



Town of James Island, Regular Town Council Meeting
September 17, 2020; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

VIRTUAL MEETING, SEE DETAILS BELOW

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town invites the public to provide comments prior to its Town Council meeting. For residents wishing to address Council virtually, you will be limited to three (3) minutes and must sign in to speak prior to the meeting by noon on Thursday, September 17th by emailing your name and contact information to info@jamesislandsc.us. You may also send in your comments ahead of the meeting by emailing to info@jamesislandsc.us, or mail to P.O. Box 12240, Charleston, SC 29422 or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

1. Public Comment

2. Consent Agenda:

a. Minutes: August 20, 2020 Regular Town Council Meeting

b. Minutes: September 3, 2020 Special Town Council Meeting

3. Information Reports:

a. Finance Report

b. Administrator's Report

- Annual Department Report

c. Public Works Report

d. Island Sheriffs' Patrol Report

4. Requests for Approval:

- Small Business Loan Assistance Program
- Tree work on Dills Bluff at Boardwalk and on Camp Rd.
- Drainage Study of Woodhaven Subdivision
- JIACC Design Fee Amendment – Construction Admin & MEP Services

- Award of Bid – James Island Arts & Cultural Center
- Brantley Park Existing Dock Inspection and Structural Evaluation

5. Committee Reports:

- Land Use Committee
- Environment and Beautification Committee
- Children’s Committee
- Public Safety Committee
- History Committee
- Rethink Folly Road
- Drainage Committee
- Business Development Committee
- Trees Advisory Committee
- James Island Intergovernmental Council

6. Proclamations and Resolution:

Breast Cancer Awareness Month, October 2020

Resolution #2020-12: Climate Emergency Mobilization

Resolution #2020-13: Resolution for Former PC & BZA Members

Resolution #2020-14: Resolution Regarding Drainage Condition in Belle Terre

7. Emergency Ordinances:

E-03-2020 Emergency Ordinance Pertaining to Electronic Meetings: Amended to Expire September 19

8. Ordinances up for Second/Final Reading:

9. Ordinances up for First Reading:

10. New Business:

- Hazard Mitigation Plan (HMP) Council Notification

11. Executive Session: The Town Council will/may enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina. Upon returning to Open Session, Council may act on matters discussed in Executive Session.

12. Return to Regular Session:

13. Announcements/Closing Comments:

14. Adjournment

This Town Council meeting will be live-streamed on the Town's YouTube channel, link found at:
<http://www.iamesislandsc.us/videos-and-meeting-archive>

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81946236457?pwd=T0xjbnduSkhTRW8yK2tIYXdDNkdZZz09>

Passcode: 641322

Or iPhone one-tap :

US: +19292056099,,81946236457#,,,,,0#,,641322# or +13017158592,,81946236457#,,,,,0#,,641322#

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Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 819 4623 6457

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International numbers available: <https://us02web.zoom.us/j/81946236457?pwd=T0xjbnduSkhTRW8yK2tIYXdDNkdZZz09>

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. at the Town Hall, 1122 Dills Bluff Road, James Island, SC on Thursday, August 20, 2020 by Zoom. The following Councilmembers were present: Boles, Mignano, Milliken, Mullinax, and Mayor Woolsey, who presided. Also, Town Administrator, Ashley Kellahan, Town Attorney, Bonum S. Wilson, Finance Director, Merrell Roe, Public Works Director, Mark Johnson, Code Enforcement Officer, James Hackett, Island Sheriff's Patrol, Sgt. Shawn James, Deputy Christopher King, and Town Clerk, Frances Simmons. A quorum was present to conduct business.

This meeting was held in compliance with the Freedom of Information Act and the requirements of the Town of James Island. Information was provided to the public for participation.

Public Comment: Resident, Larry Fisk sent in a comment via email (attached).

Consent Agenda:

Minutes: July 16, 2020 Regular Town Council Meeting: Motion to approve the Consent Agenda was made by Councilwoman Mignano, seconded by Councilman Mullinax, and passed unanimously.

Information Reports: Finance Report: Written report provided with an overview by Town Administrator Kellahan. Councilwoman Mignano was informed that the \$3,400 in miscellaneous income was for Hurricane Dorian.

Administrator's Report: Written report provided by Mrs. Kellahan with an overview. Mrs. Kellahan added that the all-way stop on Wildwood was not approved by the SCDOT. She spoke briefly with Councilwoman Mignano about the trimming of Magnolia trees; whether the arborist could look into this. Councilwoman Mignano complimented the speed humps on Stiles Drive and residents are pleased and see a decrease in speeding.

Emergency Management Update: James Hackett, Town MEOC Liaison, presented an update of the 2020 Emergency Plan and focused on hurricanes. He said recent Hurricane Isaias was handled well by staff. Mr. Hackett noted that less shelter space would be available this year with the outbreak of COVID-19 and the requirement for social distancing. The emphasis will be for people to evacuate rather than go to a shelter.

Public Works Report: Written report provided with an overview by Mr. Johnson.

Island Sheriff's Patrol Report: Sgt. James announced that he missed having the National Night Out event this year. He shared a policy that Charleston County will allow officers to grow beards and goatees. Sgt. James thanked Mayor Woolsey for 8 years that the Island Sheriff's Patrol has existed. He introduced Deputy Christopher King as the full-time deputy assigned to the Town. Deputy King was complimented for helping to save a man's life during a drug overdose the second week he began working at the Town. Sgt. James said he will be recommending him for the Life-Saving Award. Deputy King shared a few words; that he moved here three years ago from Ohio and has been in law enforcement for 12 years. He loves James Island and the interaction he has with the people. Council thanked Deputy King for the job he is doing and for saving the individual's life.

Deputy King spoke about complaints he received about speeding on Clearview Dr. He has spent time there clocking cars but none were speeding. He will continue to monitor the area. The Crime Statistics and the Island Sheriff's Patrol Reports were received as information.

Requests for Approval: Driveway Apron Repairs: Mrs. Kellahan presented for approval two driveway aprons for repairs: 1) 946 Mount Vernon, and 2) 754 Waterloo, where the pipes are sinking into the ground and causing drainage problems. She and Mark Johnson are developing a policy so that residents understand that when they request an apron repair it will not be a cosmetic fix but an actual drainage repair. The estimate for Mt. Vernon is \$8,000 and Waterloo @ \$10,000.

Motion in favor made by Councilman Milliken, seconded by Councilwoman Mignano. Councilman Milliken commented that this is a great thing to do. He asked about the process for getting this done, or if there is a form for citizens to complete. Mrs. Kellahan said citizens can call the Town to make a request and there is also a work order request form is on the Town website for citizens to complete.

Councilwoman Mignano asked the reason the pipes collapsed was that they were old or were full of mud and water underneath the pipes. She asked what could be done to prevent this from happening to other aprons. Mr. Johnson said it could have resulted from an infrastructure failure overtime or a joint failure causing the pipes to sink. Mayor Woolsey said he does not believe the driveway aprons were new and they suddenly failed; but they were old. He said we should not expect the concrete and pipes to last forever and it will be a continual process to repair them.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

Lighthouse Point and Cedar Point Pond Investigations: Mrs. Kellahan asked to defer this item for additional information. She said there has been recent developments in that the two ponds are interconnected. The Cedar Point Pond residents would like the Town to take over maintenance, not only of the road, but also the pond, which is privately owned. The Seaward Drive pond is in the Town's jurisdiction; it is public and most affected with algae blooms. Mrs. Kellahan explained when a neighborhood wants the Town to take over maintenance of a road or of private infrastructure, an engineering report is required so we know the state of the infrastructure before accepting maintenance. She said the neighborhood has been moving forward on this and hired Seaman Whiteside so the scope of this request will change. She noted that Seamon Whiteside may be able to look at the Seaward Drive pond also, so this request needs to go back to the engineer for re-evaluation. Mayor Woolsey asked Council to defer action without objection and it was granted.

James Island Arts & Cultural Center (JIACC) Furniture Proposal: Mrs. Kellahan presented the furniture proposal for the James Island Arts & Cultural Center. She said the stakeholders reviewed the options and layout and provided their insight on the furniture. She said \$50,000 was budgeted but we were able to get it to \$40,000 because we will be using some furniture that we already have. Sarah Glass and Jennifer Charzewski with Liollo, and Becky Ness, with PMC Interiors, were available to answer questions. Motion in favor by Councilman Mullinax, seconded by Councilman Milliken.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

Underground Powerlines Priority Locations: Councilman Boles stated that the purpose of the agenda item is for Council to agree upon a list of priority locations to bury powerlines underground. Councilman Boles said that when he first came on Council and brought this subject up, the Town Administrator had already working on this. He was interviewed on Live 5 News and gave credit to Mrs. Kellahan as the originator, but that portion of the interview was cut, and he was upset about that. He said Mrs. Kellahan has worked with Dominion who supplied us with a map that shows problem power outages on the island. He said Foxcroft is the area with the highest power outages; there are some powerlines that runs through people's backyards. After Foxcroft is Fort Johnson Rd. Councilman Boles asked Council to identify the Foxcroft corridor as first priority then Ft. Johnson Rd. as second priority. He would like to see Dills Bluff Rd. added at some point. Councilman Boles said this is a very expensive endeavor and Council would have to find the funding later but asked for a vote to begin the process to bury powerlines in the Foxcroft corridor that feeds 1,606 customers and has the most outages. He said the corridor runs through his backyard and tall tree limbs gets caught in the powerlines. Even with trimmings, the trees looms over powerlines.

Councilman Boles motioned that the Foxcroft corridor be given first priority to bury underground powerlines, Councilman Mullinax seconded. Councilwoman Mignano stated that she would abstain from voting and provided a recusal for the record.

Councilman Milliken asked if the budget of \$657,028 is the estimate to do the short stretch of Foxcroft. Councilman Boles said Dominion would match half of that amount and the Town the other; and anything beyond that would be an expense of the Town. Mayor Woolsey said \$328,514 is what Dominion would provide and the Town would have to come up with that amount from other budgeted funds for power related activities, including repair to powerlines. He said we are already working toward burying powerlines on Folly Rd and an unknown amount for that is spoken for that project. He explained the Non-Standard Service Fund balance information that was provided to Council. He said some money has been spent from that fund for streetlights on Camp and Dills Bluff, and we anticipate using some of it to match work on Folly Rd. Mayor Woolsey recalled at the Budget Workshop held last February that a consensus was reached to focus on Ft. Johnson Rd. because it is a scenic bi-way and hospitality tax funds could be used for beautification. He said matching funds for burying powerlines in peoples' backyards in Foxcroft does not qualify for hospitality tax funding. He said burying powerlines in Foxcroft is a good plan, but he believes Council should stay with the plan for Ft. Johnson Rd. near the DNR which is the #2 place where power outages occur.

Councilman Milliken asked if both places could be done because we have the ability to use hospitality funds on Ft. Johnson Rd. with Dominion. He asked if it is possible to have enough money for Folly, Foxcroft, and Ft. Johnson. Mayor Woolsey said it would be reasonable to know estimate costs before committing to a particular place; however, it is very expensive, and we do not have enough money to do all of them. Mrs. Kellahan said she has tried to get good estimates for both places. She said in order for Dominion to devote their time, energy, and staff, they need a prioritized list from Council, and they can only do one project at a time. Mrs. Kellahan used as an example, the Sam Rittenberg project @ \$300 per linear feet, and an estimate for a quarter round on Dills Bluff would be roughly \$825,000 depending on other factors. Mrs. Kellahan gave a brief update on the Folly Rd. project that the County has committed to pay for relocating 13 poles in Phase I, but we do not have that number yet.

Councilman Milliken said he would like to get the ball rolling and asked the length to bury powerlines on Foxcroft and Ft. Johnson using \$300 per linear foot as an estimate. Councilman Boles said he calculated on Google Maps using a post-it-note and measuring the scale of Foxcroft at approximately 3,000 feet and it was roughly \$900,000 which is more money than we have. He focused on safety and functionality as reasons for burying the powerline in Foxcroft. Aesthetically he said Folly Rd. is a great place and Ft. Johnson is also because it is beautiful but asked Council to focus on the safety issues associated with extensive power outages on Foxcroft. He said that Dominion has chosen Foxcroft as the area where most power outages occur. He said that Dominion will not give us a cost until we agree on the location, then we need to find the funds. Mayor Woolsey emphasized focusing on Ft. Johnson Rd. in the area that Dominion also said is a safety issue. He said Ft. Johnson Rd. is important for aesthetics and it is a beautification corridor. We would be eligible for funding, not only for safety issues, but also for tourism. Mayor Woolsey said we are working towards getting a park on Ft. Johnson Rd. He thinks the best way to do this is not to do the entire length from Ft. Johnson to Harbor View Rd., but do a part, and that is what we should tell to Dominion... we should do 1,000 feet or 500, whatever we have enough money to do. He does not believe that we should do Foxcroft in people's backyards, but we should do what was discussed at the budget workshop. Councilman Boles said there are hurricane mitigation grants available and although Foxcroft is not eligible for hospitality funds to bury powerlines would prevent most residents from losing power during hurricanes and high wind events. He also said that Council did not have a map of priority locations at the budget workshop. He does not see Foxcroft and Ft. Johnson as mutually exclusive to each other, they are inclusive. Mayor Woolsey commented that if Foxcroft is selected as a first priority and we find out the cost all of the money would be used for many years to come.

Councilwoman Mignano asked if the 1602 people affected are impacted by Ft. Johnson and Foxcroft or Foxcroft only. Councilman Boles said according to the map outages are caused by tree conditions along Foxcroft and additional tree conditions along Ft. Johnson but occur more frequently on Foxcroft Rd.

Councilman Milliken said his conflicts has to do with the trees and aesthetics because the trees along Ft. Johnson Rd. are gorgeous, in particular near the soccer club. He asked if it would be viable to use hospitality funds for this purpose. He needs more information about the costs rather than rough estimates and would like to defer for more information

then move forward. He would like to see the powerlines buried and the two options are equally viable, but we cannot afford to do both.

Councilman Milliken moved to defer the item for additional information; Mayor Woolsey seconded.

Councilwoman Mignano asked if the motion passes if we could get the measurement for Ft. Johnson Rd. to make a decision. Mayor Woolsey said his understanding of Ft. Johnson, including the soccer club is not that we would measure the entire length and determine a total cost; rather something would be done in bits and pieces for years for what part and how many feet we could afford. He said it may be the same for Foxcroft. Mrs. Kellahan said she would reach out to Dominion for a better idea of cost for Ft. Johnson and Foxcroft.

Motion to Defer

Councilman Boles	No
Councilman Milliken	Yes
Councilman Mullinax	No
Mayor Woolsey	Yes

Motion Failed

*Councilwoman Mignano abstained

Main Motion: Authorize prioritizing Foxcroft for underground powerlines (highlighted section on map) using match from NSF funds.

Vote

Councilman Boles	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	No

Motion Passed

*Councilwoman Mignano abstained from vote

Purchase of Kubota Tractor: Mrs. Kellahan presented the purchase of the Kubota Tractor from Steen Enterprise @ \$44,908. Motion in favor by Councilman Boles, seconded by Councilman Milliken. Councilman Boles asked if training would be required to operate the equipment and Mr. Johnson said that training would not be required.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Passed Unanimously

Oceanview Drainage, Phase II Easement Acquisition: Mrs. Kellahan presented for approval the Phase II drainage acquisition @\$8,500 by Michael Baker International. Motion in favor by Councilman Boles, seconded by Councilwoman Mignano.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Passed Unanimously

Rip-Rap Installation on Schooner Road: Councilwoman Mignano requested approval for installation of Rip-Rap at 549 Schooner Road. She reported that the property owner had a portion done; this request is for the unfinished portion causing erosion in the property owner's yard. Cost is \$5,602 by the County. Motion in favor by Councilwoman Mignano, seconded by Councilman Boles.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

Security Cameras at Pinckney Park Pavilion: Mrs. Kellahan requested approval for the purchase of an Arlo GO security camera @\$1,200/\$50.00 month. Motion in favor by Councilman Boles, seconded by Councilman Mullinax.

Councilman Milliken asked if we could get a case that blends in with the environment. Mrs. Kellahan said she would look into this. There was brief discussion with Sgt. James regarding the effectiveness of cameras being visible/non-visible as a deterrent for crime/theft.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

Committee Reports

Land Use Committee: Councilwoman Mignano reported that she and Mrs. Kellahan met with John Rhoden regarding the Repair Care Program. They are discussing a program for high school students that do not plan on attending college to work with Habitat. Councilwoman Mignano will meet with faculty at the school in September to share this program.

Nominations to Board of Zoning Appeals: Councilwoman Mignano opened the floor to nominations for the Board of Zoning Appeals: Mayor Woolsey moved for the reappointment of **David Savage**; Councilman Milliken seconded and passed unanimously.

Councilman Boles moved for the appointment of **Corie Erdman**; Councilman Milliken seconded and passed unanimously.

Councilman Mullinax moved for the reappointment of **Brook Lyon**; seconded by Councilwoman Mignano and passed unanimously.

Nominations to Planning Commission: Councilwoman Mignano opened the floor to nominations for the Planning Commission.

Councilwoman Mignano moved for the appointment of **Kay Kernodle**; seconded by Councilman Milliken and passed unanimously.

Councilman Milliken moved for the appointment of **Deborah Bidwell**; Councilman Boles seconded and passed unanimously.

Councilman Mullinax moved for the reappointment of **Bill Lyon**; seconded by Councilman Boles and passed unanimously.

Councilman Milliken asked that we look into honoring those that served on the Board of Zoning Appeals and the Planning Commission for their service to the Town and community.

Environment and Beautification Committee: Councilman Milliken announced that an island-wide litter pickup will be held on Saturday, September 12 at 9 a.m. Meet at the Town Hall. No lunch will be served, and social distancing will be adhered.

Children’s Committee: No report.

Public Safety Committee: Councilman Mullinax plans to have a Neighborhood Council meeting in September. He thanked Mrs. Kellahan and staff for working with the SCDOT for the approval of a radar sign on Ft. Johnson @ Lighthouse Blvd.

History Committee: Mayor Woolsey reported that the History Council met in August and discussed hosting three major events. 1) in November, the Stamp Act Protest; 2) an event will be scheduled in honor of Black History Month; 3) First Shot events @ Fort Johnson, April.

Nominations to History Council: Mayor Woolsey opened the floor to nominations to the History Council:

Councilwoman Mignano moved for the nomination of **Michael O’Neale**, seconded by Councilman Boles, and passed unanimously.

Councilman Mullinax moved for the reappointment of **Paul Hedden**, seconded by Councilwoman Mignano, and passed unanimously.

Councilman Boles moved for the appointment of **Jim Morrisette**, seconded by Councilman Milliken, and passed unanimously.

Rethink Folly Road: Mayor Woolsey reported that all of the jurisdictions renewed the IGA with Toole Design group. The next Steering Committee meeting is Wednesday, August 26 @ 2:30 by Zoom.

Drainage Committee: Councilman Mullinax reported that the Drainage Committee held its quarterly meeting on August 12 and received status updates on three Town properties as well as information on the James Island Creek Basin.

Business Development Committee: No report.

Trees Advisory Committee: Councilman Milliken reported that a virtual meeting was held on Tuesday, August 11. Items of discussion included: discussion of recommendations for Dominion contract, recommended tree list, and input for Town Arborist for review by staff and City.

James Island Intergovernmental Council: Mayor Woolsey announced that the group met on July 22 and elected County Councilwoman Jenny Honeycutt as Chair. The next meeting will be held on Wednesday 21 and the time will be determined.

Proclamations and Resolutions

Resolution #2020-11: Community Support of Armed Services and Veterans: Councilman Mullinax spoke in support; an idea he got from the City of Waynesboro, GA, where they display various flags behind their welcome sign. This would be a series of flags displayed at the newly acquired Subway property on Camp & Folly) of the American Flag, State Flag, and other branches of service in honor of our armed service and veterans. Councilman Mullinax moved in favor, seconded by Councilwoman Mignano.

Vote

Councilman Boles	No
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Motion Passed	

Emergency Ordinances:

E-03-2020: Emergency Ordinance Pertaining to Electronic Meetings: Amended to Expire August 22: Councilman Milliken move to extend the emergency ordinance to expire on September 19, seconded by Councilman Boles.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

Ordinances up for Second/Final Reading:

Ordinance #2020-10: Electronic Meetings: Motion in favor by Councilman Milliken, seconded by Councilman Boles.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

New Business: County Feedback Request for HUD Funding: Mrs. Kellahan presented the Charleston County Community Development HUD survey for information. The survey determines community input into 5-year goals for housing and urban development. Applications can be accessed online starting November at www.charlestoncounty.org/departments/community-development. Councilman Milliken asked to advertise the information on the Town's website.

Request for Action: "Letter to Parties/CWS Fuel Spill of August 14-15, 2020": Councilman Milliken spoke regarding the recent fuel spill by Charleston Water System at Plum Island where some Town residents reside along the marsh. A letter was drafted to Kin Hill, Chief Executive Officer, at CWS regarding the spill with reference to federal legislation that specifies the use of secondary enclosures for preventing spills into the marsh. Councilman Milliken moved in favor of sending the letter from Council, seconded by Councilman Boles.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

Councilman Milliken has reached out to Senator Campsen and incumbent Spencer Wetmore, SC House Seat 115 to look into this also.

Announcements/Closing Comments: Councilman Boles thanked everyone. Councilman Milliken reminded everyone about the September litter pick-up.

Adjournment: There being no further business to come before the body, the meeting adjourned at 8:49 p.m.

Respectfully submitted:

Frances Simmons, Town Clerk

The Town of James Island held a special meeting at 7:00 p.m. on Thursday, September 3, 2020 by Zoom. The following Councilmembers were present: Boles, Mignano, Milliken, Mullinax, and Mayor Woolsey, who presided. Also, Town Administrator, Ashley Kellahan, Town Attorney, Bonum S. Wilson, and Town Clerk, Frances Simmons. A quorum was present to conduct business.

This meeting was held in compliance with the Freedom of Information Act and the requirements of the Town of James Island. Information was provided to the public for participation.

Public Comment: No member of the public signed in to speak virtually. 24 emails were received in support and 12 in opposition. Copies of emails maintained for the record.

Extension of Emergency Ordinance: E-07-2020: Emergency Ordinance Providing for Required Face Coverings in Public Places due to the COVID-19 Virus, and Exceptions Thereto: Mayor Woolsey moved to extend Ordinance E-07-2020 to October 25; Councilman Boles seconded. Mayor Woolsey corrected to extend to October 15 and it was granted without objection.

Councilwoman Mignano commented that some of our citizens are not happy about extending the face mask ordinance. She understands how difficult and frustrating wearing masks has been for everyone and she has been back and forth with it. She said with the Labor Day holiday approaching and schools reopening, perhaps extending the ordinance one more month would be the prudent thing to do.

Councilman Milliken said it is a good idea to extend the ordinance into October but he wonders if it might be better to consider going to the November meeting because we would be past the election cycle getting us into November just before Thanksgiving. He said it seems we have to keep extending emergency ordinances and, with no vaccine on the horizon it seems that is probably going to be the deal maker for us to be able to get rid of masks. He would like to consider an alternative to the date, a day 77, which would be November 19 to save time and staff resources rather than as soon as October 15. Mayor Woolsey gave explanation that it would expire roughly November 3 in 60 days, and we would have to extend it at a special meeting. He explained that emergency ordinances could be less than 60 days, but not more than 60. Councilman Milliken withdrew his request.

Councilwoman Mignano commented that we should let the numbers dictate because if the numbers fall before then, it becomes a non-necessity and as quickly as we can get rid of this, the better, as long as everyone is safe and healthy. Mayor Woolsey said it is possible that Council could revisit the ordinance before October 15. He said if we want to act at the September meeting to rescind it we could, but if we do nothing the ordinance continues to October 15. There was no further discussion.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes
Passed Unanimously	

There being no further business to come before the body, the meeting adjourned at 7:07 p.m.

Respectfully submitted:

Frances Simmons, Town Clerk

Town of James Island

% FY Complete 17%

Monthly Budget Report

Fiscal Year 2020-21

1st Quarter		4th Quarter		TOTAL	BUDGET
July	August	June			

GENERAL FUND REVENUE

Accommodations Tax				-	25,000
Brokers & Insurance Tax				-	720,000
Building Permit Fees		1,137		1,137	10,000
Business Licenses	1,594	24,761		26,355	312,000
Grant Reimbursement				-	
Franchise Fees	133,428			133,428	315,000
Interest Income	28	23		51	550
Alcohol Licenses -LOP				-	10,000
Local Assessment Fees				-	1,000
Local Option Sales Tax (PTCF)				-	953,640
Local Option Sales Tax (rev)				-	385,050
Miscellaneous		2,149		2,149	500
Planning & Zoning Fees	1,146	701		1,847	12,000
Stormwater Fees		200			
State Aid to Subdivisions		-		-	273,228
Telecommunications				-	20,000
Tree Mitigation				-	1,000
Facility Rental Fees				-	8,000
Homestead Exemption				-	48,000
	136,195	28,971	Total	164,966	3,094,968
			% of Budget		5%

ADMINISTRATION

Salaries	30,418	20,114		50,532	282,040
Benefits, Taxes & Fees	11,379	7,546		18,925	106,800
Copier	325	586		911	5,500
Supplies	102	288		390	7,000
Postage	214	17		231	6,000
Information Services	4,337	3,899		8,236	60,200
MASC Membership				-	5,500
Insurance	16,533			16,533	40,000
Legal & Professional Services		930		930	40,000
Town Codification		110		110	2,000
Advertising				-	5,000
Audit				-	16,000
Mileage Reimbursement		29		29	800
Bonding				-	700
Employee Training & Wellness		270		270	3,800
Dues and Subscriptions				-	1,500
Training & Travel				-	2,000
Grant Writing Services					13,000
Employee Appreciation	52			52	800
Mobile Devices	55	212		267	2,300
Credit card (Square)	78	113		191	
Bank Charges (Payroll Expenses)	250	900		1,150	2,000
	63,743	35,014	Total	98,757	602,940
			% of Budget		16%

ELECTED OFFICIALS

Salaries	5,654	3,769		9,423	50,000
Benefits, Taxes & Fees	5,186	3,457		8,643	46,960
Mayor Expense				-	1,000
Council Expense				-	2,000
Mobile Devices		10		10	2,100
	10,840	7,237	Total	18,076	102,060
			% of Budget		18%

GENERAL OPERATIONS

Salaries	38,158	25,439	63,597	360,022
Benefits, Taxes & Fees	13,655	9,103	22,759	137,350
			86,356	497,372
			% of Budget	17%

PLANNING

Supplies		93	93	600
Advertising			-	1,500
Mileage Reimbursement			-	200
Dues and Subscriptions			-	1,040
Training & Travel		20	20	1,000
Mobile Devices	27	31	59	660
Equipment/Software				2,800
Uniform / PPE			-	500
Planning Commission	250		250	4,000
Board of Zoning Appeals	200	200	400	4,000
	477	344	Total 822	16,300
			% of Budget	5%

BUILDING INSPECTION

Mileage Reimbursement			-	500
Community Outreach			-	250
Mobile Devices	65	66	131	780
Supplies			-	600
Equipment / Software			-	300
Uniform / PPE			-	250
Dues & Subscriptions			-	800
Travel & Training		605	605	1,400
	65	671	Total 736	4,880
			% of Budget	15%

PUBLIC WORKS

Mileage Reimbursement			-	300
Training & Travel			-	1,925
Public Outreach				500
Projects	3,555	8,219	11,774	145,000
Mobile Devices	86	94	180	1,345
Uniform / PPE			-	700
Supplies	643	201	844	12,200
Emergency Management	351	1,021	1,372	25,000
Dues and Subscriptions		218	218	425
Asset Management		26,235	26,235	50,000
Tree Maintenance and Care				20,000
Groundskeeping	4,222	5,357	9,579	61,000
	8,857	41,345	Total	50,202
			% of Budget	16%

CODES & SAFETY

Mileage Reimbursement			-	100
Equipment			-	900
Radio Contract		342	342	1,400
Training			-	500
Supplies		828	828	250
Uniform / PPE			-	250
ISP Dedicated Officer Annual Expense				59,840
ISP Programs & Supplies		40	40	14,220
ISP Salaries	20,805	17,145	37,950	204,880
Deputy Benefits, Taxes & Fees	5,616	4,615	10,232	59,660
Unsafe Buildings Demolition			-	20,000
Overgrown Lot Clearing			-	8,000
Animal Control			-	500
Crime Watch Materials			-	250
Mobile Devices		56	56	
Membership/Dues				250
	26,421	23,027	Total	49,448
			% of Budget	13%

PARKS & RECREATION

JIRC Contribution			-	4,750
Park Maintenance		870	870	14,500
Special Events			-	5,000
Youth Sports Program			-	14,725
		870	Total	870
			% of Budget	2%

FACILITIES & EQUIPMENT

Utilities		2,806		2,806	34,000
Security Monitoring	76	226		302	1,000
Janitorial		1,275		1,275	9,420
Equipment / Furniture	296	583		879	5,700
Facilities Maintenance	421	379		801	6,500
Vehicle Maintenance Expense	242	562		804	6,500
Generator Maintenance				-	1,000
Street Lights		10,472		10,472	149,000
	1,035	16,303	Total	17,338	213,120
			% of Budget		8%

COMMUNITY SERVICES

Repair Care Program				-	35,000
Teen Cert Program				-	500
Drainage Council				-	500
History Council				-	3,780
Neighborhood Council		350		350	3,750
Children's Council				-	500
Business Development Council				-	3,500
Tree Council	200			200	5,000
Community Service Contributions				-	30,000
	200	350	Total	550	82,530
			% of Budget		1%

CAPITAL PROJECTS

<u>INFRASTRUCTURE</u>				
Dills Bluff Sidewalk, Phase III & IV			-	179,720
Lighthouse Point & Ft. Johnson Intersection			-	38,000
Lighthouse Point Blvd Sidewalk and Drainage Phase I			-	55,000
Regatta Road Sidewalk			-	26,500
Town Hall Sidewalks to Hillman and to Camp			-	93,000
Capital Improvement Projects			-	25,000
Traffic Calming Projects	104975		104,975	135,000
<u>Capital Equipment</u>				
ISP - Dedicated Deputy Initial Expense			-	75,741
Public Works Equipment			-	48,625
<u>PARK IMPROVEMENTS</u>				
Pinckney Park	1210	23624	24,834	50,000
Brantley Park				14,910
<u>DRAINAGE PROJECTS</u>				
Greenhill/Honey Hill Drainage Phase I			-	157,110
Lighthouse Pt. Sdwalk & Drainage Phase 1				55,000
Oceanview Stonepost Drainage Basin -I-II			-	32,900
Hazard Mitigation Project	420752			150,000
Drainage Outflow Valve Devices				48,000
Drainage Improvement Projects	22938		22,938	42,938
James Island Creek Basin Drainage Improvements				32,000
Highwood Circle Drainage Improvements				35,000
Highland Ave Drainage Improvements		13300		159,750
	444,900	141,899	586,799	1,454,194
			% of Budget	40%

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	75,000	75,000	150,000	900,000
Admin Expense				9,000
Auditor Expense				5,000
				914,000

HOSPITALITY TAX

Hospitality Tax Revenue			-	375,000
Hospitality Tax Transfer In			-	330,610
TOTAL				705,610
<u>GENERAL</u>				
The Town Market				2,975
Guide to Historic James Island			-	10,000
Rethink Folly Phase I-III, Staff Cost-Sharing			-	20,000
Santee Street Public Parking Lot	13,600		13,600	32,000
James Island Arts & Cultural Center OPS		322	322	51,320
Promotional Grants			-	20,000
Folly Road Public Safety			-	6,650
Camp and Folly Landscaping Maintenance			-	9,600
Community Events			-	5,000
Total Non-Capital Expense			-	157,545
<u>PROJECTS</u>				
Camp/Folly Landscaping			-	30,000
Folly Road Beautification			-	10,000
Pinckney Park Pavilion	403		403	
Brantley Park		1,255	1,255	185,692
James Island Arts & Cultural Center		4,850	4,850	232,068
Undergrounding Power Lines			-	142,000
Ft. Johnson			-	100,000
Folly Road Multi Use Path Wilton-Ft. Johnson			-	42,000
Other Tourism-Related Projects			-	50,000
			-	
	14,003	6,427 % of Budget	20,430	1,106,850
				2%

TREE MITIGATION FUND

Tree Mitigation revenue			1,392	500
Tree Mitigation expense			-	500
	-	-	Total	1,392

JAMES ISLAND PRIDE

James Island Pride revenue/donations			426	3,500
Jsmes Island Pride expense			-	
Helping Hands Donations			423	
Helping Hands Expense				
			Total	-

ADMINISTRATOR'S REPORT

Sep-20

ADMIN NOTES

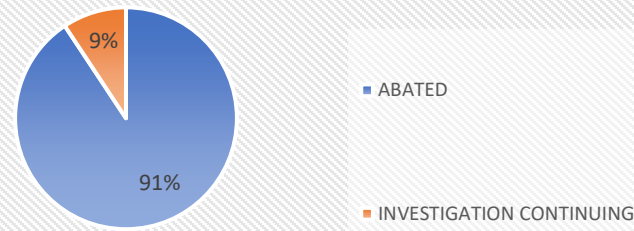
- 1) The storage building for park has been ordered and currently working through Chas. County plan review
- 2) Park benches have been delivered - current plan is to have the pavilion available for rentals in Oct.
- 3) Find attached Dominion Sept tree trimming report - Dominion is also working through the details of the engineering study for undergrounding on Foxcroft
- 4) SC CARES reimbursement has been submitted for COVID-19 related expenses - approx. \$3k
- 5) Town Newsletter was mailed out first of Sept - Attached. Available on website
- 6) Kick-off mtg for N. Stiles project to include hazardous material assessment and site review with civil - will send out public notifications once we have a draft site plan for neighborhood input
- 7) Community Services Grant Applications are now being accepted thru Oct. 2nd

Business Licenses	47
*28 of those processed at Town hall	
Code Enforcement Cases	
TOTAL CASES	634
ABATED	575
INVESTIGATION CONTINUING	59
RANK VEGETATION / SOLID WASTE	158
INOPERABLE VEHICLE	116
TREE CASES	43
NUISANCE PROPERTY	58

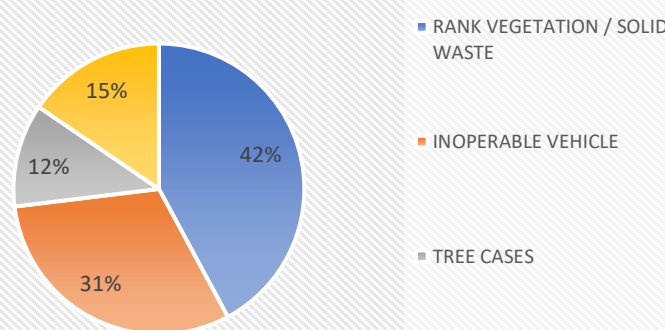
#12 new cases

Building Permits & Inspections	Permits	Inspections
	90	166
Building	18	64
Electrical	28	38
Plumbing	13	31
Mechanical	7	9
Gas	8	23
Pool	1	
Roofing	6	
Fire System	2	1
Sign	-	
Trades	7	
Manufactured Home	-	
Previous Month	81	110

Code Enforcement - Case Status



Code Enforcement - Case Type



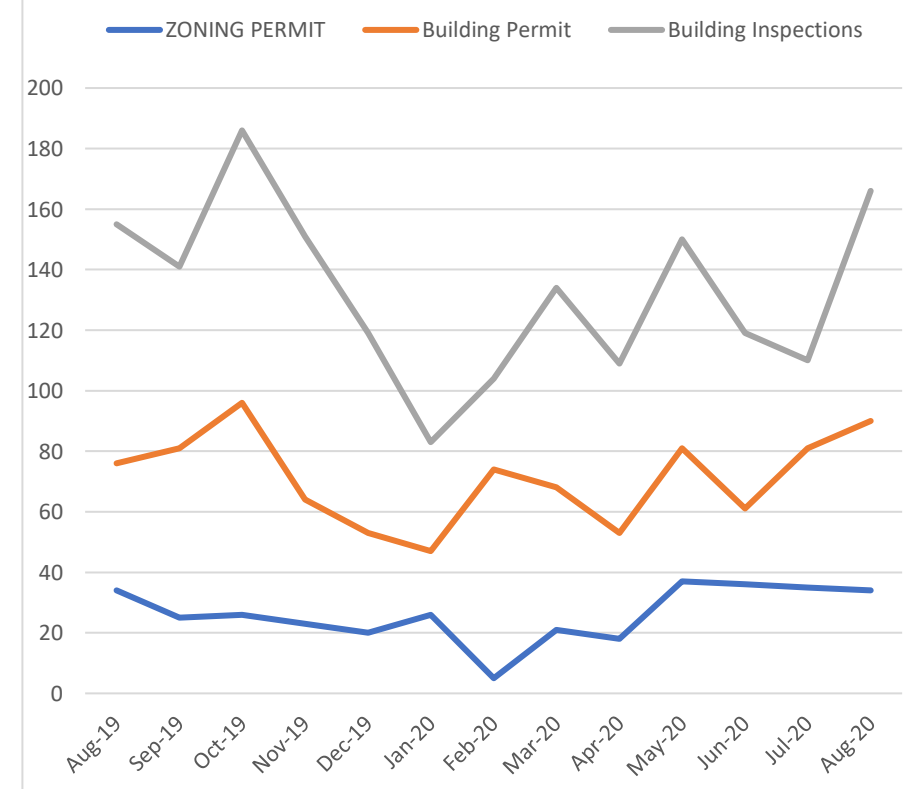
PERMIT TYPE	Aug-20
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	
DEMOLITION PERMIT	
EXEMPT PLATS	
FIREWORK STAND	
HOME OCCUPATION	6
LSPR	
NON-EXEMPT PLAT	
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	12
REZONING	
SPR	
SIGN PERMIT	2
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	1
TREE REMOVAL	10
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	3
TOTAL	34

PUBLIC WORKS NOTES

September 10, 2020

- 1) There were 7 new requests for service in August, 1 was drainage related. Staff has responded to all requests.
- 2) Staff responded to Hurricane Isaias and conducted sandbag operations. 1000 sandbags were distributed to 100 households. This was a joint effort with the City of Charleston.
- 3) Staff participated in the County-wide virtual meeting to discuss post disaster debris removal.
- 4) Staff continued maintenance on the walking path at Pinckney Park.
- 5) Staff participated in a virtual LEPC (Local Emergency Planning Committee) meeting.
- 6) Staff participated in the virtual Drainage Committee meeting.
- 7) The monthly stormwater managers meeting was held by teleconference.
- 8) Staff participated in a webinar by Clemson Extension about Low Impact Development.
- 9) Staff participated in a virtual meeting of the James Island Water Quality Task Force.
- 10) Truluck Construction installed 17 speed humps in Clearview, Eastwood, Stiles Drive and Schooner Drive.
- 11) Sidewalk along Dills Bluff between Town Hall to Camp intersection is underway
- 12) Staff cleaned 10 signs in June and installed 3 new STOP sign and 3 new street name signs.

PERMITS - 13 MONTH HISTORY





Jennifer Hightower
Economic Development & Local Government Manager
2392 W. Aviation Avenue
North Charleston, SC 29406
jennifer.hightower@dominionenergy.com
Office: 843-576-8661 / Mobile: 843-214-0085

Ms. Ashley Kellahan, Administrator
Town of James Island
1122 Dills Bluff Road
James Island, South Carolina 29414

September 2, 2020

RE: Town of James Island Tree Protection Agreement - Pruning Communication, September 2020

Dear Ms. Kellahan,

In accordance with our Tree Protection Agreement, our utility pruning project updates are as follows:

3.2.1 Company Designee Contact Information (same as previous)

- Mark Branham: 843.576.8280, mark.branham@dominionenergy.com
- Clay Chaplin: 843.576.8212, clay.chaplin@dominionenergy.com

3.2.2 Dates of Notification

- Please remember our projects are trimmed by sections and not all property owners will receive notification at the same time
- Notification will be via postcard or email depending on the customer's communication preference

2020 Project

- Section A: Notification sent on January 8, 2020 to property owners, work is in progress
- Section B: Notification sent on March 3, 2020 to property owners; work is in progress
- Section J: Notification sent on April 1, 2020 to property owners; work is in progress
- Section C: Notification sent on April 30, 2020 to property owners; work is in progress
- Section D: Notification sent on May 25, 2020 to property owners, work is in progress
- Section E: Notification sent on June 23, 2020 to property owners, work is in progress

3.2.3 Dates of Press Releases

- January 6, 2020 – media advisory re: Public Workshop on 1/8/2020

3.2.4 Resident Communication

- Example postcard notification is attached, titled "DESC tree notification"

3.2.5 Smaller Map for Pruning in Specific Locations

- 2020 Project Map Section F33: see attached, "F33-James_Island"
 - Town of James Island municipal boundary map: see attached, "2020_Municipality_Maps_Town of James Island"
 - Section A Map: see attached, "James Island Project F33 Section A"
 - Section B Map: see attached, "James Island Project F33 Section B"
 - Section C Map: see attached, "James Island Project F33 Section C"
 - Section D Map: see attached, "James Island Project F33 Section D"
 - Section E Map: see attached, "James Island Project F33 Section E"
 - Section J Map: see attached, "James Island Project F33 Section J"



3.2.6 Approximate Timeframes

- 2020 Project: James Island (general) – commenced Feb. 3, 2020, expected completion May 31, 2021

3.2.7 Dates of Public Meetings

- January 8, 2020; Public Workshop at James Island Town Hall to review 2020 trimming project

Please contact us with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "JH", positioned below the word "Sincerely,".

Jennifer Hightower

cc: Mark Branham & Clay Chaplin



Town of James Island
1122 Dills Bluff Rd.
James Island, SC 29412

PRSR STD
U.S. Postage
PAID
Charleston, SC
Permit No. 1057

in this issue >>>

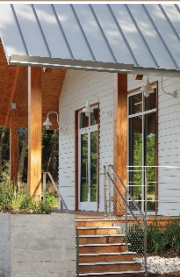
- COVID-19 Pandemic*
- Intersection Improvement Updates*
- Island Sheriff's Patrol*
- Drainage Projects*
- New Arts & Cultural Center*



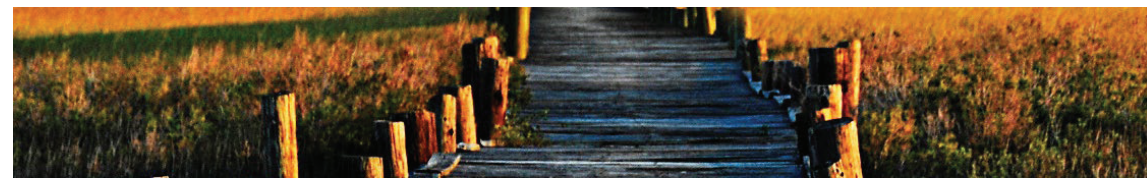
September
2020

An Annual Town of James Island Publication

Newsletter



Subscribe to Town weekly notices by sending an email to info@jamesislandsc.us



current topics >>>

Hurricane Season is upon us

The Town and the City of Charleston are partnering together again this storm season to issue sandbags for James Islanders at Town Hall. Given COVID protocols, here are a few changes you need to be aware of:

1. Expect longer delays as a limited number of people will be allowed to fill bags at one time.
2. Residents should bring their own shovels and PPE to include gloves and face masks.
3. Households are limited to 10 bags each. You are encouraged to use supplies saved from previous storms.

COVID-19 What you need to know

COVID-19 has caused great hardship for many James Islanders. While hospitalizations and deaths are not reported by locality, DHEC estimates that nearly 7% of James Islanders were infected with the disease in early July.

Fortunately, James Islanders have practiced social distancing and used face coverings to gradually reduce infections to slightly more than 1% by late August. DHEC

estimates imply that more than 18% of James Islanders have had COVID-19 and recovered. The economic impact was also severe for many island residents. Unemployment claims during May and June implied an unemployment rate of near 20%.

The Town has continued to provide services throughout the crisis, though for a time, Town Hall was closed to the public for limited hours from 10 am to 2 pm, but we continue to encourage contacting Town staff by phone and email. Many Town meetings have been held on Zoom. Watch the Town website and other social media for information about how to participate. As the incidence of COVID-19 grew rapidly on



Town Council responded by passing an emergency ordinance that requires Town businesses to require all their staff and customers to wear face coverings.

Please continue to help us fight this disease. Practice social distancing – at least six feet.

This ordinance is like that of Charleston County. The Town has received complaints about businesses failing to comply and our Code Enforcement officer has investigated. Please continue to help us fight this disease. Practice social distancing – at least six feet. When that is difficult or impossible, such as when entering a store or restaurant, wear a face covering. Wash your hands often and try to avoid touching your face. By limiting activities that create a high risk of contagion, we can slow the spread of the disease, and avoid overburdening our hospitals and the State's public health system.

Thank you, Mayor Bill Woolsey

Pinckney Park Pavilion

The new screened-in picnic shelter with adjoining restrooms, located at 461 Fort Johnson Rd., is now open for the public to enjoy. For more information on upcoming rental availability, visit www.jamesislandsc.us/pinckney-park. The Town will soon be opening its newest greenbelt property, Brantley Park, which is located at the corner of Folly Rd. and Brantley Dr. This small pocket park will feature dock facilities and tie into the ReThink Folly Rd. Phase I project.



Mayor Bill Woolsey

Town Council

- Garrett Milliken, Mayor Pro Tem*
- Daniel C. Boles*
- Dr. Cynthia Mignano*
- Darren "Troy" Mullinax*



Get Involved!

The Town has many ways our citizens can take part and make a difference in important ways. Our Citizen's Advisory Councils offer unique opportunities for residents to help guide the Town's future. Take a look at our wide range of engagement activities to suit your specific interest:

- Board of Zoning Appeals
- Business Development Council
- Children's Council
- Helping Hands
- History Council
- James Island Pride
- Neighborhood Council
- Planning Commission

Visit our website to learn more about each group and fill out an interest form. www.jamesislandsc.us/forms-and-documents

Contact us at 843-795-4141

Upcoming projects >>>

Safety & Pedestrian Improvements

Many infrastructure projects are currently underway on James Island and funded through a variety of ways, including transportation sales dollars and matches from local entities, such as the Town, City, Charleston County, SCDOT, etc. These partnerships leverage your dollars to make James Island a safer, more pedestrian-friendly community.

Folly Rd. Phase I

The ReThink Folly Rd. Steering Committee has put forth an 8 ft. wide sidewalk and intermittent green marked bike lanes along Folly Rd. from Ellis Creek to Wilton St. (Walmart). This project is in its final design and permitting stage.



Intersection Improvements

The new roundabout at the Riverland Dr. and Camp Rd. intersection is nearing completion and will be followed by a sidewalk/multi-use path from Folly Rd. to the Lowcountry Senior Center. There is also a planned roundabout at the Ft. Johnson and Camp Rd. intersection which is still in the design phase. Further up Ft. Johnson at Secessionville, there is a planned stop light with turn lanes, and at Central Park and Riverland Drive, design alternatives are still being reviewed by Charleston County Council and SCDOT.



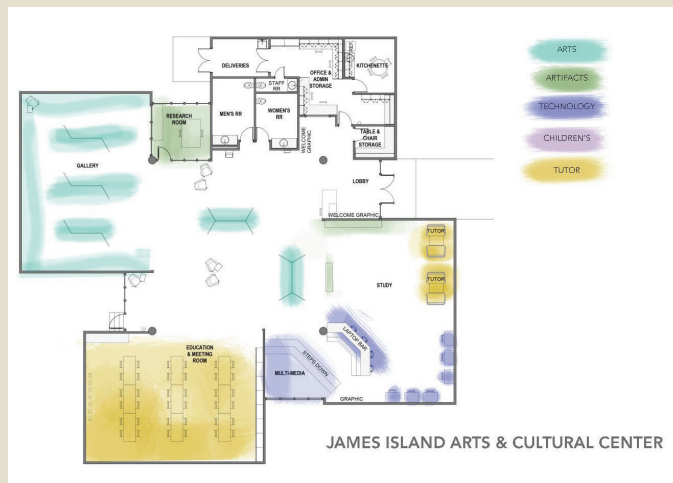
Other Projects

A new multi-use path with drainage improvements will be under construction soon along Lighthouse Blvd, and Phase III of the Dills Bluff Sidewalk project, continuing from Seaside Lane to Winborn Dr. is in permitting. Design is underway for a sidewalk along Regatta Rd. to Nabors Drive and improvements to the Dills Bluff and Camp Rd. intersection including new streetscape lighting will soon be installed.

Coming soon >>>

The James Island Arts & Cultural Center

Last year, Charleston County leased the old library space at 1248 Camp Rd. for an educational use to the Town. A group of stakeholders have been diligently working to put together a plan for the new space. Representatives from the JI Arts Council, JI History Council, JI Pride, First Baptist Church of James Island, Opportunity Calls Everyone, and Empower our Youth have worked with Town staff and the design team at Liollio to reconfigure the old library space into a new, educational area that will house local art, historic artifacts, and to be a place where our residents and youth can gather for meeting and tutoring space. The new facility is slated to open in 2021.



If you have any historical pieces relating to James Island you'd be willing to lend to the space, please email info@jamesislandsc.us with an item description, contact information, and a photograph.



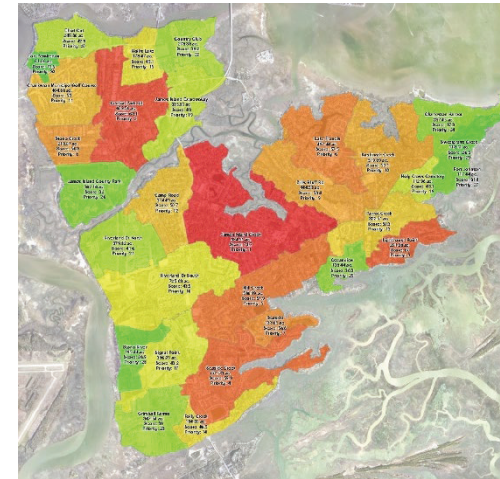
Deputy Christopher King with the Town of James Island

Meet Deputy

The Town expanded upon its Island Sheriff's Patrol program this budget year with the hire of a full-time deputy. In addition to the deputies who work daily shifts dedicated to the Town limits, Deputy King is assigned to Town Hall during normal business hours. Deputy Christopher King has been with the Sheriff's Department since 2017 and previously was assigned to James Island Elementary as a School Resource Officer. Deputy King can be reached by calling Town Hall or emailing him directly cking@jamesislandsc.us

Island-Wide Drainage Study & Improvements

The Town of James Island, along with Charleston County and the City of Charleston, joined together to complete an island-wide Watershed Study of James Island, laying the framework for future improvements.



Map of James Island Drainage Basins

The project, conducted by Thomas & Hutton (T&H), studied various drainage metrics of the area, assessed and made a formal report on the conditions of the existing drainage system, and developed a drainage masterplan to assist in focusing resources to address drainage issues on the island. Using the data collected, T&H delineated 30 basins that contribute to James Island's major outfalls. That data included everything from work order requests to FEMA claims, hydraulic elevations, etc.

An important component of the findings was identifying areas where the existing infrastructure's level of service needed improvement through repairing or replacing the current system, and also highlighting areas where re-establishing roadside swales to improve positive drainage is needed.

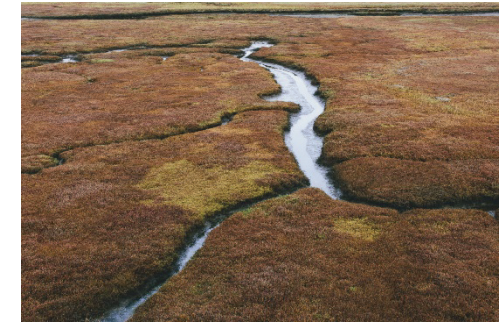
While the James Island Creek basin was identified as priority #1, there are many other areas of concern where improvements are already well under-way. The City of Charleston and Charleston County have already begun improvements to the Central Park and Signal Point drainage basins, and the Town has projects underway in other areas including installing tidal gate devices on outfalls. The Town is also working across jurisdictions to re-establish ditch systems and has hired T&H to develop a more robust asset management system that will aid in routine maintenance work and long-range planning for system upgrades.

Visit www.jamesislandsc.us/work-order-request for help with a drainage concern.

New Stormwater Regulations >>>

Q: How will this affect me?

A: While all residents will see the benefits, only property owners making substantial improvements or increasing their overall impervious area will have to comply by reducing their run-off in some way. Small changes such as installing a rain garden can have a big impact. Visit the Town's website for more information.



Rising Tides & Preventing Flooding

One way municipalities are tackling increased flooding is by installing tidal gate devices on outfalls. This helps prevent saltwater and pluff mud from backing into the drainage system, particularly during a King tide or storm surge event.

Cleaning up the Creek

Earlier this year, the James Island Intergovernmental Council passed a Resolution establishing a Water Quality Task Force which seeks to routinely monitor and establish a plan to improve the water quality of the James Island Creek watershed, an integral part of James Island's ecological and recreational makeup. How can you help? Visit <http://charlestonwaterkeeper.org/get-involved/>

Town Comprehensive Plan Review

The Town of James Island's Planning Commission is currently working on the 5 year review of the Town's Comprehensive Plan, which guides future redevelopment and preservation efforts. Give us your feedback! The current plan can be viewed on the Town website and comments or suggestions can be emailed to planning@jamesislandsc.us.





Town of James Island

Memo

To: Mayor and Town Council

From: Ashley Kellahan, TA

Date: Sept. 2, 2020

Re: James Island Small Business Assistance Program / “Jumpstart James Island”

- Jumpstart James Island is modeled after a recently-enacted program at the City of Goose Creek – Kickstart the Creek.
- The purpose of the program is to provide low-interest working capital loans to small businesses within the Town’s jurisdiction that have been negatively affected by the COVID-19 pandemic.
- The program would be implemented by partnering with the Charleston Local Development Corporation (LDC) to issue the loans and assist in underwriting and other loan examination needs. The Town would grant the LDC approximately \$100,000 of unrestricted funds through one disbursement round. Those funds would be used by the LDC to lend to qualified Town businesses (businesses in good standing) based on the below guidelines:
 - Loan amounts from \$2,500 to \$25,000 used exclusively for working capital.
 - Businesses must have a physical location within the corporate limits of James Island, have 25 or fewer full-time equivalent employees (to include franchises with fewer than 25 employees in the Town), and be in good standing with the Town to include a current business license.
 - Businesses must be able to demonstrate (using financial records) COVID-19 related impact to their operations, occurring after March 1, 2020.
 - Businesses established after March 1, 2020 should be able to explain and demonstrate how their business developed out of a necessity or because of the COVID-19 pandemic.
 - Ineligible businesses include:
 - Churches and other nonprofits

- Multi-level marketing businesses
 - Financial/lending institutions
 - Private membership or fraternal organizations
 - Businesses with over 25 full-time employees or equivalent
 - Home Occupation-based business
- Loan Terms
 - Interest rate of no more than 4%
 - The LDC retains 3% of interest paid, with remaining 1% reinvested into the program
 - Loan origination fee is 1% of loan total to cover closing costs, paid by the Town
 - The principal repayments will be reinvested into the program
 - Application fee of \$25, payable to LDC
 - Loan term of twelve months for loans between \$2,500 - \$10,000 / 24 months for loans \$10,001-\$25,000 (term maybe extended after analyzing the recipient's ability to repay due to COVID-19 operating restrictions).
 - No prepayment penalty
 - Full personal and corporate guarantees
 - The Town will screen: Business location; number of employees; Town business license; No active code violations
 - The LDC is responsible for loan underwriting and has sole decision-making on loan approval and terms
 - Loan payments will be drawn by ACH from borrowers' bank account.
 - The LDC will provide the Town with the business name and loan amount
 - The LDC will provide the Town with quarterly reports on portfolio performance
- Why offer this program? Many small businesses cannot benefit from the federal loan assistance programs because of their restrictive guidelines, high minimum loan amounts, and loans being for asset-related items (assets that private lending institutions use as collateral).
- The program has the potential to develop post-COVID into a reoccurring small business loan program to help stimulate and support small businesses on James Island. Also, the Town may be able to recoup some of this investment through the SC Cares Act.



Stantec Consulting Services Inc.

4969 Centre Pointe Drive Suite 200, North Charleston SC 29418-6952

02 April 2020

Mark Johnson
Public Works Director
Town of James Island
1122 Dills Bluff Road
James Island, SC 29412

Dear Mr. Johnson,

Reference: Woodhaven Subdivision Drainage Assessment

Stantec Consulting Services Inc. (Stantec) is pleased to submit this proposal to the Town of James Island (Client) for providing a drainage assessment in the Woodhaven Subdivision of the existing closed drainage system that outfalls to a pond east of Shortwood Street. This letter proposal is based on the site visit we conducted with the Town on March 16, 2020 and has been formatted to describe the scope of services offered and fees.

SCOPE OF SERVICES

Task 1 – Pipe Video Investigation

Stantec will use Sanders Brothers as our subconsultant to perform a pipe video investigation of the existing drainage system. The pipe investigation will be performed with a pipe camera system to determine locations of debris, blocked pipes, collapsed pipes and root growth in pipes. Based on this investigation, a subsequent cleaning proposal can be developed for the specific locations.

Task 2 – Drainage Assessment

Stantec will perform a site visit to the Woodhaven Subdivision to gather existing drainage information and evaluate the existing conditions. We will use this information along with any other available information, such as plans and field data obtained from GPS survey equipment, to provide an assessment of the existing drainage system. Stormwater modeling will be performed to identify the locations causing the flooding and where improvements could be made to alleviate the flooding in the subdivision. Concept plans will be prepared to show the recommended improvements and an Opinion of Probable Construction Cost will be prepared.

02 April 2020

Mark Johnson

Page 2 of 2

Reference: Woodhaven Subdivision Drainage Assessment

PROPOSED FEE

Stantec will perform the services described in the Scope of Services in accordance with the attached terms and conditions for the following lump sum fees:

Task	Fee
1 – Pipe Video Inspections	\$4,100.00
2 – Drainage Assessment	\$6,000.00
Project Total	\$10,100.00

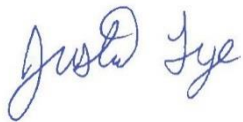
ACCEPTANCE

We appreciate the opportunity to offer these services to the Town of James Island and look forward to working with you on this project. Your signature below will serve as our notice to proceed. If you have any questions, please call me at (843) 740-6347.

Regards,

Stantec Consulting Services Inc.

Town of James Island



Justin Tye P.E., PTOE
Transportation Engineer
Phone: (843) 740-6347
justin.tye@stantec.com

Approved by (Please Print)

Signature

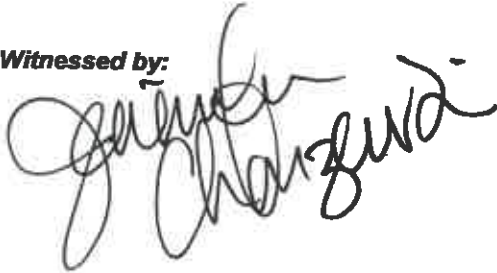
Attachment: Terms and Conditions

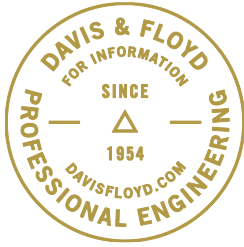
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Apparant Low Bidder is Lockridge Builders

NAME OF BIDDER	BID SIGNED	BID SECURITY	ADDENDA ACKNOWLEDGED (2)	BASE BID	ALTERNATE #1	ALTERNATE #2	FLOORING SUB	PAINTING SUB
HUSS INC	✓	✓	✓	\$122,600	\$11,900	\$3,900	BONITZ	HUSS
South Con	✓	✓	✓	\$175,000	\$11,200	\$2,000	MCWATERS	PETERS PAINT INC
MSK	✓	✓	✓	\$163,900	\$8,929	\$3,700	MCWATERS	Trabanino
Satchel Const LLC	✓	✓	✓	\$123,276	\$16,877	\$5,592	MCWATERS	E&D Contractors
J. Musselman Const	✓	✓	✓	\$90,218	\$11,370	\$940	MCWATERS	PETERS
IPW Const Grp	✓	✓	✓	\$118,600	\$23,700	\$6,500	BONITZ	RAHMAN'S PAINTERS
Lockridge Builders	✓	✓	✓	\$74,800	\$13,700	\$6,500	HALLS FLOORING	MORGAN SERVICES
Chastain Const	✓	✓	✓	\$94,888	\$10,885	\$2,750	BONITZ	PETERS PAINT & WALL COV.
Dream Team Const	✓	✓	✓	\$163,000	\$7,500	\$2,500	DREAM TEAM	DREAM TEAM
Stenstrom & Assoc	✓	✓	✓	\$107,850	\$5,462	\$2,155	MCWATERS	PETERS PAINT

Witnessed by:



“Dock Inspection and Evaluation” for Town of James Island

Revised Final Report – September 10, 2020

Brantley Park

Existing Dock Inspection and Structural Evaluation

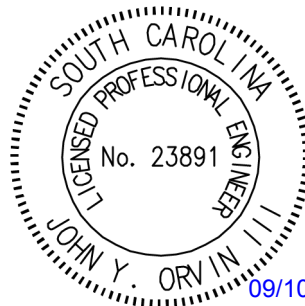
D&F Job No. 031876.00/ Phase No. 0005

PREPARED FOR:

Town of James Island
Ashley Kellahan
Town Administrator
1122 Dills Bluff Road
James Island, SC 29422

PREPARED BY:

Davis & Floyd, Inc.
3229 West Montague Avenue
North Charleston, SC 29418
(843) 554-8602



09/10/2020

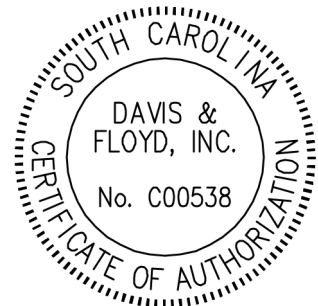


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Appendix A-Existing Dock Walkway Framing Plan Appendix A

1.0 – Introduction

In accordance with the Davis & Floyd, Inc. (D&F) proposal for professional services entitled “Brantley Park Inspections, Civil Engineering and Permitting” dated September 18, 2019, the inspection and structural evaluation of the existing dock is complete. The scope of work for this portion of the project consisted of performing a visual inspection of the existing dock to assess its current structural condition, performing an analysis to provide our opinion on the dock’s current allowable live load capacity, and making general recommendations of repairs to the dock, if applicable.

This report presents the findings of the dock’s structural inspection, live load evaluation, and general repair recommendations. This report has been revised to include additional information and recommendations in regard to the dock’s piling observed during a later site visit conducted on June 22, 2020 and supersedes the original report dated April 30, 2020.

2.0– Existing Dock Description

The existing dock is located near the intersection of Brantley Drive and Folly Road on James Island, SC. The dock is a residential type dock, which is constructed from preservative treated timber. The dock consists of a narrow walkway portion and a wider covered area. The walkway portion is 4 feet in width and extends out from the shoreline approximately 65 feet into the marsh to the wider covered area which has approximate dimensions of 10’-3” x 8’-4” in plan. The dock walkway structure consists of 2x6 decking supported by 2x8 stringers, spaced approximately 21 inches on center, that span to pile bents spaced approximately 10 to 11 feet on center. The pile bents consist of two 2x8 pile caps, one on each side of the piles, supported by two 6-inch diameter timber piles. The timber piles are spaced approximately 4’-4” on center perpendicular to the long direction of the walkway. The 2x8 pile caps are connected to the piles with one 5/8-inch diameter through bolt. Figure 2.1 below shows a portion of the dock viewed from the shoreline. A plan showing the framing of the existing dock walkway structure is located in Appendix A.



Figure 2.1. Portion of Dock Viewed from the Shoreline

The railing for most of the walkway portion of the dock consists of only rope installed through holes that have been drilled through the timber piles (See Figure 2.2).



Figure 2.2. Rope Railing installed in Holes Through Timber Piles

The railing on the rest of the walkway and around three sides of the covered portion of the dock consists of a 2x6 railing attached to the timber piling (See Figure 2.3).

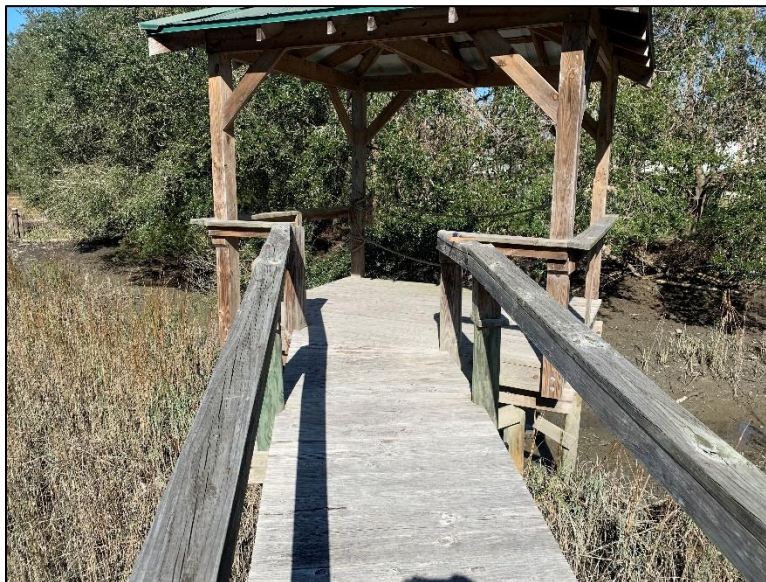


Figure 2.3. 2x6 Railing attached to Timber Piling

Some portions of this section of railing is constructed with a 6x6 post toe-nailed to a 2x8 block attached to the top of the timber piles (See Figure 2.4).



Figure 2.4. 6x6 Posts Connected to 2x8 Block on Top of Piles

The railing along one side of the covered portion of the dock, which is parallel to the creek, consists of two ropes installed in holes drilled through the 6x6 posts (See Figure 2.5).



Figure 2.5. Rope Railing on One Side of Covered Section of Dock

The roof structure of the covered portion of the dock consists of a hipped roof composed of metal roof panels which span to 1x4 purlins supported by 2x6 rafters spaced approximately 24 inches on center. The rafters are connected at their low ends along the eave with what appears to be Simpson H2.5 hurricane ties (See Figure 2.6).



Figure 2.6. Rafters with Hurricane Ties at Ends along the Roof Eave

The rafters are supported along the eave by an edge beam consisting of two 2x8's (See Figure 2.7).



Figure 2.7. Double 2x8 Edge Beam Supporting Rafters at Eave

The double 2x8 edge beams are supported by 6x6 posts at their ends. The beams are connected to the posts with one 5/8" diameter bolt through their ends (See Figure 2.8). There is also diagonal 2x6 knee-bracing in each direction at the connection of the beams to the post, which can also be seen in Figure 2.8 below.



Figure 2.8. Beams Connected at Ends to Posts with 5/8" Diameter Bolt

The 2x6 rafters framing the roof are supported at their end at the roof ridge with a post supported by a double 2x8 beam (See Figure 2.9).



Figure 2.9. Post and Beam Supporting Rafters at Ridge

One of the rafters cantilevers over the top of the post and supports the other rafters at the roof ridge (See Figure 2.10). These rafters appear to be toe-nailed to the cantilevered rafter at their ends.



Figure 2.10. Cantilever Rafter Support Other Rafters at Ridge

The floor framing for the covered section of the dock is similar to the walkway portion. It consists of 2x6 decking supported by 2x8 floor joists spaced approximately 24 inches on center. The joists span approximately 6'-10" to pile supported bents consisting of a double 2x8 bent cap supported by two 6-inch diameter timber piles (See Figure 2.11).



Figure 2.11. Floor Framing for Covered Section of Dock

The bent caps are connected to piles with one 5/8-inch diameter through bolt. The spacing of the piles supporting the double 2x8 bent cap is approximately 7'-6" on center. There is 2x6 cross-bracing in one direction between the piles supporting the bent cap beam (See Figure 2.12). The cross-bracing appears to be attached to the piles with only two nails.



Figure 2.12. Cross-Bracing in One Direction at Bents

3.0 – Structural Inspection Findings

On January 20th, 2019, D&F personnel conducted a visual structural inspection of the existing dock at low tide to assess its current structural condition and to provide an opinion on its current allowable live load capacity. The inspection was performed from the top of the deck because the marsh was too soft to allow an inspection by foot from below. Due to this constraint on the inspection, only limited portions of the framing could be visually observed. The inspection revealed as a whole that the existing dock is in good structural condition, however there were a few items observed that make the existing dock potentially unsafe to be used by the public in a public park application. These items are discussed below.

3.1 – Railing

The dock railing consisting of rope railing in some areas and only a single wooden top railing in other areas does not meet currently adopted building code requirements for guards on elevated structures, which is intended by the code to protect the public safety by providing an adequate barrier against falling from the edge of the structure. Section 1015.3 of the 2018 International Building Code (2018 IBC) requires that the top of the guards be a minimum height of 42 inches above the top of the walking surface and Section 1015.4 of the 2018 IBC requires that guards shall not have openings that will allow the passage of a 4 inch diameter sphere through the openings in the guards. The height of the existing railing does not meet the 42 inch height requirement and the configuration of the railing does not meet the opening requirements. In addition, the guards must be structurally sufficient to resist the structural loading required by the code. Section 1607.8.1 of the 2018 IBC requires that handrails and guards be designed to resist a linear load of 50 pounds per linear foot in accordance with Section 4.5.1.1 of ASCE 7. In addition,

Section 1607.8.1.1 of the 2018 IBC requires that handrails and guards be designed to resist a concentrated load of 200 pounds in accordance with Section 4.5.1.1 of ASCE 7.

Also in regards to the railing, it was observed during the inspection that some portions of the top railing were severely split or deteriorated and that the nails connecting some of the components are corroded. These conditions can be seen in Figure 3.1 below.



Figure 3.1. Severely Split or Deteriorated Top Railing

In addition, as noted previously in this report, some of the railing connections consisted of a 6x6 post toe-nailed to a 2x8 block attached to the top of the piling as shown in previously Figure 2.4 and in Figure 3.2 below. These toe-nailed connections do not have adequate structural capacity to resist the prescribed structurally loading required by the code.



Figure 3.2. Toe-Nailed Railing Post Connections

3.2 – Decking

It was observed during the inspection that the majority of the 2x6 decking is split and showing signs of deterioration (See Figures 3.3 and 3.4).



Figure 3.3 Decking that is Split and Showing Signs of Deterioration

The splitting and deterioration of the decking is caused by its continued exposure to wetting and drying. The decking in its current condition has a short service life remaining and will need to be replaced in the near future.



Figure 3.4. Decking that is Split and Showing Signs of Deterioration

3.3 – Framing

Due to limited access during the inspection to the framing on the underside of the decking, only a small portion of this framing could be visually inspected to confirm its current structural condition.

The portions of the 2x8 joists that were visible along the edges of the structure were observed to be in good condition and did not show signs of splitting or other visible deterioration that would reduce their structural load carrying capacity. The condition of the joists on the interior could not be confirmed due to limited access during the inspection.

The portions of the timber piles and 2x8 bent cap beams that were visible during the inspection were observed to also be in good condition with no visible signs of deterioration noted during the time of the inspection. Although the piles appeared to be in good condition, some of the bents exhibited lateral movement under foot traffic. This movement could indicate the piles are not embedded very deep into the marsh. On June 22, 2020 during a supplemental site visit it was observed that one of the bents has some 2x6 lumber attached to the piles at the marsh line (See Figure 3.5). This is a technique used by some dock builders to try and increase the pile's axial capacity when the piles cannot be installed very deep into the soil.



Figure 3.5. Lumber attached to Piles at Marsh Line

Most of the roof framing for the covered portion of the structure was visible during the inspection and its current condition was able to be assessed. The 2x6 rafters, hurricane ties, 2x8 edge beams, and 6x6 posts appeared to be generally in good condition with no visible signs of deterioration observed during the time of the inspection.

4.0– Opinion of Current Allowable Live Load Capacity

During the inspection, the dimensions, spacings, and configurations of the existing framing elements were measured so that a structural evaluation could be performed to estimate the current allowable uniform live load capacity of the existing dock structure in pounds per square foot. The items that were analyzed during the evaluation were the 2x8 floor joists, the 2x8 bent cap beams, and the single bolt connections connecting the bent cap beams to the piles. The capacity of the piles could not be calculated because the capacity of the soils and the embedment depth of the piles into the soil is not known. However because a majority of piles stick-up approximately 7 feet above the marsh and that this type of round pile of constant diameter, which is commonly referred to as a “perfect peel” fence type post, is usually available in only 12 to 15 feet in length, therefore the posts may only be embedded 5 to 8 feet in the marsh. The lumber was assumed to be No. 2 Southern Yellow Pine for the purposes the evaluation and the corresponding allowable stresses were determined in accordance with 2018 Edition of the National Design Specifications for Wood Construction. The results of the structural evaluation indicated that the current allowable uniform live load capacity of the walkway portion of the dock is approximately 40 pounds per square foot. The controlling criteria was the allowable flexural stress of the 2x8 floor joists for the larger spans and the shear capacity of the single bolt connections connecting the bent cap beams to the piles. The 2018 IBC does not give specific criteria for the required live load capacity of docks for commercial use, but it does provide a minimum required live load capacity of 60 pounds per square foot for Elevated Walkways. Common industry practice is to use a design live load of 50 pounds per square foot for docks or piers in residential applications and 100 pounds per square foot in commercial applications.

For the covered portion of the dock, the results of the structural evaluation indicated that the current allowable uniform live load capacity is approximately 20 pounds per square foot. The controlling criteria was the allowable shear capacity of the single bolt connections connecting the bent cap beams to the piles due to the larger span of the bent cap beams.

The evaluation of the existing dock structure for wind or seismic loading is beyond the scope for this project and therefore has not been performed.

5.0– Recommendations

The structural evaluation revealed that the live load capacity of the existing structure in our opinion is not adequate for the structure to be used as is in a public park application that is open to the public. Although it is possible to retrofit portions of the existing dock superstructure to increase its live load capacity to 100 pounds per square foot and replace deteriorated or non-compliant code items by doing the following:

- Remove and replace the existing deteriorated 2x6 decking.
- Replace the existing 2x8 bent cap beams with larger 2x12 bent cap beams.
- Replace the existing single 5/8-inch diameter bolts at each of the bent cap to pile connections with two (2) 1-inch diameter bolts at each of the connections.
- The addition of new 2x8 stringers to be added half-way between the existing 2x8 stringers, so the stringers will be 12 inches on center in the covered portion of the structure and 10-1/2 inches on center in the walkway portion of the structure.

-
- The replacement of the existing railing with new code compliant railing bolted to the exterior joists with appropriate blocking between the joists.
 - The installation of new cross-bracing between the piles that is connected using bolts instead of nails. Bracing should be added in both directions between the piles supporting the covered portion of the dock. Bracing should also be added in several locations along the walkway portion of the dock to provide greater stability.

Since the existing piling substructure is probably only embedded a few feet into the soil, and therefore would not have enough axial capacity to support a live load of 100 pounds per square foot, it is not recommended to retrofit the superstructure.

Because it is not feasible to retrofit the existing structure due to the potential limitation of the structural capacity of the existing piling, it is recommended that the existing structure be replaced with a new dock designed for use in a public park application.

6.0– Conclusions

The structural inspection revealed that the existing dock structure as a whole is in good condition with only deterioration observed on the decking and some of the railing components at the time of the inspection; however the results of the structural evaluation revealed that the allowable uniform live load capacity of the existing dock is less than the minimum structural capacity required for this type of structure in a public park application and in our opinion should not be used in this application. The existing guard railing also does not meet building code requirements and access to the existing structure by the public should not be allowed. It is recommended that the existing dock is replaced with a new structure designed for use in a public park.

In addition to the recommendations made in this report, Davis & Floyd makes the following recommendations to the Town of James Island:

1. Engage D&F to design a new dock capable of supporting a live load of 100 pounds per square foot and with code compliant railing and prepare plans and specifications for bidding and construction purposes.
2. A construction cost estimate of the new dock should be developed with the assistance of a local marine contractor, so that the magnitude of the anticipated construction costs can be accurately determined.

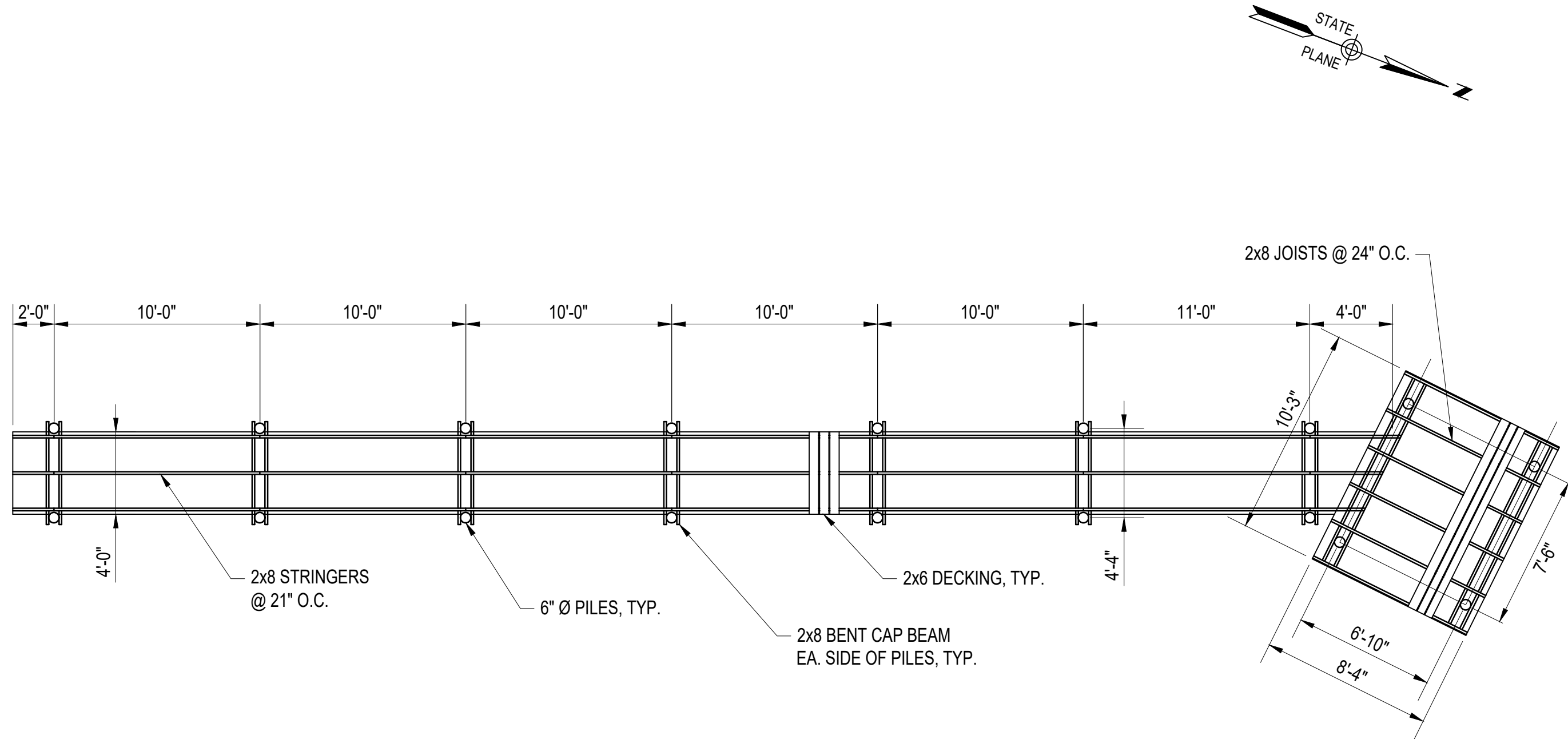
D&F appreciates the opportunity to be of service to the Town of James Island for this project and looks forward to the continued involvement during the other phases of this project. If there are any questions concerning the inspection findings and recommendations contained in this report, please contact us for further assistance.

End of Report

Appendix A

Existing Dock Walkway Framing Plan

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EXISTING DOCK WALKWAY FRAMING PLAN

SCALE: 3/16" = 1' - 0"

DAVIS & FLOYD
SINCE 1954
WWW.DAVISFLOYD.COM

OWNER
CITY OF CHARLESTON
LOCATION
1708 BRANTLEY DRIVE, CHARLESTON, SC
PROJECT TITLE
BRANTLEY PARK

DRAWING TITLE
EXISTING DOCK WALKWAY FRAMING PLAN

DESIGNED	NA	CHECKED	JYO
DRAWN	ERS	APPROVED	JYO
JOB NO.	031876.00	DATE	APRIL 30, 2020

Town of James Island
A Proclamation to Observe Breast Cancer Awareness Month
October 2020

WHEREAS, October 2020 marks 35 years that National Breast Cancer Awareness Month has educated women about early breast cancer detection; and

WHEREAS, National Breast Cancer Awareness Month is dedicated to increasing public knowledge about the importance of early detection of breast cancer; and

WHEREAS, breast cancer is the most commonly diagnosed cancer in women and is the second leading cause of the cancer death among women; and

WHEREAS, the American Cancer Society estimates that about 12.4% of American woman will develop breast cancer during their lifetimes; and

WHEREAS, approximately 252,710 new cases of invasive breast cancer will be diagnosed in women this year; and

WHEREAS, this year about 40,290 women will die from breast cancer; and

WHEREAS, through research and advocacy, significant advances have been made in the fight against breast cancer, including significant decreases in mortality; and

WHEREAS, the more than 2.8 million breast cancer survivors living in the United States today are a testament to courage, as well as to the importance of promoting awareness about breast cancer, providing information, funding research, following recommended screening guidelines and offering treatment to those who are affected.

NOW, THEREFORE, be it proclaimed that the Town Council of the Town of James Island, South Carolina does hereby recognize the month of October 2020 as Breast Cancer Awareness Month and ask all residents to join in this worthwhile cause, to celebrate successes and memorialize lost battles.

Enacted this the 17th day of September, 2020.

Bill Woolsey, Mayor

Garrett Milliken, Mayor Pro Tem

Darren "Troy" Mullinax, Councilman

Dan Boles, Councilman

Cynthia Mignano, Councilwoman

ATTEST

Frances Simmons, Town Clerk _____

RESOLUTION #2020-12

RESOLUTION ENDORSING THE DECLARATION OF A CLIMATE EMERGENCY AND MOBILIZATION EFFORT TO RESTORE A SAFE CLIMATE

WHEREAS, in 2016 world leaders recognized the urgent need to combat climate change by signing the Paris Agreement, agreeing to keep global warming “well below 2°C above pre-industrial levels” and to “pursue efforts to limit the temperature increase to 1.5°C;”

WHEREAS, the death and destruction already wrought by current average global warming of 1°C demonstrate that the Earth is already too hot for safety, as attested by increased and intensifying wildfires, floods, rising seas, diseases, droughts, hurricanes and other extreme weather events;

WHEREAS, James Island is among the most vulnerable communities to sea-level rise in the United States and must lead by example to demonstrate the urgency and commitment to safer, sustainable energy sources;

WHEREAS, according to the United Nations’ Special Rapporteur on Extreme Poverty, 1.5°C of global warming could expose 500 million people to water poverty, 36 million people to food insecurity because of lower crop yields, and 4.5 billion people to heat waves;

WHEREAS, in October 2018, the United Nations released a special report which projected that limiting warming to even the dangerous 1.5°C target this century will require an unprecedented transformation of every sector of the global economy by 2030;

WHEREAS, climate change and the global industrialized economy’s overshoot of ecological limits are driving the mass extinction of species and may pose as great a risk to humanity according to the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services;

WHEREAS, the United States of America has disproportionately contributed to the climate and ecological emergencies and thus holds an extraordinary responsibility and ability to solve these crises;

WHEREAS, large investors across America have recently co-signed a letter of alarm to the Federal Reserve warning them that the climate crisis "poses a systematic threat to financial markets and the real economy, with . . . disastrous impacts the likes of which we haven't seen before;"

WHEREAS, restoring a safe and stable climate requires a climate mobilization in order to approximate then reach zero greenhouse gas emissions across all sectors of the economy; to rapidly and safely reduce and remove excess carbon from the atmosphere until safe, pre-industrial climate conditions are restored; and to implement measures to protect all people, species and economies from the devastating consequences of climate breakdown;

WHEREAS, such necessary measures to restore a safe climate include:

- a) A managed phase-out of fossil fuels;
- b) Ending greenhouse gas emissions as soon as possible to establish a zero-emissions economy;
- c) A widespread effort to safely reduce excess carbon from the atmosphere;
- d) A full transition to a regenerative agriculture system

WHEREAS, the massive scope of action necessary to stabilize the climate will require unprecedented levels of public awareness, engagement, and deliberation to develop and implement effective and equitable policies to address the climate emergency;

WHEREAS, the Town of James Island can act as a leader through initiating a Climate Mobilization to convert to an ecologically, socially, and economically regenerative local economy, as well as advocating for regional, national, and international efforts necessary to reverse global warming and the ecological crisis;

NOW BE IT THEREFORE RESOLVED, the Town of James Island declares that a climate and ecological emergency threatens our town, region, state, nation, civilization and the natural world;

BE IT FURTHER RESOLVED, the Town of James Island commits to a mobilization effort to work to reverse global warming and the ecological crisis, which, with appropriate financial and regulatory assistance from State and Federal authorities, ends greenhouse gas emissions as soon as possible and no later than 2030 and immediately initiates an effort to safely draw down carbon from the atmosphere and accelerate adaptation and resilience strategies in preparation for intensifying local climate impacts;

BE IT FURTHER RESOLVED, James Island Town Council directs that town staff and Town elected and appointed officials be educated on the latest climate science and the mobilization of resources needed in response within 90 days of the date of this resolution;

BE IT FURTHER RESOLVED, James Island Town Council directs all Town Departments and commissions to report back at an all-staff meeting by 90 days on suggested measures for maximum emergency reductions in greenhouse gas emissions from their operations feasible by the end of 2030;

BE IT FURTHER RESOLVED, the James Island Town Council directs the Town of James Island Planning Department to report back on opportunities for greenhouse gas and co-pollutant emissions reductions and greenhouse gas drawdown opportunities through updates to the Comprehensive Land Use Plan and Zoning & Land Development Regulations, including metrics that prioritize the decrease of fossil fuel use and climate-adaptive land use planning, changes to building codes, local ordinances, and permitting processes to prevent the construction of new local fossil fuel infrastructure;

BE IT FURTHER RESOLVED, the Town of James Island directs the Environment & Beautification Committee to work with Town staff to report back within 90 days on the establishment of a Climate Mobilization Plan and identify a Climate Manager to oversee the James Island mobilization effort, with all necessary powers to coordinate intergovernmental climate and environment programs with the City of Charleston and Charleston County including the development of a 10-year “Climate Mobilization Action Plan” to guide the climate response, as well as all climate mitigation, resilience, adaptation, engagement, education, advocacy, and research and development programs;

BE IT FURTHER RESOLVED, the Town of James Island joins a nationwide call for a regional, national, and international climate mobilization effort focused on rapidly catalyzing a mobilization at all levels of government to reverse global warming and the ecological crisis;

BE IT FURTHER RESOLVED, the Town of James Island calls on the State of South Carolina, the United States Congress, the President of the United States, and all governments and people worldwide to declare a climate emergency, initiate a Climate Mobilization to reverse global warming and the ecological crisis, and provide maximum protection for all people and species of the world; and,

BE IT FURTHER RESOLVED, in furtherance of this resolution, the Town of James Island shall submit a certified copy of this resolution to its Federal and State Representatives as well as local representatives from Charleston County, the City of Charleston and the James Island Public Service District.

Enacted this the 17th day of September, 2020.

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk _____

RESOLUTION #2020-13

A RESOLUTION IN APPRECIATION FOR OUTSTANDING PUBLIC SERVICE: DAVID BEVON, CHAIRMAN, PLANNING COMMISSION; LYNDY PALMER, VICE CHAIRWOMAN, PLANNING COMMISSION; JASON GREGORIE, CHAIRMAN, BOARD OF ZONING APPEALS

WHEREAS, David Bevon and Lyndy Palmer served on the Planning Commission and Jason Gregorie on the Board of Zoning Appeals faithfully for many years for the Town of James Island; and

WHEREAS, David, Lyndy, and Jason brought respect, honor and integrity to the Town's Boards by leading by example and exhibiting the highest level of ethics, competency, and maintaining a superior moral character; and

WHEREAS, these dedicated servants volunteered numerous hours and exhibited exceptional service in the areas of Planning and Zoning practices;

NOW, THEREFORE, BE IT RESOLVED that the James Island Council does hereby recognize David Bevon, Lyndy Palmer, and Jason Gregorie for their dedication, enthusiasm, and outstanding public service to the Town of James Island.

Enacted this the 17th day of September 2020

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

RESOLUTION #2020-14

A RESOLUTION IN SUPPORT OF IMPROVING DRAINAGE CONDITIONS IN THE BELLE TERRE COMMUNITY THAT HAVE ADVERSE EFFECTS ON THE PROPERTIES ALONG SCHOONER ROAD IN THE LIGHTHOUSE POINT SUBDIVISION.

WHEREAS, the properties along Schooner Road that backs up to the wetland area of the Belle Terre Community are experiencing constant nuisance flooding by waters originating in the Belle Terre Community; and

WHEREAS, the property at 622 Schooner Road has experienced especially significant flooding of the property by water originating in the Belle Terre wetlands area; and

WHEREAS, the Belle Terre Community is wholly within the jurisdictional boundaries of the City of Charleston; and

WHEREAS, the Town of James Island and the City of Charleston work together cooperatively on drainage issues across jurisdictional boundaries on James Island.

NOW, THEREFORE, LET IT BE RESOLVED BY THE JAMES ISLAND TOWN COUNCIL THAT:

- 1) The Town of James Island encourages the City of Charleston to pursue actions to channel stormwater in the Belle Terre Community into drainage structures and away from residential properties.
- 2) The Town of James Island encourages the Belle Terre Community Homeowners Association to pursue and cooperate on drainage improvements within their neighborhood.
- 3) The Town of James Island encourages the cleaning and maintaining of any natural or man-made water courses through the Belle Terre wetland area that channel stormwater away from residential properties.
- 4) The Town of James Island supports cooperative drainage actions between the Town, City of Charleston, and neighboring Homeowners Associations for the betterment of the entire community.

Enacted this the 17th day of September 2020

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

Town of James Island

Emergency Ordinance pertaining to Electronic Meetings

WHEREAS, on March 13, 2020, Governor Henry McMaster issued Executive Order No. 2020-08 related to 2019 Novel Coronavirus ("COVID-19") and declared that a State of Emergency exists in South Carolina; and

WHEREAS, on March 15, 2020, the Centers for Disease Control and Prevention issued guidance recommending the suspension of large events and mass gatherings that consist of 50 people or more in order to slow the spread of COVID-19; and

WHEREAS, while it is imperative for local government to continue to operate during States of Emergency, it is equally imperative for local governments to take steps to minimize the need for large gatherings in order to protect public health and safety and the health and safety of local government officials and staff; and

WHEREAS, the South Carolina Freedom of Information Act, , which is codified at Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended, (the "Act") defines a "Meeting" as "the convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory power"; and

WHEREAS, due to the State of Emergency related to COVID-19, it is advisable to make provisions for the holding of electronic public meetings, while ensuring any electronic meeting fully complies with the open meeting requirements of the Act; and

WHEREAS, the South Carolina Freedom of Information Act (30-4-80) (A) allows that agenda items requiring final action may be added and considered upon two-thirds vote if the Town finds that an emergency exists,

WHEREAS, South Carolina law provides that cities and counties may enact emergency ordinances to meet public emergencies affecting life, health, safety or the property of the people upon a single reading, provided that such ordinance does not levy taxes, grant, renew or extend a franchise or impose or change a service rate, upon the affirmative vote of at least two-thirds of the city or county council present, and provided that such emergency ordinance shall expire automatically on the sixty-first day following its enactment; and

WHEREAS, it is determined that a public emergency affecting life, health, and safety does exist.

NOW THEREFORE, be it hereby ordained in this meeting of the Town Council, as follows:

Section 1. Standards for Electronic Meetings. All Town Council, Boards, Committees, Advisory Councils is hereby authorized to conduct public meetings exclusively in electronic form, provided the medium for such meeting, whether telephonic, broadcast video, computer-based, or other electronic media, or any

combination of these, and the conduct of the electronic meeting allows for the following standards and practices to be met:

(a) At the beginning of any electronic meeting, the presiding officer shall poll the members of Council, its Boards, Committees or Advisory Councils to confirm attendance, and any member of the body attending by way of electronic media shall be considered present for the purposes of constituting a quorum.

(b) Throughout the duration of the electronic meeting, all members of Council, its Boards, Committees and Advisory Councils as well as any officials or staff required to speak at such meeting, must have the capability to be heard at all times by a member of Council, Boards, Committees, Advisory Councils, and by the general public.

(c) Any vote of Council, its Boards, Committees, and Advisory Councils must be conducted by individual voice vote of the members who shall verbally indicate their vote on any matter by stating "yay" or "nay." All individual votes shall be recorded by the clerk, secretary, or presiding officers, as appropriate.

(d) Meetings shall be recorded or minutes kept in the same manner as an in-person meeting as required by the Act.

(e) All members of Council, Boards, Committees and Advisory Councils, officials, staff, and presenters should identify themselves and be recognized prior to speaking. Members of Council, Boards, Committees and Advisory Councils shall strictly comply with the rules of Council, its Boards, Committees and Advisory Councils as they relate to procedural matters in order to preserve order and allow for the effectiveness of electronic meetings.

(f) Electronic executive sessions shall be permitted in accordance with the provisions of the Act and Council, its Boards, Committees, and Advisory Councils shall properly announce its reason for going into any executive session in conformance with Section 30-4-70 of the Act. Upon the entry into any electronic executive session, meeting minutes need not be kept and the electronic meeting utilized for such executive session may be held by (i) a separate telephonic, broadcast video, computer-based, or other electronic media, or any combination of these wherein the public shall not be permitted to participate, or (ii) on the initial telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, with the implementation of necessary participation or listening restrictions, provided that in either instance all members of Council, its Boards, Committees and Advisory Councils must have the capability to be heard at all times.

(g) With respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the body.

Section 2. Suspension of Local Provisions. During the period of effectiveness of this Ordinance any ordinance, resolution, policy, or bylaw of the Town that conflicts with the provisions hereof is suspended and shall be superseded hereby.

Section 3. Effective Date; Expiration. The provisions hereof shall be effective upon a single hearing and two-thirds vote of Council and shall expire on the sixty-first day following the effective date hereof.

Section 4. Changes Incorporated.

- a. **The Committees and Councils this Ordinance includes are: Board of Zoning Appeals, Planning Commission, Land Use Committee, Environment and Beautification Committee, James Island Pride, Public Safety Committee, Neighborhood Council, History Committee, History Council, Children's Committee, Children's Council, Business Development Committee, Business Development Council, Trees Advisory Committee, Trees Advisory Council, and Drainage Committee**
- b. **Agendas shall be posted three (3) days prior to the deadline which is inclusive of the deadline day.**

DONE AS AN EMERGENCY ORDINANCE and approved at a meeting duly assembled by no less than an affirmative vote of two-thirds of the members of Council present, this 20th day of August, 2020.

Town of James Island



Mayor Bill Woolsey

ATTEST:



Frances Simmons, Town Clerk

This Emergency Ordinance was extended at the August 20, 2020 Town Council Meeting duly assembled and slated to expire September 19, 2020 by majority vote

Executive Summary of the *Charleston Regional Hazard Mitigation Plan* 2020-2021

Introduction

The *Charleston Regional Hazard Mitigation Plan* is the result of a community wide effort to address the various types of hazards facing the Charleston Region. The *Charleston Regional Hazard Mitigation Plan* was developed under *Project Impact* to assist local communities in the Region to become more disaster resistant through cooperative efforts of the private, public and non-profit sectors. The *Charleston Regional Hazard Mitigation Plan* addresses hazards that may strike our community, assesses risks, and prioritizes needs. The *Hazard Mitigation & Public Information Plan Committee*, which drafted this *Plan*, consists of members from each local government, from State agencies focusing on hazard mitigation, from Federal agencies focusing on hazard mitigation, and from the non-profit and public sectors. The *Plan* is drafted in such a manner that local government entities within Charleston County are able to prepare an action plan for their respective entities and adopt this plan for their use. The *Charleston Regional Hazard Mitigation Plan* is updated annually to allow a continual planning process to keep the *Plan* current, the jurisdictions involved, and the history more dynamic.

Mission/Purpose

The *Plan* outlines Charleston County's strategy for all hazard mitigation goals, actions, and initiatives. Implementation of this *Plan* is crucial to the hazard mitigation program and the county's efforts to reduce or eliminate the threat of future disasters.

Hazard and Problem Assessment

Charleston County is the most hazardous county in South Carolina. Vulnerable to many hazards, Charleston County is especially open to large-scale hazard events that could negatively impact its tourism-driven economy. The *Charleston Regional Hazard Mitigation Plan* reflects the efforts of the community to anticipate, mitigate, and prevent such hazards. The *Charleston Regional Hazard Mitigation Plan* is based upon the results of the questionnaires regarding hazard mitigation, project prioritization, and resiliency and the comments received through both committee and public meetings. These questionnaires are available online through Google Forms and email, as well as through public and private meetings conducted throughout the Region. Each cycle these results are updated to keep the *Plan* as relevant as possible.

Section 4 *Hazard Assessment* of the *Plan* includes a ranking of the types of hazards facing the Charleston Region. The hazard description section of the *Plan* provides a brief description of the nature of each identified hazard within the Charleston Region. The discussion section of the *Plan* provides a more detailed description of the history of

hazard event incidents in the Charleston Region.

The *Plan* also addresses the vulnerability of the Region to each of the major types of hazards facing the Region in Section 5 *Problem Assessment*. Each of the major hazard types are discussed in terms of:

- Types of buildings that are most vulnerable to particular hazards
- Estimation of the total number of vulnerable buildings
- Estimated potential building/property losses
- Critical Facilities
- Natural and Beneficial Functions of floodplains
- Development and Population Trends
- Economic Impact of hazard events

Section 6 Possible Activities addresses preventative activities, property protection, natural and beneficial functions of floodplains, emergency services, structural projects and Public Information Plan activities to protect us from the possible hazards.

Goals

The goals of the program include, but are not limited to:

1. Protecting the lives of our citizens to the best of our abilities from natural and man-made environmental hazards.
2. Assessing the extent of our vulnerability to natural and man-made environmental hazards
3. Establishing cooperative relationships between the public, private and non-profit sectors to enhance our preparedness, response, recovery, and mitigation for hazard events.
4. Educating our citizens regarding their vulnerability to natural hazards and steps which may be taken to reduce that vulnerability.
5. Reducing vulnerability of our infrastructure and built environment to natural and man-made environmental hazards through specific mitigation projects that will also consider the historic and environmental resources of our area.

Conclusion

The *Charleston Regional Hazard Mitigation Plan* is the result of a cooperative effort of the public and private sectors and intended to enhance the ability of all of the local jurisdictions within the Charleston Region to prepare for and respond to hazard events. The *Plan* is comprehensive and complements other initiatives to help make the Region more resistant to disasters. Additional information regarding this *Plan* is available through the local jurisdictions or Charleston County Building Inspection Services.

Summary of Changes Made to the Charleston Regional Hazard Mitigation Plan for 2020-2021 Update:

Section 1: Introduction

- Background (1.1): Updated the goals of the Hazard Mitigation Plan.
- Community Profile (1.2): Generally updated all tables and statistics
 - Figures 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7
- Hazard Identification and Risk Assessment (1.5): Updated the date that the new FIRM Map is effective
- Hazard Assessment (1.6): Updated language to coincide with the latest survey findings.
- Problem Assessment (1.7): Updated the building count due to vulnerability.
- Action Plan (1.10): Updated language about the 5-year update.

Section 2: Goals

- Updated the number of partners in Project Impact.
- Updated the goals for the Plan based on the latest survey.

Section 3: Planning Process

- Pre Planning Request for Input (3.1): Updated language about the survey including the biggest hazard threats to the area.
- Public Input (3.3): Updated information about the meeting schedule moving to a quarterly schedule.
- Planning Process Summary (3.6): Added the most recent public meetings about the Plan.
- Updated all of the tables and attachments for this section. (Still need to update 3B-3D, which are PPI related tables).

Section 4: Hazard Assessment

- Prioritization (4.1): Updated all survey results and wording.
 - Updated the emergency preparedness subsection to explain the new results in the survey this year.
 - Included a table of all hazard events occurring in 2019-2020.
- Flooding (4.3):
 - Updated the FIRM Map new effective date.
- Updated Probabilities for Sections: 4.2-4.15.
- Updated Historical Occurrences for sections 4.2-4.15, where applicable.
- Pandemics (4.16):
 - Added a new pandemic section as a new hazard in the list.
 - Added Background, Historical Occurrences, Classification, Location, Probability
- Updated the following tables: Table 4.1, 4.2, 4.3.

Section 5: Problem Assessment

- Reduced duplicity throughout Section 5
- Updated all jurisdictions for each hazard listed

- This may include flood prone areas, historical occurrences, probability, location, problem statements, repetitive loss areas, vulnerabilities (including buildings, infrastructure and critical facilities), higher regulatory standards, population trends, economic impact and SFHA information.
- Section (5.1.8)
 - Added SCDHEC jurisdictional, baseline and critical line information

Section 6: Possible Activities

- Public Information Plan (6.2): Made the document more concise and referred to Appendix 1 where whole PIP is located within this document.
- Updated Attachment 6-C to include all drainage projects.

Section 7: Adopting Resolution and Jurisdiction-Specific Action Plans

- Updated Adopting Resolutions and Action Plans for 2020-2021 for the following plan signatory jurisdictions:

- | | |
|--|---|
| - Unincorporated Charleston County | - Town of McClellanville |
| -Town of Awendaw | - Town of Meggett |
| - College of Charleston | - Town of Mt. Pleasant |
| - Charleston Water System | - Mt. Pleasant Water Works
Commission |
| - Charleston County Parks &
Recreation Commission | - City of North Charleston |
| - Charleston County School District | - North Charleston District |
| - City of Charleston | - North Charleston Sewer District |
| - Cooper River Parks & Playground
Commission | - Town of Ravenel |
| - City of Folly Beach | - Town of Rockville |
| - Town of Hollywood | - Roper St. Francis |
| - City of Isle of Palms | - St. Andrews Parish Parks and
Playground Commission |
| - Town of James Island | - St. Andrews Public Service District |
| - James Island Public Service District
Commission | - St. Johns Fire Service District |
| - Town of Kiawah Island | - St. Paul’s Fire Service District |
| - Town of Lincolnville | - Town of Seabrook Island |
| | - Town of Sullivan’s Island |

Section 8: Appendices

- (A.1) Inserted Updated Public Information Plan
- (A.2) Updated CRS Class Numbers
 - Updated Table A.2-1: CRS Community Ratings and Discounts
- (A.4) Updated the Participation Table for jurisdictions
- (A.5) Updated Public Meeting Notices for 2019-2020 meetings
- (A.6) Previous Yearly Meeting Minutes 2020: Added the meeting minutes for this year’s meetings.

- CRHMP Summary of Changes 2020 (A.7): Added the summary of changes for this plan.
- (A.8) Impact Statements: Updated Impact Statements for jurisdictions.
- (A.9) Complete Hazard Histories: Updated hazard histories for each hazard.

Frances Simmons

From: Larry Fisk <Irfisk61@bellsouth.net>
Sent: Thursday, August 20, 2020 10:47 AM
To: Town of James Island News
Subject: Self help on drainage problem
Attachments: august-2020-tc-meeting-packet-copy.pdf

I would like to ask the Town to tackle a self-help method for homeowners to clean out their culverts under their driveways. I have lived on Biltmore Drive for 49 yrs and have never witnessed a maintenance effort to clean out the typical 12 " concrete piping under driveways. On my street there are culverts that are probably 80-90 % blocked up with silt. The impact on this problem is slower stormwater drainage response and worsening flooding.

Sent from my iPad

Town of James Island

RECUSAL STATEMENT

Member Name: Cynthia Mignano

Meeting Date: 8/20/20

Agenda Item: Section: 4 Number: _____

Topic: Underground power lines

The Ethics Act, SC Code §8-13-700, provides that no public official may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member (1991 Op. Atty. Gen. No. 91-37). A written statement describing the matter requiring action and the nature of potential conflict of interest is required.

Justification to Recuse:

_____ Professionally employed by or under contract with principal

_____ Owns or has vested interest in principal or property

X Other: I live on Foxcroft Rd

Date: 8/20/20 Member: Cynthia L. Mignano

Juan Clark

Approved by Parliamentarian: France W. Senenious