EXEMPTION FOR NATURAL DISASTERS, AND TO DEFINE NECESSARY TERMS.

Be it enacted by the General Assembly of the State of South Carolina:

SECTION 1. Article 1, Chapter 27, Title 58 of the 1976 Code is amended by adding:

- “Section 58-27-260. (A) For the purposes of this section:
 - (1) ‘Certified arborist’ means a person with an associate or bachelor’s degree in arboriculture, forestry, horticulture, or a related field who is certified by the International Society of Arboriculture.
 - (2) ‘Equipment’ shall include, but is not limited to, light poles, electrical wires, transformers, switch boxes, or any other items or fixtures put in place by a utility company for the purpose of providing a utility to a community.
 - (3) ‘Maintenance plan’ or ‘maintenance activities’ includes, but is not limited to, any tree modifications, installation of new equipment that effects the existing landscape, and replacement of existing equipment that effects the existing landscape.
 - (4) ‘Utility company’ means any electric and lighting company that has to acquire fee simple title or an easement in land by condemnation action pursuant to Section 58-27-130.
- (B) A utility company must employ a certified arborist to supervise the implementation of any maintenance plan or execution of maintenance activities in order to inflict minimal damage or

1 alterations to trees and the surrounding landscape when installing or
2 maintaining equipment. The certified arborist must be present for all
3 maintenance activities.

4 (C) The provisions of this section do not apply if a utility
5 company is attempting to restore power to one or more residents of
6 the community or neighborhood following a natural disaster or other
7 emergency situation.”

8

9 SECTION 2. This act takes effect upon approval by the Governor.

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