



Town of James Island, Regular Town Council Meeting
October 20, 2022; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

IN-PERSON MEETING

(This Meeting will also be live-streamed on the Town's You-Tube Channel, see link at end of agenda)

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town encourages the public to provide comments prior to its Town Council meeting. Residents wishing to address Council will be limited to three (3) minutes and must sign in to speak. Comments may also be sent ahead of the meeting by emailing to: info@jamesislandsc.us, mail to P.O. Box 12240, Charleston, SC 29422, or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

- 1) Opening Exercises
- 2) Public Comment:
- 3) Consent Agenda:

Minutes: September 15, 2022, Regular Town Council Meeting

- 4) Information Reports:
 - a) Finance Report
 - b) Town Administrator's Report
 - 2022-2023 Community Assistance Grant Requests
 - c) Public Works Report
 - d) Island Sheriff's Patrol Report
- 5) Requests for Approval by Staff:
 - a) Riser board replacement at North Stiles Outfall
 - b) Quote for two (2) temporary radar signs
 - c) Purchase of Public Works truck
 - d) Dock Street Park ADA Improvements: Professional Design Services
 - e) World War I Exhibit at JIACC Framing Project
- 6) Committee Reports:
 - a) Land Use Committee
 - b) Environment and Beautification Committee

- c) Children’s Committee
 - d) Public Safety Committee
 - e) History Committee
 - f) Rethink Folly Road
 - g) Drainage Committee
 - h) Business Development Committee
 - i) Trees Advisory Committee
 - j) James Island Intergovernmental Council
- 7) Proclamations and Resolutions:
- a) Small Business Saturday Proclamation
 - b) Resolution #2022-17: Recognition of World Pancreatic Cancer Awareness
 - c) Resolution #2022-18: Exercise of Eminent Domain to Acquire Title to or Interest in Real Estate Property for the Purpose of the Stone Post/ Oceanview Drainage Improvements Project
- 8) Ordinances up for First Reading:
- 9) Ordinances up for Second/Final Reading:
- a) Ordinance #2022-03: Amending the Town of James Island Zoning and Land Development Regulations Ordinance, Number 2013-07: Off Street Parking Schedule A, Section 153.332 (Exhibit A); Off-Site Parking, Section 153.332 D2 (Exhibit B); Use Table 153.110 (Exhibit C)
- 10) Old Business:
- 11) New Business:
- a) Hurricane Ian Debris Removal
- 12) Executive Session: The Town Council may enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina. Upon returning to Open Session Council may act on matters discussed in Executive Session.
- 13) Return to Regular Session:
- 14) Announcements/Closing Comments:
- 15) Adjournment:

This meeting will also be live-streamed and available for public view via the Town’s YouTube channel:

<https://www.youtube.com/channel/UCm9sFR-ivmaAT3wvHdAYZqw/>

The Town of James Island held its regularly scheduled meeting on Thursday, September 15, 2022 at 7:00 p.m. in person at the Town Hall, 1122 Dills Bluff Rd., James Island, SC. This meeting was also live streamed on the Town's YouTube Channel.

The following members of Council were present: Boles, Mignano, Milliken, Mullinax, and Mayor Woolsey presided. Also, Niki Grimball, Town Administrator, Merrell Roe, Finance Director, Mark Johnson, PW Director, Kristen Crane, Planning Director, Bonum S. Wilson, Town Attorney, Deputy Chris King, Island Sheriff's Patrol Deputy Division, Lt. Shawn James, Island Sheriff's Patrol, and Frances Simmons, Town Clerk. A quorum was present to conduct business. This meeting was held in accordance with the Freedom of Information Act and the requirements of the Town of James Island with notification provided to the public.

Opening Exercises: Mayor Woolsey called the meeting to order. Councilwoman Mignano offered the prayer and followed with the Pledge of Allegiance.

Public Hearing: Ordinance #2022-03: Amending the Town of James Island Zoning and Land Development Regulations Ordinance, Number 2013-07: Off Street Parking Schedule A, Section 153.332 (Exhibit A); Off-site Parking, Section 153.332 D2 (Exhibit B); Use Table 153,110 (Exhibit C): Mayor Woolsey opened the public hearing for comments. No one signed in to speak.

Public Comment:

Josephine P. Richardson, 1475 Woodview Lane, Charleston, SC: Pastor Richardson introduced herself as a resident of the Town and the Pastor at New Beginning Church. The Church will be new to the area and Pastor Richardson expressed interest in being a part of the Town and the community. Along with Pastor Richardson were Herman Boles and Carl Moore, also members of the Church.

Jim Boyd, 719 Tennent Street: Thanked Mayor and Council for the request for radar signs on tonight's agenda. He spoke that a part of the overall issue on James Island is that the population has gone up 100%. The median age has dropped and the population is getting younger. He spoke of stop signs and speed humps on both sides of the Mayor's house; yet the traffic study yielded less traffic volume than it showed for the Clearview study. The intersection of Ft. Johnson and Clearview has 800 cars more per day than it was a couple years ago. If this issue is not addressed over the entire Island, the Sheriff's will not be able to keep up.

Consent Agenda:

Minutes of August 18, 2022, Regular Town Council Meeting: Motion to approve was made by Councilman Milliken, seconded by Councilman Mullinax, and passed unanimously.

Information Reports:

Finance Report: Merrell Roe, Finance Director, reported continuing to work on last year's audit. The auditor is expected to begin the first week in October. Business license and Hospitality revenues are for July and expenditure for streetlighting (facilities & equipment) is for last year.

Town Administrator's Report: Niki Grimball, Town Administrator, reported staff received two quotes for AV upgrades for Council Chambers and is waiting on two more before bringing the request to Council. Permitting from the US Army Corp of Engineers for the Highwood/Woodhaven drainage project was approved and bids will close October 6. Signature Signs is looking at options for event signage at the JIACC. Plans are to add a banner sign pole that can be mounted/dismounted from the existing Center signage as needed. The Town received a PARD Grant (SC Park and Recreation Development Fund Grant) for ADA improvements at Dock Street Park in the amount of \$5,191 with a local match requirement of \$1,297. Applications are open for the Town's Community Assistance Grant Program through September

30. Requests will be presented at the October 20 Town Council meeting and awarded at the November 17 meeting. \$50,000 is allocated for general grants and \$15,000 for tourism-related requests. The Town was awarded \$200,000 from the CTC (Charleston Transportation Committee) for the Regatta Road Sidewalk Project. Upcoming programs and events: Public Works Expo & Water Quality, October 12; Revolutionary Commemoration, Stamp Act Rebellion and Battle at Dills Bluff, November 6. Tree Lighting, Holiday Town Market, and Arbor Day celebration on December 2. Ms. Grimball responded to Councilman Milliken's request for a report on a recent BZA case, stating that the BZA denied the special exception for KFC at its August 16 meeting and the order was mailed on September 1. An appeal to Circuit Court must be made within 30 days of the date of the order, by October 1. We are not aware of any plans that the applicant or owner has to appeal.

Public Works Report: Public Works Director, Mark Johnson provided a summary of the PW report. Mr. Johnson has been elected President of the SC Association of Stormwater Managers (SCASM) to 2024. The Public Works Expo & Water Quality event will be held on October 12, 5-7 p.m. at the Town Hall. Participants includes the JI PSD, Charleston County, City, College of Charleston, and Clemson. Everyone is invited to attend. The Town will participate with the PSD in a Fire Prevention event Thursday, October 6, 6-8 p.m. at Lowes. The Town is working with Pet Helpers to host a Rabies Clinic on Saturday, October 29 with the theme "howl-o-ween" with a costume contest for the animals. The Lighthouse Point/Fort Johnson Rd. project is scheduled for completion the end of September. Councilman Mullinax said he wanted to publicly thank Mr. Johnson for all he does in helping with the Drainage and Neighborhood Council committees and appreciates what he does.

Charleston Regional Hazard Mitigation Plan Update: In addition to information provided to Council, Mr. Johnson gave a brief overview that the Town is working on large-scale drainage projects in Quail Run, Seaside to Honey Hill, and Oceanview to Stone Post. He noted the new annual Public Works Expo and Water Quality Event aimed at informing the public about stormwater issues, LID practices, and clean water initiatives, and sponsors the annual James Island Hurricane Expo were both new contributions to the Plan. Mitigation actions include: Town initiated a Neighborhood Pet Waste Station Program and has 14 dog waste bag dispenser stations, including those at Pinckney and Dock Street Parks. The Town partners with Ashley Cooper for community programs about stormwater management with rain gardens, rain barrels, and Boy Scout Eagle projects to mark stormwater drains.

Island Sheriff's Patrol Report: Lt. James gave an overview of the crime report and with an update on the August 20 homicide that took place on Grimball Road. Lt. James reported that the deputies are tracking speeds on various roads. He said there were over 200 high speeds on Julian Clark @ 35 mph and over 100 on Yorktown with the high speed @ 34 mph. Lt. James is sending this information to the Town Administrator and PW Director for their information and records.

Requests for Approval by Staff:

JI Arts & Cultural Center Copier Purchase: Ms. Grimball requested approval for the buyout of the copier previously located at the Town Hall for the JI Arts & Cultural Center. The copier works well and is in good condition. The payment of \$2,938.80 would be reduced by \$300.00 because a payment has been made. Motion to approve was made by Councilman Mullinax, seconded by Councilman Milliken. Councilman Boles asked if the copier would be used by the public and Ms. Grimball said yes, by staff and the public. Passed unanimously.

3-Year Contract for an Automated External Defibrillator (AED) at JIACC: Ms. Grimball requested approval for a 3-year contract for an AED machine. An AED machine is housed at the Town Hall with staff trained to operate it. Sara LaBissionere, the new staff at the Art Center, and a former ICU nurse has experience in operating this equipment as well and a good opportunity to have one at the Art Center. Motion

to approve was made by Councilman Milliken, seconded by Councilman Mullinax at \$960/year, for a total of \$2,880 for a three-year contract. Passed unanimously.

Cost Increase for Electric Meter Move at JIACC for Solar Panel Project: Mrs. Grimbball requested approval for a cost increase to relocate the meter box at the JIACC, which had previously been presented and approved at an earlier Council meeting at a cost of approximately \$11,500. Mrs. Grimbball explained that due to increase in cost of materials and services since the time of the original quote, the price for the work is now \$13,448. Motion to approve was made by Councilman Milliken, seconded by Councilman Boles. Councilman Milliken asked if that amount is an additional cost. Mrs. Grimbball answered that Council had previously approved \$11,500, and the difference is \$1,948. Councilman Boles was informed that Alder Energy, who is installing the solar will also provide this service. Passed unanimously.

Committee Reports:

Land Use Committee: No Report.

Environment and Beautification Committee: Councilman Milliken gave an update from the James Island Pride Committee meeting held earlier this evening. The James Island Pride Adopt-A-Highway met on Saturday, September 10 for an island wide litter pick up. 24 volunteers participated and collected 28 bags of litter from our island roadways. He thanked Mayor Woolsey and the volunteers. The Helping Hands Committee will meet on Saturday, September 24 @ 9 a.m. at Pinckney Park. Helping Hands is a committee that cleans the yards of our citizens that are unable to do it themselves. Councilman Milliken announced that James Island Pride will participate in the James Island Connector Run on October 15. Please meet at the Town Hall at 9:00 a.m. and enjoy pizza afterwards. Nominations are open for the Community Hero Awards and is due by October 12. Next meeting of James Island Pride is October 20 @ 6:00 p.m.

Children's Committee: No Report.

Public Safety Report: Councilman Mullinax announced the next Neighborhood Council meeting on Thursday, September 22 @ 7:00 p.m. Special guest speaker will be Sheriff Kristin Graziano to discuss policing on James Island and safety concerns. He would like to see a good turnout and encouraged everyone to attend and invite others.

History Committee: Mayor Woolsey announced that the History Committee met on Tuesday, September 6 and discussed plans for upcoming events: Revolutionary War Commemoration in November at Fort Johnson, the Stamp Act Rebellion, and the Battle of Dills Bluff. Mayor Woolsey asked everyone to attend these upcoming events.

Nomination to History Committee: Mayor Woolsey moved for the appointment of Michael Corbo to the History Committee. Mr. Corbo is the Assistant Branch Manager at the Baxter-Patrick Library and gives many talks on James Island's history. Councilman Mullinax seconded the nomination. Passed unanimously.

Rethink Folly Road: Mayor Woolsey reported that the Steering Committee met on Wednesday, August 24 and received a report on the progress of Phase I of the Folly Road sidewalk (crossing from JI Creek (Ellis Creek bridge) to George Griffith Blvd.), that will begin construction in perhaps a year. No determinations have been made yet on the location of Phase II; the Steering Committee will decide if the sidewalk should extend from George Griffith Blvd. to Grimbball Road, or if it should extend further south.

Drainage Committee: Councilman Mullinax announced that the quarterly meeting was held on August 24. The Committee received updates on the Town and other entities drainage and projects. The next meeting will be held mid-November and the date will be determined.

Business Development Committee: No Report.

Trees Advisory Committee: Councilman Milliken announced that the Trees Advisory Committee met on Tuesday, September 13 and discussed plans for the upcoming 150th Anniversary of Arbor Day, to be held the first Friday in October with tree giveaways at the Public Works Expo and Water Quality Event on October 12.

James Island Intergovernmental Council: Mayor Woolsey announced that the JI Intergovernmental Council will meet on Wednesday, September 28 at 7 p.m. at the Town Hall. A call for agenda items has been placed and he plans to discuss drainage issues and a proposed sidewalk on Nabors Drive.

Proclamations and Resolutions:

Resolution #2022-15: Island Sheriff's Patrol Deputy of the Third Quarter: Mayor Woolsey read the resolution congratulating Deputy Keon Richardson as the ISP Deputy of the Third Quarter and for outstanding service to the Town, Councilman Boles seconded. Lt. James gave an overview of the accomplishments that named Deputy Richardson as the quarter's recipient who was instrumental in helping to resolve the homicide that took place on August 12. Deputy Richardson received a plaque, Town pin, and a check for \$50.

Resolution #2022-16: to Acquire Real Property Located at Dills Bluff Rd. and Hillman Street, TMS #428-03-00-049: Ms. Grimball reported that a property had been made available for purchase adjacent to Town Hall, and a price had been negotiated and accepted by the seller to purchase the vacant lot for \$225,000. Mrs. Grimball reported that the original asking price was \$250,000. The estimated closing costs are \$2,000. She went on to add that two contingencies were added to the contract; first that the property had to show clear title and that the purchase was contingent upon Council approval. Motion to approve was made by Councilman Milliken, seconded by Councilwoman Mignano. Passed unanimously.

Proclamation: Breast Cancer Awareness Month, October 2022: Councilman Milliken stated that this is a proclamation that he brings before Council every year and he does it to honor his mother and the many people in families who have suffered with breast cancer. This October marks 37 years that the National Breast Cancer Awareness month has educated women about early breast cancer detection. Councilman Milliken read the proclamation into the record and moved for approval, seconded by Councilman Boles. Passed unanimously.

Ordinances up for First Reading:

Ordinance #2022-03: Amending the Town of James Island Zoning and Land Development Regulations Ordinance, Number 2013-07: Off Street Parking Schedule A, Section 153.332 (Exhibit A); Off-Site Parking, Section 153.332 D2 (Exhibit B); use Table 153.110 (Exhibit C). Ms. Crane stated that the Planning Commission met in August and unanimously approved the recommended changes which includes:

Exhibit A: Civic/Institutional
Historical Sites/Libraries

Archives or Museums: change from: 1 per 300 square feet to: *1 per 500 square feet of display area*

Pre-school or Educational Nursery:

Change from 1 space per 6 students for which the facility is licensed plus 1 per employee to: *1 per employee in single shift plus 1 per 1,000 square feet of classroom area*

Exhibit B: Off-Site Parking

(b) *Add: except for Civic/Institutional Uses that may have a maximum of 75% of the required parking spaces off-site*

Exhibit C: Use Table

Nonalcoholic beverage bars including coffee shops and smoothie bars: *Change Zoning District from Special Exception in OG, CN, CC, I, to Conditional use under Section 153.154*

Ms. Crane answered Councilman Milliken's question about licensing under Pre-school or Educational Nursery. He asked if those facilities are required to be licensed and Ms. Crane answered yes, they are required to be licensed. Councilman Boles questioned if the number of required parking spaces are being reduced and Ms. Crane said yes, in specific instances, and staff strongly encourages shared parking with those in immediate areas. Motion to approve First reading of the Ordinance made by Councilman Boles, seconded by Councilman Milliken. Passed unanimously.

Ordinances up for First Reading: None

Old Business: None

New Business: Councilman Mullinax brought forth a request for staff to investigate the purchase of two (2) portable signs for Tennent Street. He noted that Tennent is in the Town and the signs could be placed in the straight areas that warrants them. He commented on the effectiveness of these types of signs in other areas and noted the potential for Tennent Street with its proximity close to Clearview. There was also some discussion about purchasing permanent signs and Ms. Grimball shared the costs to purchase and install the two signs on Ft. Johnson Road last year, totaling roughly \$15,000 for construction. The Mayor noted an additional expense of \$8500 would be required to hire a professional engineer to determine the appropriate locations and perform other requirements necessary to place permanent signs.

After discussion, Councilman Mullinax moved for staff to investigate the purchase of two (2) portable signs for Tennent Street, Councilman Boles seconded. Costs exceeding \$2,000 will come before Council for approval. Passed unanimously.

Executive Session: Not Required.

Announcements/Closing Comments:

Councilman Boles and Councilwoman Mignano thanked Deputy Keon Richardson for his service to the Town.

Councilman Milliken thanked the staff for working hard and making sure the Town looks good.

Councilman Mullinax shared information from an affordable housing public meeting that he and Councilman Milliken attended earlier in the month. Darrell Davis of the Charleston County Housing and Community Development Department spoke on the subject stating that the cost of an average one-bedroom apartment is \$1,500 and the cost of a house approaches more than a half-million. He said that was an eye-opener for him and is information that he wanted to share.

Adjourn: There being no further business to come before the body, the meeting adjourned at 7:54 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

DRAFT

Town of James Island

% FY Complete 25%

Monthly Budget Report

Fiscal Year 2022-23

1st Quarter			2nd Quarter			3rd Quarter	4th Quarter	TOTAL	BUDGET
July	August	September	October	November	December	January	June		

GENERAL FUND REVENUE

Accommodations Tax								-	50,000
Brokers & Insurance Tax								-	870,000
Building Permit Fees								-	15,000
Business Licenses	2,095	49,260	(793)					50,562	380,000
Contributions/Donations-Park								-	
Grant Reimbursement								-	25,000
Franchise Fees	137,406							137,406	332,500
Interest Income	127	157						283	500
Alcohol Licenses -LOP								-	10,000
Local Assessment Fees			1,032					1,032	2,500
Local Option Sales Tax (PTCF)			225,751					225,751	1,270,000
Local Option Sales Tax (rev)			95,157					95,157	530,000
Miscellaneous								-	500
Planning & Zoning Fees	1,000	1,241	1,506					3,747	15,000
State Aid to Subdivisions								-	272,350
Telecommunications								-	17,000
Homestead Exemption Tax Receipts								-	50,000
Facility Rentals	456	1,060	152					1,668	5,400
Stormwater Fees	400	600	1,000					2,000	
ARP Allocation									1,864,631
	141,484	51,718	322,804	-	-	-	-	Total	517,606
								% of Budget	9%

1st Quarter

2nd Quarter

3rd Quarter

4th Quarter

July

August

September

October

November

December

January

June

TOTAL

BUDGET

ADMINISTRATION

Salaries	23,277	23,162	23,200						69,639	320,000
Benefits, Taxes & Fees	9,424	9,508	9,615						28,548	130,000
Copier	12	337	745						1,094	5,500
Supplies	151	272	639						1,062	5,000
Postage		214	200						414	6,000
Information Services	472	3,635	4,365						8,472	72,000
MASC Membership									-	5,500
Insurance	17,801		1,805						19,606	50,569
Lobbying Services	2,000	2,000	2,000						6,000	
Legal & Professional Services									-	80,000
Town Codification									-	1,400
Advertising									-	3,500
Audit									-	12,500
Mileage Reimbursement		26	28						54	800
Employee Screening	175								175	
Employee Training & Wellness	270	99	540						909	3,800
Dues and Subscriptions		85							85	1,500
Training & Travel									-	2,000
Grant Writing Services									-	16,000
Employee Appreciation	47		8						55	800
Mobile Devices	34	114	85						233	2,100
Credit card (Square)	137	149	129						415	
Bank Charges (Payroll Expenses)	301	415	420						1,136	2,000
	54,100	40,016	43,780	-	-	-	-	Total	137,896	720,969
								% of Budget		19%

1st Quarter

2nd Quarter

3rd Quarter

4th Quarter

July

August

September

October

November

December

January

June

TOTAL

BUDGET

ELECTED OFFICIALS

Salaries	3,769	3,769	3,769							11,308	50,000
Benefit, Taxes & Fees	4,384	4,403	4,422							13,208	60,000
Mayor Expense										-	1,000
Council Expense										-	2,000
Mobile Devices	38	38								76	500
	8,191	8,210	8,191	-	-	-	-	-	Total	24,592	113,500
									% of Budget		22%

GENERAL OPERATIONS

Salaries	23,152	23,062	23,062							69,275	366,766
Benefits, Taxes & Fees	8,688	8,810	8,925							26,423	134,593
										95,698	501,359
									% of Budget		19%

PLANNING

Supplies										-	600
Advertising	38		95							132	1,500
Mileage Reimbursement										-	200
Dues and Subscriptions										-	715
Training & Travel										-	1,000
Mobile Devices										-	660
Equipment/Software	324	199	199							723	2,160
Uniform / PPE										-	500
Planning Commission		150								150	4,000
Board of Zoning Appeals		1,560								1,560	4,000
	362	1,909	294	-	-	-	-	-	Total	2,566	15,335
									% of Budget		17%

1st Quarter			2nd Quarter			3rd Quarter	4th Quarter	TOTAL	BUDGET
July	August	September	October	November	December	January	June		

BUILDING SERVICES

County Contract Building Permit Tech			14,792					14,792	60,000
Community Outreach								-	250
	-	-	14,792	-	-	-	-	Total	14,792
								% of Budget	60,250

PUBLIC WORKS

Mileage Reimbursement								-	300
Training & Travel		280						280	1,925
Public Outreach								-	500
Projects	183	773	4,200					5,156	180,000
Signage			1,281					1,281	8,000
Mobile Devices		39						39	1,080
Uniform / PPE								-	700
Supplies	106	467	1,308					1,881	8,000
Emergency Management	892	892	4,447					6,230	20,000
Dues and Subscriptions		232						232	425
Asset Management	37		39					76	45,000
Tree Maintenance and Care			350					350	20,000
Groundskeeping	4,292	305	4,272					8,869	70,000
	5,510	2,987	15,898	-	-	-	-	Total	355,930
								% of Budget	7%

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter	TOTAL	BUDGET
	July	August	September	October	November	December	January	June		

CODES & SAFETY

Mileage Reimbursement									-	100	
Equipment									-	900	
Radio Contract		798							798	3,500	
Training									-	500	
Supplies		960							960	250	
Uniform / PPE									-	250	
Unsafe Buildings Demolition									-	10,000	
Overgrown Lot Clearing									-	2,000	
Animal Control									-	3,000	
Crime Watch Materials									-	250	
Mobile Devices									-	360	
Membership/Dues									-	250	
	-	1,758	-	-	-	-	-	-	Total	1,758	21,360
									% of Budget		8%

ISLAND SHERIFF'S PATROL

ISP Dedicated Officer Annual Expense									-	\$	129,660
ISP Programs & Supplies	59	750	158						967	\$	15,000
ISP Salaries	19,788	18,630	18,251						56,669	\$	173,852
Benefits, Taxes & Fees-ISP	5,543	5,298	5,294						16,134	\$	42,758
			23,703	-	-	-	-	-	Total	73,771	\$ 361,270
									% of Budget		20%

PARKS & RECREATION

JIRC Contribution									-	4,750	
Park Maintenance	525	398	627						1,550	12,000	
Special Events									-	5,000	
Youth Sports Program									-	14,725	
		398	627	-	-	-	-	-	Total	1,550	36,475
									% of Budget		4%

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter	TOTAL	BUDGET
	July	August	September	October	November	December	January	June		

FACILITIES & EQUIPMENT

Utilities		2,775	3,064						5,840	44,100
Santee Str. Public Parking Lot										
Security Monitoring		76							76	1,000
Janitorial	1,350		1,350						2,700	7,920
Equipment / Furniture			480						480	5,700
Facilities Maintenance	345	1,750	295						2,390	6,500
Vehicle Maintenance Expense		348	919						1,268	10,000
Fees and Taxes									-	
Generator Maintenance									-	2,410
Street Lights		12,214	12,214						24,428	161,700
	1,695	17,163	18,323	-	-	-	-	Total	37,181	239,330
								% of Budget		16%

COMMUNITY SERVICES

Repair Care Program									-	35,000
Drainage Council									-	500
History Council									-	3,780
Neighborhood Council									-	3,750
James Island Arts Council									-	3,500
Business Development Council									-	3,500
James Island Pride			102						102	3,500
Helping Hands			80						80	500
Tree Council									-	3,500
Community Tutoring Programs										12,500
Community Service Contributions									-	50,000
			182	-	-	-	-	Total	182	120,030
								% of Budget		0%

1st Quarter			2nd Quarter			3rd Quarter	4th Quarter
July	August	September	October	November	December	January	June

TOTAL BUDGET

CAPITAL PROJECTS

<u>INFRASTRUCTURE</u>								-	
Dills Bluff Sidewalk Phase III								-	147,514
Dills Bluff Sidewalk, Phase IV			3000					3,000	45,000
Regatta Road Sidewalk								-	116,000
Camp and Riverland Sidewalk (match)								-	100,000
Town Hall Solar Panels								-	68,200
Hillman Street Property			226998					226,998	
Capital Improvement Projects								-	
Secessionville to Ft. Johnson Sidewalk Connector								-	13,000
Honey Hill Road Paving								-	58,800
Nabors Phase I			3900					3,900	52,400
Underground Power Lines								-	220,000
Traffic Calming Projects		64	64					127	50,000
Septic Tank Testing	900	2350	600					3,850	100,000
James Island Creek Septic and Sewer Projects								-	1,854,630
Total								234,025	2,825,544
% of Budget									8%
<u>Capital Equipment</u>									
Audio Visual Upgrades	382							382	70,000
ISP Dedicated Officer Initial Expenses								-	67,500
Public Works Equipment								-	50,000
<u>PARK IMPROVEMENTS</u>									
Dock Street Park								-	50,000
Pinckney Park								-	
Park Projects								-	50,000
<u>DRAINAGE PROJECTS</u>									
Greenhill/Honey Hill Drainage Phase I-II								-	261,000
Oceanview Stonepost Drainage Basin -I-II								-	417,000
Drainage Outflow Valve Devices								-	48,000
Drainage Improvement Projects								-	100,000
James Island Creek Basin Drainage Improvements								-	145,300
Highwood Circle Drainage Improvements								-	17,900
Quail Run Drainage Improvements								-	57,675
Total								472,281	1,046,875
% of Budget									45%

1st Quarter			2nd Quarter			3rd Quarter	4th Quarter	TOTAL	BUDGET
July	August	September	October	November	December	January	June		

HOSPITALITY TAX

Hospitality Tax Revenue	57,100							57,100	655,000
Hospitality Tax Transfer In								-	
TOTAL								57,100	655,000

9%

GENERAL

The Town Market			191					191	2,000
Rethink Folly Phase I-III, Staff Cost-Sharing								-	20,000
Santee Street Public Parking Lot	15,000							15,000	33,100
James Island Arts & Cultural Center Ops	7,024	9,903	12,630					29,556	145,000
Promotional Grants								-	15,000
Public Safety of Tourism Areas	8,463	8,243	8,034					24,740	129,757
Camp and Folly Landscaping Maintenance	350		350					700	10,000
Entrepreneur and Small Business Support	4,500							4,500	72,300
Guide to Historic James Island									5,000
Brantley Park OPS	275		75					350	2,050
Community Events		2,000						2,000	5,000
Total Non-Capital Expense	35,612							77,037	439,207

Total
% of Budget

18%

PROJECTS

Camp/Folly Bus Shelter								-	25,000
Rethink Folly Road Phase 1								-	400,000
Wayfinding Signage								-	35,000
Folly Road Beautification								-	10,000
Brantley Park			105					105	171,800
James Island Arts & Cultural Center	1,950	2,650	4,214					8,814	175,000
James Island Arts and Cultural Center Solar Panels								-	75,550
Historic Ft. Johnson								-	100,000
Decorative Banners								-	15,000
Park Projects								-	20,000
ISP Dedicated Officer Initial Expense									22,500
Intersection Improvement at Camp/Dills Bluff								-	
1248 Camp Center-Civil & Landscape								-	
Folly Road Multi Use Path Wilton-Ft. Johnson								-	
Other Tourism-Related Projects								-	50,000

Total

1,099,850

73,174 22,796 25,598 - - - - - % of Budget

85,956

8%

	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter		
	July	August	September	October	November	December	January	June	TOTAL	BUDGET

TREE MITIGATION FUND

Tree Mitigation revenue									9,488	500
Tree Mitigation expense									-	1,200
	-	-	-	-	-	-	-	-		
Total									9,488	

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	105,833	105,833	105,833						317,499	1,270,000
Auditor Expense									-	1,000
Total									317,499	1,271,000
									% of Budget	25%

American Rescue Plan

	21/22 Actual			
Beginning Balance		1,679,737	1,678,837	1,676,423
Revenue	1,854,631			
Expense	174,897	900	2,414	234561
Ending Balance	1,679,734	1,678,837	1,676,423	1441862

(234,561)

ADMIN NOTES

- 1) Among regular work activities, town staffs' preparation and work after Hurricane Ian was a success. Staff went into the week with an "all hands on deck" attitude. A hot wash exercise after was held after the event to review and inform how we can respond to emergency situations in the future.
- 2) We expect one final quote for AV and livestreaming solutions this month. We hope to bring a recommendation to Council at the November meeting.
- 3) Installation of solar panels at both Town Hall and JIACC is expected in December.
- 4) We will welcome Jason Selby as our new Facilities Maintenance Technician this month and are excited to fill this open position.
- 5) The Town's annual Community Rating System recertification was completed last month. This program provides standards for establishing sound floodplain management practices, and provides discounts on residents' flood insurance bills based on compliance with the standards.

Code Enforcement Cases

TOTAL CASES	863
ABATED	799
INVESTIGATION CONTINUING	64
RANK VEGETATION / SOLID WASTE	233
INOPERABLE VEHICLE	145
TREE CASES	54
NUISANCE PROPERTY	70

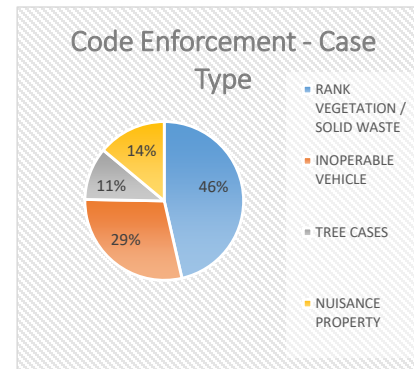
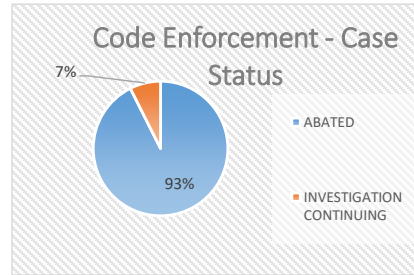
*10 new cases in September

James Island Arts and Cultural Center

Continuing classes : knitting group, watercolor group, area artist exhibits, children's art lessons, private art tutoring, princess parties, History Council, Palmetto Youth Choir practices.

Featured/new events at the Center : Carolina shag lessons, Jazz Night with Jenna Newman, Lowcountry Local First Business Academy; meeting of the Rose Society.

Upcoming October Events : MOJA Festival Gullah Storytelling (10/7), Bippidiboppidy Breakfast (10/15), Fall Fest (10/29)

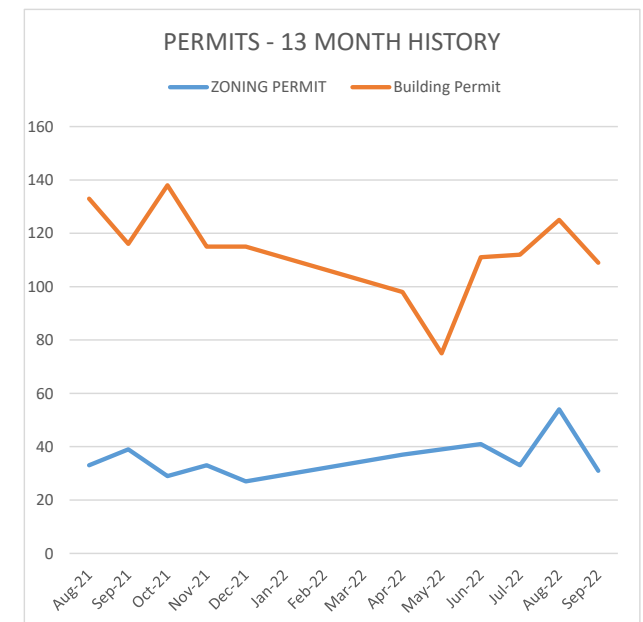


PERMIT TYPE	Sep-22
ACCESSORY STRUCTURE	-
CLEARING & GRUBBING	-
DEMOLITION PERMIT	1
EXEMPT PLATS	-
FIREWORK STAND	-
HOME OCCUPATION	4
LIMITED SITE PLAN REVIEW	-
NON-EXEMPT PLAT	1
PD AMENDMENT (REZONING)	-
RESIDENTIAL ZONING	11
REZONING	-
SPR	-
SIGN PERMIT	-
SITE PLAN REVIEW	-
SPECIAL EVENT	-
SPECIAL EXCEPTION	-
TEMPORARY ZONING	1
TREE REMOVAL	8
TREE TRIMMING	-
VARIANCE	-
ZONING PERMIT	5
TOTAL	31

PUBLIC WORKS NOTES

- 1) There were 8 new requests for service in September. 4 were drainage related. Staff has responded to all requests.
- 2) Staff held the monthly meeting of stormwater managers.
- 3) Staff assisted with the tree advisory committee.
- 4) Staff met with consultants for Dock Street Park and the Regatta sidewalk.
- 5) Staff started a certification class for Master Rain Gardener.
- 6) Staff began talking with Clemson Extension about their coastal Adopt a Stream program.
- 7) Staff met with consultants to discuss bidding out the Oceanview-Stonepost project.
- 8) Staff participated in MEOC operations for Hurricane Ian.
- 9) Staff participated in sandbag operations for Hurricane Ian. The Town gave out 9000 sandbags in a cooperative effort with the City of Charleston.
- 10) Staff assisted with the Intergovernmental meeting.
- 11) Staff did some vegetative maintenance and filled 5 potholes and repaired 7 signs in September.

BUILDING PERMITS ISSUED AUGUST 2022: 109



2022-2023 Community Assistance Grant Applications Received

ORGANIZATION	MISSION/REASON FOR REQUEST	PRIOR YR REC'D	22-23 REQUEST
James Island Exchange	Tourney Regis. to support JICHs	500	500
James Island Outreach	Local food pantry Operation	4,000	2,000
Barrier Island Free Med Clinic	Local Med Clinic Operation	2,000	2,000
Pet Helpers	Per services for Spay and Neuter	2,000	5,000
James Island Band Backers	Band Expenses w/new COVID protocols	5,000	5,000
Concerned Citizens of Sol Legare	General Repairs to Sea Shore Farmers Lodge	2,500	2,000
Race for Achievement	TyWanza Sanders Scholarship Program	1,500	2,000
Emmanuel Baptist	Food Pantry	2,000	2,000
Lowcountry Comm. Crisis Chaplain	Service/Support to Chaplains	1,500	1,500
Opportunity Calls Everyone	Mentoring Program for Youth	2,000	3,500
Assn. of Blind/Visually Impaired, SC	Service to blind/visually impaired adults	1,000	2,000
Dee Norton Advocacy Center	Child Advocacy Support	2,000	2000
Our Lady of Mercy	Support basic needs to Sea Islands	2,000	2,000
True Vine Tabernacle	Food Pantry	2,000	2,000
Backpack Buddies	Food Serv. Children/families during Covid	2,000	2,000
Defined Empowerment	Youth Development	1,500	2,000
Alpha Tent #212 of James Island	Fraternal Order of Christian Women	1,500	2,000
James Island Youth Soccer Club	Youth Soccer	2,000	2,000
Hurricane Boxing Foundation	Hurricane Boxing	0	2,000
The Clothes Pantry	Clothing in partnership with orphan relief	0	500

Aquatic Environments South East, LLC.
South Carolina Engineering Contractors License No.: G119605
Post Office Box 1636
Mount Pleasant, SC 29465
(843) 575-8313

August 31, 2022

via email to: Hornerr@wseinc.com

Robert L. Horner, PE; SC Regional Manager
Weston & Sampson Engineers, Inc.
3955 Faber Place Drive, Suite 300
North Charleston, SC 29405

James Island Outflow Structure – Replacement of Weir Boards

Mr. Horner;

As per your request, we inspected the outflow structure at the North Stiles site, and noted the issues referenced in your email. Based on this, we are pleased to present the following proposal:

Replace Weir Boards at Outflow/Overflow Structure: We inspected the site and noted the lack of weir boards as



indicated and are proposing to repair the structure so that its function is correct and maintainable. For this site, we will clean the outer channel of debris and marine growth and install the proper sloppy 'V' marine-grade weir boards to the maximum height. When complete, we will remove the interior boards, clean the channel and install the second set of weir boards for adjustment as indented. This repair will allow the operator(s) to control in/outflow as desired/needed, and the use of the proper 'V' weir boards will stop water loss and or entry. The current boards are stacked atop of each other and leak as a result, as well as being too small to provide the effective seal in the channel. For this, our crews will have to enter the water at MLLW to clean and install the outer weir and pull back any material occluding or blocking* the structure. We do not anticipate any equipment other than hand tools for this work.

Weir Structure; note inner and outer channels

Based on that approach, we will need 1-2 total days to complete the work (based on tides) and will charge the following for this project:

- | | |
|--|---------------|
| - Materials and tools for the project: | \$1,200 |
| - Two or three-man crew for the work, based on two (2) days of work: | \$1,050 |
| - Clean up site, off haul waste; inspect for proper operations: | <u>\$ 400</u> |

Total Cost to Clean/Replace Weir Boards as detailed above: **\$2,650**

**Assumes that any material blocking the lower portion of the structure can be moved by hand, with shovels; structure is less than 48" total depth*

Estimates of Time/Materials: The days/hours noted in the proposal above are thought to be realistic, relative to the scope of work, inspection report and notes. Material changes in these estimates are only relative if significant in terms of the work and schedule. The finished product is the pay quantity basis, not the number of days and or man hours, unless as noted, differs drastically from the original estimate of time, amount of equipment or man hours. This proposal is a not to exceed (NTE) offer.

Payment: Payment from the Owner or GC shall be in the form of check to: Aquatic Environments South East, LLP, and is **Net 10 days** from submittal of invoice for work performed or materials ordered (and approved) or confirmed on site. Disputes or delays in payment are to be addressed by the Owner or its representative (General Contractor) upon presentation of the invoice. Any delays in payment beyond this reasonable time may result in the filing or execution of mechanics liens on the materials and or property and may include the collection of all legal fees required to collect past due funds.

Special Notes: Any special or specific notes to the contract are noted herein:

a. Work is to be performed by AESE and any subcontractors used will be disclosed to the Owner or General Contractor in advance.

b. Contact for the work will be from the owner or General Contractor to AESE; any verbal communications or instructions will be followed up in writing to the affected parties within 48 hours to avoid any confusion and or misrepresentation.

Change Orders: Any items outside of the scope(s) of work as noted above, are to be considered material differences to the work and considered as Change Orders to the contract. Items that fall under this category will be disclosed to the HOA/General Contractor for resolution. Additional costs or deductions for the work shall be provided to the Owner/General Contractor for acceptance and shall become part of/inclusive to the overall contract. Items such as, but not limited to, are examples of Change Orders: Changes in scope, time, quantities, volumes, areas, additions/deletions, removal of materials (contaminated, fixed, unknown), additions of reinforcement, structural, concrete, steel, dewatering, permits, insurance requirements, additional requests or other items; substitutions of specified or stated materials, unless specifically included in the Scope of Work as noted above.

Please confirm the scope of work is per the client directive, as noted above, and feel free to contact us regarding any questions you may have for the project as noted or the associated costs. This proposal assumes most (anticipated) issues that could be considered changes to the scope, however, should any items arrive, AESE will bring these to attention of owner, GC or its field representative for direction. All work conforms to accepted construction regulations and is compliant with all local and state laws. AESE is a licensed and insured contractor and will submit a certificate of insurance upon request by the GC. Any materials supplied will be provided with a 12-month warrantee, where applicable.

Thank you



George P. Forni
Vice President



Quotation

Date: 9/19/2022

1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:	
Name	Anna Duckworth
Phone	(678) 965-4814 Ext. 109 M: (470) 577-4982
Email	aduckworth@radarsign.com

Cloud Admin:
Phone:
Email:

PROPOSED TO / BILL TO:	SHIP TO:	Account
Town of James Island	Town of James Island	Address
1122 Dills Bluff Road	1122 Dills Bluff Road	City, ST, Zip
James Island, SC 29412	James Island, SC 29412	Phone
843-795-4141	843-795-4141	Email
Mjohnson@jamesislandsc.us	Mjohnson@jamesislandsc.us	Attention
Mark Johnson	Mark Johnson	

P. O. NUMBER	TERMS				
LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	2	TC-400	Modular Battery Power Radar Sign - 11" Display 11" LED display area - superbright amber with est. 100,000 hour life RB034 Two 12V 20 amp hour Lithium Iron batteries, provides +/- 14 days operation AA080 AC battery charger (8-10 hours for full charge) K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet RS010 24"w x 21"h YOUR SPEED faceplate with 3" lettering on one line, white reflective Battery Housing (field accessible to swap batteries), holds 2 battery packs, lock included AA044 Universal GoBracket mount accepts bolting, banding or strapping to existing poles Bashplate (provides the ultimate in vandal protection of sign) Standard timers allow up to 5 settings per day Possum Switch' allows sign to go dark for 30 minutes if assaulted with force Wi-Fi wireless transmitter, communication range up to 300 feet, No internet required	\$2,995.00 Included Included Included Included Included Included Included Included Included Included	\$5,990.00
	0		Additional Options		
2	0	TC-400W	Optional White strobe / simulated camera flash alert (1 strobe max. per TC-400)	\$90.00	\$0.00
3	0	TC-400RB	Optional Red/Blue Strobe alert (1 strobe max. per TC-400)	\$90.00	\$0.00
4	0	AA044	Additional Universal Mount 'Go' Bracket	\$50.00	\$0.00
5	0	RB-034	Additional 20 Amp/Hour battery (provides +/- 7 days of operation on a full charge)	\$300.00	\$0.00
6	0	AA080	Battery Charger, Lithium Iron Phosphate Batteries (TC-400) NEW 11-1-2020	\$75.00	\$0.00
7	2	SS002	Optional: StreetSmart Data Collection Lifetime license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis. No recurring fees. Required to access traffic data.	\$275.00	\$550.00
8	2	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
9	2	SH002	Ground Shipping for TC-400	\$95.00	\$190.00

Minimum re-stock fee: 15%.			TOTAL US\$	\$6,730.00
* Quote valid for 30 days. Pricing does not include any international taxes, fees, or duties.			Sales Tax Rate:	0.000%
			Grand Total:	\$6,730.00
			TOTALS	

US State sales tax must be collected unless you provide a sales tax exempt form.

*** Add 3% if paid by credit card ***

Authorized Signature

Print Name/Title

Date



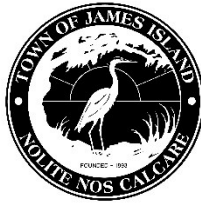
Certified Quality System
ISO 9001:2015



100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA



Small Business Saturday Proclamation

Whereas, the government of the Town of James Island celebrates our local small businesses and the contributions they make to our local economy and community; and

Whereas, according to the United States Small Business Administration, there are 32.5 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62% of net new jobs created since 1995, and small businesses employ 46.8% of the employees in the private sector in the United States, and

Whereas, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 70% report the day makes them want to encourage others to Shop Small®, independently-owned retailers, and 66% report that the day makes them want to Shop Small all year long; and

Whereas, 58% of shoppers reported they shopped online with a small business and 54% reported they dined or ordered takeout from a small restaurant, bar, or café on Small Business Saturday in 2021; and

Whereas, the Town of James island supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Mayor Bill Woolsey, and the members of Town Council don hereby proclaim, November 26, 2022, as

Small Business Saturday

and urge the residents of our communities, and communities across the country to support small businesses and merchants on Small Business Saturday and throughout the year.

Adopted October 20, 2022

Bill Woolsey
Mayor

Attest

Frances Simmons
Town Clerk

RESOLUTION 2022-17

In Recognition of World Pancreatic Cancer Awareness

To declare November 17 as World Pancreatic Cancer Day in The Town of James Island.

WHEREAS in 2022, an estimated 62,210 people will be diagnosed with pancreatic cancer in the United States and 49,830 will die from the disease.

WHEREAS pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer deaths in the United States and is projected to become the second leading cause around 2030.

WHEREAS pancreatic cancer is the only major cancer with a five-year relative survival rate at just 11 percent.

WHEREAS when symptoms of pancreatic cancer present themselves, it is generally in later stages and 91 percent of pancreatic cancer patients die within the first five years.

WHEREAS approximately 880 deaths will occur in South Carolina in 2022.

WHEREAS pancreatic cancer is the seventh most common cause of cancer-related death across the world.

WHEREAS there were an estimated 418,000 new pancreatic cancer cases diagnosed worldwide in 2020.

WHEREAS the good health and well-being of the residents of The Town of James Island are enhanced as a direct result of increased awareness about the symptoms and risks of pancreatic cancer and research into early detection, causes and effective treatments: therefore, be it

RESOLVED that the Mayor and Council designate November 17 as World Pancreatic Day in the Town of James Island.

Adopted this 20th October 2022

ATTEST

Bill Woolsey, Mayor

Frances Simmons, Town Clerk

AUTHORIZING THE EXERCISE OF EMINENT DOMAIN TO ACQUIRE TITLE TO OR INTEREST IN REAL PROPERTY FOR THE PURPOSE OF THE OCEANVIEW-STONEPOST DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, the Town of James Island (“Town”) intends to improve stormwater drainage in and around the Oceanview-Stonepost area in the town through the Oceanview-Stonepost Drainage Improvement project (“Project”); and

WHEREAS, the plans for the drainage improvements are shown on the technical drawings entitled “Oceanview-Stonepost Drainage Improvements” by Thomas and Hutton with a Project No. of 28073, and any amendments; (“Plans”); and

WHEREAS, the Plans depict, *inter alia*, the existing drainage, the proposed drainage improvements, and the privately-owned portions or properties that the Town seeks to acquire an easement interest in to complete the Project; and

WHEREAS, said Plans are subject to refinement and revision as additional design efforts and investigations are undertaken regarding the project’s components, including but not limited to drainage structures; and

WHEREAS, the acquisition of an easement interest on the privately-owned properties will be accomplished in accordance with the eminent domain laws of the State of South Carolina; and

WHEREAS, it is in the best interests of the citizens of the Town to acquire an easement interest in the privately-owned properties in order to complete the Project; and

WHEREAS, public purposes, health, welfare, and safety, will be served by acquiring the properties and completing the Project; and

WHEREAS, the properties acquired will be for a public use, including but not limited to, the improvement of stormwater drainage in the Town of James Island, more specifically, in the Oceanview-Stonepost community.

NOW, THEREFORE, BE IT RESOLVED BY THE JAMES ISLAND TOWN COUNCIL THAT as a result of the findings set forth above, the James Island Town Council hereby authorizes and directs the following:

Town of James Island Council hereby authorizes the exercise of eminent domain to acquire an easement interest in the privately-owned property described below, and as shown on the above-described Plans, as the same may be refined or revised from time to time, for the Project. Council expressly authorizes the acquisition and related legal fees of the parcel identified below, in whole or in part, as the needs of the Project so require: TMS#s #:4280200063, TMS#:4280200070, TMS#: 4280200075.

Adopted this 20th day of October 2022.

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk

AN ORDINANCE

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07: OFF-STREET PARKING SCHEDULE A, SECTION 153.332 (EXHIBIT A); OFF-SITE PARKING, SECTION 153.332 D 2 (EXHIBIT B); USE TABLE 153.110 (EXHIBIT C):

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in Section 153.332 and Use Table 153.110 herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one (1) public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- (1). The proposed amendment corrects an error or inconsistency or meets the challenge of a changing condition; and
- (B). The proposed amendment is consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (C). The proposed amendment is to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENT OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Section 153.332 and Use Table 153.110 is attached hereto as "Exhibit A", "Exhibit B", and "Exhibit C" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 20th day of October 2022.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: September 15, 2022
First Reading: September 15, 2022
Second Reading: October 20, 2022

EXHIBIT A

§ 153.332 OFF-STREET PARKING AND LOADING.

(A) General.

(1) Applicability.

(a) New development. The off-street parking and loading standards of this section apply to any new building constructed and to any new use established.

(b) Expansions and alterations. The off-street parking and loading standards of this section apply when an existing structure or use is expanded or enlarged. Additional off-street parking and loading spaces will be required only to serve the enlarged or expanded area, not the entire building or use, provided that, in all cases, the number of off-street parking and loading spaces provided for the entire use (pre-existing + expansion) must equal at least 75% of minimum ratio established in Off-Street Parking Schedule A in this section.

(2) Timing of installation. Required parking spaces and drives shall be ready for use and approved by the Zoning Administrator prior to issuance of a certificate of occupancy.

(3) Reduction below minimums.

(a) The Zoning Administrator shall be authorized to reduce the number of required parking spaces by no more than 10% when more than ten spaces are required with the following conditions:

1. The site can support the minimum required number of parking spaces and meet all development standards in this chapter including buffers and landscaping requirements; or

2. The reduction is necessary to meet the tree protection and preservation regulations contained in § 153.334 of this code.

(b) This allowable reduction excludes medical offices and restaurant uses. Any change in use that increases applicable off-street parking or loading requirements will be deemed a violation of this chapter unless parking and loading spaces are provided in accordance with the provisions of this section.

(B) Off-Street Parking Schedule A. Unless otherwise expressly allowed, off-street parking spaces shall be provided in accordance with the following table:

Use Table Number of Off-Street Parking Spaces Required (Minimum)

Use Table

Number of Off-Street Parking Spaces Required (Minimum)

RESIDENTIAL

Adult/child group home or residential care facility

1 per 3 beds, plus 1 per employee in single shift

Congregate living

1 per 3 beds

Farm labor housing (dormitory)

0.5 per bed

Multi-family

1.5 per 1-bedroom unit; 2 per 2-bedroom unit; 2.5 per 3-bedroom and larger units

Retirement housing

0.75 per 1-bedroom unit; 1 per 2-bedroom unit; 1.5 per 3-bedroom and larger units

Single-family:

Detached and attached, including dwelling groups, duplexes, and manufactured housing units

2 per dwelling unit

CIVIC/INSTITUTIONAL

Adult or child day care facilities

1 per employee plus 1 per 5 children/adults

Cemetery

1 per full time employee

College or university facility

1 per 100 square feet classroom plus 1 per 300 square feet office/administrative plus 1 per 3 beds

Community recreation

1 per 250 square feet of gross floor area

Convalescent services

1 per 5 beds

Counseling service

1 per 150 square feet

Court of law

1 per employee plus 1 per every 3 seats of seating available to the public in the courtroom

Health care related services:

Including home health agency, laboratory, outpatient services and rehabilitation facilities

1 per 200 square feet of gross floor area with a minimum of 4 spaces

Historical sites, libraries

1 per 300 square feet

Archives or museums

~~1 per 300 square feet~~ **1 per 500 square feet of display area**

Hospital

1 per 2 beds plus 1 per 300 square feet of floor area of administrative and medical offices

Intermediate care facility for the mentally handicapped

1 per bed plus 1 per employee in single shift

Nature exhibition or botanical gardens

1 per employee in single shift plus 2 spaces per acre

Parks and recreation

1 per 5,000 square feet of land area plus outdoor recreation requirements

Personal improvement education

1 per every 3 students plus 1 per employee

Postal Service, United States

1 per 150 square feet of floor area

Pre-school or educational nursery

~~1 space per 6 students for which the facility is licensed plus 1 per employee~~ **1 per employee in single shift plus 1 per 1000 sf of classroom area**

Public assembly:

Including conference centers, concert halls, religious assemblies, professional, labor or political organizations and social clubs or lodges

1 per 5 fixed seats or 1 per every 3 persons in structures with non-fixed seating of the maximum occupancy load as established by building code. The number of spaces required may be reduced a maximum of 50% if the assembly area is located within 500 feet of any public or commercial parking lot where sufficient spaces are available by parking agreement.

Railroad freight depot

1 per 2,400 square feet

Recycling collection, drop-off

1 per recycle collection container

Safety services

1 per 2 employees

School, primary

1 space for each vehicle owned and operated by the school plus two per employee (including faculty, administrative, and the like)

School, secondary

1 space for each vehicle owned and operated by the school plus two per employee (including faculty, administrative, and the like) plus 1 per 8 students

Utility service, major

1 space per employee plus 1 per stored vehicle

Utility service, minor

None

Zoo

10 plus 1 per employee in single shift

COMMERCIAL

Agricultural sales/service

1 per 500 square feet of floor area plus 4 per acre outdoor sales/display/storage area

Banks and financial services

1 per 300 square feet of floor area, also see drive-through requirements

Bar or lounge

1 per 75 square feet indoor seating area plus 1 per 200 square feet outdoor seating area

Bed and breakfast

1 per guest room

Boat yard

1 per employee

Building materials or garden equipment and supplies retailers

EXHIBIT B

(C) Rules for computing parking and loading requirements. The following rules apply when computing off-street parking and loading requirements.

(1) Multiple uses. Lots containing more than one use must provide parking and loading in an amount equal to the total of the requirement for all use.

(2) Fractions. When measurements of the number of required spaces result in a fractional number, any fraction of one-half or less will be rounded down to the next lower whole number and any fraction of more than one-half will be rounded up to the next higher whole number.

(3) Area measurements. Unless otherwise expressly stated, all square-footage-based parking and loading standards must be computed on the basis of gross floor area. Storage areas or common areas incidental to the principal use shall be exempt from this measurement when the following conditions are met.

(a) The storage area or common area is a minimum of 250 square feet.

(b) The applicant has provided documentation that such areas will not be used as space for employees, customers, or residents.

(4) Occupancy-based standards. For the purpose of computing parking requirements based on employees, students, residents, or occupants, calculations shall be based on the largest number of persons working on any single shift, the maximum enrollment, or the maximum fire-rated capacity, whichever is applicable and whichever results in the greater number of spaces.

(5) Unlisted uses. Upon receiving a development application for a use not specifically listed in an off-street parking schedule, the Zoning Administrator shall apply the off-street parking standard specified for the listed use that is deemed most similar to the proposed use or require parking spaced in accordance with a parking study prepared by the applicant.

(D) Location of required parking.

(1) On-site parking.

(a) Except as expressly stated in this division (D), all required off-street parking spaces must be located on the same lot as the principal use and shall be arranged and laid out so as to ensure that no parked or maneuvering vehicle will encroach upon a sidewalk, public right-of-way, or property line.

(b) Parking lots in office (O) and commercial (C) districts containing more than ten parking spaces shall be located to the side or rear of the principal structure's front facade or within a courtyard surrounded by a structure on at least three sides.

(2) Off-site parking.

(a) OFF-SITE PARKING is defined as the required parking not located on the parcel which the principal use is located. SHARED PARKING is parking for uses with different

operating hours or peak business periods that share required off-street parking spaces. Shared parking may or may not be off-site parking. Off-site and shared parking are allowed provided they meet the following standards. If any one of the following applicable standards cannot be met, special exception approval shall be required.

(b) A maximum of 50% of the required parking spaces may be off-site, **except for Civic/Institutional Uses that may have a maximum of 75% of the required parking spaces off-site**; however, off-site parking may not be used to satisfy the off-street parking standards for residential uses (except for guest parking), restaurants, convenience stores, or other convenience-oriented uses unless approved as part of a mixed use development. Required parking spaces reserved for persons with disabilities shall not be located off site.

1. Shared or off-site parking must be located within 600 feet from the primary entrance of the use served, unless shuttle bus service is provided to the remote parking area. Shared or off-site parking spaces may not be separated from the use that it serves they serve by a street right-of-way with a width of more than 80 feet, unless a grade-separated pedestrian walkway is provided, or other traffic control or shuttle bus service is provided to the remote parking area.

2. An applicant requesting shared parking shall submit a shared parking analysis to the Zoning Administrator that clearly demonstrates the feasibility of shared parking. The shared parking analysis must be approved by the Zoning Administrator and made available to the public. It must address, at a minimum, the size and type of the proposed development, the composition of tenants, the anticipated rate of parking turnover, and the anticipated peak parking and traffic loads for all uses that will be sharing off-street parking spaces. Approvals will only pertain to the specific uses addressed in the analysis and any change in use(s) will require a new shared parking analysis.

3. Off-site parking areas serving uses located in nonresidential zoning districts must be located in nonresidential zoning districts. Off-site parking areas serving uses located in residential or agricultural zoning districts may be located in residential, agricultural, or nonresidential zoning districts.

4. In the event that an off-site parking area is not under the same ownership as the principal use served, a written agreement will be required. An attested copy of the agreement between the owners of record must be submitted to the Zoning Administrator for recording on forms made available in the Planning/Zoning Department. Recording of the agreement with the Register of Mesne Conveyance must take place before issuance of a zoning permit, building permit, or certificate of occupancy for any use to be served by the off-site parking area. An off-site parking agreement may be revoked only if all required off-site parking spaces will be provided in accordance with this section.

5. Shared parking areas must be connected by a continuous network of sidewalks and pedestrian crosswalks.

EXHIBIT C

Table 153.110	Zoning Districts											Condition	
	NRM-25	AG-5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I		
FINANCIAL SERVICES													
Banks								C	C	C	A	A	§ 153.153
Financial services, including loan or lending services, savings and loan institutions, or stock and bond brokers								C	C	C	A	A	§ 153.153
FOOD SERVICES AND DRINKING PLACES													
Bar or lounge (alcoholic beverages), including taverns, cocktail lounges, or member exclusive bars or lounges										S	S	S	
Catering service	S	S	S	S	S	S	C	C	A	A	A	A	§ 153.154
Nonalcoholic beverage bars including coffee shops and smoothie bars							S	S	S	S	S	S	153.154
Restaurant, fast-food, including snack bars										S	S	C	§ 153.135
Restaurant, general, including cafeterias, diners, delicatessens, or full-service restaurants								C	C	C	C	C	§ 153.135
Sexually oriented business												C	§ 153.138
INFORMATION INDUSTRIES													
Communication services, including radio or television broadcasting studios, news syndicates, film or sound recording studios, telecommunication service centers, or telegraph service offices									S	S	A	A	
Communications towers	C	C							C	C	C	C	§ 153.125
Data processing services									A	A	A	A	
Publishing industries, including newspaper, periodical, book, database, or software publishers							S	A	A	A	A	A	