



Town of James Island, Regular Town Council Meeting
October 19, 2023; 7:00 PM; 1122 Dills Bluff Road, James Island, SC 29412

IN-PERSON MEETING

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Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

The Town encourages the public to provide comments prior to its Town Council meeting. Residents wishing to address the Council will be limited to three (3) minutes and must sign in to speak. Comments may also be sent ahead of the meeting by emailing to: info@jamesislandsc.us, mail to P.O. Box 12240, Charleston, SC 29422, or placed inside the drop box outside of Town Hall at 1122 Dills Bluff Rd.

- 1) Opening Exercises
- 2) Presentations of Community Assistance Grant Requests
- 3) Public Comment
- 4) Consent Agenda:
 - a) Minutes: September 21, 2023, Regular Town Council Meeting
- 5) Information Reports:
 - a) Finance Report
 - b) Town Administrator's Report
 - c) Public Works Report
 - d) Island Sheriff's Patrol Report
- 6) Requests for Consideration by Staff:
 - a) Lowcountry Local First Updates/Modifications to Storefront Challenge + Business Attraction Project (Presentation)
 - b) 2023-2024 Community Assistance Grant Award Recommendations
 - c) Brantley Park Dock Repair/Maintenance Bid Award (American Dock & Marine, LLC \$24,198)
 - d) Speed Hump Installation Bid Award: Pauline Ave and Seaside Lane (Truluck Construction \$47,100)
 - e) Honey Hill Road Paving: Engineering Proposal (Stantec \$62,175)
 - f) Piccadilly Junction Box Repair (Charleston County Public Works \$7,370)
 - g) Reserve Pinckney Park Pavilion on 1st Friday for educational co-op (Oct-June, 10:00-12:00)

- h) Camp Road Tree Preservation Project Cost Increase
- 7) Requests for Consideration by Council:
 - a) Request to Hire Coyote Trapper (Boles)
- 8) Committee Reports:
 - a) Land Use Committee
 - b) Environment and Beautification Committee
 - c) Children’s Committee
 - d) Public Safety Committee
 - e) History Committee
 - f) Rethink Folly Road
 - g) Drainage Committee
 - h) Business Development Committee
 - i) Trees Advisory Committee
 - j) James Island Intergovernmental Council
- 9) Proclamations and Resolutions:
 - a) National Colonial Heritage Month, October 2023
 - b) World Pancreatic Cancer Day, November 16
 - c) ABVI Awareness Proclamation
- 10) Ordinances up for First Reading:
 - a) Ordinance #2023-07: Proposed Zoning Map Amendment from RSL (TMS#425-12-00-185) and CC District (TMS#425-12-00-298) to the Marsh Walk Village Planned Development (PD 201)
 - b) Ordinance # 2023-08: Ordinance Amending the FY 2023-2024 Annual Budget
- 11) Ordinances up for Second/Final Reading:
 - a) Ordinance #2023-06: to Amend Business License #2921-09 to Update Class Schedule
- 12) Old Business:
 - a)
- 13) New Business:
 - a)
- 14) Executive Session: The Town Council may enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina. Upon returning to open session the Council may act on matters discussed in the Executive Session.
- 15) Return to Regular Session

16) Announcements/Closing Comments:

- a) Mayor's Comments
- b) Council Comments

17) Adjournment

The Town of James Island held its regularly scheduled meeting on Thursday, September 21, 2023 at 7:00 p.m. in person at the Town Hall, 1122 Dills Bluff Rd., James Island, SC. This meeting was also live-streamed on the Town's YouTube Channel.

The following members of Council were present: Boles, Mignano, Milliken, Mullinax, and Mayor Woolsey, who presided. Also, Niki Grimbball, Town Administrator, Mark Johnson, Public Works Director, Kristen Crane, Planning Director, Bonum Wilson, Town Attorney, Lt. Shawn James, Island Sheriff's Patrol, and Frances Simmons, Town Clerk. A quorum was present to conduct business. This meeting was held in accordance with the SC Freedom of Information Act and the requirements of the Town of James Island. Notification was provided to the public.

Opening Exercises: Mayor Woolsey called the meeting to order at 7:00 p.m., leading Council in prayer and followed with the Pledge of Allegiance.

Presentation: Opportunity Calls For Everyone Summer 2023 Program Overview: Denise Ladson Johnson, Opportunity Calls for Everyone, presented an overview of the Summer 2023 Program. Ms. Johnson, a native of James Island, founded this non-profit in 2015 for youths in all grade levels on James Island and in the greater Charleston area to mentor and provide recreation and educational opportunities they might not have otherwise. Ms. Ladson-Johnson thanked the Town for its great support in partnering with her to help accomplish those goals and assist children in need. This year's camp was held at the Camp Road Middle School with 34 students. She said many field trips were attended and that were beneficial to the students. Field trips to the County Park, International African American Museum, James Island Arts & Cultural Center, The Holiness Wellness Center (a facility that focuses on self-love), Greenheart Project, tutoring and financial counseling. The Camp sponsored a "Back-to-School Bookbag Giveaway" and had an end of Summer Camp Ceremony rounding out the year. Ms. Ladson-Johnson said when she grew up, "people were a village". She would like to see more participation and visibility from the community to enhance opportunities for children. Opportunity Calls for Everyone has sponsored camps for the last four summers.

Ms. Johnson shared that in 2024 she will host a weekly radio broadcast with youths every Tuesday at 10:00 a.m. She again thanked the Town for sponsoring her with the needed funding, her dedicated volunteers, and the community for their support. She asked everyone to continue to think about our youth and the OCE Program.

Public Hearing: Ordinance #2023-07: Proposed Zoning Map Amendment from RSL (TMS#425-12-00-185) and CC District (TMS#425-12-00-298) to the Marsh Walk Village Planned Development (PD 201): Mayor Woolsey opened the Public Hearing at 7:14 p.m.

The following persons commented **IN OPPOSITION:**

Judy Upton, 1540 Clark Sound Circle/email
Melanie Millar, 731 Clipper Street
Ruby Kvestad, 1277 Hampshire Road
John Peters, 1301 Hampshire Road/email
Ken Godwin, 950 Valley Forge Drive
Matt Slonim, 643 Harbor View Road
James Luby, 1330 Whitehouse Boulevard/petition
Casey Buchanan, 1022 Yorktown Drive
Frank Freeman, 1270 Hampshire Road
Catherine Moore, 1059 Quail Drive
Sandrine Camporro, 1267 Hampshire Road

Jenne Servilla, 1270 Hampshire Road/email
Wendy Teal, 1290 Hampshire Road
Alberta Chavis, 1287 Hampshire Road
Fred Brown, 2084 Wappoo Hall Road/email

Emails Received IN OPPOSITION:

Ali Paquette
Teri Lynn Herbert
Valerie Simson
Martha Quick
Gini Steele

The following person commented IN SUPPORT:

Tamara Robinson, Assistant Manager, James Island PSD; spoke in support and submitted email from Comm'r. Marilyn Clifford.

Emails Received IN SUPPORT:

Justin Moffit
Jessica Smith

Opinions expressed during public hearing recorded on Town's YouTube:
<https://www.youtube.com/channel/UCm9sFR-ivmaAT3wyHdAYZqw>

General Public Comments:

Brook Lyon, stated that she has lived at 669 Port Circle for the last 27 years and announced her candidacy for Mayor of the Town of James Island. She stated that over 11 years ago that she and the residents voted to have a Town to have a say in our own government. She loves James Island and that is why she was involved with Free James Island to get our Town back and has been involved with the Town in some capacity ever since. She said the residents' opinions mattered then and they matter now. She believes in government for the people and that is her reason for running for Mayor. She asked the Mayor and Council to listen to the people. They are the reason we have our Town today and we should not lose sight of that.

Consent Agenda:

Minutes of August 17, 2023, Regular Town Council Meeting: Councilman Milliken moved to approve the August 17, 2023 meeting minutes, Councilman Mullinax seconded. Passed unanimously.

Information Reports:

Finance Report: Niki Grimbball, Town Administrator, reported for Finance Officer, Merrell Roe. Ms. Grimbball explained that a few amendments were made to the report due to accruals changing from one fiscal year to the next. A revised copy of the Budget Report was placed at each Council seat with notes explaining the amendments. Ms. Grimbball availed herself to answer questions from Council.

Councilwoman Mignano asked for clarification on the following expenses: IT Services (\$5791) Ms. Grimbball said that is the Town's regular monthly contract amount that covers each seat and for security services.

Councilwoman Mignano asked what the Town uses the square for (under revenue). Ms. Grimbball answered that the square is a credit card processor that is used for collecting business licensing and zoning permit fees in the office or over telephone for customers.

Public Works expenditure for Groundskeeping (\$5233): Ms. Grimball said that is for the regular landscape maintenance contract for various locations, and that the difference between July and August is that some items billed for July were paid in August.

Park Maintenance (\$528): Ms. Grimball was not able to recall what that expenditure was for and will report back.

James Island Creek Basin. This payment is for the Study and a draft copy had just been received by staff for review.

Administrator's Report: Ms. Grimball reported that the filing period for the Town's election ended on September 7. Three candidates have filed for Mayor and seven for the four Council seats. The election ballot will include a Referendum to increase the Town Council seats from four to six.

This year's Community Assistance Grant Application process is now open for non-profit organizations to apply. Requestors will be given the opportunity to present their request at the October Town Council meeting.

Ms. Grimball recalled that a year ago Town Council approved that the Town act as a Municipal Agent Representative for a National Park Service Grant for the Battleground Preservation Trust to obtain land at Fort Johnson. The grant has been approved through the efforts of the Battleground Preservation Trust and awarded \$1,772,000. The Town will continue to be involved by providing ongoing grant reporting as required by the agreement to accept funds.

The Town continues to make strides in establishing its Building Services Department. The goal is to have this done by year end.

Various bids have been posted and recommendations for awards will come before Council at the October meeting. Some projects are: exterior and roof work at the JI Arts & Cultural Center, Traffic Calming Projects, On-Call Engineering Services, Brantley Park Dock Repairs and additional quotes have been requested for a flagpole and new Town sign at Ellis Creek Bridge.

Ms. Grimball reported that the SCDOT approved the Camp Road Tree Preservation Project and Natural Directions will begin work in the next several weeks.

The Town and the Sheriff's Office will host the Annual Trunk or Treat event on Monday, October 9, 6-8 p.m. at the Town Hall.

The Town has been awarded a PARD Grant for the dock repair and ADA improvements to the dock at Brantley Park for \$7,000.

Councilman Milliken asked about the Town's continuing involvement with the National Park Service grant. Ms. Grimball answered that after the project is completed we will be required to report every five years that it is still undeveloped.

Public Works Report: Mark Johnson, Public Works Director reviewed the Public Works Report including: staff's participation in National Night Out; virtual meeting of the small cities and rural communities committee for the National American Public Works Assn. (APWA); hosted the low country branch of the SC APWA; attended meeting for the James Island Creek Basin Study; participated in finalizing the County Hazard Mitigation Plan; prepared for Hurricane Idalia by providing sandbag operations. Septic Tank inspections: five new inspections; one failed, total to 83 with 13 failed and 131 remaining.

Island Sheriff's Patrol Report: Lt. James provided the crime report and other incidents that occurred during the month. He also shared activities for the upcoming Trunk or Treat event on October 9, 6-8 p.m. and encourage everyone to attend. Lt. James announced that he has been promoted to the Major Metro Narcotics and the K-9 Unit.

Requests for Consideration by Staff:

Request to Approve Traffic Calming Recommendations for Seaside Lane: Laura Cabiness, P.E., Johnson, Laschober & Associates (JLA) provided an overview of the Traffic Calming Plan for Seaside Lane. Seaside Lanes lies between Fort Johnson and Dills Bluff Roads, next to the James Island High School. The road is approximately 0.64 miles long with no sidewalks and is primarily residential. She stated that JLA looks at evaluating the number of vehicles, and traffic counts over a period of time, the average daily volume, and records high speeds. The data she is presenting was taken in February 2023 between the 9th and 24th. The speed limit on the road is 25 mph and the highest speed calculated was over 80 mph. The 80th percentile is considered the speed that most people feel comfortable driving on a road at (31 mph). For this project JLA looked at speed humps. The road has no intersections except at the beginning and end so the DOT does not typically have issue with placing speed humps on this type of road configuration. She showed a photo of the speed humps that are proposed for Seaside Lane. She explained that near the intersection of Ft. Johnson Road, there is a turn which tends to slow people down starting out and then they gain speed as they go down the street. JLA is proposing two (2) speed humps in that area roughly 1,000 ft. apart, which appears to be good spacing (similar to what was proposed on Pauline Drive). Ms. Cabiness showed details of the property lines and the addresses where the speed humps are being proposed.

Mayor Woolsey made a correction that there is a sidewalk along Seaside Lane. Councilman Milliken asked if the community had been engaged and are onboard with the speed humps. Ms. Cabiness said JLA has not reached out to the community yet, and Ms. Grimball added that if Council approves this request tonight, the next step would be gathering public input, then bid for construction. Councilman Milliken moved to approve the traffic calming recommendations proposed for Seaside Lane, seconded by Councilman Mullinax.

Councilman Boles asked if the residents were polled and Ms. Grimball answered that the next step is Council's approval to move forward with the recommendations then the community's input. Mayor Woolsey asked how did this request come about. Ms. Grimball said a number of residents reached out about speeding concerns in the neighborhood. The Sheriff's Office has also been stationed in neighborhoods and at the High School to pull over speeders. Councilman Milliken added that speeding has been a concern for the students at the High School. Motion passed unanimously.

Request to Reserve Pinckney Park Pavilion for Weekly Bear Scouts Troop #50 Use, (Sept.-May): Ms. Grimball requested approval for the Bear Scouts, Troop #50, to use the Pavilion at Pinckney Park weekly from September through May. The group is led by Den Leader, Sarah Young, with 10 scouts and parents. (Specific dates were provided in Council Packets). The Scouts are requesting extended hours on May 18 for an Awards Banquet. Motion to approve by Councilman Milliken, seconded by Councilwoman Mignano and passed unanimously.

Request to Reserve Pinckney Park for Weekly Cub Scouts Den (Weblos) Use (Sept.-April): Ms. Grimball requested approval for Cub Scout Den #3 (Weblos) for weekly use of Pinckney Park led by Den Leader, Scott Drescher. (Specific dates provided in Council Packets). Motion to approve by Councilwoman Mignano, seconded by Councilman Mullinax and passed unanimously.

Request to Approve Water Service Connection at Brantley Park: Ms. Grimball requested approval for the water connection service at Brantley Park for irrigation (and water fountain, if needed in the future) @ \$4,250. Motion to approve was made by Councilman Milliken, seconded by Councilman Mullinax Motion passed; Councilman Boles voted 'no.

Town Hall Feasibility Study – Fee Proposal to add Hillman Property to Scope of Work: Ms. Grimball reported that when the original feasibility study was brought before Council, Councilman Milliken requested to find out what the cost would be to add-on for potential development. The add-on cost would be in addition to what was previously approved by Council, @ \$16,770. Motion to approve by Councilman Milliken, seconded by Councilman Mullinax. Councilman Milliken spoke on the scope and planning process moving forward and what that could be in 5-10 years. He shared the importance of investing in a plan that has flexibility, particularly as it pertains to Public Works. Councilwoman Mignano asked why the add-on, and Ms. Grimball explained that when the original feasibility study was proposed, it looked primarily at the feasibility of reconfiguring the offices in Town Hall, and this request was to look at including potential development of the Hillman property. She noted that Liollo, (the architecture firm for Town Hall), had already been aware during the original design phase that the addition of a second floor and other modifications would be needed in the future. Motion failed. Councilmembers Milliken and Mullinax voted 'yes. Councilmembers Boles, Mignano, and Mayor Woolsey voted 'no.

Committee Reports:

Land Use Committee: Councilwoman Mignano reported that the Planning Commission approved the recommendations of the Planning staff 4-1 for the Marsh Walk Development.

Appointment to Planning Commission: Councilman Mullinax moved for the appointment of Kelly Hall to serve in place of Bill Lyon on the Planning Commission. He has known Ms. Hall for quite some time and believes she will do an excellent job. Councilwoman Mignano seconded. Passed unanimously.

Environment and Beautification Committee: Councilman Milliken announced that James Island Pride hosted an Adopt-A-Highway Litter Pickup on Saturday, September 9 and removed 7 bags of litter from our island roadways. The next pickup will be held with the City of Charleston and Surf Riders to clean the James Island Connector, Saturday, October 21. Please meet at Town Hall at 9:00 a.m. and enjoy a pizza lunch afterwards. Stan Kozikowski, Chair of Helping Hands Committee, next volunteer event is Saturday, September 30. Those interested in volunteering should contact Robin Sanders, Town Hall, (843) 795-4141 to sign up.

Children's Committee: No Report.

Public Safety Committee: Councilman Mullinax moved for the nomination of Leigh Hinson, to represent the Harbor Woods neighborhood, seconded by Councilman Boles. Passed unanimously. The Neighborhood Committee meeting will be held on Thursday, September 28 @ 7:00 p.m.

History Committee: Mayor Woolsey announced that the History Committee met on September 12 and discussed plans for the upcoming First Shot Commemoration on Sunday, October 29 at Ft. Johnson.

Rethink Folly Road: Ms. Grimball announced that the next meeting is Wednesday, October 25 @3:30 p.m.

Drainage Committee: No Report.

Business Development Committee: No Report.

Trees Advisory Committee: Councilman Milliken announced that the Trees Advisory Committee met on Tuesday, September 12 and discussed plans for the upcoming year as well as plans for an Arbor Day celebration in December.

James Island Intergovernmental Council: Next meeting, Wednesday, October 25 @ 7:00 p.m.

Proclamations and Resolutions

Breast Cancer Awareness Month, 2023: Councilman Milliken read the Proclamation recognizing Breast Cancer Awareness in October. Motion to approve by Councilman Boles, seconded by Councilman Mullinax. Passed unanimously.

Resolution #2023-09: Adopting the 2023-2024 Charleston Regional Hazard Mitigation Plan: Ms. Grimball reported that FEMA requires all jurisdictions to adopt a Hazard Mitigation Plan every 5 years for eligibility for disaster assistance. The Town participates in the Charleston Regional Hazard Mitigation that is administered by Charleston County. The summary provided in the Council packet has a list of updates and new additions for 2023. Motion to accept was made by Councilman Milliken, seconded by Councilwoman Mignano. Passed unanimously.

Ordinances up for First Reading:

Ordinance #2023-06: Amend Business License #2021-09 to Update Class Schedule: Ms. Grimball presented amendments to the current Business License Ordinance (#2021-09) to adopt the latest Standardized Business License Class Schedule as required by the Standardization Act 176 of 2020. There are no fee schedule changes. Motion to approve by Councilman Mullinax, seconded by Councilman Milliken. Passed unanimously.

Ordinance #2023-07: Proposed Zoning Map Amendment from RSL (TMS #425-12-00-185 and CC District (TMS #425-12-00-298 to the Marsh Walk Village Planned Development (PD-201): Kristen Crane, Planning Director, provided an overview of the 6.52 acre Marsh Walk Village Planned Development. She reviewed existing Planned Developments in the Town; Oyster Point, Goodwill, The Preserve at Dills Bluff, and Harbor Creek Condos. She reviewed the nine (9) steps required for a Planned Development and provided an overview staff's recommendations that were presented to the Planning Commission. Ms. Crane stated that the Planning Commission at its September 14th meeting recommended approval of the request based upon four (4) conditions recommended by staff and the Planning Commission added a fifth (5th) condition:

- 1) The applicant must provide an updated Letter of Coordination from DHEC-OCRM as part of land disturbance permitting before any zoning permits can be issued;
- 2) The applicant must provide a Letter of Coordinator from the South Carolina Department of Transportation;
- 3) Remove allowance for beer, wine, and alcohol sales without the need for a Special Exception from the BZA;
- 4) Remove sentence that allows slab on grade construction. Prohibit slab on grade construction in the Residential Area;
- 5) Remove allowance for "Workforce Residential" to keep maximum density at 20 attached traditional residential dwell units.

Mayor Woolsey made a motion to approve Ordinance #2023-07: Proposed Zoning Map Amendment from RSL (TMS #425-12-00-185 and CC District (TMS #425-12-00-298 to the Marsh Walk Village Planned Development (PD-201) as recommended by the Planning Commission; no second was offered and the motion died lacking a second.

Ordinances up for Second/Final Reading: None.

Old Business: None.

New Business:

Request to Approve Purchase and Installation of Flagpole near Ellis Creek Bridge (cost not to exceed \$10,000 if two qualified bids are received; approved cost may be increased up to \$12,000 if a third quote is obtained): Councilman Mullinax spoke that one quote was received and staff would seek additional quotes. Ms. Grimball explained because the one quote received being close to the \$10,000 threshold (as outlined in the Town's Procurement Ordinance), additional quotes are required for costs between \$5,000-10,000 (two bids); costs between \$10,000-25,000 requires three quotes. She explained by having Council approve a maximum price that they are willing to spend, she could enter into an agreement to begin the process without having to bring the quotes back to Council at the next meeting.

Motion to approve by Councilman Mullinax, seconded by Councilman Milliken. Councilman Milliken asked if lighting would be part of the price and Ms. Grimball said that would be an additional cost. He said if a solar option is available that it would bring the cost down. Motion passed; Mayor Woolsey voted 'no.

Executive Session: Not required.

Announcements/Closing Comments:

Councilman Boles stated that the motion for the First Reading of the Ordinance (Marsh Walk Development) was not seconded so it did not move forward. He asked everyone in the room to take a deep breath as he felt tense shoulders in the audience. He said it's not over. What Kyle Taylor put together is a proposal, and it's not a bad one he has to say. He listened to what people says and votes for what they tell him to vote for as long as it is not illegal. But, if Kyle Taylor Properties does not develop this, the PSD still has it up for sale; the Town is not the deciders of that; we are the janitors in this issue. If the people want to see it covered in trees in perpetuity, they need to go talk to the Public Service District, not us and they need to tell them that they don't want them to sell it, or they need to buy it and sit on it. Someone's going to build on that property and it may not be this, but right now someone else can come and can buy it and put whatever they want with the permitted uses that are allowed tomorrow. So, we can all rest easy for tonight. No vote took place, but this property is not done and as much as he loves seeing everyone here, this was a goal line denial. Basically if they want to keep it from getting this far, they need to keep up with the owners of the property, not just us (Town). He commended Kyle Taylor Properties and thought they did a lot of work and put together a good presentation. If later somebody purchases this property and puts something on it that they don't like, just remember this is not a done deal.

Elections are coming up on November 7th and he is running for reelection'; Councilwoman Mignano is running for reelection, Councilman Mullinax is running for reelection and Warren Sloane, in the back of the room is running. We have a Referendum on the ballot to add two more seats. If that passes, we can add two more seats in a couple of years. But right now there is always a potential that we could have a turnover of the entire dais. The Mayor is not running again so someone else is going to be sitting where he is; Garrett is not running again. He appreciates everybody coming and getting with us on a hot ticket issue and encouraged everyone to investigate who is running, what are they saying, and look at the other government entities such as the Public Service District that has a lot of control over these kinds of issues. Pay attention, not only to us, but to them. He said civic involvement is cool, but most of the time it's really, really, boring and tedious. If you want to have a say in the outcome of your homes, like everyone who got up and spoke, start early. You (the people) got lucky tonight; you got what you wanted, and if you're disappointed, who could've predicted what was going to happen. If you really want to steer this island, you have to get ahead of these things and look at what could be there and think about what you're willing to accept because he would be dumb-struck if that property is not covered in something in the next two or three years. He appreciates everyone's involvement with this and looks forward to everyone coming out to the polls on

November 7th. He told everyone to have a good night and to remember that we are all neighbors; let's all be nice. Thank you.

Councilwoman Mignano: thanked everyone for showing up; and noted that Kyle (Taylor) had worked really hard. She recommended that while these properties are in the Town of James Island, it's important to pay attention to other jurisdictions that are on James Island and keep your eyes open about what's going on.

Councilman Milliken: Said that the Town has Greenbelt Funds and it may be possible for the two entities to work out a deal to have a nice park, greenspace, or a recreational center in that location. He complimented Kyle Taylor for preparing a great plan but the density was high and the detention ponds were the issues he had. He think we've come to a good decision and appreciates the input of everyone here. Participation in politics isn't easy but it should be done, and for citizens it's a part of their obligation. He is glad that they participated.

Councilman Mullinax: Thanked Bill Lyon for 11½ years of service to the Town and serving on the Planning Commission. He will be missed.

Adjournment: There being no further business to come before the body, the meeting adjourned at 8:49 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

1st Quarter

2nd Quarter

3rd Quarter

	July	August	September	October	November	December	January	February	March	TOTAL	BUDGET
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HOSPITALITY TAX

Hospitality Tax Revenue		65,547	76,681	Aug-23						187,367	680,000
Hospitality Tax Transfer In										-	
TOTAL										187,367	680,000
											28%

GENERAL

The Town Market	191									191	2,000
Rethink Folly Phase I-III, Staff Cost-Sharing										-	20,000
Santee Street Public Parking Lot	15,600									15,600	34,400
James Island Arts & Cultural Center Ops	9,288	12,581	11,671							33,540	150,000
JIACC Projects & Events		87	474							561	15,000
Promotional Grants										-	10,000
Public Safety of Tourism Areas	6,209	7,154	6,753							20,117	134,688
Camp and Folly Landscaping Maintenance		350	350							700	10,000
Entrepreneur and Small Business Support										-	
Guide to Historic James Island											5,000
Brantley Park OPS		150	150							300	2,400
Community Events		2,000	1,570							3,570	5,000
<i>Total Non-Capital Expense</i>	<i>31,288</i>	<i>22,323</i>	<i>20,968</i>	-	-	-	-	-	-	<i>74,579</i>	<i>388,488</i>

PROJECTS

Camp/Folly Bus Shelter										-	25,000
Rethink Folly Road Phase 1										-	400,000
Wayfinding Signage										-	35,000
Folly Road Beautification			2,500	Sign Reimbursement						2,500	10,000
Brantley Park										-	100,000
James Island Arts & Cultural Center		3,429	169							3,598	150,000
Historic Ft. Johnson										-	100,000
Holiday Decorations										-	2,000
Park Projects										-	
ISP Dedicated Officer Initial Expense											22,100
Folly Road Multi Use Path Wilton-Ft. Johnson										-	42,000
Other Tourism-Related Projects										-	50,000
<i>Total Projects</i>	<i>-</i>	<i>3,429</i>	<i>2,669</i>	-	-	-	-	-	-	<i>6,098</i>	<i>936,100</i>
	31,288	25,752	23,637							80,677	1,324,588
											6%

TREE MITIGATION FUND

Tree Mitigation revenue										96,488	500
Tree Mitigation expense										-	1,200
										96,488	

1st Quarter

2nd Quarter

3rd Quarter

July

August

September

October

November

December

January

February

March

TOTAL

BUDGET

JIPSD FIRE & SOLID WASTE SERVICES

JIPSD Tax Relief	107,000	107,000	107,000									321,000	1,284,000
Auditor Expense												-	1,000
												321,000	1,285,000
													25%

American Rescue Plan

Beginning Balance 7/1/2023	2650915	2650915	2640055		0	0		0	0				
		10860	61473										
	2650915	2640055	2578582		0	0			0				

ADMIN NOTES

- 1) The Town participated in this year's Trunk or Treat with the Charleston County Sheriff's Office. It was a great night!
- 2) Preparations are underway for this year's Christmas Tree Lighting in partnership with the Town Market on December 1 at Town Hall.
- 3) Camp Road Tree Preservation Project: we just got word of another setback regarding traffic control requirements of SCDOT but hope to have it resolved quickly. This may require approval to increase the cost of the project.

CODE ENFORCEMENT

TOTAL CASE: 976
ABATED 923
ACTIVE 53

RANK VEGETATION / SOLID WASTE 269

INOPERABLE VEHICLE 151

TREE CASES 63

NUISANCE PROPERTY 79

*20 new cases in September

**BUILDING PERMITS ISSUED
 SEPTEMBER 2023: 68**

PERMIT TYPE	Sep-23
ACCESSORY STRUCTURE	3
CLEARING & GRUBBING	-
DEMOLITION PERMIT	1
EXEMPT PLATS	1
FIREWORK STAND	-
HOME OCCUPATION	3
LIMITED SITE PLAN REVIEW	-
NON-EXEMPT PLAT	1
PD/ PD AMENDMENT (REZONING)	-
RESIDENTIAL ZONING	5
REZONING	-
SPR	-
SIGN PERMIT	-
SITE PLAN REVIEW	-
SPECIAL EVENT	-
SPECIAL EXCEPTION	-
TEMPORARY ZONING	4
TREE REMOVAL	19
TREE TRIMMING	-
VARIANCE	-
ZONING PERMIT	3
TOTAL	40

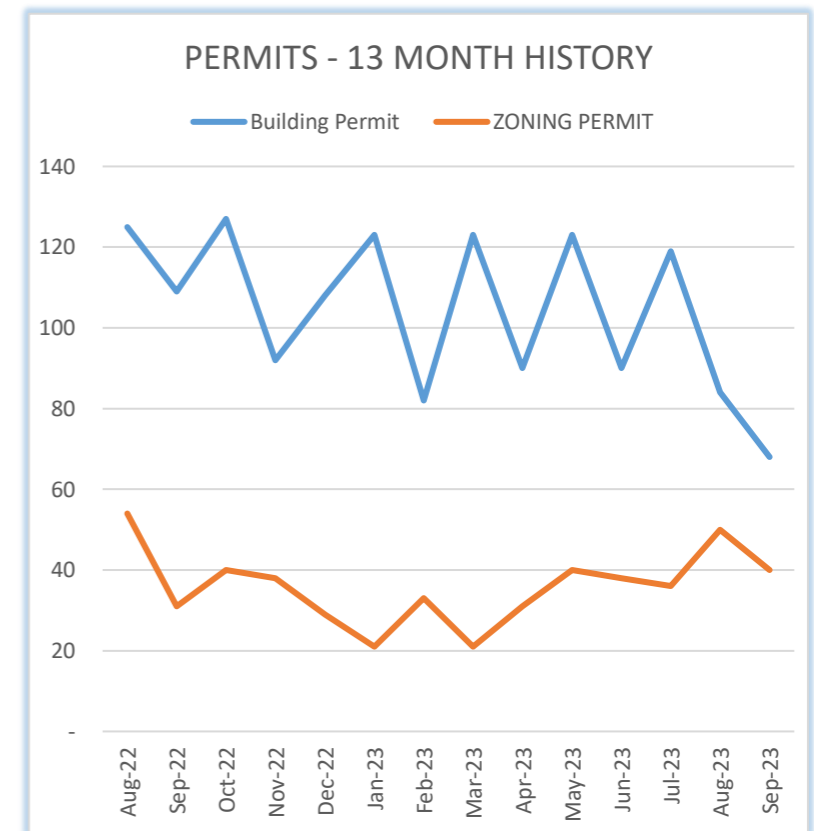
JAMES ISLAND ARTS & CULTURAL CENTER

Continuing Classes : knitting group, watercolor group, area artist exhibits, children's art lessons, private art tutoring, History Council meetings, Historic Pathway meetings, Palmetto Youth Choir practices (including Primo Choir, Internezzo Choir, and Palmetto Peace Choir), adult watercolor classes, adult acrylic classes, children's yoga, kid's clay classes.

October *Events* : MOJO Festival, Poetry, and Storytelling (Oct. 6); Night of Environmental Poetry and Workshop (Oct. 21 7-9)

PUBLIC WORKS NOTES

- 1) Staff continued to monitor progress on the Greenhill-Honey Hill Drainage Project and held a final inspection for the project. Punch list items are being addressed.
- 2) Staff attended the 3rd Quarter SCASM meeting in Columbia.
- 3) SCDOT was making significant adjustments to the Sweet Bay/Dobester drainage system. These improvements should help with resident's yards flooding.
- 4) Staff participated in the Charleston County Legislative Delegation's meeting with OCRM and USACE to discuss streamlining the process to maintain existing stormwater outfalls.
- 5) Staff cleared vegetation on right of ways to improve motorists vision at intersections.
- 6) Quail Run Drainage Project contractor, IPW Construction, started to stage materials at the Hillman Street property for early October start date.
- 7) Staff monitored the Oceanview-Stonepost drainage project which continued to move upstream from Stonepost Road.
- 8) Staff prepared the final version of the Hazard Mitigation Plan with Charleston County.
- 9) Septic Tank Inspections: 1 new inspection, with one failed, bringing our totals to 84 inspected with 13 failed. We have 130 inspections remaining.
- 10) Staff replaced 4 street signs in September.



COMMUNITY ASSISTANCE GRANT APPLICATION REQUESTS: 2023-2024

ORGANIZATION	MISSION/REASON FOR REQUEST	PRIOR YR. REC'D	23-24 REQUEST	STAFF REC.
James Island Exchange Club	Tourney Regis. to support James Island Outreach	500	600	600
James Island Outreach	Local food pantry Operation	2,000	3,000	3,000
Barrier Free Med Clinic	Local Med Clinic operation	2,000	2,000	2,000
Pet Helpers	Per services for Spay and Neuter	5,000	2,000	2,000
James Island Band Backers	Band Expenses w/new Covid protocols	5,000	5,000	5,000
Concerned Citizens of Sol Legare	General Repairs to Sea Shore Farmers Lodge	2,000	2,000	2,000
Race for Achievement	TyWanza Sanders Scholarship Program	2,000	2,000	2,000
Emmanuel Baptist	Food Pantry	2,000	2,000	2,000
Lowcountry Comm. Crisis Chaplain	Service/Support to Chaplains	1,500	1,500	1,500
Assn. of Blind/Visually Impaired, SC	Service to blind/visually impaired adults	2,000	2,000	2,000
Dee Norton Advocacy Center	Child Advovacy Support	2,000	2,000	2,000
Our Lady of Mercy	Support basic needs to Sea Islands	2,000	2,000	2,000
True Vine Tabernacle	Food Pantry	2,000	2,000	2,000
Backpack Buddies	Food Ser. Children/Families during Covid	2,000	2,000	2,000
Alpha Tent #212 of James Island	Fraternal Order of Christian Women	2,000	2,000	2,000
James Island Youth Soccer Club	Youth Soccer	2,000	2,500	2,500
Hurricane Boxing Foundation	Hurricane Boxing	2,000	2,000	2,000
Friends of Colonial Ft. Johnson, SC, Inc.	History/Culture for Ft. Johnson	500	500	500
Leukemia & Lymphoma Society	Health cures for blood cancer research	-	2,000	2,000
Charleston County Public Library	Youth /Adult Services	-	2,000	2,000
		Request Total:	40,500	40,500

STAFF RECOMMENDATIONS:	FY24 BUDGET	TOTAL REQUEST	TOTAL REC.
Community Assistance Funds	55,000	30,500	30,500
Hospitality - Promotional Grants	10,000	10,000	10,000

Town of James Island

Bill Woolsey
Mayor



Council Members
Daniel C. Boles
Dr. Cynthia Mignano
Garrett Milliken
Darren "Troy" Mullinax

BID TABULATION **RFP 1-2023: Brantley Park Dock Repair & Maintenance**

Summary of Request: The Town of James Island is seeking bids from licensed marine contractors with experience in working with local government procurement policies. SCDHEC OCRM Permit has been obtained by the Town of James Island to make necessary repairs to stabilize an existing private dock so it may be safe for public use and meet ADA standards. The footprint of the dock will be unchanged. Railings will need to be brought up to code utilizing wood (or equivalent) materials. All qualifying bids will be presented to Town Council on October 19, 2023, at which time they may make an award. Awarded bidder must obtain a Town of James Island business license prior to commencing work. Photos of the existing dock and approved OCRM permit provided.

Bids received in alphabetical order:

American Dock & Marine Construction, Inc. \$24,198.00

Andre's Marine Repairs, LLC \$19,938.00

Blutide Marine Construction \$55,514.00

Truluck Construction, Inc. Dock & Marine \$69,843.00

Staff recommends award to American Dock & Marine, Inc. (\$24,198.00) as the lowest and most responsive bid.

www.JamesIslandSC.us

ANDRE'S MARINE REPAIRS LLC

3336 Island Estates Dr
Johns Island, SC 29455

Main: 843.534.3709
Cell: 843.864.4339

andredocks@outlook.com
Web: andredocks.com

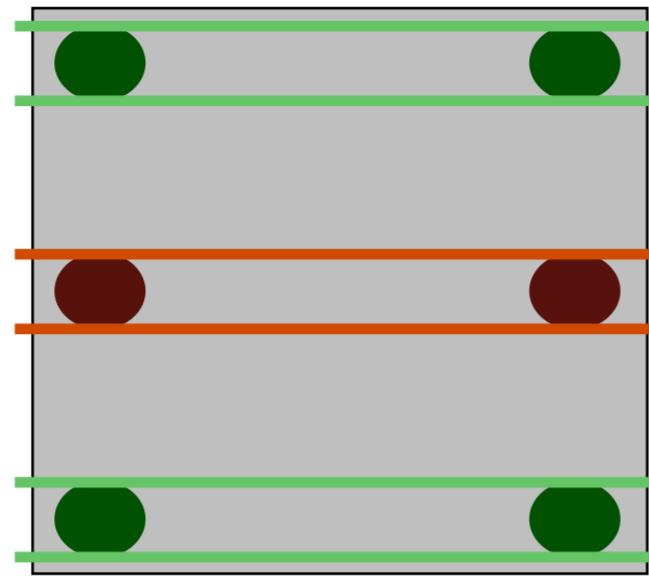


Bill to:
Town of James Island

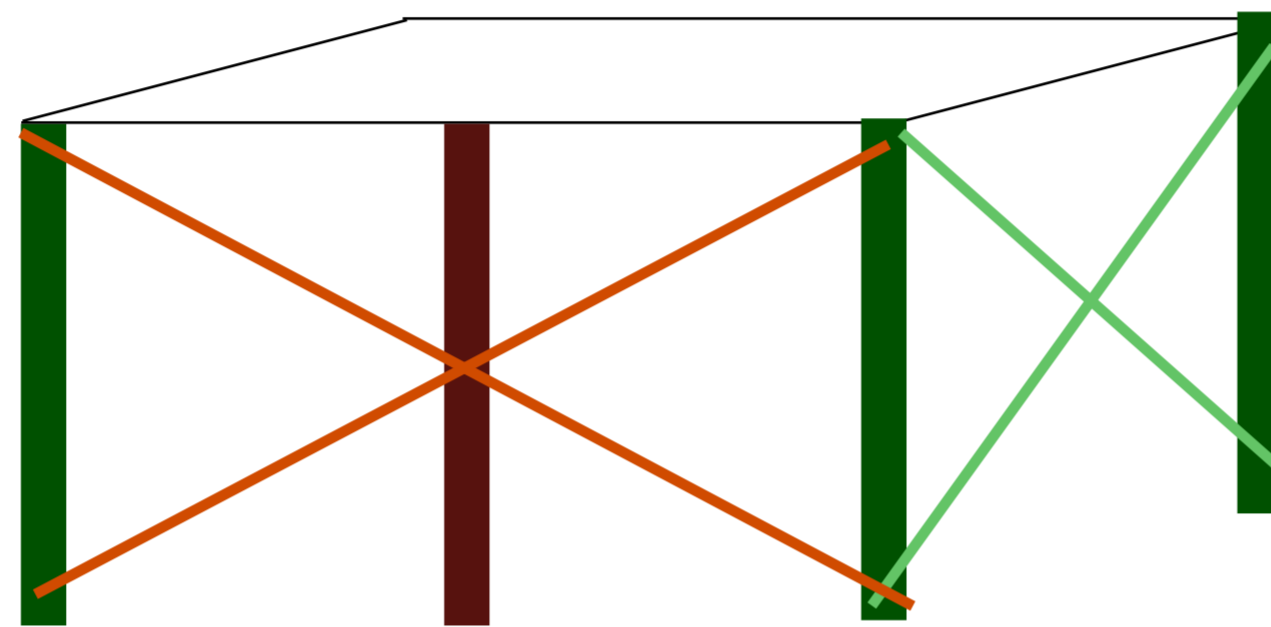
Bid for Project RFP1-
2023

Activity	Unit Price	Qty.	Amount
Brantley Park Dock Repair & Maintenance Project Number: RFP 1-2023			
Phase 1: Stabilize Pierhead Add two 2.5CCA 8" butt x 20' long Pilings Add two .60CCA 2x8x12 Beams Add four 2.5CCA 2x6x12 Cross Bracing	\$2700	1	\$2700
Phase 2: Bring dock walkway ramp(s) up to ADA standards. -Ramp near pierhead will be adjusted up to have a max slope run of 1:12. Beams and bolts will be replaced in kind with new material where removed. -Pilings will be cut flush with the top of joists. Decking will be replaced at cut piling locations. -Cross bracing using 2.5CCA 2x6 will be installed on last four walkway piling sets for stabilization	\$1800	1	\$1800
Phase 3: Build Handrail around Walkway and Pierhead Build a 36" tall handrail using 4x4 posts, 2x4 top and middle rails, and a 2x6 top cap. Secured to walkway using two galvanized lag bolts at each post and lumber secured to post using Stainless steel screws	\$34/ Linear Foot	167 Linear Feet Total	\$5134
Subtotal			\$9,634
Optional: Remove and rebuild entire 4'x 56' walkway decking, joists, beams, and hardware in kind.	\$46/ Square Foot	256 Square Feet	\$11,776
Total			\$19,938

Phase 1: Pierhead Stabilization

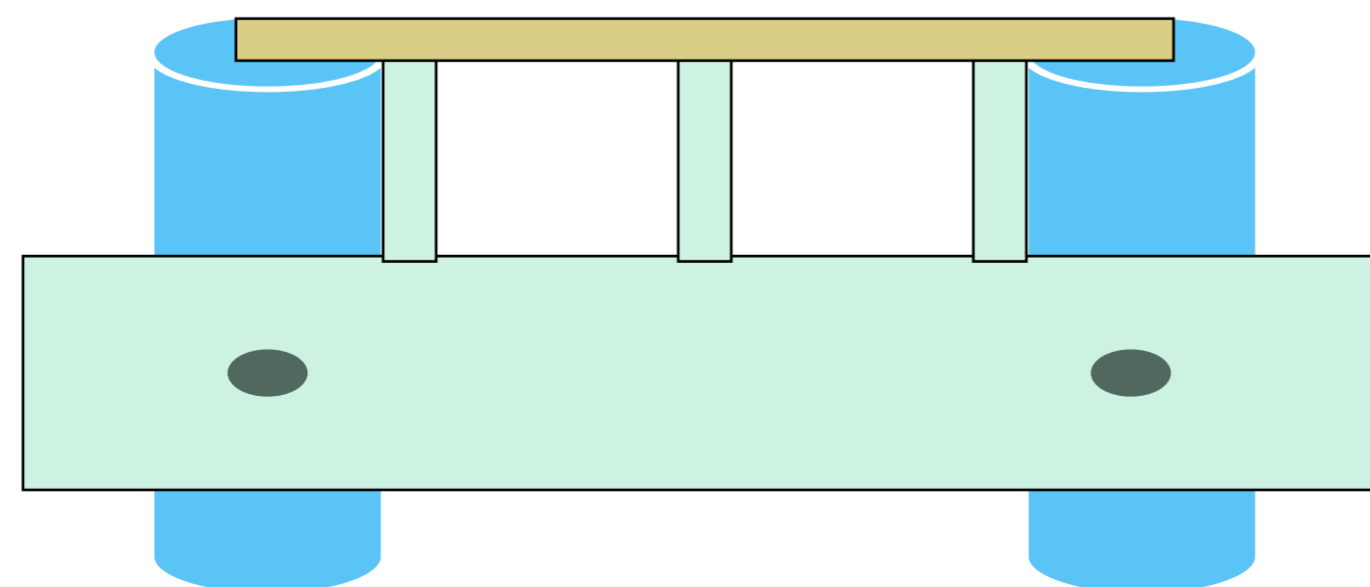
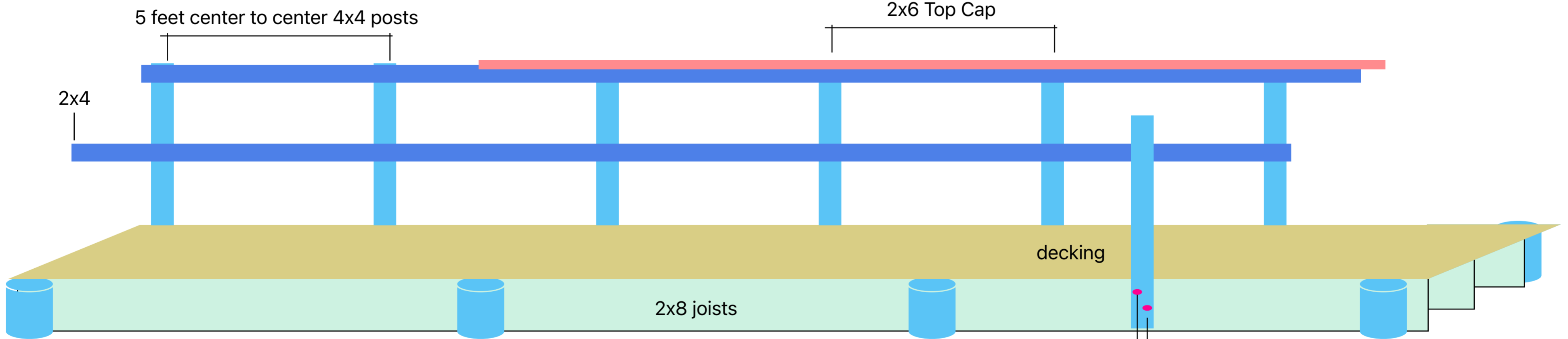


Red denotes New pilings, beams, and Cross bracing



Background not shown for clarity

Phase 2 and Phase 3



Pilings cut flush with joist top so decking lays on top

Proposal

AMERICAN DOCK & MARINE CONSTRUCTION, INC.

1533 D-5 Folly Road
CHARLESTON, SC 29412

Phone (843) 795-2999 americandock1@gmail.com

Proposal Submitted to Town of James Island c/o Niki Grimball	Phone 843.795.4141	Date September 29, 2023
Street 1122 Dills Bluff Road	Job Name Brantley Park	
City James Island, SC 29412	Job Location 1708 Brantly Drive, Charleston, SC 29412	
Email ngrimball@jamesislandsc.us	SCCL# 12475	AS

We hereby submit specifications and estimates for the following:

Page 1

- 1) Remove and dispose of the existing dock.
- 2) Construct a 4' x 64' wooden walkway using 8" - 9" butt 2.5CCA piles on 10' centers, two (2) 2" x 8" headers, three (3) 2" x 8" stringers, and 2" x 6" decking. Framing lumber will be .60 treated #2SYP. Decking will be #1 treated and secured with stainless steel screws. Headers will be through-bolted with 5/8" galvanized hex head bolts.
- 3) Construct a 9' x 10' pierhead using four (4) 9" - 10" butt 2.5CCA piles. 2" x 8" headers bolted, 2" x 8" stringers on 24" centers, 2" x 6" decking. Cross brace pierhead with 2" x 6" 2.5CCA #2SYP. Framing lumber to be .60 treated #2SYP. Decking will be #1 treated and secured with stainless steel screws.
- 4) Construct an 11' x 12' roof over the pierhead using 6" x 6" posts, 2" x 8", and 2" x 6" framing. The roof will be 5V colored, crimped tin.
- 5) Construct handrails down both sides of the walkway and around (4) sides of the pierhead. Construction will be 4" x 4" posts bolted with 1/2" galvanized carriage head bolts, 2" x 6" top cap, and four (4) 2" x 4" side rails. Lumber to be #2SYP.
- 6) Owner to provide all permits, approvals, and surveying as necessary pre and post-construction.

PLEASE NOTE: In regards to the pricing for this project, we will be charging you only our cost for labor and materials. As a gift to the Town of James Island, we are not including any overhead or potential profits in the final amount listed below.

We propose hereby to furnish material and labor — complete according to the above specifications, for the sum of:

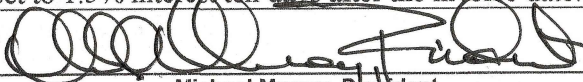
TWENTY-FOUR THOUSAND, ONE HUNDRED AND NINETY-EIGHT DOLLARS (\$24,198.00)

Payments are to be made as follows: Draws as needed for completed work, balance due in full upon completion.

Invoices are due upon receipt and are subject to 1.5% interest ten days after the invoice date.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon the owner's consent and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature:


Michael Murray, President

Note: This proposal may be withdrawn by us if not accepted within 7 days.

Acceptance of Proposal — The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified in this proposal.

I agree to pay all invoices on time as outlined above.

* Printed Name: _____

* Date of acceptance: _____

* Signature: _____



Blutide Marine Construction

3771 Belvedere Road
Johns Island, SC 29455

Estimate

Date	Estimate #
10/6/2023	23-170

Name / Address
Town of James Island Niki Grimball 1122 Dills Bluff Road James Island, SC 29412

Description	Project		
	Brantley Park 1708 Brantley Dr		
	Qty	Cost	Total
Remove and dispose of existing walkway, pierhead, handrail and all associated piling	1	8,000.00	8,000.00
Install new 4' x 64' fixed walkway	64	210.00	13,440.00
Install new 9' x 10' fixed pierhead	90	71.00	6,390.00
Install new 11' x 12' standard hip style roof with colored metal decking	132	99.00	13,068.00
Install (162') of standard handrail along both sides of walkway and around pierhead	162	68.00	11,016.00
Mobilize and demobilize pile driving equipment	2	1,800.00	3,600.00
<p>Dock construction shall consist of all driven marine treated piling on 10' centers, 10" pile butts for walkway, 12" pile butts for pierhead, .60 marine treated lumber for framing, 2" x 10" for headers, 2" x 8" for stringers, 2" x 8" for decking, double thru-bolted headers with 5/8" OG washers, thru-bolted stringers with 5/8" OG washers, lag bolted cross bracing with 1/2" OG washers, stainless steel hurricane straps on pierhead, stainless steel nails for framing, and stainless steel screws for decking.</p> <p>This estimate does not include any additional permitting, surveying, or utilities.</p> <p>Payment schedule shall be AIA net 30</p>			
		Total	\$55,514.00

Phone #	E-mail
(843) 557-1595	blutidemarine@outlook.com

Customer Signature _____

Date: 10/5/2023
 Owner: Brantley Park
 Address:



email:
 Phone #
 Permit Y/N

Notes: Price for 8"x20' piles for 56' walkway 10' OC; 4 EA 10"x20' piles for 9'x10' pierhead with 5V metal roof with Hurricane Clips
 Handrails will have 4x4 posts 5' OC and 2x6 pine cap with 8 run 5/32 stainless steel cable

Mobilization (crane barge, wood barge, mats, piles)	1 LS	\$ 8,545.00	\$ 8,545.00
Sureveyor Layout of dock	1 LS	\$ 2,500.00	\$ 2,500.00
Demo	1 LS	\$ 10,000.00	\$ 10,000.00
8"x20' Piles - walkway: 56'x4'	12 EA	\$ 750.00	\$ 9,000.00
10"x20' Piles - Pierhead: 9x10	4 EA	\$ 556.00	\$ 2,224.00
Decking, x bracing, framing	314 SF	\$ 40.00	\$ 12,560.00
Handrails	146 LF	\$ 40.00	\$ 5,840.00
Roof	1 LS	\$ 10,500.00	\$ 10,500.00
Dressup	1 LS	\$ 8,674.00	\$ 8,674.00
		TOTAL \$	69,843.00

Decking to be Critical structure; hardware all hot dipped galvanized, stringers/framing to be salt splash .06

Piles: 2.5 CCA saltwater submerged treated

Quote Good For 20 Days due to lumber price fluctuations

*Proposal based on AIA contract

**30% deposit due at contract date

Authorized Signature for Proposal:

Rawlins Lowndes

5-Oct-23

Acceptance of Proposal - The Above prices, Specifications and conditions are satisfactory and are hereby accepted. Truluck Construction Inc. is authorized to do the work as specified. Payment Terms are 30 Days

Signature and Date of Acceptance:



Stantec Consulting Services Inc.
4969 Centre Pointe Drive Suite 200, North Charleston SC 29418-6952

22 September 2023

Mark Johnson
Public Works Director
Town of James Island
1122 Dills Bluff Road
James Island, South Carolina 29412

Dear Mr. Johnson,

Reference: Honey Hill Road Paving

Stantec Consulting Services Inc. (Stantec) is pleased to submit this proposal to the Town of James Island (Client) for the paving of Honey Hill Road from the intersection with Williams Road to the existing asphalt pavement near the parking area (approximately 700 linear feet). This letter proposal is based on our site visit on January 19, 2021. It has been formatted to describe the scope of services offered and fees.

SCOPE OF SERVICES

Task 1 – Survey

Stantec will use Cornerstone as our subconsultant for the existing conditions survey. The survey will be performed according to the locations shown in the attached survey limits maps and will include the following:

- Existing property lines (full boundary survey not required)
- All trees including crape myrtles and other landscape trees (size and material)
- Drainage pipes (size, material and inverts) and drainage structures (size, material, top elevations, weir elevations and pipe elevations) inclusive of the next upstream and downstream pipe/structure from the survey limits
- Utilities (sewer manholes with top elevations, sewer pipe inverts, hydrants, valves, pedestals, etc. and any markings by SC811)
- Ground shots to depict site topography at 1-foot contours (roadway shots every 25 feet to include centerline, edge of pavement, face of curb and back of curb)

All horizontal information will be tied to State Plane Coordinates and vertical information will be based on NAVD88 datum.

The survey deliverables are to include an Autocad drawing of the survey with a ground surface comprised of 3D triangles and a text file with all survey points in PNEZD format.

A right of way plat will be prepared and recorded with Charleston County.

Design with community in mind

22 September 2023

Mark Johnson

Page 2 of 4

Reference: Honey Hill Road Paving

Task 2 – Preliminary Plans

Using the survey developed in task 1, Stantec will prepare preliminary plans for the project. Drawings will be prepared using MicroStation on 22" x 36" paper. The following elements will be included:

- Title Sheet
- Typical Sections
- Right of Way Data Sheet
- Property Strip Map
- Reference Data Sheet
- Plan and profile sheets (with existing and proposed drainage)
- Utility plans
- Cross Sections

Stantec will perform an analysis of the existing and proposed drainage conditions for the project. It will follow guidelines established in SCDOT's *Requirements for Hydraulic Design Studies* and Charleston County's *Permitting Standards and Procedures Manual*. A report will be prepared summarizing the hydrologic and hydraulic design and include all design calculations.

Stantec will prepare drainage plans that show all existing drainage features and any proposed drainage systems. It will include longitudinal ditches, closed storm drainage systems, cross-line culverts, and energy dissipaters. The drainage system will be designed to avoid conflicts with known utilities and will be revised as feasible to eliminate identified conflicts.

Stantec will initiate early coordination with all utility companies that are located within the project limits. Coordination will include, but will not be limited to, contacting each utility company to advise the company of the proposed project, providing preliminary plans to the utility company, obtaining copies of as-built plans for the existing utility facilities (if available), and determining the companies' requirements for the relocation of their facilities.

Stantec will prepare Right-of-Way exhibits to used for Right-of-Way Acquisition (Task 4).

Stantec will attend one preliminary plan submittal meeting with the Town of James Island and we will address any comments from the Town.

Task 3 – Final Plans

Final plans will be prepared in the same format as preliminary plans and include the following:

- Title Sheet
- Typical Sections
- Right of Way Data Sheet
- Property Strip Map
- Reference Data Sheet
- Plan and Profile Sheets (with existing and proposed drainage)
- Signing and Marking Plans

Design with community in mind

22 September 2023

Mark Johnson

Page 3 of 4

Reference: Honey Hill Road Paving

- Traffic Control Plans
- Erosion Control Plans
- Utility plans
- Cross Sections

The plans will reference SCDOT Standard Drawings and any non-standard (non-SCDOT) detail will be shown on a details sheet. The SCDOT Standard Specifications for Highway Construction will apply for materials and construction of all work. Special provisions will be prepared for those items of work not covered in the Standard Specifications or existing Standard Special Provisions.

Stantec will prepare permit documents and submit upon client approval to SCDHEC (NPDES) and Charleston County (MS4). Stantec will respond to any comments made by the permitting agencies and revise the plans as necessary.

Based upon the final quantities, an opinion of probable construction cost will be prepared.

Task 4 – Right-of-Way Acquisition

Stantec will use Freehold Focus as our subconsultant to acquire the Right-of-Way necessary to construct the project in the name of the Town of James Island or other governmental entity as instructed and in accordance with all State and Federal law and regulations. Right-of-Way acquisition services for the Town will be from approximately four (4) parcels. TMS# 428-08-00-005, TMS# 428-08-00-006, TMS# 428-08-00-007, TMS# 428-08-00-009. The Right of Way Services include the following items:

- Perform title search and provide title opinions.
- Negotiate acquisitions.
- Recording of easements.
- Litigation is not included in the scope of services. If expert witness testimony is, an hourly rate will be billed to the Town for said testimony.

Deliverables:

- Prepare gratis easement documents for each tract
- Provide any meeting summaries and correspondence with affected property owners
- Provide title documentation
- Provide negotiation, settlement and payment documentation
- Provide recorded easements for each tract
- Provide briefings to the Town as necessary and/or as requested

EXCLUSIONS

The following items are not included in this scope, but can be offered as additional services:

- Arborist services
- Landscape architecture
- Wetland delineation or permitting (performed for the Greenhill Community Drainage project)

Design with community in mind

22 September 2023

Mark Johnson

Page 4 of 4

Reference: Honey Hill Road Paving

- Geotechnical engineering
- Utility relocation design
- Bidding
- Construction Administration
- SCDOT Certified Inspection Services
- SWPPP Inspections

PROPOSED FEE

Stantec will perform the services as a task order under our Master Services Agreement with the Town for the following lump sum fees:

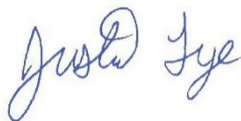
Task	Fee
1 – Survey	\$14,175.00
2 – Preliminary Plans	\$19,200.00
3 – Final Plans	\$12,800.00
4 – Right of Way Acquisition	\$16,000.00
Project Total	\$62,175.00

ACCEPTANCE

We appreciate the opportunity to offer these services to the Town of James Island and look forward to working with you on this project. Your signature below will serve as our notice to proceed. If you have any questions, please call me at (843) 740-6347.

Regards,

Stantec Consulting Services Inc.



Justin Tye P.E., PTOE
Transportation Engineer
Phone: (843) 740-6347
justin.tye@stantec.com

Approved by (Please Print)

Signature

Attachment: Survey Limits

jkt v:\1710\business_development\transportation\proposals\james island - honeyhill road\20230922_honey_hill_road_proposal.docx

Design with community in mind



4969 Centre Pointe Drive, Suite 200
 North Charleston, SC 29418
 www.stantec.com

Project
 HONEYHILL ROAD
 ROADWAY IMPROVEMENTS

Figure No.
 1.0

Title
 SURVEY LIMITS



Charleston County Public Works Task Estimate

BASIC INFORMATION

Est Start Date:	2/23/2023	Request ID:	14490
Requesting Agency :	Town of James Island	Task ID:	177384
Contact :	Mark Johnson	Phone :	(843) 709-2394
Details :	Remove the box lid, and two joints of pipe, reset and seal, excavate around the box and reseal cross line, clean out the box reset the lid, and backfill.		

Total Labor Cost	\$4,812.72
Total Equipment Cost	\$832.46

Material

ID	Description	Usage	Material Cost
\$0.00			

Other

Date	Short Description	Purchase Order	Vendor	Cost
7/6/2023	Concrete brick		Site One	\$50.00
7/6/2023	Portland cement		Site One	\$25.00
7/5/2023	Rock 57 stone		Vulcan Material Company	\$100.00
7/6/2023	Masonry sand		Site One	\$80.00
7/6/2023	Macadam Base		Vulcan Material Company	\$800.00
			Total Other	\$1,055.00
			Sub Total	\$6,700.18
			10% Contingency	\$670.02
			Grand Total Estimate	\$7,370.20

Agency Signature : _____

Date: _____

OrgKey (For non-General Fund Request): _____

Obj Code: _____

PROCLAMATION

Whereas, the Charles Towne Chapter of the National Society Colonial Dames XVII Century of Charleston is locally sponsoring National Colonial Heritage Month during the month of October 2023; and

Whereas, National Colonial Heritage Month brings to mind the first courageous settlers who arrived in America and who determined the direction for the formation of our country; and

Whereas, the members of this Society, by virtue of their lineal descent from those early arrivals, feel and obligation to work for the preservation of the priceless legacy that these early arrivals left to all American citizens; and

Whereas, they continue to convey the true meaning of the inheritance by reminding us that our privilege to live in a free country has stemmed from “loving our country, obeying its laws, respecting its flag and defending it against all enemies”

Now, Therefore, I, Mayor Bill Woolsey, and the members of Town Council, by virtue of the authority vested in me as the Mayor of the Town of James Island, do hereby proclaim the month of October, 2023, as National Colonial Heritage Month in the Town of James Island and encourage the Town of James Island to observe this month as a means of reinforcing the priceless legacy that we inherit with our citizenship, in order to help preserve our rich culture and heritage with deep respect for the principles upon which our great country was founded.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of James Island to be affixed this 19 day of October, 2023

Bill Woolsey
Mayor, Town of James Island

ATTEST

Frances Simmons
Town Clerk

PROCLAMATION

November “Pancreatic Cancer Awareness Month”

Declaring November 16 as World Pancreatic Cancer Day in the Town of James Island.

WHEREAS in 2023, an estimated 64,050 people will be diagnosed with pancreatic cancer in the United States and 50,550 will die from the disease;

WHEREAS pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer death in the United States, and is projected to become the second leading cause around 2030;

WHEREAS pancreatic cancer is the only major cancer with a five-year relative survival rate at just 12 percent;

WHEREAS when symptoms of pancreatic cancer present themselves, it is generally in later stages, and 88 percent of pancreatic cancer patients die within the first five years;

WHEREAS approximately 900 deaths will occur in South Carolina in 2023;

WHEREAS pancreatic cancer is the seventh most common cause of cancer-related death across the world;

WHEREAS there were an estimated 495,773 new pancreatic cancer cases diagnosed worldwide in 2020;

WHEREAS the good health and well-being of the residents of The Town of James Island are enhanced as a direct result of increased awareness about the symptoms and risks of pancreatic cancer, and research into early detection, causes, and effective treatments; therefore be it

RESOLVED that Mayor Bill Woolsey and the Members of Town Council designates November 16 as World Pancreatic Cancer Day in the Town of James Island.

Done this 19th day of October, 2023.

Bill Woolsey, Mayor

ATTEST

Frances Simmons, Town Clerk

ABVI Awareness Proclamation

WHEREAS, the visual health of our residents is essential to the well-being and vitality of our communities; and

WHEREAS, 7.7% of South Carolinians over the age of 65 reported a visual impairment in a 2022 study, and rates of vision loss are projected to double by 2030; and

WHEREAS, the Town of James Island recognizes vision rehabilitation services as essential services; and

WHEREAS, the Association for the Blind and Visually Impaired South Carolina (ABVI), a 501(c) (3) founded on October 14, 1936, has provided critical services to help adults who are blind or visually impaired develop the skills they need to live safe and independent lives; and

WHEREAS, ABVI provides free vision rehabilitation services for individuals with visual impairments in South Carolina using skills training, education, and support services at facilities throughout the Lowcountry and Midlands; and

WHEREAS, National World Sight Day is observed annually on October 12, with ABVI's birthday celebrated on October 14 and National White Cane Day recognized on October 15, and

WHEREAS, the observance of October as ABVI Awareness Month will raise awareness of visual disabilities, the challenges individuals with visual impairments face daily and the capabilities individuals with visual disabilities have, particularly in the workplace.

NOW, THEREFORE, I, Bill Wooley, Mayor, and Members of Town Council, do hereby proclaim October, 2023 as:

ABVI AWARENESS MONTH

In witness whereof, I have set my hand and cause the seal of the Town of James Island to be affixed this _____ day of October, 2023

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

ORDINANCE 2023-07

AN ORDINANCE REZONING REAL PROPERTY LOCATED ON DILLS BLUFF ROAD FROM THE LOW-DENSITY SUBURBAN RESIDENTIAL (RSL) ZONING DISTRICT (TMS #425-12-00-185) AND THE COMMUNITY COMMERCIAL (CC) ZONING DISTRICT (TMS #425-12-00-298) TO THE MARSH WALK VILLAGE (PD-201) PLANNED DEVELOPMENT DISTRICT (EXHIBIT A)

WHEREAS, properties located on Dills Bluff Road, identified as Tax Map Numbers 425-12-00-185 and 425-12-00-298 and referenced on the attached exhibit are currently zoned as Low-Density Suburban Residential (RSL) and Community Commercial (CC), respectively; and

WHEREAS, the applicant requests this parcel be zoned to the Marsh Walk Village (PD-201) Planned Development Zoning District to create flexibility in design to create a mixed-use community (single-family residential and commercial uses); and

WHEREAS, the applicant has submitted a complete application for Zoning Map Amendment (rezoning) pursuant to Section 153.044 and 153.078 of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR); and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed Zoning Map Amendment and adopted a resolution, by majority vote of the entire membership, and recommended that the Town of James Island Council (Town Council) approve with conditions the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.078 (F) (5) (i) of the ZLDR; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one public hearing and after close of the public hearing, Town

Council approved with conditions the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.078 (F) (5) (i) of the ZLDR; and

WHEREAS, Town Council has determined the Zoning Map Amendment meets the following criteria;

1. The PD development plan complies with the standards contained in this section;
2. The development is consistent with the intent of the Comprehensive Plan and other adopted policy documents; and
3. The Town and other agencies will be able to provide necessary public services, facilities, and programs to serve the development proposed, at the time the property is developed.

NOW, THEREFORE, be it ordained by the Town of James Island Town Council, in meeting duly assembled, finds as follows:

SECTION 1. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. REZONING OF PROPERTY

- A. Town of James Island Council rezones the properties located on Dills Bluff Road, identified as Tax Map Numbers 425-12-00-185 and 425-12-00-298, and referenced on the attached "Exhibit A", from the Low-Density Suburban Residential (RSL) Zoning District and the Community Commercial (CC) Zoning District to the Marsh Walk Village (PD-201) Planned Development District; and

- B. Any and all development of the subject parcel must comply with the ZLDR and any and all other applicable ordinances, rules, regulations, and laws; and
- C. The Zoning Map of Tax Map Numbers 425-12-00-185 and 425-12-00-298 referenced on the attached "Exhibit A", are amended to Marsh Walk Village (PD-201) in accordance with Section 153.078 of the ZLDR.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon approval of Town Council following second reading.

ADOPTED AND APPROVED in meeting duly assembled this 19th day of October 2023.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor of the Town of James Island

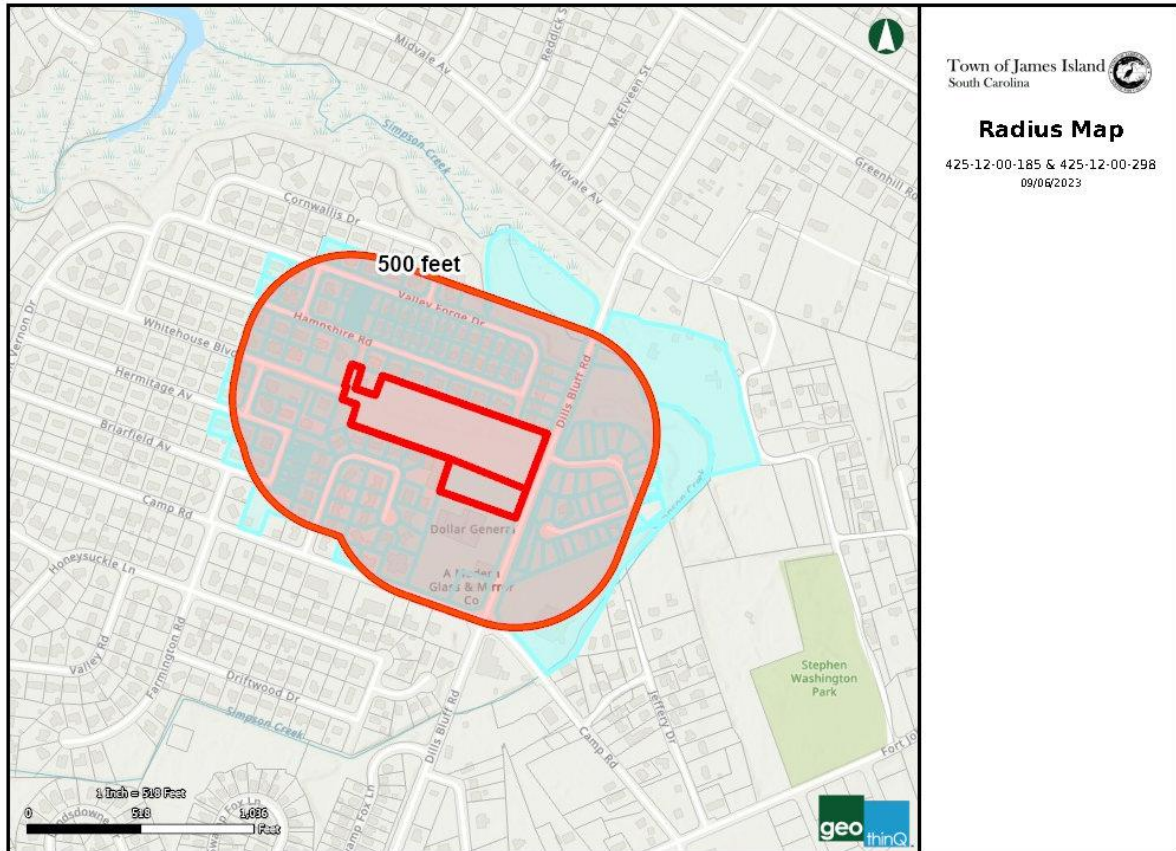
ATTEST:

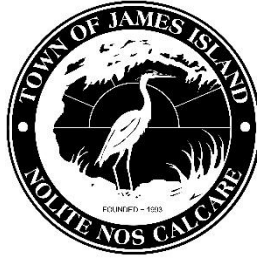
By: _____
Frances Simmons
Town Clerk of the Town of James Island

Public Hearing: September 21, 2023
First Reading: September 21, 2023
Second Reading: October 19, 2023

EXHIBIT A

<https://www.jamesislandsc.us/sites/default/files/uploads/marsh-walk-village-pd-pc-submittal.pdf>





**ZONING/PLANNING
DEPARTMENT**

TOWN OF JAMES ISLAND PLANNING COMMISSION:

August 10, 2023, September 14, 2023

Case Summary: ZPD-7-23-201 (PD-201)

Request to rezone from the Low-Density Suburban Residential (RSL) Zoning District and the Community Commercial (CC) Zoning District to the PD-201, Marsh Walk Village Planned Development Zoning District

History and Overview:

The proposed PD-201, Marsh Walk Village, is located near the corner of Dills Bluff Road and Camp Road. The properties are currently wooded with no structures located on them and are adjacent to an existing shopping center and two established neighborhoods (Whitehouse Plantation and Camp Center Villas). The parcels included in the current Zoning Map Amendment Request are a combined 6.52 acres in size and are in the RSL Zoning District and the Community Commercial Zoning District. The property owner for both parcels is the James Island Public Service District. There is no critical area designated by DHEC-OCRM on the subject parcels. TMS #s in the proposed PD are 425-12-00-185 and -298.

The applicant is seeking to rezone from the RSL and CC Zoning Districts to the Planned Development Zoning District (PD-201) to “create flexibility in design to create a mixed-use community that maintains the natural aesthetic and character of James Island”. Specifically, PD-201 requests the following:

- A maximum of 20 single-family attached traditional units (density of 3.07 units per acre), or 25 single-family attached workforce units (density of 3.83 units per acre);
- Residential Area: Uses as allowed in the RSL Zoning District, with additional uses allowed by right such as single-family attached units, Parks and Recreation, Special Events, Sewage Collector or Trunk Lines, Water Mains, and Model Home to be used as a sales office for homes in the PD;
- Village Commercial Area: Uses as allowed by right in the CC Zoning District, with additional allowances for the sale of beer, wine, and liquor without Special Exception requirements, as well as pet services including pet stores and grooming saloons without Special Exception requirements. Uses that shall be prohibited include pet and animal kennels, daycare and/or boarding, automotive sales and repairs, and gun/firearm sales;
- Community open space areas that will comprise at least 20% of the parcel and will be conveyed, owned and maintained by the Marsh Walk Village HOA in the Residential Area, and owned and maintained by the commercial

- property owner in the Village Commercial Area;
- Smaller lot size requirements;
 - Smaller front/street side, rear, and interior side setbacks; and
 - Increased maximum building cover in the Residential Area (increase from 30% to 80%).

Adjacent Zoning:

Surrounding properties on the west side of Dills Bluff Road are in the Low-Density Suburban Residential (RSL) Zoning District and the Community Commercial (CC) Zoning District in the Town of James Island, as well as Diverse Residential (DR-1F) in the City of Charleston. On the east side of Dills Bluff Road, properties are in the Preserve at Dills Bluff Planned Development (PD-101) Zoning District in the Town.

Staff Recommendation:

According to Section §153.075 (F) (5) (i) of the *Zoning and Land Development Regulations Ordinance (ZLDR)*, applications for PD Development Plan approval may be approved only if Town Council determines that the following criteria are met:

a. The PD Development Plan complies with the standards contained in this Article;

Staff's response: The proposed Planned Development Zoning District complies with the requirements of the ZLDR. Additionally, the proposed density is equal to the the density allowed by the current zoning districts and the flexible lot standards proposed will allow for greater flexibility in site design.

b. The development is consistent with the intent of the *Comprehensive Plan* and other adopted policy documents;

Staff's response: The proposed Planned Development Zoning District is consistent with the intent of the *Comprehensive Plan, Future land Use Categories* which state, "*Incentives to retain the suburban character of the area such as site planning guidelines and conservation design should be provided in the zoning ordinance to preserve open space and protect natural and historic features*" in the Residential Category and "*to allow diverse retail and service uses that serve the residential population of the Island, and that do not negatively impact the surrounding community*" in the Commercial Category.

c. The Town and other agencies will be able to provide necessary public services, facilities, and programs to serve the development proposed, at the time the property is developed;

Staff's response: The applicant has included in the proposed PD document letters from service providers stating they will be able to adequately serve the proposed development.

Staff recommends approval of this request with the following conditions:

1. The applicant must provide an updated Letter of Coordination from DHEC-OCRM as part of land disturbance permitting before any zoning permits can be issued.
2. The applicant must provide a Letter of Coordination from the South Carolina Department of Transportation.
3. Remove allowance for beer, wine, and alcohol sales without the need for a Special Exception from the BZA.
4. Remove sentence that allows slab on grade construction. Prohibit slab on grade construction in the Residential Area.
5. Remove allowance for "Workforce Residential" to keep maximum density at 20 attached traditional residential dwelling units.

Planning Commission Meeting: August 10, 2023 and September 14, 2023

Recommendation: Approval with 5 Conditions, referenced above (4-1 vote)

Speakers in support: 3 + 1

Speakers in opposition: 13 + 7

Notifications:

A total of 171 notification letters and emails were sent to owners of property within 500 feet of the boundaries of the proposed zoning map amendment and to the James Island Interested Parties List on September 6th, 2023. Additionally, this request was noticed in the Post & Courier on September 7th, 2023, and the property was posted on September 6th, 2023. The meeting notice was also sent to the Town News email recipients and was posted on the Town's Facebook page and website.

ORDINANCE #2023-08

AN ORDINANCE AMENDING THE FISCAL YEAR 2023-2024 BUDGET FOR THE TOWN OF JAMES ISLAND, SOUTH CAROLINA

WHEREAS, the Town adopted its Annual Operating Budget for Fiscal Year 23/24 with second and final reading on May 18, 2023; and

WHEREAS, the Town may find it necessary to amend its operating budget on occasion to account for unforeseen revenues and expenditures throughout the budget year; and

WHEREAS, the State of South Carolina provides municipalities with a portion of the State Accommodations Tax collected and has policies which the Town is subject to; and

WHEREAS, the Town has met the \$50,000 revenue threshold which requires the funds to be used specifically for tourism-related promotion and activities, and is required to report on these activities annually; and

WHEREAS, the Town hired an additional staff member after the approval of the current fiscal year budget which requires allocation of additional funds.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF JAMES ISLAND, SOUTH CAROLINA:

Section 1: Purpose

This Ordinance is adopted to amend the Town of James Island's Operating Budget for Fiscal Year 2023-2024.

Section 2: Amendment of the Fiscal Year 2023-2024 Budget for the Town of James Island, South Carolina

By passage of this Ordinance, the Town of James Island amends as its Budget for Fiscal Year 2023-2024 incorporated fully herein by reference: EXHIBIT A

Section 3: Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, and kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 4: Effective Date and Duration

This Ordinance shall be effective upon adoption.

First Reading: October 19, 2023
Second Reading: November 16, 2023

Mayor

ATTEST

Frances Simmons
Town Clerk

EXHIBIT A
GENERAL FUND BUDGET SUMMARY
DRAFT FOR AMENDMENT OCTOBER 19, 2023

Revenues	21/22 ACTUAL	22/23 BUDGET	22/23 ESTIMATE	23/24 BUDGET	23/24 BUDGET AMENDMENT	DIFFERENCE
Operating Revenues	3,838,490	3,845,750	3,829,965	4,075,722	4,075,722	
Transfer In from Funds Balance	343,998	235,490	144,510	76,300	149,050	72,750
Transfer In from Reserve Fund			13,000			
Transfer in from American Rescue Plan Act				2,795,955	2,795,955	
Total Revenues	\$ 4,182,488	\$ 4,081,240	\$ 3,987,475	\$ 6,947,977	\$ 7,020,727	72,750

Expenditures	21/22 ACTUAL	22/23 BUDGET	22/23 ESTIMATE	23/24 BUDGET	23/24 BUDGET AMENDMENT	DIFFERENCE
ADMIN	671,516	720,969	692,852	792,085	792,085	-
ELECTED OFFICIALS	110,965	113,500	107,974	134,778	134,778	-
GENERAL OPERATIONS	388,626	501,359	447,574	799,743	846,743	47,000
PLANNING AND ZONING	5,988	15,335	9,287	17,915	17,915	-
BUILDING SERVICES	24,809	60,250	60,000	6,100	6,100	-
PUBLIC WORKS	190,942	355,930	203,260	218,775	218,775	-
ISLAND SHERIFF'S PATROL	320,285	361,269	377,417	404,066	404,066	-
CODE AND SAFETY	17,353	21,360	9,250	22,460	22,460	-
PARKS AND RECREATION	33,074	36,475	14,173	33,500	33,500	-
FACILITIES & EQUIPMENT	218,329	239,330	210,779	242,300	242,300	-
COMMUNITY SERVICES	50,716	120,030	85,031	119,000	119,000	-
JIPSD FIRE AND SOLID WASTE	1,069,000	1,271,000	1,271,000	1,285,000	1,285,000	-
TRANSFER OUT TO CAPITAL	392,890	-	295,410	2,872,255	2,872,255	-
TRANSFER OUT TO ACCOMODATIONS TAX	-	-	-	-	25,750	23,750
Total Expenditures	\$ 3,494,492	\$ 3,816,807	\$ 3,784,008	\$ 6,947,977	\$ 7,020,727	3,203,920

Town Funds	21/22 ACTUAL	22/23 BUDGET	22/23 ESTIMATE	23/24 BUDGET	23/24 BUDGET AMENDMENT	DIFFERENCE
UNEMCUMBERED FUND BALANCE	\$ 2,440,221	\$ 1,418,084	\$ 1,273,574	\$ 2,113,421	\$ 1,964,371	149,050
RESERVE	1,328,484	1,328,484	1,328,484	1,328,484	1,328,484	-
TREE FUND	1,392	692	80,488	80,488	80,488	-
STORMWATER FUNDS	502,866	364,190	447,190	510,190	510,190	-
HOSPITALITY TAX FUND	1,936,147	500,443	2,260,348	1,615,760	1,615,760	-
ACCOMODATIONS TAX FUND	-	-	-	-	52,000	52,000
AMERICAN RESCUE FUND	\$ 1,672,408	\$ -	\$ 3,235,875	-	\$ -	\$ -

	21/22 Actual	22/23 Budget	YTD 01/31/2023	22/23 Estimate	23/24 Budget	DIFFERENCE
Revenues						
Accommodations Tax	77,485	50,000	25,748	51,495	52,000	2,000
Brokers and Insurance Tax	801,598	870,000	3,607	801,600	801,600	(68,400)
Building Permit Fees	15,529	15,000	13,914	23,853	327,812	312,812
Business Licenses	384,411	380,000	198,310	339,960	360,000	(20,000)
Franchise Fees*	320,182	332,500	187,723	321,810	309,000	(23,500)
Grants	69,718	25,000	-	-	11,000	(14,000)
Liquor Licenses	12,000	10,000		-	10,000	-
Local Assessment Fees	3,571	2,500	2,046	2,500	2,500	-
LOST Revenue Fund	524,734	530,000	273,564	547,128	547,000	17,000
LOST Property Tax Credit Fund	1,225,380	1,270,000	641,839	1,283,679	1,284,000	14,000
Miscellaneous	26,741	500	371	88,000		(500)
Planning and Zoning Fees	16,162	15,000	8,715	14,940	15,000	-
Stormwater Plan Review Fees	7,700		4,800	8,229	8,200	
State Aid to Subdivisions	263,279	272,350	136,173	272,350	272,350	-
Telecommunications	12,901	17,000	-	16,982	17,000	-
Filing Fees	-				760	760
Donations	120		120			-
Tree Mitigation	-	-	-			-
Interest Income	437	500	859	1,473	1,500	1,000
Facility Rentals	6,824	5,400	3,480	5,966	6,000	600
Property Tax (17.9 mils)	1,296,230	1,436,560	1,318,627	1,318,627	1,436,560	117,933
Property Tax Rollback Credit	(1,225,380)	(1,270,000)	(641,839)	(1,283,679)	(1,284,000)	(14,000)
Property Tax Credit from Revenue Fund	(70,850)	(166,560)	(676,788)	(34,948)	(152,560)	14,000
Homestead Exemption Tax Receipts	69,718	50,000	-	50,000	50,000	-
TOTAL	3,838,490	3,845,750	1,501,270	3,829,965	4,075,722	339,705

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Community Services						
Community Service Contributions	31,000	50,000	31,100	31,000	55,000	5,000
Repair Care Program	13,300	35,000	2,793	35,000	35,000	-
CERT Program		-	-	-	-	-
Drainage Council		500	-	-	500	-
Business Development Council		3,500		31	500	(3,000)
Children's Council		-	-	-	-	-
History Council	1,884	3,780	1,140	2,500	5,000	1,220
James Island Pride	1,902	3,500	2,116	1,000	3,500	-
Helping Hands	518	500	140	500	500	-
James Island Arts Council		3,500				(3,500)
Neighborhood Council	45	3,750	249	1,500	3,000	(750)
Tree Council	2,067	3,500		1,000	3,500	-
Community Tutoring Programs		12,500		12,500	12,500	-
TOTAL	50,716	120,030	37,538	85,031	119,000	(1,030)

	21/22 Actual	22/23 Budget	1/31/2023 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Administration						
Salaries	316,254	320,000	179,463	311,069	343,261	23,261
Benefits, Taxes & Fees	129,645	130,000	73,536	127,462	142,724	12,724
Advertising	1,816	3,500	809	1,387	3,500	-
Audit	12,500	12,500	12,500	12,500	12,500	-
Bank charges	1,533	2,000	870	1,491	2,000	-
Copier	5,562	5,500	2,448	4,196	4,500	(1,000)
Dues and Subscriptions	120	1,500	245	1,500	1,500	-
Elections						-
Employee Appreciation	1,220	800	295	800	800	-
Employee Training & Wellness	3,510	3,800	4,123	3,800	5,800	2,000
Election Expenses				8,500	8,500	8,500
Information Services	69,327	72,000	46,074	91,484	95,000	23,000
Insurance	48,162	50,569	32,935	48,161	54,500	3,931
Legal & Professional Services	41,490	80,000	11,339	52,000	80,000	-
Grant Writing Services	8,560	16,000	2,310	8,000	8,400	(7,600)
MASC Membership	5,347	5,500	-	5,800	5,800	300
Mileage Reimbursement	316	800	180	308	800	-
Mobile Devices	1,954	2,100	613	1,050	1,500	(600)
Postage	6,060	6,000	1,720	2,949	6,800	800
Supplies	4,512	5,000	2,980	5,108	5,200	200
Town Codification	4,168	1,400	220	376	1,000	(400)
Payroll Expenses	6,060		2,864	4,909	6,000	6,000
Training and Travel	1,227	2,000	-	-	2,000	-
TOTAL	671,516	720,969	375,522	692,852	792,085	71,116

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Elected Officials						
Salaries	50,884	50,000	28,269	49,000	61,250	11,250
Benefits, Taxes & Fees	58,850	60,000	33,686	58,388	70,528	10,528
Mayor Expense	690	1,000	190	326	1,000	-
Council Expenses	71	2,000	-	-	2,000	-
Mobile Devices	469	500	152	261		(500)
TOTAL	110,965	113,500	62,297	107,974	134,778	21,278

	21/22 Actual	22/23 BUDGET	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
General Operations						
Salaries	281,367	366,766	186,566	323,381	594,102	227,336
Benefits, Taxes & Fees	107,259	134,593	71,650	124,194	252,641	118,048
TOTAL	388,626	501,359	258,216	447,574	846,743	345,384

	21/22 Actual	22/23 Budget	1/31/2023 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Planning & Zoning						
Advertising	809	1,500	398	682	1,500	-
Mobile Devices	24	660		-		(660)
Dues and Subscriptions	59	715	-	715	715	-
Mileage Reimbursement	-	200	-	100	200	-
Equipment / Software	2,412	2,160	1,739	2,981	5,500	3,340
Supplies	190	600	76	131	500	(100)
Training and Travel	90	1,000	740	1,268	1,000	-
Uniform / PPE	-	500	-	-	500	-
Planning Commission	750	4,000	350	600	4,000	-
Board of Zoning Appeals	1,655	4,000	2,060	2,810	4,000	-
TOTAL	5,988	15,335	5,363	9,287	17,915	2,580

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Building Services						
County Contract Building Permit Tech	24629	60000		60,000	0	-60,000
Mobile Devices	180				600	600
Dues and Subscriptions					1,000	1,000
Equipment/Software	-		-	-	1,500	1,500
Mileage Reimbursement					500	500
Supplies					600	600
Travel and Training					1,400	1,400
Uniform / PPE	-		-		250	250
Community Outreach	-	250	-		250	-
TOTAL	24,809	60,250	-	60,000	6,100	(54,150)

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 estimate	23/24 Budget	DIFFERENCE
Public Works						
Dues and Subscriptions	238	425	353	605	725	300
Mobile Devices	621	1,080	39	67	1,100	20
Emergency Management	9,287	20,000	37,176	63,731	26,000	6,000
Groundskeeping	66,810	70,000	32,342	55,444	70,000	-
Tree Maintenance and Care	1,355	20,000	700	1,200	10,000	(10,000)
Mileage Reimbursement	23	300	23	39	300	-
Public Outreach	20	500	20	34	250	(250)
Projects	80,023	180,000	15,956	27,353	50,000	(130,000)
Signage	2,070	8,000	1,685	2,889	4,000	(4,000)
Supplies	2,771	8,000	4,300	7,371	8,000	-
Asset Management	26,569	45,000	25,231	43,252	45,000	-
Training and Travel	815	1,925	280	480	2,500	575
Uniform / PPE	339	700	464	795	900	200
TOTAL	190,942	355,930	118,569	203,260	218,775	(137,155)

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 ESTIMATE	23/24 Budget	DIFFERENCE
ISLAND SHERIFF'S PATROL						
ISP Salary	183,349	173,852	136,565	236,713	186,814	12,962
ISP Benefits, Taxes & Fees	50,752	42,758	39,043	67,674	52,102	9,345
ISP Programs & Supplies	15,597	15,000	5,266	9,027	17,250	2,250
ISP - Dedicated Officer Annual Expense	70,587	129,660		64,003	147,900	18,240
TOTAL	320,285	361,269	180,874	377,417	404,066	42,797

	21/22 Actual	22/23 Budget	01/31/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Codes & Safety						
Memberships/Dues		250		-	250	-
Crime Watch Materials	273	250		250	250	-
Equipment		900		960	1,960	1,060
Mileage Reimbursement		100		-	100	-
Mobile Devices	322	360			700	340
Animal Control	3,000	3,000		3,000	3,000	-
Overgrown Lot Clearing		2,000		500	2,000	-
Radio Contract	1,368	3,500	1,596	2,736	3,200	(300)
Supplies	940	250	997	1,710	250	-
Training		500		-	500	-
Uniform / PPE		250	55	94	250	-
Unsafe Buildings Demolition	11,450	10,000	9,950		10,000	-
TOTAL	17,353	21,360	12,598	9,250	22,460	1,100

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	22/23 Budget	DIFFERENCE
Parks & Recreation						
Dock Street Park	7,500					-
Pinckney Park						-
Park Maintenance	12,309	12,000	4,028	6,904	12,500	500
Special Events	939	5,000	940	1,611	5,000	-
JIRC Contribution		4,750	-	-		(4,750)
Youth Sports Program	12,325	14,725	3,300	5,657	16,000	1,275
TOTAL	33,074	36,475	8,268	14,173	33,500	(2,975)

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Facilities & Equipment						
Equipment/Furniture	137	5,700	1,399	2,398	5,000	(700)
Facilities Maintenance	6,444	6,500	8,143	13,960	19,800	13,300
Generator Maint.	3,384	2,410	398	682	2,000	(410)
Janitorial	9,359	7,920	6,750	11,571	12,000	4,080
Security Monitoring	4,160	1,000	696	1,194	1,500	500
Street Lights	152,868	161,700	73,285	146,570	155,000	(6,700)
Utilities	34,555	44,100	14,865	29,729	35,000	(9,100)
Vehicle Maint.Expense	7,422	10,000	2,727	4,675	12,000	2,000
TOTAL	218,329	239,330	108,263	210,779	242,300	2,970

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
JIPSD Fire & Solid Waste Services						
Tax Relief	1,068,000	1,270,000	740,831	1,270,000	1,284,000	14,000
Admin Expense	-		-	-		-
Auditor Expense	1,000	1,000	1,000	1,000	1,000	-
TOTAL	1,069,000	1,271,000	741,831	1,271,000	1,285,000	14,000

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Tree Fund						
Tree Mitigation Revenue	8,096	500		86,000	500	-
Tree Mitigation Expense		1,200		15,000	1,200	-
Change in Balance	8,096	(700)	-	71,000	(700)	-
Initial Balance	1,392	9,488	9,488	9,488	80,488	71,000
Ending Balance	9,488	8,788	9,488	80,488	79,788	71,000

	21/22 ACTUAL	22/23 BUDGET	22/23 ESTIMATE	23/24 BUDGET	Difference
Stormwater					
Stormwater Revenue	182,280	63,000	83,000	63,000	-
Stormwater Expense					-
Transfer Out to Capital Projects	0	0	0	0	
Change in Balance	182,280	63,000	83,000	63,000	
Initial Balance	118,910	301,190	364,190	447,190	146,000
Ending Balance	301,190	364,190	447,190	510,190	146,000

	23/24 Budget
Accomodations Tax Fund	
Accomodations Tax Revenue	50,000
Local Accomodations Tax Revenue	2,000
Accomodations Tax Transfer Out to General Fund (25k plus 5%)	26,250
Remaining Balance	23,750

Accomodations Current Expense	
Advertising & Promotion of Tourism (30%)	7,500
Tourism-Related Expenditures (65%)	16,250
Local ATAX Expense	2,000
TOTAL Current Expense	25,750
Current Surplus/Deficit	-

Accomodations Tax Fund Balance	
Initial Fund Balance (Carryover-only allowed 2 years)	-
End Fund Balance	-

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	DIFFERENCE
Hospitality Tax Fund						
Hospitality Tax Revenue	700,953	655,000	341,432	682,864	680,000	25,000
Hospitality Current Expense						-
The Town Market	169	2,000	1,253	747	2,000	-
Guide to Historic James Island		5,000	-	5,000	5,000	-
ReThink Folly Rd - Staff Cost-Sharing	31,149	20,000	10,538	9,462	20,000	-
Santee St. Public Parking Lot	29,400	33,100	30,600	2,500	34,400	1,300
James Island Arts & Cultural Center Operations	106,038	145,000	78,168	66,832	150,000	5,000
James Island Arts & Cultural Center Projects & Events					15,000	15,000
Promotional Grants	7,000	15,000	9,000		10,000	(5,000)
Public Safety of Tourism Areas	85,545	129,757	60,441	103,613	134,688	4,931
Camp and Folly Landscaping Maintenance	5,790	10,000	2,100	7,900	10,000	-
Community Events	4,091	5,000	3,504	1,496	5,000	-
Brantley Park Ops	800	2,050	1,025	1,025	2,400	
Entrepreneur and Small Business Support		72,300	25,500	46,800		
TOTAL Current Expense	269,981	439,207	222,129	245,375	388,488	(50,719)
Current Surplus/Deficit	430,972	215,793	119,303	437,489	291,512	75,719
Hospitality Tax Transfer Out to Capital	339,993	903,050	99,383	113,287	936,100	33,050
Transfer (out from/ in to) Hospitality Fund Balance	(90,979)	687,257	(19,920)		644,588	(42,669)
Total Hospitality Expenditures (Capital and Current)	609,974	1,342,257	321,512	358,663	1,324,588	(17,669)
Hospitality Tax Fund Balance						
Initial Fund Balance	1,463,027	1,690,431	1,690,431	1,936,147	2,260,348	
End Fund Balance	1,690,431	1,003,174	1,670,511	2,260,348	1,615,760	612,586

	21/22 Actual	22/23 Budget	22/23 YTD	22/23 Estimate	23/24 Budget	TOTALS
American Rescue Plan						
Revenue	1,854,631	1,854,631	1,854,631			3,709,262
Expense			291,164	439,920	2,795,955	3,527,039
Transfer Out to Capital Projects	182,223	0	3,467,397		2,795,955	3,527,039
Change in Balance	1,854,631	1,854,631	1,563,467	439,920	2,795,955	
Initial Balance	1,854,631	3,527,039	1,672,408	3,235,875	2,795,955	
Ending Balance	1,672,408	(1,672,408)	3,235,875	2,795,955	0	

FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2023/24 - FY2027/2028

Infrastructure	Actual FY 21/22	Budget 22/23	YTD FY 22/23	ESTIMATE 22/23	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	5 Year Total
Dills Bluff Sidewalk, Phase III - Seaside to Winborn	27,056			174,570						-
Dills Bluff Sidewalk, Phase IV - Winborn to HBVR		45,000	9,000	45,000	250,000					250,000
Lighthouse Point Sidewalk and Drainage, Phase I	55,000									-
Regatta Road Sidewalk	2,393	105,000			9,000					9,000
Town Hall - Second Floor					45,000					45,000
Traffic Calming Projects	142	50,000	9,417		75,000					75,000
Nabors Phase I	18,100	45,000	3,900			250,000				250,000
Camp Riverland Sidewalk (Match)		100,000								-
Secessionville to Ft. Johnson Sidewalk connector		13,000								-
Honey Hill Road Paving		58,800				58,800				58,800
Undergrounding Power Lines	-	220,000								-
Town Hall Solar Panels	31,785	53,000								-
Other Capital Improvement Projects			226,998							-
Septic Tank Testing	2,400	100,000	9,450		50,000					50,000
James Island Creek Septic and Sewer Projects	50,000	1,854,631	-		444,000					444,000
Total	194,361	2,644,431	258,765	219,570	873,000	308,800	-	-	-	1,181,800

Drainage Projects	Actual FY 21/22	FY 2022/2023	YTD FY 22/23	ESTIMATE 22/23	FY 2023/24	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	5 Year Total
Greenhill / Honey Hill Drainage Phase I-II	63,083	261,000	1,112		280,000					280,000
Oceanview-Stonepost Drainage Basin, Phases I-II	25,966	384,000	30,787	59,000	808,000					808,000
Woodhaven Drainage Improvements	26,200	14,500			700,000					700,000
Quail Run Drainage Improvements	\$ 22,275	45,400		-	735,000					735,000
Drainage Outflow Valve Devices	-	48,000								-
Drainage Improvement Projects		100,000			25,000					25,000
Total	352,722	852,900	31,899	59,000	2,548,000	-	-	-	-	2,548,000

Capital Equipment	Actual FY 21/22	FY 2022/2023	YTD FY 22/23	ESTIMATE 22/23	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	5 Year Total
ISP - Dedicated Officer Initial Expense		67,500			66,300					66,300
License Plate Recognition Camera - HBVR	27,186									
Public Works Equipment	15,328	50,000		50,000	10,000					10,000
Audio Visual Upgrades	-	70,000	382	70,000						-
Total	42,513	187,500	382	144,510	76,300	-	-	-	-	76,300

Parks and Recreation	Actual FY 21/22	FY 2022/2023	YTD FY 22/23	ESTIMATE 22/23	FY 2023/24	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	5 Year Total
Dock Street Park	7,500	50,000	500	2,810	59,000	310,000				369,000
Pinckney Park	14,339			14,030		37,500				37,500
Park Projects		50,000								-
Park and Rec Improvements										-
Total	21,839	100,000	500	16,840	59,000	347,500	-	-	-	406,500

Transfers In:	Actual FY 2021/2022	FY 2022/2023	YTD FY 22/23	ESTIMATE 22/23	FY 2023/24
General Fund	392,890	235,490	382	144,510	76,300
Stormwater Funds	218,545	0		-	0
American Rescue Plan Funds	182,223	0	3,467,397	439,920	\$ 2,795,955.00

FIVE YEAR HOSPITALITY CAPITAL IMPROVEMENT PLAN

Hospitality Tax Capital Projects	Actual FY 21/22	22/23 Budget	YTD FY 22/23	ESTIMATE 22/23	2023/24 Budget	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	5 Year Total
Bus Shelters/Bench on Folly Road		25,000			25,000					25,000
Camp and Folly -- Signage/Flags		35,000		3,800	35,000					35,000
Camp / Folly Landscaping	30,000									-
Streetscape Lighting at Camp / Dills Bluff										-
Rethink Folly Road - Phase I	28	400,000	-	-	400,000					400,000
ISP Dedicated Officer Initial Expense		22,500			22,100					
Rethink Folly Road - Phase II-III					-					-
Folly Road Beautification	1,657	10,000	-	-	10,000					10,000
Pinckney Park	418		418	418		12,500				12,500
Brantley Park	113,027	50,000	9,126	9,126	100,000					100,000
James Island Arts and Cultural Center	122,789	100,000	10,694	10,694	150,000					150,000
James Island Arts and Cultural Center Solar Panels	24,446	75,550		75,550						75,550
Holiday Decorations	1,042	15,000	13,699	13,699	2,000					2,000
Other Tourism-Related Projects		50,000	-	-	50,000					50,000
Undergrounding Power Lines -Folly Road						68,039	62,689	55,840	55,840	242,408
Folly Road Multi-Use Path, Wilton to Ft. Johnson					42,000					42,000
Park Projects		20,000				29,250	35,500	35,500		100,250
Historic Fort Johnson		100,000			100,000					100,000
Total	293,406	903,050	33,937	113,287	936,100	109,789	98,189	91,340	55,840	1,344,708

Transfers In:	Actual FY 2021/2022	22/23 Budget	YTD FY 22/23	ESTIMATE 21/22	FY 2023/24
Hospitality Tax Fund	339,993	903,050	99,383	113,287	936,100

AN ORDINANCE

AMENDING THE BUSINESS LICENSE ORDINANCE OF THE TOWN OF JAMES ISLAND TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

WHEREAS, the Town of James Island (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2021-09 on November 18, 2021, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

WHEREAS, the Town of James Island Council (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of James Island, as follows:

SECTION 1. Amendments to Appendix A. Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables**. A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that."

SECTION 2. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended and restated as set forth on the attached Exhibit A.

SECTION 3. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

ENACTED IN REGULAR MEETING, this ____ day of _____, 20__.

Mayor

ATTEST:

Town Clerk

Public Hearing: September 21, 2023
First Reading: September 21, 2023
Second/Final reading: October 21, 2023

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the
Current Business License Ordinance**

APPENDIX B

Classes 1 – 8: Business License Class Schedule by NAICS Codes

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	2
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
48 - 49	Transportation and warehousing	1
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	7
54	Professional, scientific, and technical services	5
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	4
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	4
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.