



Town of James Island, Regular Town Council Meeting
March 18, 2021; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

VIRTUAL MEETING, SEE DETAILS BELOW

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town invites the public to provide comments prior to its Town Council meeting. For residents wishing to address Council virtually, you will be limited to three (3) minutes and must sign in to speak prior to the meeting by noon on Thursday, March 18, by emailing your name and contact information to info@jamesislandsc.us. You may also send in your comments ahead of the meeting by emailing to info@jamesislandsc.us, or mail to P.O. Box 12240, Charleston, SC 29422 or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

1. Roll Call
2. Public Comment
3. Consent Agenda:
 - a. Minutes: February 18, 2021 Regular Town Council Meeting

4. Information Reports:

- a. Finance Report
- b. Administrator's Report
 - Presentation of Annual Draft Budget, FY 2021-2022
- c. Public Works Report
- d. Island Sheriffs' Patrol Report

5. Requests for Approval:

- Gravel for Santee Parking Lot
- Lean-to Pinckney Park Shed
- Driveway Apron Repairs
- Award of On-Call Contracts for RFP#1-2021 ROW Acquisition Services

6. Committee Reports:

- Land Use Committee
- Environment and Beautification Committee
- Children's Committee
- Public Safety Committee
- History Committee
- Rethink Folly Road
- Drainage Committee
- Business Development Committee
- Trees Advisory Committee
- James Island Intergovernmental Council

7. Proclamations and Resolution:

Proclamation for 2021 Yom Hashoah Holocaust Commemoration

Proclamation for Donate Life Month, April 2021

Proclamation in Honor of Ralph H. Johnson

8. Emergency Ordinances:

Emergency Ordinance: E-07-2020 Providing for Required Face Coverings in Public Places due to the COVID-19 Virus and Exceptions Thereto: Expires 03-18-2021

9. Ordinances up for Second/Final Reading:

10. Ordinances up for First Reading:

Ordinance #2021-01: Proposed Revisions to Town of James Island Comprehensive Plan

11. New Business:

12. Executive Session: The Town Council will/may enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina. Upon returning to Open Session, Council may act on matters discussed in Executive Session.

13. Return to Regular Session:

14. Announcements/Closing Comments:

15. Adjournment

This Town Council meeting will be live-streamed on the Town's YouTube channel, link found at:
<https://www.youtube.com/channel/UCm9sFR-ivmaAT3wyHdAYZqw/>

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83839622450?pwd=aW5ybCtTWUNHOU5SUDI4VVJ4ZERyZz09>

Passcode: 625289

Or iPhone one-tap :

US: +13126266799,,83839622450#,,,,*625289# or +19292056099,,83839622450#,,,,*625289#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900
6833 or +1 253 215 8782 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)
or 833 548 0282 (Toll Free)

Webinar ID: 838 3962 2450

Passcode: 625289

International numbers available: <https://us02web.zoom.us/j/kuHX9ZFIm>

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. at the Town Hall, 1122 Dills Bluff Rd., James Island, SC Thursday, February 18, 2021 by Zoom. Councilmembers present: Boles, Mignano, Milliken, Mullinax, and Mayor Woolsey presided. Also, Town Administrator, Ashley Kellahan, Town Attorney, Bonum S. Wilson, Finance Director, Merrell Roe, Public Works Director, Mark Johnson, Island Sheriff's Patrol Sgt. Shawn James and Deputy Chris King, Building Inspector, John Porcelli, and Town Clerk, Frances Simmons. A quorum was present to conduct business. This meeting was held in compliance with the Freedom of Information Act and the requirements of the Town of James Island. Information was provided to the public for participation in this meeting.

Public Comment: No member of the public signed up or requested to speak.

Consent Agenda:

Minutes: January 21, 2021 Regular Town Council Meeting: Motion to approve was made by Councilman Milliken, seconded by Councilman Boles.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Information Reports:

Finance Report: Finance Director, Merrell Roe, gave an overview of the written report and highlighted revenues and expenditures for the month. She noted a correction under Rethink Folly Phase 1-III Staff Cost Sharing should be \$5,900.

Administrator's Report: Town Administrator, Ashley Kellahan, gave an overview of the Administrator's report. She noted that the Town now has a 501-C3, the James Island Foundation, that one of our grant consultants steered us through to establish a funding mechanism for more grant opportunities. Mrs. Kellahan said one of the grants discussed in December, that we were hopeful for, was with Regions Bank but the schools on James Island did not meet some of the needs assessment thresholds. The Town is continuing to look for opportunities, including one with Blue Cross/Blue Shield. A correction was made that the Budget Workshop will be held at 7:00 p.m. on Thursday, March 4. Councilman Milliken said the 501-C3 is an excellent idea and asked who would serve on the Board. Mrs. Kellahan replied that she, the Mayor, and the Town Clerk, but that could change since the paperwork for the IRS has not been submitted and the Bylaws and Rules of Procedure needs to be done. Councilman Milliken recommended the Finance Director be included because it is worthwhile to have someone keep track of finances.

Public Works Report: Public Works Director, Mark Johnson gave an overview of the Public Works report.

Island Sheriff's Patrol Report: Sgt. James gave an update on the night shift deputies. He said having the change in hours has had a huge curb in deterring crime and good feedback is being received from the citizens. Sgt. James gave the crime report that included vehicle break-ins.

Mayor Woolsey asked Council, if there were no objections, to bring forward the Resolution honoring the Island Sheriff's Patrol Officer of the Year and it was granted.

Resolution #2021-04: Island Sheriff's Patrol Officer of the Year: Mayor Woolsey read a Resolution honoring Deputy Jacob Brueckner into the record (attached). Motion in favor by Councilman Milliken, seconded by Councilwoman Mignano. Passed unanimously. Mayor Woolsey complimented Deputy Brueckner and displayed the plaque for his service as the 2020 Island Sheriff's Patrol Officer of the Year. Sgt. James also congratulated Deputy Brueckner stating that he is as solid as they come, good in the community, and is considered the go-to guy by his peers. Deputy Brueckner recently solved a stalking case

Requests for Approval:

Drainage Easement Exhibit Work for Oceanview Phase II: Mrs. Kellahan presented the request and explained there was a lack of coordination between our engineers, (Thomas & Hutton) and the right-of-way acquisition consultant, (Michael Baker), that additional easement exhibit work needed to be done before Baker can do the right-of-way acquisition with the drainage easements. Seven (7) exhibits are required and the cost for this additional work is \$6,300. Motion in favor by Councilman Boles, second by Councilman Mullinax. No discussion.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

History Exhibit Plan Proposal: Mrs. Kellahan said that we do not have exhibits for the Arts and Cultural Center. A call was put out to the community for some collections (that was probably not the best way to go) because we did not have a plan in place to be a curator of the items. A plan is needed moving forward because we are getting close to opening the Center. She said Brockington (the local company that did our History Booklets) is willing to do a temporary exhibit while the permanent exhibits are being developed and work is done with the stakeholders to flesh out the story that we want to tell. Brockington may also have artifacts they would be willing to work into the exhibit. Mrs. Kellahan requested Council approval for Brockington (HW Exhibits) to develop a concept for a temporary exhibit for the James Island Arts and Cultural Center history gallery while the permanent exhibit is being designed and fabricated. Brockington will use the designs and content presented in the James Island History Booklet as the basis for the exhibit at the cost of \$14,000. She said funding would come from the Hospitality Tax budget. Motion in favor by Councilman Mullinax, second by Councilman Milliken.

Councilwoman Mignano asked about the Town reaching out to the community but did not have a lot of input and Mrs. Kellahan explained that the Town made requests for items in the last newsletter and did not get a lot of feedback. She said one resident has a collection of items but is not in a position to donate them until he knows how it would be secured before lending it to us. Councilwoman Mignano asked how the items would be secured and Mrs. Kellahan said the Town has insurance and coverage would be based on the cash value of the art. This information has been communicated to the artist who would be lending their

material to us. Brockington will be guiding us through a process of the story we are going to tell and how to go about being a curator; knowing specific things to ask once a conceptual plan is in place. Councilwoman Mignano said that sounded good to her.

Councilman Milliken said he liked the idea of a temporary exhibit space and think it should be something we should carry forward. He said the display could be refreshed every now and again for new material and people that come back would notice new things. Councilman Milliken said his comment would be to keep some of the temporary exhibit space for revolving exhibits. Mrs. Kellahan noted that Brockington did talk about revolving exhibits and it could be opened up to other museums with different collections that we could borrow. This is something that could be worked into the plan. Councilman Milliken said we have a number of great local resources, such as the Avery Research Center that may have items they are willing to lend out. He said there are a lot of possibilities on the island and want to make sure the firm is aware of those possibilities so they can reach out to them as well. He said there are historians working at those locations and it would be good to get their input as well.

Mayor Woolsey said those are great ideas that will be sent forward, but he believes this group should be understood as an important stakeholder as the History Council. He expects that this group will come up with ideas and input from Council as we move forward. He said having rotating exhibits sounded like a great idea and he is sure that we will do that. In the summer when the Center opens and it is gradually improved, his impression is that some James Islanders may have artifacts, furniture, and photographs, they may share and would be more likely to do so once they come to our museum and see something nice.

Councilman Boles asked the timeline to get this done. Mrs. Kellahan said it would probably be this summer. We already have the verbiage and the pictures to get the temporary exhibits, so we have somethings ready for the opening. She noted that furniture was delivered today. Mrs. Kellahan said in the next few weeks we will advertise the position for someone to manage and coordinate the space, so that someone is in place when we open. Councilman Boles asked if we are paying for the planning and not moving furniture and Mrs. Kellahan said that is correct but they will give us guidance on the furniture pieces.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Demolition of Dilapidated Structure: Mrs. Kellahan presented a request for the demolition of an unsafe structure at 1264 Fort Johnson Road. She informed Council that Building Inspector, John Porcelli is present to answer questions. Mrs. Kellahan stated that Mr. Porcelli has been working on this structure for some time with Mr. Wilson, the Town Attorney. After numerous certified letters were mailed to the family to make repairs or to demolish the structure and it was not done, Mr. Porcelli solicited estimates to demolish the stucture and recommends Waste Services, LLC for \$9,950. Motion in favor by Councilman Milliken, seconded by Councilwoman Mignano.

Councilwoman Mignano asked if the property behind the structure is inhabited and Mr. Porcelli said yes. Councilwoman Mignano asked if we could do harm to that property when the dilapidated structure is taken down. Mr. Porcelli said he will be meeting with the contractors at the site to discuss how the demolition would be done to make sure no damage is done to the other structure.

Councilman Milliken said there are a couple of grand trees that are close to Ft. Johnson Rd and to the property. He asked if there is an effort to protect those trees. Mr. Porcelli said that is a part of the proposal from the contractor and tree barricades would be installed. Councilwoman Mignano noted that since the building is so close to the road, would the demolition equipment be placed on Ft. Johnson for access and would the traffic on Ft. Johnson Rd. be impacted. Mr. Porcelli said he believed there would be enough room so that traffic is not impacted but these concerns will be addressed with the contractor.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Generator 5-Year Maintenance Agreement: Public Works Director, Mark Johnson presented for approval a five year maintenance agreement for the Town's generator. Mr. Johnson recommended the agreement through Cummings, the company that we purchased the generator from for \$9,745. Motion in favor by Councilman Milliken, seconded by Councilman Mullinax.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Fencing/lean-to Purchase for Pinckney Park Shed: Mrs. Kellahan explained that we did not receive the estimate for the lean-to, but she is requesting approval for material and labor to build a fence around the shed to protect the area and to screen it off. Material cost is \$1800 (Lowe's (prefab panels) and labor by Oxford Construction for \$1,950, a total cost of \$3,750. The information for the lean-to will be provided at the March Council meeting. Motion in favor by Councilman Mullinax, seconded by Councilman Milliken. Councilman Milliken asked if the fence would be wooden or chain-linked. Mayor Woolsey explained that it would be a wooden fence with treated lumber, similar to the type people have around their yards. He explained the importance of having some type of barrier to protect our equipment and materials.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Committee Reports:

Land Use Committee:

- Nomination to Board of Zoning Appeals: Councilwoman Mignano moved for the nomination of Amy Fabri to serve on the Board of Zoning Appeals. Councilwoman Mignano noted that Ms. Fabri has served on other Planning Commissions and would be a great fit on the BZA. Councilman Mullinax seconded.

Vote

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Councilwoman Mignano reported that she is continuing to work on the Repair Care Program with the high school and hopes to have it up and running in the next several months.

Environment and Beautification Committee: Councilman Milliken reported that James Island Pride hosted a litter pick up in January with 61 volunteers participating collecting 83 bags of litter. He said this has been the best turn out in a while; however, more trash has accumulated, and another pick up is scheduled for March 20. Supplies will be picked up at the Town Hall and social distancing will be adhered.

Councilman Milliken announced that during the James Island Pride meeting, they extended the nomination for Community Hero to mid-March. He encourage everyone to nominate a hero because there are many heroes in this community. Forms are on James Island Pride and Town website. The awards will be done in a socially distance manner, with perhaps a drop off type of award with pictures posted on the Town's website.

Children's Committee: No report.

Public Safety Committee: Councilman Mullinax announced that the Neighborhood Council meeting is Thursday, Feb. 25 @ 7:00 p.m. This will be a hybrid and virtual meeting on Zoom. Charleston County will give a report on intersection improvements on Ft. Johnson Rd.

History Committee: Mayor Woolsey announced that the History Council meetings are on Zoom. At the last meeting, the group discussed bringing in contractors to work on the museum project.

- Nomination to History Council: Councilwoman Mignano moved for the nomination of Melissa Dority, seconded by Councilman Mullinax. Councilwoman Mignano stated that she has known Mrs. Dority for a long time, and she is excited to serve.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes
Mayor Woolsey	Yes

Unanimous

Rethink Folly Road Committee: Mayor Woolsey announced the meeting to be held next week.

Drainage Committee: No report.

Business Development Committee: No report.

Tree Advisory Committee: Councilman Milliken reported that the Trees Advisory Council met on February 9 and have been working with Mark Johnson to develop a program to survey trees in public places on the island. The training for the three interns will take place next week and the survey data collection will begin shortly thereafter. Councilman Milliken thanked Mr. Johnson and staff for all that they have done to get the program off the ground. He said this is going to give insight where to plant trees and where trees are that need care. The Tree Advisory Council has also decided to begin preparations for a Town sponsored tree planting event in the distant future... by distant future he said it is a plan to plant acorns in pots and eventually small acorn trees will grow to be planted in places to be identified. Another idea is to distribute the young trees to residents on the island to plant in their yards. The Council's goal is to have 200 trees to offer for planting. No date has been decided but it will be sometime in the future.

James Island Intergovernmental Council: Mayor Woolsey said the next meeting date will be announced.

Proclamations and Resolutions:

Proclamation: Women in Construction Week, 2021: Motion to approve was made by Councilwoman Mignano, seconded by Councilman Milliken.

Vote:

Councilman Boles	Yes
Councilwoman Mignano	Yes
Councilman Milliken	Yes
Councilman Mullinax	Yes

Mayor Woolsey Yes

Unanimous

Emergency Ordinances:

Emergency Ordinance: E-07-2020 Providing for Required Face Coverings in Public Places due to the COVID-19 Virus and Exceptions Thereto: Expires February 18, 2021: Mayor Woolsey moved for the extension of Emergency Ordinance # E-07-2020 to March 18, 2021 Councilman Milliken seconded.

Vote:

Councilman Boles Yes

Councilwoman Mignano No

Councilman Milliken Yes

Councilman Mullinax Yes

Mayor Woolsey Yes

Passed

Ordinances up for Second Reading: None

Ordinances up for First Reading: None

New Business: None

Executive Session: Mayor Woolsey moved that Council enter into an executive session at 7:53 p.m. for receipt of legal advice regarding tree protection contract, Councilman Milliken seconded.

Vote

Councilman Boles Yes

Councilwoman Mignano Yes

Councilman Milliken Yes

Councilman Mullinax Yes

Mayor Woolsey Yes

Unanimous

Council returned to regular session at 8:29 p.m. Mayor Woolsey announced that no votes were taken during the executive session.

Announcements/Closing Comments:

Councilman Boles said he felt bad for what he is seeing in the news about Texas. He knows none of them are probably watching our Town Council meeting tonight but hopes everyone is ok. He said this is a reminder of how important a modern power grid really is when natural disasters hit. He thanked everyone for being here tonight and for the work they do.

Mayor Woolsey reminded everyone to continue to social distance and to get vaccinated when they are able to. He said the cases were not as high as they were last summer, but they are still high.

Adjournment: There being no further business to come before the body, the meeting adjourned at 8:31 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

RESOLUTION #2020-04



A RESOLUTION HONORING ISLAND SHERIFF'S PATROL (ISP) OFFICER OF THE YEAR
2020
Deputy Jacob Brueckner

WHEREAS, Deputy Brueckner has been nominated by his peers as the James Island Sheriffs' Patrol Officer of the Year; and

WHEREAS, Deputy Brueckner began working for the Town in 2019 and worked the entire year of 2020 in the midst of the pandemic; and;

WHEREAS, Deputy Brueckner wrote 47 tickets; issued 239 warmings, serviced 111 calls, went on 26 field interviews; and made 33 arrests in addition to other outstanding acts of service. He has worked diligently to deter criminal activity making him a deputy that citizens love and criminals respect; and

WHEREAS, Deputy Brueckner's dedication and determination did not go unnoticed by his peers and he is being recognized for going above and beyond the call of duty.

NOW, THEREFORE, BE IT RESOLVED, that the Town of James Island recognize the outstanding service, commitment, and dedication of Deputy Jacob Brueckner, the Island Sheriffs' Patrol Officer of the Year, 2020.

Enacted this 18th day of February 2021

*Bill Woolsey
Mayor*

ATTEST

*Frances Simmons
Town Clerk*

COMMUNITY SERVICES

Repair Care Program					10,434	14,115		24,549	35,000
Teen Cert Program								-	500
Drainage Council								-	500
History Council				1,564		2,280		3,844	3,780
Neighborhood Council	350		114					464	3,750
Children's Council								-	500
Business Development Council				31				31	3,500
Tree Council	200		195	175	15		465	1,049	5,000
Community Service Contributions				23,750				23,750	30,000
	200	350	-	309	25,519	10,449	16,395	465	53,687
									82,530
									65%

CAPITAL PROJECTS

<u>INFRASTRUCTURE</u>										
Dills Bluff Sidewalk, Phase III & IV			2,628	4,528	3,557	2,845			13,557	179,720
Lighthouse Point & Ft. Johnson Intersection									-	38,000
Lighthouse Point Blvd Sidewalk and Drainge Phase I									-	55,000
Regatta Road Sidewalk			1,100			8,700	3,600		13,400	26,500
Town Hall Sidewalks to Hillman and to Camp							32,855		32,855	93,000
Capital Improvement Projects									-	25,000
Traffic Calming Projects	104,975			962					105,937	135,000
<u>Capital Equipment</u>										
ISP - Dedicated Deputy Initial Expense							5,160		5,160	75,741
Public Works Equipment						28	45,000		45,028	48,625

<u>PARK IMPROVEMENTS</u>										
Pinckney Park	1,210	23,624	8,599	401	44	13,815	201	1,995	49,888	50,000
Brantley Park										14,910
<u>DRAINAGE PROJECTS</u>										
Greenhill/Honey Hill Drainage Phase I						11,324	3,958	2,225	17,507	128,410
Lighthouse Pt. Sdwalk & Drainage Phase 1									-	55,000
Oceanview Stonepost Drainage Basin -I-II			13,180	6,670		5,043	11,715	2,078	38,686	73,900
Hazard Mitigation Project	420,752		3,356	72	(309,089)	2,090	3,518	412	121,110	150,000
Drainage Outflow Valve Devices										48,000
Drainage Improvement Projects	22,938							32,985	55,923	67,938
James Island Creek Basin Drainage Improvements										32,000
Island Wide Drainage Study					3,678				3,678	3,700
Highwood Circle Drainage Improvements										35,000
Highland Ave Drainage Improvements		13,300		14,475					27,775	118,750
	444,900	141,899	28,862	27,107	-301,810	43,818	23,019	122,708	530,503	1,454,194
										36%

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	600,000	900,000
Admin Expense										9,000
Auditor Expense							5,000			5,000
	75,000	75,000	75,000	75,000	75,000	75,000	80,000	75,000	605,000	914,000

TREE MITIGATION FUND

Tree Mitigation revenue									797	500
Tree Mitigation expense					460				(460)	500
	-	-	-	-	460	-	-	-	337	

JAMES ISLAND PRIDE

James Island Pride revenue/donations									426	3,500
Jsmes Island Pride expense	-					52	150	54	(256)	
Helping Hands Donations									423	
Helping Hands Expense							339		(339)	-

ADMINISTRATOR'S REPORT

Mar-21

ADMIN NOTES

- 1) Brantley Park Phase I is currently out for bid with bids due back April 1st
- 2) N. Stiles Hazard Mitigation project is nearing completion - regrading, fencing and seeding remains
- 3) Staff & engineers met with 6 homeowners on the Regatta Sidewalk project. Small adjustments have been made and working on temporary construction easements
- 4) Chas County Community Services board recommended \$16k in funding for Repair Care Program - will go before County Council for final approval
- 5) LP Sidewalk & Drainage is out for bid with bids due back March 30th
- 6) Traffic Study for LP & Fort Johnson Radar Speed Sign Project has been completed and project is in permitting at SCDOT

Business Licenses **174**

*57 of those processed at Town hall

Code Enforcement Cases

TOTAL CASES	681
ABATED	632
INVESTIGATION CONTINUING	49
RANK VEGETATION / SOLID WASTE	166
INOPERABLE VEHICLE	124
TREE CASES	46
NUISANCE PROPERTY	62

#5 new cases

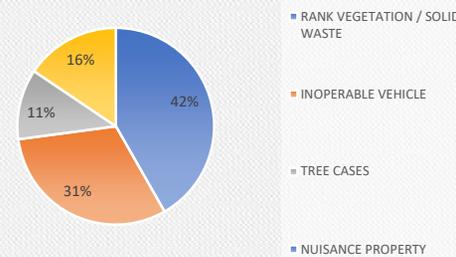
Building Permits & Inspections

	Permits	Inspections
Current Month	77	116
Building	24	55
Electrical	16	33
Plumbing	11	17
Mechanical	4	11
Gas	7	
Pool	2	
Roofing		
Fire System		
Sign		
Trades	13	
Manufactured Home		
Previous Month	80	122

Code Enforcement - Case Status



Code Enforcement - Case Type

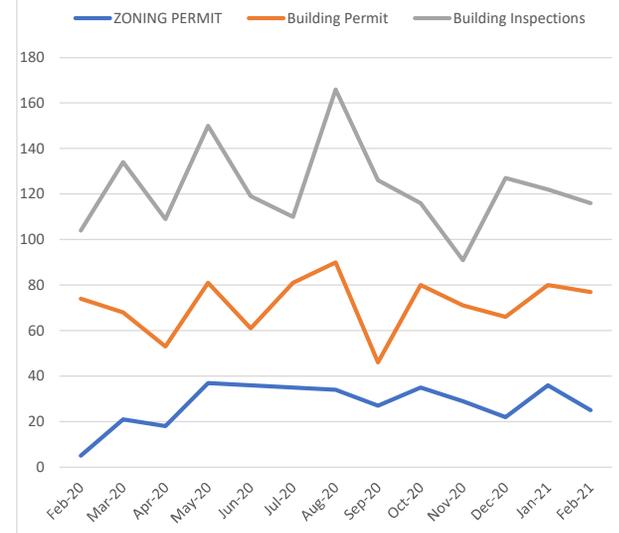


PERMIT TYPE	Feb-21
ACCESSORY STRUCTURE	
CLEARING & GRUBBING	
DEMOLITION PERMIT	
EXEMPT PLATS	
FIREWORK STAND	
HOME OCCUPATION	8
LSPR	
NON-EXEMPT PLAT	
PD AMENDMENT (REZONING)	
RESIDENTIAL ZONING	10
REZONING	
SPR	
SIGN PERMIT	1
SITE PLAN REVIEW	
SPECIAL EVENT	
SPECIAL EXCEPTION	
TEMPORARY ZONING	
TREE REMOVAL	6
TREE TRIMMING	
VARIANCE	
ZONING PERMIT	
TOTAL	25

PUBLIC WORKS NOTES

- 1) There were 4 new requests for service in February, one was drainage related. Staff has responded to the request.
 - 2) Staff met with contractor to demolish structure at 670 North Stiles.
 - 3) Staff participated in a virtual meeting for the Technical Committee of the James Island Creek TMDL.
 - 4) Staff participated in the County hazard Mitigation Meeting (virtual).
 - 5) Staff conducted training for the Tree Survey Interns
 - 6) Staff participated in the virtual Neighborhood Council Meeting.
 - 7) Staff met with SCDOT to discuss full depth pothole patches and resurfacing of Town roads.
 - 8) Staff met with residents on Regatta Road to explain sidewalk plans.
 - 9) Staff met with SCDOT to discuss safety of motorists on Stonefield at Brigantine.
 - 10) Staff participated in the virtual webinar by National Weather Service on NWS products used in emergency management and how NWS needs feedback on their issued warnings.
- Staff cleaned 10 signs in Feb and installed 6 new STOP signs.
Staff filled 6 potholes with 12 bags of material and also cut vegetation on right of way to improve driver vision in various locations.

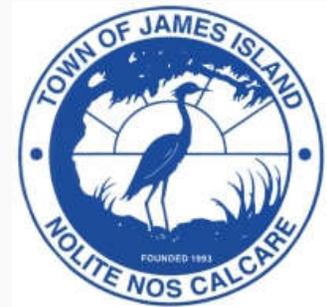
PERMITS - 13 MONTH HISTORY



TOWN OF JAMES ISLAND

Annual Budget – 2021 / 2022

Draft



TOWN OF JAMES ISLAND

Mayor Bill Woolsey

Councilmembers

Darren "Troy" Mullinax, Mayor Pro Tem

Daniel C. Boles

Dr. Cynthia Mignano

Garrett Milliken

BUDGET SUMMARY

BUDGET SUMMARY

Revenues	2019/2020 BUDGET ACTUAL	20/21 ADOPTED BUDGET	20/21 BUDGET ESTIMATE	21/22 DRAFT BUDGET	DIFFERENCE
Operating Revenues	3,644,128	3,094,968	3,634,284	3,608,678	513,710
Transfer In from Funds Balance	529,958	563,300	253,014	469,558	(93,742)
Transfer In from Reserve Fund		370,000			(370,000)
Total Revenues	\$ 4,174,086	\$ 4,028,268	\$ 3,887,298	\$ 4,078,236	49,968

Expenditures	2019/2020 BUDGET ACTUAL	20/21 ADOPTED BUDGET	20/21 BUDGET ESTIMATE	21/22 DRAFT BUDGET	DIFFERENCE
ADMIN	667,093	602,940	553,203	657,703	54,763
ELECTED OFFICIALS	105,923	102,060	99,020	102,500	440
GENERAL OPERATIONS	447,603	497,372	483,836	532,657	35,285
PLANNING	3,353	16,300	8,245	15,135	(1,165)
BLDG.INSP	2,087	4,880	2,565	4,880	-
PUBLIC WORKS	252,077	318,395	241,131	291,195	(27,200)
CODE AND SAFETY	513,817	371,000	401,245	341,815	(29,185)
PARKS AND RECREATION	15,250	38,975	13,000	36,475	(2,500)
FACILITIES & EQUIPMENT	191,043	213,120	185,989	226,030	12,910
COMMUNITY SERVICES	76,945	86,030	72,411	85,030	(1,000)
TRANSFER OUT TO CAPITAL	888,895	863,196	921,653	711,816	(151,380)
JIPSD FIRE AND SOLID WASTE	1,010,000	914,000	905,000	1,073,000	159,000
Total Expenditures	\$ 4,174,086	\$ 4,028,268	\$ 3,887,298	\$ 4,078,236	49,969

Town Funds	2019/2020 BUDGET ACTUAL	20/21 ADOPTED BUDGET	20/21 BUDGET ESTIMATE	21/22 DRAFT BUDGET	DIFFERENCE
RESERVE	1,328,484	958,484	1,328,484	1,328,484	370,000
TREE FUND	797	1,312	337	797	(515)
HOSPITALITY TAX FUND	1,474,511	750,261	723,190	1,152,590	402,329
STORMWATER FUNDS	490,945	86,155	86,155	36,155	(50,000)
UNEMCUMBERED FUND BALANCE	\$ 1,634,196	\$ 1,659,398	\$ 1,381,182	\$ 911,624	(747,774)

REVENUES

	19/20 ACTUAL	20/21 ADOPTED	YTD 1/29/21	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Revenues						
Accommodations Tax	30,851	25,000	12,075	25,000	25,000	-
Brokers and Insurance Tax	952,717	720,000	4,052	925,000	952,000	232,000
Building Permit Fees	12,141	10,000	8,118	13,618	11,000	1,000
Business Licenses	375,958	312,000	110,242	365,958	375,000	63,000
Franchise Fees*	352,884	315,000	192,412	332,848	332,500	17,500
Grants	50,000	-			-	-
Liquor Licenses	3,750	10,000	9,000	12,000	10,000	-
Local Assessment Fees	2,539	1,000	428	717	2,000	1,000
LOST Revenue Fund	421,659	385,050	191,684	460,041	442,000	56,950
LOST Property Tax Credit Fund	1,070,049	953,640	469,185	1,126,044	1,100,050	146,410
Miscellaneous	14,840	500	332,604	17,040	500	-
Planning and Zoning Fees	11,680	12,000	7,992	13,406	12,500	500
State Aid to Subdivisions	273,228	273,228	68,307	273,228	273,228	-
Telecommunications	18,437	20,000	16,982	16,982	17,000	(3,000)
Filing Fees	850					-
Donations	35					-
Tree Mitigation	-	1,000	-	-	-	(1,000)
Interest Income	1,262	550	265	444	500	(50)
Facility Rentals	-	8,000	758	1,958	5,400	(2,600)
Property Taxes*	1,296,230	1,296,230	1,296,230	1,296,230	1,318,627	22,397
Property Tax Rollback Credit	(1,070,049)	(953,640)	(469,185)	(1,126,044)	(1,100,050)	(146,410)
Property Tax Credit from Revenue Fund	(226,181)	(342,590)	(827,045)	(170,186)	(218,577)	124,013
Homestead Exemption Tax Receipts	51,250	48,000	-	50,000	50,000	2,000
TOTAL	3,644,128	3,094,968	1,424,104	3,634,284	3,608,678	513,710

EXPENDITURES

	19/20 ACTUAL	20/21 ADOPTED	YTD 2/23/21	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Administration						
Salaries	284,379	282,040	176,561	270,034	289,306	7,266
Benefits, Taxes & Fees	173,952	106,800	65,099	99,563	107,562	762
Advertising	6,043	5,000	1,526	3,500	5,000	-
Audit	16,000	16,000	12,500	12,500	15,500	(500)
Bank charges	617	2,000	758	1,137	2,000	-
Copier	4,938	5,500	3,249	4,874	5,500	-
Dues and Subscriptions	779	1,500	-	1,500	1,500	-
Employee Appreciation	2,582	800	381	800	800	-
Employee Training & Wellness	90	3,800	1,890	2,835	3,800	-
Information Services	49,030	60,200	30,097	51,747	67,800	7,600
Insurance	37,359	40,000	44,010	46,300	48,615	8,615
Legal & Professional Services	64,744	40,000	15,567	30,000	69,000	29,000
Grant Writing Services		13,000	5,100	8,000	16,000	3,000
MASC Membership	5,341	5,500	5,341	5,341	5,500	-
Mileage Reimbursement	621	800	227	600	800	-
Mobile Devices	1,747	2,300	1,324	2,414	2,620	320
Postage	5,818	6,000	4,758	5,758	6,000	-
Supplies	7,331	7,000	2,166	4,000	7,000	-
Town Codification	2,685	2,000	768	1,400	1,400	(600)
Training and Travel	863	2,000	50	900	2,000	-
TOTAL	667,093	602,940	371,372	553,203	657,703	54,763

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Elected Officials						
Salaries	50,695	50,000	33,922	50,000	50,000	-
Benefits, Taxes & Fees	53,382	46,960	31,097	47,560	49,000	2,040
Mayor Expense	738	1,000	180	500	1,000	-
Council Expenses	404	2,000	-	500	2,000	-
Mobile Devices	704	2,100	220	460	500	(1,600)
TOTAL	105,923	102,060	65,419	99,020	102,500	440

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	20/21 DRAFT	DIFFERENCE
General Operations						
Salaries	329,767	360,022	233,494	357,108	393,157	33,135
Benefits, Taxes & Fees	117,836	137,350	82,860	126,727	139,500	2,150
TOTAL	447,603	497,372	316,354	483,836	532,657	35,285

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Planning & Zoning						
Advertising	234	1,500	1,168	1,500	1,500	-
Mobile Devices	443	660	206	418	660	-
Dues and Subscriptions	267	1,040	-	715	715	(325)
Mileage Reimbursement	-	200	-	100	200	-
Equipment / Software	-	2,800	-	489	1,960	(840)
Supplies	262	600	190	400	600	-
Training and Travel	300	1,000	20	300	1,000	-
Uniform / PPE	-	500	-	250	500	-
Planning Commission	1,364	4,000	926	1,676	4,000	-
Board of Zoning Appeals	484	4,000	1,647	2,397	4,000	-
TOTAL	3,353	16,300	4,157	8,245	15,135	(1,165)

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Public Works						
Dues and Subscriptions	-	425	218		425	-
Mobile Devices	1,138	1,345	575	960	1,345	-
Emergency Management	28,535	25,000	6,575		25,000	-
Groundskeeping	85,250	61,000	43,346	65,019	70,000	9,000
Tree Maintenance and Care	-	20,000	-	5,520	20,000	-
Mileage Reimbursement	(261)	300	-	100	300	-
Public Outreach		500	-	100	500	-
Projects	129,949	145,000	49,591	99,182	145,000	-
Signage	-	-	5,027	8,000	8,000	8,000
Supplies	7,147	12,200	10,542	12,000	8,000	(4,200)
Asset Management		50,000	37,885	50,000	10,000	(40,000)
Training and Travel	222	1,925	245		1,925	-
Uniform / PPE	97	700	117	250	700	-
TOTAL	252,077	318,395	154,121	241,131	291,195	(27,200)

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Codes & Safety						
Memberships/Dues	250	250	-	250	250	-
Crime Watch Materials	250	250	-	-	250	-
Equipment	900	900	857	857	900	-
Mileage Reimbursement	(37)	100	-	-	100	-
Mobile Devices	155		266	446	360	360
Animal Control	750	500	-	-	500	-
Overgrown Lot Clearing	900	4,000	-	2,000	2,000	(2,000)
Radio Contract	1,026	1,400	-	1,400	1,400	-
ISP Salary	312,643	204,880	158,195	241,945	188,955	(15,925)
ISP Benefits, Taxes & Fees	156,646	59,660	42,611	65,170	56,270	(3,390)
ISP Programs & Supplies	40,175	14,220	8,762	19,037	15,000	780
ISP - Dedicated Officer Annual Expense		59,840	28,328	59,840	64,830	4,990
Supplies	159	250	-	100	250	-
Training	-	500	-	-	500	-
Uniform / PPE	-	250	-	250	250	-
Unsafe Buildings Demolition	-	10,000	-	9,950	10,000	-
TOTAL	513,817	371,000	239,019	401,245	341,815	(15,185)

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Building Inspection						
Mobile Devices	765	780	409	765	780	-
Dues and Subscriptions	397	800	190	400	800	-
Equipment/Software	-	300	-	-	300	-
Mileage Reimbursement	-	500	69	100	500	-
Supplies	735	600	63	100	600	-
Travel and Training	190	1,400	605	1,000	1,400	-
Uniform / PPE	-	250	-	100	250	-
Community Outreach	-	250	-	100	250	-
TOTAL	2,087	4,880	1,336	2,565	4,880	-

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Parks & Recreation						
Dock Street Park	986					
Pinckney Park	1,664					-
Park Maintenance	-	14,500	5,006	7,500	12,000	(2,500)
Special Events	4,262	5,000	486	500	5,000	-
JIRC Contribution	2,468	4,750	-	800	4,750	-
Youth Sports Program	5,870	14,725	600	4,200	14,725	-
TOTAL	15,250	38,975	6,092	13,000	36,475	(2,500)

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	20/21 DRAFT	DIFFERENCE
Facilities & Equipment						
Equipment/Furniture	5,218	5,700	3,105	5,000	5,700	-
Facilities Maintenance	4,135	6,500	1,634	2,634	6,500	-
Generator Maint.	-	1,000	-	500	2,410	1,410
Janitorial	7,166	9,420	4,452	6,678	7,920	(1,500)
Security Monitoring	912	1,000	758	800	1,000	-
Street Lights	137,456	149,000	74,146	127,107	154,000	5,000
Utilities	31,109	34,000	18,885	37,770	42,000	8,000
Vehicle Maint. Expense	5,047	6,500	4,440	5,500	6,500	-
TOTAL	191,043	213,120	107,420	185,989	226,030	12,910

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Community Services						
Community Service Contributions	52,000	30,000	23,750	30,000	30,000	-
Repair Care Program	18,103	35,000	24,549	35,000	35,000	-
CERT Program		500	-	-	500	-
Drainage Council		500	-	-	500	-
Business Development Council		3,500	31	31	3,500	-
Children's Council	1,632	500	-	-	500	-
History Council	1,781	3,780	3,843	3,380	3,780	-
James Island Pride	1,063	3,500	256	1,000	3,500	-
Helping Hands	1,697		339	500	500	500
Neighborhood Council	669	3,750	464	1,500	3,750	-
Tree Council		5,000	999	1,000	3,500	(1,500)
TOTAL	76,945	86,030	54,231	72,411	85,030	(1,000)

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
JIPSD Fire & Solid Waste Services						
Tax Relief	1,010,000	900,000	605,000	900,000	1,068,000	168,000
Admin Expense	-	9,000	-	-		(9,000)
Auditor Expense	-	5,000	5,000	5,000	5,000	-
TOTAL	1,010,000	914,000	610,000	905,000	1,073,000	159,000

SPECIAL FUNDS

	19/20 ACTUAL	20/21 APPROVED	20/21 ESTIMATE	21/22 DRAFT	Difference
Stormwater					
Stormwater Revenue	306,312	300,000	325,000	325,000	25,000
Stormwater Expense					-
Transfer Out to Capital Projects	218,545	300,000	0	700,000	400,000
Change in Balance	87,767	0	325,000	(375,000)	(375,000)
Initial Balance	403,178	386,155	86,155	411,155	25,000
Ending Balance	490,945	86,155	411,155	36,155	(50,000)

	19/20 ACTUAL	20/21 ADOPTED	20/21 YTD	21/22 DRAFT	DIFFERENCE
Tree Fund					
Tree Mitigation Revenue	3,000	500	500	500	-
Tree Mitigation Expense	3,595	500	500	500	-
Change in Balance	(595)	-	-	-	-
Initial Balance	1,392	1,312	797	797	(515)
Ending Balance	797	1,312	797	797	(515)

	19/20 ACTUAL	20/21 AMENDED	20/21 YTD	20/21 ESTIMATE	21/22 DRAFT	DIFFERENCE
Hospitality Tax Fund						
Hospitality Tax Revenue	557,071	375,000	260,192	520,384	540,000	165,000
Hospitality tax Transfer In		416,760	(160,809)	27,071	110,600	(306,160)
TOTAL		791,760	99,383	547,455	650,600	(141,160)
Hospitality Tax Expense						-
The Town Market	2,655	2,975	-	800	2,975	-
Guide to Historic James Island	17,293	10,000	-	-	-	(10,000)
ReThink Folly Rd - Staff Cost-Sharing	19,951	20,000	2,944	20,000	20,000	-
Santee St. Public Parking Lot	27,000	32,000		29,000	28,200	(3,800)
James Island Arts & Cultural Center	2,378	51,320	1,872	13,500	95,800	44,480
Promotional Grants		20,000	4,250	4,250	20,000	-
Public Safety of Tourism Areas		6,650	-	6,650	108,101	101,451
Camp and Folly Landscaping Maintenance		9,600	-	-	5,400	(4,200)
Community Events	14,327	5,000	2,000	5,000	5,000	-
TOTAL Non-Capital Expense	83,604	157,545	11,066	79,200	285,476	127,931
Hospitality Tax Transfer Out to Capital	339,993	791,760	99,383	547,455	650,600	(141,160)
TOTAL EXPENSE	507,201	1,106,850	121,515	705,855	1,221,552	114,702

CAPITAL IMPROVEMENT PLAN

FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2020/2021 - FY2025/2026

	FINAL FY 19/20	ADOPTED 20/21	AMENDED 20/21	YTD FY 20/21	ESTIMATE 20/21	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	5 Year Total
Infrastructure											
Quail Drive Sidewalk	61,200										-
Dills Bluff Sidewalk, PHASE II - Boardwalk	87,270										-
Dills Bluff Sidewalk, Phase III - Seaside to Winborn	26,500	174,570	174,570	13,557	16,000	174,570					174,570
Dills Bluff Sidewalk, Phase IV - Winborn to HBVR						28,000					28,000
Lighthouse Point Sidewalk and Drainage, Phase I	-	55,000	55,000	-	55,000						-
Regatta Road Sidewalk	17,000	26,500	26,500	13,400	26,500	133,500					133,500
Town Hall - Second Floor	-						45,000				45,000
Town Hall Sidewalk Completion to Camp	95,800		93,000	-	32,855						-
Traffic Calming Projects	35,501	30,000	30,000	105,937	105,937	30,000					30,000
Lighthouse Point and Ft. Johnson Intersection		38,000	38,000	-	3,250						-
Overflow Parking Lot - Camp Rd Access							30,000				30,000
Nabors Phase I						25,500	45,000	250,000			320,500
Secessionville to Ft. Johnson Sidewalk connector						13,000					
Honey Hill Road Paving							58,800				
Undergrounding Power Lines						60,636					
Town Hall Solar Panels						100,000					100,000
Other Capital Improvement Projects	100,000	25,000	25,000	-		25,000					25,000
Total	423,271	349,070	442,070	132,894	239,542	590,206	178,800	250,000	-	-	886,570

	FINAL FY 19/20	ADOPTED 20/21	AMENDED 20/21	YTD FY 20/21	ESTIMATE 20/21	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	5 Year Total
Capital Equipment											
ISP - Dedicated Officer Initial Expense		75,741	75,741	5,159	75,741						156,641
License Plate Recognition Camera - HBVR						24,510					24,510
Public Works Equipment		48,625	48,625	44,935	44,935						138,495
Total	-	124,366	124,366	50,094	120,676	24,510	-	-	-	-	319,646

	FINAL FY 19/20	ADOPTED 20/21	AMENDED 20/21	YTD FY 20/21	ESTIMATE 20/21	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	5 Year Total
Parks and Recreation											
Dock Street Park											-
Pinckney Park	394,638		50,000	47,893	45,500		35,000				178,393
Brantley Park	70,986		-								-
Park Projects						69,000	87,750	106,500			263,250
Park and Rec Improvements							32,500				32,500
Total	465,624	-	50,000	47,893	45,500	69,000	155,250	106,500	-	-	474,143

Drainage Projects	FINAL FY 19/20	ADOPTED 20/21	AMENDED 20/21	YTD FY 20/21	ESTIMATE 20/21	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	5 Year Total
Lighthouse Point Sidewalk and Drainage, Phase I		55,000	55,000		55,000						110,000
Greenhill / Honey Hill Drainage Phase I-II	96,000	157,110	128,410	17,507	85,382	261,000					492,299
Oceanview-Stonepost Drainage Basin, Phases I-II	35,000	32,900	73,900	36,608	66,608	59,000					236,116
Woodhaven Drainage Improvements		35,000	35,000	-	10,100	29,600	208,000				282,700
Quail Run Drainage Improvements					-	35,000					35,000
Hazard Mitigation Project		150,000	150,000	120,669	140,960						411,629
Santee St. Drainage Improvements	140,870										-
James Island Creek Basin Drainage Improvements		32,000	32,000	-		145,500	80,000	80,000	80,000		417,500
Drainage Outflow Valve Devices		48,000	48,000	-	8,600	48,000					104,600
Highland Ave Drainage Improvements		159,750	118,750	27,775	92,775						239,300
Island-Wide Drainage Study			3,700	3,678	3,678						11,056
Other Drainage Improvement Projects	20,000	20,000	67,938	52,832	52,832	150,000					323,602
Total	291,870	689,760	712,698	259,069	515,935	728,100	208,000	-	-	-	2,663,802

Hospitality Tax-Funded Projects	FINAL FY 19/20	ADOPTED 20/21	AMENDED 20/21	YTD FY 20/21	ESTIMATE 20/21	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	5 Year Total
Camp / Folly Bus Shelters	-					25,000					25,000
Camp/Folly Multi-use Path											-
Wayfinding Signage	-					12,000					12,000
Camp / Folly Landscaping	-		30,000		30,000						60,000
Streetscape Lighting at Camp / Dills Bluff	55,242										-
Rethink Folly Road - Phase I				-	-		400,000				400,000
Rethink Folly Road - Phase II-III							200,000	200,000			400,000
Folly Road Beautification	-	10,000	10,000	-	-	10,000					20,000
Pinckney Park Pavilion	126,796			418	12,500						12,918
Brantley Park	16,582	185,692	185,692	855	194,790	50,000					431,337
James Island Arts and Cultural Center	37,883	222,330	232,068	98,110	305,165	125,000	270,000				1,030,343
1248 Camp Center - Civil & Landscape						150,000					150,000
Decorative Banners						8,400					8,400
Intersection Improvements at Camp / Dills Bluff						55,200					55,200
Other Tourism-Related Projects	100,000	50,000	50,000	-	-	50,000					100,000
Undergrounding Power Lines		142,000	142,000		5,000		68,039	62,689	55,840	55,840	333,568
Folly Road Multi-Use Path, Wilton to Ft. Johnson	3,490	42,000	42,000			42,000					84,000
Park Projects						23,000	29,250	35,500			87,750
Fort Johnson		100,000	100,000			100,000					200,000
Total	339,993	752,022	791,760	99,383	547,455	650,600	967,289	298,189	55,840	55,840	3,410,516

Transfers In:	FINAL FY 19/20	ADOPTED 20/21	AMENDED 20/21	YTD FY 20/21	ESTIMATE 20/21	FY 2021/2022
General Fund	888,895	863,196	1,029,134	489,950	921,653	711,816
Hospitality Tax Fund	339,993	752,022	791,760	99,383	547,455	650,600
Stormwater Funds	300,000	300,000	300,000	-	-	700,000



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Granite Rock #789

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Granite rock comes in two colors: salt & pepper color and pink & grayish black (see Novo Scotia Granite 789).

Uses: Contractor and Residential use for Drainage (DHEC approved material) and Driveways.

Note: Our photographic images are affected by, but not limited to, sunlight, moisture and area that the granite has been mined. Please visit our showroom for the best representation of our products.

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Use the calculator below to help determine how much product is required for your application. Please note that the calculator only performs single volume or area calculations. For multiple areas, please calculate each one separately, add up the total and enter it on the right.

Square		Circle	Triangle	Help
How wide is the area? (Ft.)	<input type="text" value="30"/>			
How long is the area? (Ft.)	<input type="text" value="200"/>			
How thick (deep) do you want to fill? (Inches)	<input type="text" value="3"/>			
You'll need	<input type="text" value="56"/>	cubic yards		

\$75.00 Per Cubic Yard

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Total: **\$4621.60**

I agree the terms in the [Delivery Agreement](#)

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Total Garage Works LLC

1002 Affirmed Dr
Indian Trail, NC 28079 US
totalgarageworks@gmail.com



Estimate

ADDRESS
Ashley Kellahan
461 Fort Johnson Rd
Charleston, Sc 29412

ESTIMATE 1087
DATE 01/20/2021

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	handyman services	Build lean too off existing garage -metal roof -treated wood -concrete post in	1	6,700.00	6,700.00

Must have invoice for warranty! There will be a 3.65% transaction fee applied per credit card transaction! Thank you for your Business!

TOTAL

\$6,700.00

Accepted By

Accepted Date



Town of James Island Public Works Department

Mark Johnson, Public Works Director
1122 Dills Bluff Road

James Island, South Carolina 29412
mjohnson@jamesislandsc.us 843-795-4141

Driveway Apron Repairs

March 11, 2021

1059 Quail Drive: joint failure in culvert most likely cause of erosion problems on the sides and under the apron. Apron is cracked. Homeowner has been trying to make repairs to the sides but it needs proper compaction and joint needs to be repaired.

820 Waterloo Street: Joint failure in culvert has resulted in complete failure of driveway apron. All needs to be replaced and erosion controlled.

764 Waterloo Street: Joint failure under apron has resulted in erosion of soil from under the apron and sides of driveway. Apron has severe cracking. Homeowner has tried to repair with brick wing walls around culvert ends, which are also failing. Needs replacing.

Estimate for all 3 repairs is \$18,817.15

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mark Johnson', is written over a light blue horizontal line.

Public Works Director
Town of James Island



Town of James Island Public Works Department Stormwater Program



764 Waterloo



820 Waterloo

1059 Quail





Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 2/18/2021 Request ID 11428
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 764 Waterloo St. repair slopes by removing blocks from top of culvert on shoulders and backfill to grade with base rock, topsoil and sod. Also replace broken corner of concrete. Approx. 3'x3' triangle.

Total Labor Cost \$2,337.60
Total Equipment Cost \$703.62

Material

ID	Description	Usage	Material Cost
			\$0.00

Other

Date	Short Description	Purchase Order	Vendor	Cost
2/18/2021	2 ton macadam base rock		Vulcan Material Company	\$65.00
2/18/2021	100 sq. ft. sod		Home Depot	\$140.00
2/18/2021	1 yard top soil		Delta Landscape Supply of Georgia	\$50.00
			Total Other	\$255.00
			Sub Total	\$3,296.22
			10% Contingency	\$329.62
			Grand Total Estimate	\$3,625.84

Agency Signature : _____ **Date:** _____

Org Key (For non-General Fund Request) : _____ **Obj Code:** _____

(For Public Works Use Only)
F/O Manager/Director Approval : _____ **Date:** _____



Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 2/9/2021 Request ID 11429
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 820 Waterloo St. replace apron and 20' of failed 15" RCP with 24' of 15" RCP and concrete apron approximately 16'x13'.

Total Labor Cost \$4,487.52
Total Equipment Cost \$4,834.14

Material

ID	Description	Usage	Material Cost
			\$0.00

Other

Date	Short Description	Purchase Order	Vendor	Cost
2/9/2021	20' of Pipe Wrap fabric		CP&P - Concrete Pipe And Precast	\$10.00
2/9/2021	24' of 15" RCP		CP&P - Concrete Pipe And Precast	\$360.00
2/9/2021	5 Ton macadam Base		Vulcan Material Company	\$160.00
2/9/2021	6 yards Concrete		Knight's Redi Mix	\$981.00
Total Other				\$1,511.00
Sub Total				\$10,832.66
10% Contingency				\$1,083.27
Grand Total Estimate				\$11,915.93

Agency Signature : _____

Date: _____

Org Key (For non-General Fund Request) : _____

Obj Code:



Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date 2/9/2021 Request ID 11425
 Requesting Agency / Billable Dept : Town of James Island
 Contact : Mark Johnson Phone : 843-709-2394
 Details : At 1059 Quail Dr. repair erosion around drainage box/roadside ditch as needed.

Total Labor Cost \$1,378.10
Total Equipment Cost \$1,499.52

Material

ID	Description	Usage	Material Cost
			\$0.00

Other

Date	Short Description	Purchase Order	Vendor	Cost
2/9/2021	5 yards Fill Dirt		Kinsey Pit	\$100.00
Total Other				\$100.00
Sub Total				\$2,977.62
10% Contingency				\$297.76
Grand Total Estimate				\$3,275.38

Agency Signature : _____ **Date:** _____

Org Key (For non-General Fund Request) : _____ **Obj Code:** _____

(For Public Works Use Only)
F/O Manager/Director Approval : _____ **Date:** _____

Completed By : _____ **Date:** _____ **Task ID:** _____

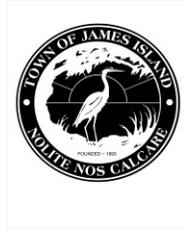
RFP #1-2021 On-Call ROW Acquisition Services

	Mark Johnson	Ashley Kellahan	Dan Boles	Mayor Woolsey	TOTAL
AECOM	440	420	420	500	1,780
LJA	260	240	400	300	1,200
MBI	440	400	340	300	1,480
Maser	440	500	460	500	1,900
ProSource	280	240	480	260	1,260
THC	300	440	460	300	1,500
TRC	260	280	340	300	1,180

The Evaluation Committee reviewed and independently scored the above proposals.

Staff recommends awarding the on-call contracts to the top 2 scoring firms:

1. Maser Consulting
2. AECOM



2021 YOM HASHOAH HOLOCAUST COMMEMORATION PROCLAMATION

WHEREAS, the Holocaust was the state sponsored systematic, persecution and an annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945 and;

WHEREAS, we remember with sadness the 11 million people, including six million Jews, who were victims of Hitler's 'final solution' along with those who were persecuted for their religious and political beliefs, sexual orientation, and physical disabilities, and;

WHEREAS, we remember with admiration the resisters and rescuers known and unknown who risked and lost their lives to save others, and;

WHEREAS, we remember with respect the Survivors who escaped, were sheltered, or who were freed and who lived to contribute so much to our community and to our world, and;

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individual societies and governments and;

WHEREAS, we have an obligation to ensure that the memory and legacy of lives lost or forever changed in this horrific event are never forgotten;

WHEREAS, we remember and honor the liberators which liberated the World War II concentration camps 76 years ago;

THEREFORE, BE IT RESOLVED that we pledge today to firmly commit ourselves to NEVER AGAIN and to work to promote human dignity by confronting intolerance and hate whenever and wherever it occurs.

NOW THEREFORE, I, Bill Woolsey, Mayor of the Town of James Island, pursuant to an act of Congress (Public Law 96-388 October 7, 1980) and United States Holocaust Memorial Council do hereby proclaim the week of Sunday, April 4th until Sunday, April 11th. WEEK OF REMEMBRANCE IN MEMORY OF THE VICTIMS, SURVIVORS, RESCUERS AND LIBERATORS OF THE HOLOCAUST and further proclaim that we as citizens of the Town of James Island, South Carolina should promote human dignity and confront hate whenever and wherever it occurs.

The Charleston Jewish Federation encourages you to join the community as we kick off

the week in remembering and honoring the victims, our Holocaust survivors, and liberators during the virtual community-wide Yom HaShoah Holocaust Remembrance Program on Sunday, April 11 at 4:00 pm on Zoom. This year's theme is "why do we remember the Holocaust?" and will display the importance of generational remembrance. Charleston's annual commemoration of the Holocaust is sponsored by the Charleston Jewish Federation. The event includes the reading of the names of people who perished with family connections to Charleston, performances, and keynote speaker Holocaust survivor Hershel Greenblat as well as local representatives. Born in the caves of Ukraine, Hershel Greenblat survived the Holocaust because of the resourcefulness and determination of his parents in evading the Nazis. As he states, "It is because of my parents' unwavering will that we were able to survive the horrors of the Holocaust." To learn more about this event contact remember@jewishcharleston.org.

Enacted this 18th day of March 2021

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk

Proclamation

Donate Life Month

WHEREAS, One of the most meaningful gifts that a human being can bestow upon another is the Gift of Life through organ, eye, and tissue donation; and

WHEREAS, more than 108,000 children and adults await lifesaving transplants, of which more than 1,300 are in South Carolina; and

WHEREAS, in 2020, for the first time ever, more than 200 South Carolinians said “Yes” to organ donation, saving lives of 514 people awaiting their second chance at life; and

WHEREAS, we are still losing an average of 20 lives every day due to the lack of organs available for transplantation because every 10 minutes, another name is added to the national transplant waiting list, and

WHEREAS, according to national research conducted by Donate Life America, more than 90 percent of Americans support donation and more than 54 percent of South Carolinians have registered at the DMV; and

WHEREAS, the decision to become an organ donor can save up to eight lives and tissue donation can enhance many more – men, women, and children who depend on the generosity and sacrifice of others to receive a second chance at life; and

WHEREAS, every person should support this life saving effort by learning more about organ, eye and tissue donation, making their families aware of their South Carolina driver’s license; and

NOW, THEREFORE, I Bill Woolsey, by virtue of the authority vested in me as Mayor, Town of James Island, SC, do hereby proclaim the month of April as Donate Life Month.

Enacted this 18th day of March 2021

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk

*Proclamation in Honor of
Ralph H. Johnson*



Whereas, PFC Ralph H. Johnson, USMC, was born on January 11, 1949, in Charleston, South Carolina; and

Whereas, PFC Ralph H. Johnson enlisted in the Marine Corps on July 2, 1967 in service to his country; and

Whereas, PFC Ralph H. Johnson arrived on January, 1968 to the Republic of Vietnam; on March 5, 1968, a hand grenade landed in a three-man fighting hole occupied by PFC Johnson and two fellow Marines. Realizing the imminent danger to his comrades, PFC unselfishly yelled out a warning and hurled himself upon the explosive, thus being killed instantly; and

Whereas, PFC Ralph H. Johnson's service and dedication to our country has preserved liberty for all people;

NOW THEREFORE, BE IT RESOLVED that the freedom and security that the citizens of the U.S. enjoy today are the results of the bravery and gallantry of soldiers such as Ralph H. Johnson;

In honor of PFC Ralph H. Johnson's service to the United States of America, the Ralph H. Johnson VA Medical Center, located in Charleston, SC proudly bears his name and is one of the most highly rated hospitals in the country; and on March 24, 2021 the American Legion Post 147 of James Island, South Carolina, will proudly rededicate their Post in honor of P.F.C. Ralph H. Johnson.

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

EMERGENCY ORDINANCE PROVIDING FOR REQUIRED FACE COVERINGS IN PUBLIC PLACES DUE TO THE COVID-19 VIRUS, AND EXCEPTIONS THERETO

WHEREAS, the 2019 Novel Coronavirus ("COVID- 19") is a respiratory disease that can result in serious illness or death by the SARSCoV-2 virus, which is a new strain of coronavirus previously unidentified in humans and which can spread from person to person; and

WHEREAS, the Centers for Disease Control and Prevention has warned of the serious public health threat posed by COVID-19 globally and in the United States; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary declared a public health emergency in the United States for COVID-19 under Section 391 of the Public Health Service Act; and

WHEREAS, on March 13, 2020, the Governor of the State of South Carolina (the "State") issued Executive Order 2020-08, declaring a State of Emergency based on a determination that the COVID-19 poses an actual or imminent public health emergency for the State; and WHEREAS, the Governor of the State has subsequently declared a continuing State of Emergency in subsequent Executive Orders, including Executive Order 2020-42 on June 26, 2020;

WHEREAS, on March 17, 2020, Mayor Woolsey declared a state of emergency in the Town of James Island; and

WHEREAS, the James Island is experiencing a dramatic increase in the number of identified new COVID- 19 cases, and as of July 4, 2020 the South Carolina Department of Health and Environmental Control ("DHEC") reported the total number of reported cases in South Carolina is 44,715, the number of confirmed deaths is 813, the number of reported cases in Charleston County is 5,650 and the number of current cases on James Island in zip code 29412 is 350; and

WHEREAS, if COVID-19 cases continue to increase the demand for medical facilities may exceed locally available resources and the private and public sector workforce may be negatively impacted by absenteeism; and

WHEREAS, health authorities, including the CDC and DHEC have recommended the use of face coverings as a means of preventing the spread of COVID- 19; and

WHEREAS, S.C. Code Ann. §5-7-250 empowers Council to enact emergency ordinances affecting life, health, safety, or property; and

WHEREAS, James Island Town Council has determined, based on the recommendations of public health authorities, an emergency exists, and responsive to a serious threat to the public health, safety, and welfare of its citizens, that it would serve the public interest to require that individuals wear face coverings in certain situations and locations within the boundaries of the Town of James Island.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF JAMES ISLAND:

Section 1 Emergency Ordinance E - 06 -2020 is hereby repealed.

Section 2. Required Face Coverings. All persons who are present within the Town of James Island are required to wear an appropriate face covering any time they are in contact with other persons who are not household members in indoor public places and indoor businesses where it is not possible to maintain a six-foot distance from others or where social distancing is not or cannot be being practiced. This includes the following:

- A. While entering or inside any retail, restaurant, office or other business location;
- B. While entering or inside any government building or facility under the jurisdiction of the Town;

All business and organizations within the Town of James Island are required to comply with this Ordinance, which is applicable to patrons and employees.

Section 3. Exemptions. Face Coverings shall not be required:

- A. in outdoor or unenclosed areas where six-foot social distancing can be maintained;
- B. for those who cannot wear a face covering for medical reasons;
- C. for children under five years old, provided that adults accompanying children age two to five shall use reasonable efforts to cause those children to wear Face Coverings where six-foot social distancing is not possible or observed;
- D. for patrons of restaurants or similar locations while seated and dining or drinking, or while standing and maintaining a six-foot social distance;
- E. in private offices;
- F. in settings where it is not practical or feasible to use a face covering;
- G. for public safety employees when it is not practical to wear a face covering.
- H. For persons traveling in their own vehicles.

Section 4. Enforcement.

1) A Uniform Ordinance Summons for violations of this Face Covering Ordinance shall be written only to businesses or organizations that fail to attempt to enforce the Face Covering requirements. Operators of businesses and organizations are entitled to rely on their customers or patrons statements about whether they are exempted from the Face Covering requirements, and businesses and organizations do not violate this Ordinance if they rely on such statements.

2) This Face Covering Ordinance may not be enforced criminally against individual persons, but if a worker, customer, or patron of a business or organization fails and refuses, without good cause or good excuse, to leave immediately upon being ordered or requested to do so by the person in possession of the property or his agent or representative, such person may be charged with a violation of S.C. Code § 16-11-620 ("Entering premises after warning or refusing to leave on request").

Section 5. Expiration of Ordinance. This Ordinance shall expire automatically as of the sixty-first day

following the date of enactment, unless sooner terminated by Town Council.

Section 5. Effective Date and Time. This Emergency Ordinance shall take effect upon approval.
Done in Council, duly assembled this 3rd day of September, 2020.



Bill Woolsey Mayor

Attest:



Frances Simmons Town Clerk

This Emergency Ordinance was extended at the February 18, 2021 Town Council Meeting which was duly assembled and is slated to expire March 18, 2021, by affirmative vote of two-thirds of the members of Council present.

ORDINANCE 2021-01

AN ORDINANCE UPDATING THE TOWN OF JAMES ISLAND COMPREHENSIVE PLAN, (ORDINANCE NUMBER 2015-07) INCLUDING LAND USE, ECONOMIC DEVELOPMENT, NATURAL RESOURCES, CULTURAL RESOURCES, POPULATION, HOUSING, TRANSPORTATION, COMMUNITY FACILITIES AND PRIORITY INVESTMENT ELEMENTS:

WHEREAS, the Town of James Island Council (the “Town Council”) adopted Ordinance 2015-07 which adopted the Town of James Island Comprehensive Plan (the “Comprehensive Plan”) in compliance with the South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (Title 6, Chapter 29 of the Code of Laws of South Carolina 1976, as amended (“Planning Act”); and

WHEREAS, the Town of James Island Planning Commission (the “Planning Commission”) adopted a resolution completing the required 5-year Review of the Comprehensive Plan on December 10, 2020, and directed staff to draft amendments to implement the findings of their review and gather public input on the proposed amendments; and

WHEREAS, the Planning Commission has reviewed the proposed amendments and updates to the Comprehensive Plan in accordance with the procedures established in State law and the Town of James Island Zoning and Land Development Regulations Ordinance; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least 1 public hearing and after close of the public hearing, Town Council approves the proposed amendments to the Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of James Island, South Carolina, in meetings duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. AMENDMENTS TO THE COMPREHENSIVE PLAN

Town Council adopts the Comprehensive Plan included by reference as Attachment A to include the Land Use, Economic Development, Natural Resources, Cultural Resources, Population, Housing, Transportation, Community Facilities, and Priority Investment Elements.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 15th day of April 2021.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

ATTEST:

By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: April 15, 2021
First Reading: March 18, 2021
Second Reading: April 15, 2021

Notifications and Meetings:

Planning Commission Workshops (2020): 5 (June, July, September, October, November)

Planning Commission Meetings (2020): 2 (March: Overview/Timeline; December 2020: Unanimous vote to recommend Draft to Council)

Planning Commission Meetings (2021): 1 (March: Unanimous vote to recommend updated Draft to Council)

Facebook Notifications (2020): 15 (4 requests for comments on the Comprehensive Plan, 7 meeting reminders, 4 Comprehensive Plan links)

Email Notifications to TOJI News Recipients (2020): 15 (4 requests for comments on the Comprehensive Plan, 7 meeting reminders, 4 Comprehensive Plan links)

Link to 5-Year Comprehensive Plan Review w/edits:

[https://www.jamesislandsc.us/Data/Sites/1/media/planning-zoning-forms/toji-comprehensive-plan-review-draft-2020-pc-council-3-2021-version\[9214\].pdf](https://www.jamesislandsc.us/Data/Sites/1/media/planning-zoning-forms/toji-comprehensive-plan-review-draft-2020-pc-council-3-2021-version[9214].pdf)

*All Changes are **highlighted**

*Proposed additions/edits are indicated by ***bold, underlined, italicized*** font

*Proposed redactions are indicated by ***strikethrough***